



Bogan Shire Council
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APPOINTMENT OF BOGAN SHIRE COUNCIL AS THE PRINCIPAL CERTIFYING AUTHORITY

(Section 109E, *Environmental Planning & Assessment Act 1979*)

The personal information collected on this form is personal information for the purposes of the *Privacy and Personal Information Protection Act 1998* (PIIP Act). The supply of the information by you is not voluntary but is required by the *Environmental Planning & Assessment Act 1979*, and in accordance with such Act, is required to be contained in a Public Register to which the public has right of access. This personal information may be supplied under certain circumstances to other public sector agencies in accordance with the PIIP Act. Enquiries may be directed to Council's Public Officer concerning Council's Privacy Management Plan or your right of access to your personal information as held by Council or its amendment.

I, _____
(Applicant's Full Name - please print)

being the Applicant, authorise and appoint Bogan Shire Council as the **Principal Certifying Authority** for the following development (erection of building) pursuant to s109E of the EP&A Act 1979:

(Proposed building works)

at _____
(Property description and location)

This Appointment is made in relation to the following approvals:-

Development Consent or Complying Development Certificate No.:	<u> D </u>	<u> / </u>
Construction Certificate No.:	<u> C </u>	<u> / </u>

For the purposes of this Notice of Appointment:

- **Principal Certifying Authority:** means Bogan Shire Council including its officers and staff or other employees authorised to act on its behalf.
- **Applicant:** means the person entitled to act upon the development consent or complying development certificate to which the subject building works relate.
- **Agent:** means the builder, clerk of works, supervisor, contractor or other persons engaged by the Applicant to undertake the construction of the subject building work for or on behalf of the Applicant, whether in part or as a whole.

The **Applicant** acknowledges and accepts that as a requirement of its appointment, the **Principal Certifying Authority** has specified the following conditions to which the **Applicant** and his/her agents must comply.

Conditions of Appointment:-

- The **Applicant** is to ensure its **agent** erects upon the subject building site, the required building contractor's sign as specified under the *Environmental Planning & Assessment Regulation 2000*, prior to building work commencing. Such sign shall include the Council's name (Bogan Shire Council) as the appointed **Principal Certifying Authority** for the work and the following telephone number as its contact number- 6835 9000.
- A number of inspections, which are listed below, are required to be undertaken by the **Principal Certifying Authority** for the purposes of the **Principal Certifying Authority** satisfying itself that during specific stages of the development's construction the nominated work is being erected in accordance with its Construction Certificate/Complying Development Certificate. The **Applicant** agrees that he/she or its **agent** will give not less than twenty-four (24) hours prior notice for each nominated inspection, and that the subject works will not be covered until the inspection has been performed and the work passed by the **Principal Certifying Authority**.

INSPECTIONS REQUIRED:

1. Site inspection prior to commencement of building work.
 2. Strip footings/ blob footings/ pier holes with reinforcement in position.
 3. Floor slab with reinforcement in position.
 4. Frame before erection of cladding/wall linings/ceiling linings.
 5. Waterproofing to wet areas.
 6. Final upon building reaching completion stage prior to occupation/use.
 7. Water plumbing (undertaken by Council as the Water Regulatory Authority).
 8. Internal and external sanitary plumbing & drainage (undertaken by Council as the Sewerage Regulatory Authority).
- The **Applicant** accepts the responsibility to ensure that its **agents** are made aware of the necessity for the inspections to be carried out prior to covering, and where the inspections find that the project has deficiencies, that all necessary steps will be taken to ensure that the alterations required are undertaken to allow the project to continue.
 - The **Applicant** will ensure that access to the site is not inhibited in any way to the **Principal Certifying Authority** for the purposes of undertaking the nominated inspections and any subsequent re-inspections arising from them.
 - The **Applicant** and its agent will obtain any other necessary concurrence or approval required by Telstra, Advance Energy, AGL, Council or other relevant service/regulatory authority; and where the development comprises residential building work, to provide to the **Principal Certifying Authority** evidence that the **Applicant's** builder is licensed and insured, or an owner-builder permit has been obtained, prior to commencement of the work.
 - Where directed by the **Principal Certifying Authority** that remedial work is required, such remedial work will be performed and the **Principal Certifying Authority** notified upon completion of the rectification work. Where a reinspection is required by the **Principal Certifying Authority** to ascertain such rectification works have been adequately performed, the **Applicant** agrees that a further fee may be imposed for each subsequent inspection, to be paid prior to the inspection being carried out or prior to issue of the occupation certificate.
 - Where an alteration or amendment is proposed to the project, the alteration/amendment will be discussed with the **Principal Certifying Authority** prior to inclusion. The **Applicant** accepts that the **Principal Certifying Authority** may refuse consent to the alteration and may require the submission of a further Construction Certificate or amendment to the existing Construction Certificate.
 - The **Applicant** agrees that in the case where the development constitutes building works, the building will not be occupied prior to the issue of an Occupation Certification by the **Principal Certifying Authority**. The **Applicant** accepts full responsibility for any action required to obtain an Occupation Certificate and will take all reasonable steps to ensure that the appropriate inspections, fire safety certificates and conditions of development consent/complying development certificate are conducted, obtained and complied with to allow issue of the occupation certificate.

Where an inspection finds areas of non-compliance with the provisions of the Building Code of Australia, Development Consent or Complying Development Certificate, Construction Certificate or other relevant standard, the **Principal Certifying Authority** will notify the **Applicant** or its **agent** of the findings of the inspection to permit rectification.

The **Applicant** agrees to the conditions of this Notice of Appointment and will undertake to have the project completed in accordance with all the necessary standards and regulations including its Development Consent and Construction Certificate or Complying Development Certificate.

This Appointment takes effect upon the **Applicant** making his/her signature below.

(Applicant's Signature)

(Date)