



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**25 July 2019**



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**18 July 2019**

**COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 25 July 2019 at 9.30am.

Morning Tea will be held at the Library for the official launch of Bogan Shire Council State Library Grant and to support the Biggest Cup of Morning Tea Cancer Fund.

**AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 27 June 2019
6. Development and Environmental Services' Closed and Confidential Report
  1. Pound Paddock  
The General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: - because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
7. Confirmation of the Ordinary Minutes of the Council Meeting held on 27 June 2019
8. Committee Meeting Minutes
9. Mayoral Report
10. General Manager's Report incorporating reports from:-
  - People and Community Services
  - Finance and Corporate Services
  - Engineering Services
  - Development and Environmental Services
11. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

*Cathy Ellison*

**Executive Assistant**





**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 25 July 2019**

**COMMITTEE MEETING MINUTES**

**1 NYNGAN MUSEUM MEETING**

Attached are the Minutes of the Nyngan Museum Committee Meeting held on 3 July 2019 at the Nyngan Museum.

**1.1 Recommendation**

That the Minutes of the Nyngan Museum Committee Meeting held on 3 July 2019 at the Nyngan Museum be received and noted.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 25 July 2019**

Nyngan Museum Meeting Date: 3<sup>rd</sup> July 2019

Present:

*Glad Eldridge, Leonie Montgomery, Anna Corby, Collin Pardy, Yvonne Pardy, Anne Quarmby  
Margaret Sibbald. Rav Donald. Veneta. Abigail*

Apologies:

*Val Keighran, Bay Lovett*

Minutes last meeting: Move: Anna second: Margaret Sibbald

Business arising from previous minutes:

*No date for key handover has been negotiated as yet. With input from John Holland, Derek and Tony, a safety audit will be instituted to identify urgent issues for repair.*

*Thank you to Leonie and her helper for doing the RSL door for us. They raised \$115.00. Well done.*

*Abigail has checked Mr Black's Sulky, and it is in good condition and stored at the Town Hall. There should be no problem in having it out for display by August 6<sup>th</sup>. Collin moved that the Cobb and Co shed at Teamster's Rest be checked for space to hold the buggy as a permanent display. 2<sup>nd</sup> Yvonne Ray will chase up.*

*The "No parking" bay has been completed.*

*2020 will be 30 years since the flood. Some community members are asking about some sort of acknowledgement of the event. Ideas are welcome at this stage but NO decisions will be made until much closer to the date. Lots of discussions with **all** stake holders will be needed before any planning takes place*

*Ideas: Invitation to Peter Sinclair*

*Invitations to reps from other groups helping at the time eg. SES, RFS, Builders Apprentices, Fire and Rescue, Racing NSW. There could be a list from thank you BBQ held in 1990. More discussion next meeting.*

Treasurers Report attached: read and moved: Collin 2<sup>nd</sup>: Margaret Sibbald

*Petty cash no longer available. All receipts to Collin and he will refund. Larger purchases can only be made if passed at a meeting*



## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 25 July 2019

### Correspondence In:

*5 requests for family research  
e mail to Stewart 2016 grant not acquitted. Report redone and sent. Receipts and other info will be copied, attached and sent.*

### Correspondence Out:

*Posted 3 reports and photographs to Wagga Wagga Railway Museum*

### Co Ordinator's Report:

*Kylie and Fatima from the mines have been and looked at the mines room in view of an update. They have lots of good ideas. New TV, new displays, lights, paint, photos, child friendly activity boxes.*

*Display cupboards from jewelers have arrived and are being stored in SES shed.*

### Maintenance Report:

*White ant damage needs to be carefully monitored. All contact with Flick needs to be noted for future reference, as does any visible change to the level of damage. Repair will have to be done sympathetically when the time arrives to do so.*

### General business

*A big thankyou to Di Donald for the huge job she has done digitizing and rehousing the many school related photographs in the collection. Well done and thanks Di.*

*Shire want to take the flower pots from out the front of the museum. They provide a barrier from the traffic, and look bright and colourful at our doorstep. We can't have a garden because we have asphalt up to the building, and as it is in the western heat all day, pots make the plants easier to water and keep alive. Volunteers have taken pride in establishing the pots to welcome visitors. When our request for the pots was approved by the council, nothing indicated they were on loan only. We want the pots to remain where they are. Ray will look into this.*

*The flags out the front are looking very faded and tatty. Kate and Abigail will look at replacements.*

### Next Meeting Agenda

*Sulky*

Meeting Closed: 10.10 am

## REPORT TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE

### Councillors

I submit the following report for consideration:-

#### 1 MORTEN BAY FIG TREE

**Summary:**

*Consideration of the large Morten Bay Fig Tree on the vacant block on the edge of the Mitchell Highway opposite the Flood Memorial Car Park to be a tourist attraction.*

Councillors would be familiar with the large Morten Bay Fig Tree on the vacant block on the edge of the Mitchell Highway opposite the Flood Memorial Car Park. It must be one of the largest trees of its type outside Sydney, yet attracts very little attention back off the Highway. I suggest we contact the owner of the block to seek his permission to locate a picnic table, benches, shade cover and garbage bin on a cement slap adjacent to the tree.

A plaque giving details of the type of tree etc could be placed near it. Sign posted and promoted it should provide extra attraction for locals and travellers to stop, enjoy a picnic and appreciate this unique magnificent tree.

**1.1 Recommendation:** For Council's Consideration.

**RL Donald OAM**

**Mayor**

**REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

**Mayor and Councillors**

The following report is submitted for consideration:-

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	27/10/2016	423/2016	<b>Seniors Living – Rental Units</b>	Director Development and Environmental Services working closely with external Project Manager to ensure compliance with Stronger Communities grant milestones	<b>DDES</b>	Tenders called for via external Project Manager by advertising through Sydney Morning Herald, Dubbo Liberal and Nyngan Observer newspapers as well as on Council's website. Closing date for tenders is 5pm on 26 July 2019.  <b><u>UPDATE:</u></b> <b>Demolition works completed.</b>
2	28/09/2017	283/2017	<b>Medical Centre</b>	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	<b>GM</b>	Recruitment agencies engaged to source locum / permanent second doctor.  Second Locums secured until 31/12/2019.

3	21/12/2017	392/2017	<b>Increase of train speed through Nyngan</b>	Strong letter of concern & a request to address Council be sent to the relevant rail authorities & a copy to local member.	<b>GM</b>	Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries.
	21/06/2018	293/2018		Council seek further follow up from the responsible Minister, reiterating Council's safety concerns for pedestrians & road users due to the nature of the crossing & variation of speeds & that the best control measures would be to erect flashing lights at the Hoskins Street Crossing.	<b>GM</b>	406 Petitions received.
4	25/10/2018	340/2018	<b>Palais Theatre</b>	Following selection of options & places, detailed costings be obtained to facilitate a grant application for a new structure.	<b>GM</b>	Council resolved to demolish the Palais Theatre with the costs to be provided from accumulated funds at Council Meeting 28 March 2019.  Quotations currently being sought for demolition.

5	28/02/2019	021/2019	<b>Drought Works</b>	<p>The General Manager continues to pursue grant funding opportunities to meet the cost to improve water security for Girilambone &amp; Hermidale.</p> <hr/> <p>Council strongly points out to the relevant authorities that paying for water tanks will save the NSW Government money in the medium to long term rather than paying for the carting of water to fill the overhead tanks.</p>	<b>DES</b>	<p>Application submitted, awaiting response.</p> <p>Funding for water carting to the villages has been approved.</p> <p><b><u>UPDATE:</u></b>  <b>No additional funding currently available from NSW Government.</b></p> <hr/> <p>NSW Government advice at this stage is that individual tanks do not meet the drought funding criteria.</p>
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6	28/02/2019	047/2019	<b>Plaque at Nyngan Airport Terminal for Bill Taylor</b>	Council have a plaque made in recognition of Bill Taylor & his contribution to local aviation. Plaque to be placed outside the terminal. Final suggestions for wording on the plaque in consultation with local pilots & family.	<b>DES</b>	<b>UPDATE:</b> <b>Plaque placed on stand at airport.</b>  <b>COMPLETED</b>
7	24/04/2019	117/2019	<b>Cobar Water Board</b>	1. The General Manager requests further information from CWB concerning the apparent change in licence holdings, a copy of the legal advice concerning supply of water and reason why Cobar Shire Council cannot supply minor users within the Bogan Shire LGA.	<b>GM</b>	Advice from CWB is that they disposed of their licence in 2010.



				<p>2. Notes all current minor user agreements are between CWB and relevant users and that there may potentially be logistical and legal implications to BSC being responsible for supply of water via CWB's infrastructure.</p> <hr/> <p>3. Whilst Council is prepared to have discussion with CWB to explore options for delivery of water to minor users within the Bogan Shire LGA, it does not agree to the Board's proposal at this stage.</p>		<p>Council staff to investigate implications.</p> <hr/> <p><b>Point 2 above refers.</b></p>
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8	23/05/2019	164/2019	<b>Nyngan/Cobar Water Security</b>	Council notes with concern that CWB appears to have used more that their allocation of water this year & that the General Manager raises this concern with the Secretary of CWB.	<b>GM</b>	Meeting held on 18 June 2019 with Secretary of CWB and staff.  <b>UPDATE:</b> <b>Further discussions currently being planned.</b>
9	23/05/2019	170/2019	<b>NSW Government – Office of State Revenue – Emergency Services Levy</b>	The General Manager advises the Minister of Council's concern regarding the large increase at such short notice & that Council does not have the available budget funds to cover the increase.	<b>GM</b>	Letter sent.
10	27/06/2019	191/2019	<b>Solar Panels for Larkin Oval Canteen</b>	The General Manager obtains quotations for the installation of Solar Panels at the new Larkin Oval Canteen.	<b>DES</b>	<b>UPDATE:</b> <b>Investigations and consultations with the Nyngan Rugby League Club currently underway.</b>



11	27/06/2019	201/2019	<b>Drought Communities Program</b>	The General Manager makes application the Federal government to: 1. Transfer any unused funds of the projects. 2. Seeks an extension of time to complete any remaining projects up to at least 26 July 2019.	<b>GM</b>	<b><u>UPDATE:</u></b> Letter sent to Department of Industry, Innovation and Science on 10 July 2019, seeking extension to complete projects and transfer of unused funds.
12	27/06/2019	222/2019	<b>Nyngan Regional Cultural Centre</b>	Council engage Ian Bassett & Partners to prepare a detailed cost estimates for the construction of the Nyngan Regional Cultural Centre for purposes of a grant submission.	<b>GM</b>	<b><u>UPDATE:</u></b> In progress.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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## **1.1 Recommendation**

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## **2 DRAFT LICENCE AGREEMENT WITH NYNGAN RUGBY UNION CLUB INC.**

### **Summary:-**

*The report is to:*

- (a) update Council on negotiations with the Nyngan Rugby Union Club Inc. in relation to the draft licence agreement for use of the Clubhouse at Larkin Oval; and*
- (b) recommend that Council consider charging the Nyngan Rugby Union Club Inc. the statutory minimum rental applicable to tenures under the Crowns Land Act 1989 (NSW).*

### **1.1 Introduction**

The purpose of this report is to update Council on the licence negotiations with Nyngan Rugby Union Club Inc. for the Larkin Oval Clubhouse and recommend that Council revises the rent rate previously resolved to be charged following instructions from the Department of Industry (**DoI**).

### **1.2 Background**

On 25 August 2011, at an Ordinary Meeting, it was resolved that Council:-

- (a) Renew the licence with the Nyngan Rugby Union Club for the use of an area at Larkin Oval being part of Reserve D520022.
- (b) Charge Nyngan Rugby Union Club a nominal rental of \$10 per year for a 20 year licence period.
- (c) Authorise the General Manager and the Mayor to negotiate with the Club on other clauses in the licence.
- (d) Submit the amended licence to the Minister for Lands for approval.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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Pursuant to that resolution, negotiation and drafting of a licence has been progressed but delayed, including due to discussions with the DoI (responsible for managing the Crown land on which the Clubhouse the subject of the licence is situated).

### **1.3 Discussion**

The DoI has reviewed an initial draft of the proposed licence agreement (based on the reserve trust licence template issued by the DoI) and provided instructions to Council, including that:-

- (a) a more realistic rent than \$10 per annum should be considered; and
- (b) a nominal rent should not be less than the statutory minimum rental applicable to tenures under the *Crown Lands Act 1989* (NSW).

The relevant statutory minimum rental is currently \$498 per annum (plus GST). That amount is subject to annual increases in line with the Consumer Price Index.

The DoI has provided additional instructions and suggestions on the proposed draft licence agreement for consideration in the continuing negotiations with the Nyngan Rugby Union Club Inc.

### **1.4 Recommendation**

That Council resolves to:

- (a) charge Nyngan Rugby Union Club Inc. the statutory minimum rental applicable to tenures under the *Crown Land Act 1989* (NSW); and
- (b) authorise the General Manager and the Mayor to continue negotiations with Nyngan Rugby Union Club Inc. on other clauses in the licence, including on the basis of the DoI's instructions.

**Derek Francis**  
**General Manager**



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES

### Mayor and Councillors

The following report is submitted for consideration:-

### 1 STRONGER COUNTRY COMMUNITIES FUND – ROUND 3

#### **Summary:-**

*The purpose of this report is to advise Council of availability of funding under Round 3 of the NSW Government's Stronger Country Communities Fund and to recommend an approach for community consultation to select projects.*

#### **1.1 Introduction**

The purpose of this report is to advise Council of availability of funding under Round 3 of the NSW Government's Stronger Country Communities Fund and to recommend an approach for community consultation to select projects.

#### **1.2 Background**

The Stronger Country Communities Fund was opened in July 2017 to provide funding to regional and rural communities to "support local infrastructure projects to improve the lives of people in regional communities and enhance the attractiveness of rural and regional NSW".

Bogan Shire Council was allocated \$724,683 in Round One of the program and \$1,581,630 in Round Two. The following projects have been funded from these first rounds:

- Affordable Senior's Living Units - \$ 995,000
- Larkin Oval Lights - \$480,283
- Recreational Pathway - \$275,000
- Golf Course Irrigation - \$142,953
- Waterplay and Half Basketball Court Nyngan Pool - \$132,640
- Solar Heating Nyngan Pool - \$118,990
- Heritage Park and Moonagee Park - \$101,447
- Racecourse Jockey Room - \$60,000

### 1.3 Discussion

Council has been notified that it is eligible to receive up to \$764,812 in the third round of the Stronger Country Communities Fund with half of the funding allocation to be set aside for youth projects and the other half allocated to community amenity projects.

#### Eligible Programs and Projects

Program guidelines state that:

- i. Youth projects must be for:
  - development of new or upgrades to existing infrastructure for young people; and
  - delivering programs for young people, which can include sports programs, creative arts and culture projects, and mentoring and training programs.

Youth projects are targeted at 12-24 year olds and must be aligned to particular focus areas being community, wellbeing, connectivity and work readiness. Examples of these are included in Attachment 1.

- ii. General community amenity projects must be for:-
  - construction of new, or upgrades to existing, local community infrastructure;
  - construction of new, or upgrades to existing, local sporting infrastructure;
  - capital works related to street beautification and other public places that promote the health, happiness and wellbeing of the community;
  - delivering programs that benefit the local community; and
  - infrastructure to assist the delivery of general community programs.

Program guidelines mention the following as ineligible projects:-

- Planning activities (master plans);
- Purchase of land or buildings;
- Maintenance or construction of local roads or other works that are the ordinary responsibility of Council or other levels of government; and
- Projects that provide direct commercial and/or exclusive private benefit to an individual or business.

#### Community Consultation

According to Program guidelines the previous method of community consultation (choice modelling) will no longer be used but Council will be expected to provide evidence of consultation and support to demonstrate that submitted projects have a high level of community support. In doing so, Council can apply the principles of our Community Engagement Strategy, adopted on 15 December 2016.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Evidence of consultation may be:-

- information in Council's Community Strategic Plan;
- community surveys;
- social media interactions;
- workshops;
- letters of support from community members; and
- local youth council (SRC).

Process

It is recommended that Council now determines which projects to put forward for community consultation so that this can take place in the coming weeks and a Council decision can be made at the August meeting for grant submissions to be made by 27 September 2019 deadline.

Potential projects for Bogan Shire Council could include:

- Community Centre;
- Employment of Youth Worker for 3 years;
- Lighting for Lower Weir & Recreational Paths;
- Hermidale Park; and
- Coolabah Toilets.

Based on previous community feedback, including Community Strategic Planning sessions, a general purpose Community Centre, perhaps built on the disused tennis courts, could tie in well with other adjacent Council facilities. If constructed as a large enough, purpose built, facility this Centre could accommodate a range of community groups and activities across all sectors of the community, including youth, such as:-

- Programs run by community child safety and family care organisations (e.g. Barnardos);
- Programs run for Seniors (e.g. Stepping On / exercise classes);
- Senior's and Youth week activities;
- Meeting space for community groups;
- StormCo. programs and accommodation;
- Easter Rugby League Challenge events and accommodation;
- Indoor sport (e.g. boxing, soccer);
- Youth events and activities (including school holiday and after school);
- Youth social inclusion programs;
- Arts and culture workshops;
- Careers expo; and
- Study / training space.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Funding for a dedicated Youth Worker can be sourced from this grant (on a three year contract) and may also be available from, or in partnership with other youth / community organisations in Nyngan.

#### **1.4 Attachments**

1. Stronger Country Communities Fund - youth projects.
2. Letter from Barnardos.

#### **1.5 Recommendation**

That:

1. This report be received and noted.
2. Council gives consideration to which projects to put forward for further community consultation.
3. Community consultation includes:-
  - a. A consultation workshop in the week of 5 to 9 August 2019 to discuss eligible projects with invited community groups, schools and other stakeholders.
  - b. Community surveys with targeted questions relating to Council's nominated projects.

## EXAMPLES OF YOUTH PROJECTS

Area of focus	Programs/Events	Infrastructure
<p><b>COMMUNITY:</b> Enhancing young people's artistic, civic, cultural, leadership, recreational and sporting development.</p>	<ul style="list-style-type: none"> <li>Youth events or youth-led festivals</li> <li>Sporting programs e.g. midnight basketball</li> <li>Creative arts</li> <li>Holiday and after-school-hours activities</li> </ul>	<ul style="list-style-type: none"> <li>Creative audio arts infrastructure e.g. recording studio</li> <li>Visual arts infrastructure e.g. wet space art studio</li> <li>Performing arts infrastructure e.g. rehearsal and performance space for dance and drama</li> <li>Active spaces e.g. youth centres</li> </ul>
<p><b>WELLBEING:</b> Supporting young people to understand, improve and maintain their physical and mental health.</p>	<ul style="list-style-type: none"> <li>Social Inclusion programs</li> <li>Support groups</li> <li>Resilience building events</li> </ul>	<ul style="list-style-type: none"> <li>Wellbeing hub fitout e.g. upgrade an existing space to create a place where health service providers can provide services for young people</li> <li>Youth centre fitout</li> <li>Multi-service hub fitout</li> <li>Safe spaces</li> <li>Sport facilities for young people</li> </ul>
<p><b>CONNECTIVITY:</b> Providing young people access to activities and digital options.</p>	<ul style="list-style-type: none"> <li>Driver training support</li> <li>Night-time outreach bus</li> <li>Technology training or events (e.g. coding camps)</li> <li>Apps or websites for young people</li> </ul>	<ul style="list-style-type: none"> <li>Interactive digital spaces fitouts in youth or community centres</li> </ul>
<p><b>WORK READY:</b> Supporting young people to pursue further education and training to develop key employability skills.</p>	<ul style="list-style-type: none"> <li>Job readiness training events and expos</li> <li>Life skills events</li> <li>Training cafes (youth-run)</li> <li>Entrepreneurial mentoring and/or pitch platforms</li> </ul>	<ul style="list-style-type: none"> <li>Study space fitouts</li> </ul>



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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The General Manager  
Bogan Shire Council  
NYNGAN NSW 2825

July 11, 2019

Dear Derek,

I understand the latest round of NSW Government Stronger Country Communities Funding has a requirement that it be spent on infrastructure to benefit youth in our community.

This is an ideal opportunity to build a long awaited youth and community centre, which I'm aware has been in the Bogan Shire Council Community Strategic Plan since its inception.

A purpose built facility available to the whole community as a gathering space, and where they could engage in sporting and cultural activities would be an asset to this community.

As you would be aware, Barnardos currently works with young people in the Bogan Shire through our Reconnect program. A purpose built facility would allow Barnardos to expand the number of services it would be able to offer to the youth of the Bogan Shire. Currently, any programs we deliver – including boxing/self defence/art therapy are held at our local office which has limited space and capacity.

Similarly, many of the existing facilities for youth in our community are becoming dated and in need of repair – or not large enough for the activities they'd like to do.

A dedicated community centre could also be a base for the many services which are based in or visit the Bogan Shire, for example youth mental health, Barnardos, PCYC and StormCo.

Such a facility could offer indoor sporting opportunities such as boxing, gymnastics, a community gym available to younger people than the existing commercial ones allow, carpet bowls, seniors fitness and more. It could also have a kitchen and function/meeting space which would be an asset to the whole community.

Yours sincerely

Jenny Hargreaves  
Program Manager  
0428463600



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## 2 BOGAN BUSH MOBILE – TERM 2 REPORT

**Summary:-**

*The purpose of this report is to advise Council on the Term 2 activities of the Bogan Bush Mobile Service.*

### 2.1 Introduction

The purpose of this report is to advise Council on the Term 2 activities of the Bogan Bush Mobile Service.

### 2.2 Discussion

#### Term 2 2019

29 April 2019 - 5 July 2019

#### Statistics

Total kms travelled: 10,739 kms.

Total Children Enrolled: 120

Attendance for 2019 to date: 46 Playgroup Sessions and 18 Day Care days

#### Current Areas being visited:

Marthaguy, Marra, Hermidale, Girilambone, Trangie, Collie, Collierreina, Tottenham, Mungery, Warren, Narromine and Nyngan.

#### Term 2 Activities:

The team have had a very busy start to Term 2. The Manager Education and Community Services spent a week with the BBM team visiting a number of locations and meeting many families and children, and received a very informative introduction to the service.

There have been a number of new families enrol with the service, which has meant that the majority of the sessions have been really busy, including the Day Care days at the Marra and Collie.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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There have been a few changes to the fortnightly timetable. Due to ongoing low attendance at the Duck Creek session, this has now been cancelled in consultation with the affected families. The upside to this change is that the Nyngan playgroup session has been able to be re-established and those affected families from Duck Creek have joined in on this session as it better suits their needs. In addition to this, a number of Nyngan families and others from surrounding areas also now attend this session, with feedback and attendance both being positive.

Staff are currently in the process of reviewing the service's policies and philosophy as there have been a number of changes since transitioning into the new funding model. Families have been consulted about the review of the philosophy, and staff will continue to work with families to ensure engagement and implementation of a new policy meets the community's needs. The revised and adopted philosophy will be communicated to Council once this process is complete.

Term 3 looks to be quite busy, with many projects and activities already planned, and these will be included in the Term 3 report later in the year.

### **2.3 Recommendation**

That the Bogan Bush Mobile Term 2 Report be received and noted.

### 3 BOGAN SHIRE RAILWAY REVITALISATION TOURISM PROJECT

**Summary:-**

*The purpose of this report is to advise Council of a grant funding announcement made by the Deputy Premier.*

#### 3.1 Introduction

The purpose of this report is to advise Council of a grant funding announcement made by the Deputy Premier.

#### 3.2 Background

The NSW Government's Environment and Tourism Fund was created to channel a \$300 million investment to protect and enhance environmental and tourism assets that draw visitors to regional areas.

Following an earlier unsuccessful Expression of Interest to access funding for the restoration and redevelopment of the Girilambone Railway Station and improvements to the Nyngan Railway Station from the NSW Government's Environment and Tourism Fund in 2017, Council was invited to submit a detailed business case application to the second round of grant funding under the Environment and Tourism Fund in 2018.

Council was advised in May 2019 that this application had been unsuccessful. However the General Manager has now been advised that funding for this project has been granted, with the Deputy Premier making an announcement on 19 July 2019.

#### 1.3 Discussion

In requesting the grant funding, the very detailed business case made provision for the following:-

At Girilambone the Project would:-

- Sympathetically restore the historical buildings to preserve and protect them from further decay. These would be used for a small museum space which would focus on Girilambone and its railway, agricultural and mining history as well as an art gallery.
- Replace the original awning over the platform to provide shade and an undercover functions area.
- Provide for a new, separate café and toilet block built into an historic railway carriage purchased and converted for this purpose.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
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- Landscape the station surrounds to provide parking and an unpowered free camping zone.

At Nyngan the Project would:-

- Convert the SES section of the station, formerly the Station Masters quarters to additional space for the Museum and Visitor Information Centre.
- Landscape the surrounds to create an outdoor display and seating space. This will help link the site to nearby Heritage Park.

The minimum level of funding under this grant program was \$500,000. The level of investment required for revitalisation of the Girilambone Station made it the ideal element to incorporate with works required at the Nyngan Station to qualify for funding. Normally, under this program, a 25% co-contribution from Council would be required. Staff involved in producing the business case were able to successfully motivate for an exemption to this requirement.

Once the funding agreement with the NSW Government has been signed, the General Manager will appoint a Project Manager to oversee the project and will coordinate consultation with all stakeholders to ensure the maximum benefit for our community.

Further information will be provided to Council once staff have had the opportunity to revisit and confirm the scope of the project, update costs and determine timeframes.

#### **1.4 Recommendation**

That the Bogan Shire Railway Revitalisation Tourism Project Report be received and noted.

**Debb Wood**  
**Director People and Community Services**

## REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES

### Mayor and Councillors

The following reports are submitted for consideration:-

#### 1 INVESTMENTS JUNE 2019

##### **Summary:-**

*The report is to outline the performance of Council's Investment Portfolio for the month of June 2019.*

*At 30 June 2019 Council had \$14 million invested. There has been an increase of \$2.18 million due to the 2019/2020 1<sup>st</sup> and 2<sup>nd</sup> quarter FAG Grant being received in advance.*

#### 1.1 Introduction

The purpose of this report is to outline the performance of Council's Investment Portfolio for the month of June 2019.

#### 1.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

#### 1.3 Discussion

The Investment Report for June 2019 is shown below. At 30 June 2019 Council had \$14 million invested. There has been an increase of \$2.18 million due to the 2019/2020 1<sup>st</sup> and 2<sup>nd</sup> quarter Financial Assistance Grant being received in advance.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

**Investment Movements for June 2019**

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements						
REF	Source	Maturity	Days	% rate	Bal May 19	Bal June 19
3204	NAB	10/12/2019	365	2.800%	2,000,000.00	2,000,000.00
4608	NAB	1/06/2019	365	2.700%	2,000,000.00	
4608	NAB	30/08/2019	90	2.220%		2,000,000.00
37908808	Commonwealth	5/06/2019	364	2.750%	2,800,000.00	
	NAB	03/10/2019	120	2.220%		2,800,000.00
	NAB	15/01/2020	365	2.750%	1,000,000.00	1,000,000.00
6894	NAB - Professional Funds	At Call		1.650%	4,017,389.59	6,194,182.31
	Balance securities held				<b>11,817,389.59</b>	<b>13,994,182.31</b>
	Balance Ledger 19010.8200.8200				<b>11,817,389.59</b>	<b>13,994,182.31</b>
	<b>Summary by institution</b>					
	Commonwealth				2,800,000.00	
	NAB				9,017,389.59	13,994,182.31
					<b>11,817,389.59</b>	<b>13,994,182.31</b>

**1.4 Recommendation**

That the Investments Report for the month of June 2019 be received and noted.

## 2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

### **Summary:-**

*The report is to provide a comparison of rate collections as at 30 June 2019, with the same period last year.*

*Total arrears have increased from \$282,476 at 30 June 2018 to \$386,607 as at 30 June this year.*

### 2.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 30 June, 2019, with the same period last year.

### 2.2 Discussion

This report is provided for the information of Councillors.

<b>Rate Collections</b>	<b>2018-2019</b>	<b>2017-2018</b>
Arrears Prior to 01/07/2018	146,642	86,114
First Instalment in arrears as at 30/6/2019	38,863	25,702
Second Instalment in arrears as at 30/6/2019	45,094	31,935
Third Instalment Outstanding as at 30/6/2019	62,743	48,352
Fourth Instalment Outstanding as at 30/6/2019	93,265	90,373
<b>Total Arrears</b>	<b>386,607</b>	<b>282,476</b>
<b>Total Outstanding</b>	<b>386,607</b>	<b>282,476</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	5,301,033	5,244,533
Add: Adjustments	24,046	-40,556
Less: Payments to end of May	-4,862,046	-4,840,249
Less: Rebates	-79,457	-84,211
Add: Postponed	3031	2,959
<b>Gross Total Balance</b>	<b>386,607</b>	<b>282,476</b>
<b>Arrears of total amount levied %</b>	<b>8%</b>	<b>5%</b>

Total arrears have increased from \$282,476 as at 30 June 2018 to 386,607 as at 30 June this year.

Each instalment amounts to approximately \$1,331,000.

(Total Rates, Waste, Water & Sewer Access Charges)





**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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As at 30 June 2019 Council had collected \$21,797 more than at the same time last year. At the time of writing this report arrears have reduce by an additional \$39,000 reducing the arrears of total amount levied to 6.5%.

2.9 % of rates were unpaid on the first instalment.

3.4% of rates were unpaid on the second instalment.

4.7% of rates were unpaid on the third instalment.

7% of rates were unpaid on the fourth instalment.

### **2.3 Recommendation**

That the Rates and Annual Charges Collection Report for the month of June 2019 be received and noted.

### 3 LONG TERM FINANCIAL PLAN

#### **Summary :-**

*The report is to present to Council a Long Term Financial Plan, projected for 10 years, and updated annually as part of the development of the Operational Plan. A revised Long Term Financial Plan was presented to Council in May 2019 in line with Council's integrated planning and reporting. This current plan has updated Budget figures for 2017/2018 actuals, 2018/2019 adopted revised Budget and 2019/2020 adopted Budget and will be sent to T-Corp as part of our loan funding requirements.*

#### **3.1 Introduction**

Council is required to adopt a Long Term Financial Plan (LTFP) under the provisions of the Local Government Act. The Long Term Financial Plan must project financial forecasts for the Council for at least ten years, and be updated annually as part of the development of the Operational Plan.

#### **3.2 Background**

The LTFP, shown as Attachment A, is based on the 2017/2018 actuals, the 2018/2019 adopted revised budget as well as the adopted 2019/2020 budget, and projections are then made for a further eight years. The attachment shown is the consolidated LTFP. This is made up of the General, Water and Sewer Funds.

#### **3.3 Discussion**

The Plan shows an overall accounting deficit that once depreciation is added back equates to a cash surplus of \$3.416 million in 2019/2020. Council will be financially viable into the future however Capital Expenditure will decrease and Capital Expenditure ratios and infrastructure backlog ratios may not be met. It is projected that the General Fund will post an accounting operating deficit in 2019/2020 however once depreciation is added back there is a cash surplus of \$2.126 million. The accounting deficit in future years relates primarily to operating losses from both the Medical Centre and the Early Learning Centre. This slightly improves over the years with anticipated FAG Grant increases helping to improve the deficit. Certain assumptions have been made which are detailed below:-

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

- Financial Assistance Grants (FAGS) have been estimated to increase by a moderate 3.5% for the next ten years, which amounts to between \$143,000 - \$190,000 per annum from 2019/2020 to 2028/2029.
- Roads to Recovery Grants are budgeted \$729,219 in 2019/2020. This is the start of the new five year program. It has been budgeted for the same figure across the 10 years as the income is offset with an equal amount. The Government has mentioned additional funding for R2R in the 2019/20 budget however Council is unaware at this stage what they will be.
- Income from Roads and Maritime Services (RMS) has been estimated to remain the same over the coming years. This is the best estimate as without RMS advice there is no way of knowing what Council may receive. This income is offset with an equal amount of expenditure.
- Loans of \$2,800,000 were taken out at the beginning of 2016/17 with T-Corp at an interest rate of 2.94% for 20 years at \$186,000 per annum. A further internal loan has been included in the LTFP for \$340,000.
- Capital Works for 2018/2019 and 2019/2020 are as per the Capital Budgets. Capital works for the years after 2019/2020 have been assumed to be similar to previous years for the General Fund and have been budgeted according to the Asset Management Plans for both the Water and Sewer Funds.
- Revenue for the Medical Centre has not been increased over the years until it can be established what the growth in the Centre may be and the Early Learning Centre has been budgeted for no increase in 2020/21 and then 3% in 2021/22 and 3% in 2025/26.
- Sewer fund shows an operating loss for all projected years up to 2028/2029. The 2019/2020 year was budgeted for no increase to the sewer fund charges as per the adopted Operational Plan. The charges have however been budgeted in the LTFP to increase by 3% in 2020/2021 until 2028/2029. If Council decides not to increase the charges by 3% during these years there will obviously be larger operating deficits that will erode into the cash reserves for the Sewer Fund.

Alternatively, Council could increase the Sewer Charges more in order to return an operating surplus in each year.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Further General Economic Assumptions include:-

- CPI of 3% has been applied to general expenditure. Employee wages have been budgeted to increase by 2.5% per annum from 2020/2021 onwards. This is in line with the award increase for 2018/2019 & 2019/2020.
- Employees Superannuation has been increased by 0.5% from 2021/2022 to 2025/2026 as per Australian Taxation Office legislation.
- Ordinary Rates in the General Fund have been budgeted for an increase of 2.5% from 2020/2021 onwards. This could increase or decrease depending on the rate peg set by IPART. 2018/2019 increase was 2.3% and the 2019/2020 increase was 2.7%.
- Annual Charges have been budgeted to increase by 3% in 2020/2021 and 5% from 2021/2022 onwards.
- Water access and usage charges to increase by 3% per annum from 2020/2021 onwards. As long as Capital Expenditure in the projected years remains as what has been estimated the cash flow shows cash rebuilding to \$5.7 million by 2028/2029. This is as long as projected income and expenditure remains as is.
- Sewer access and usage charges to increase by 3% per annum from 2020/2021 onwards. There has been no increase to the Sewer Funds charges for the past seven years.
- Waste Charges to increase by 3% from 2020/2021 then 5% from 2021/2022 onwards. These estimations could vary as Council investigates ways to reduce the operating costs for the waste area in future years.
- Interest Rate increases of 1.00% in 2019/2020 and onwards.
- Service levels and the breadth of services offered will remain stable.

### **3.4 Attachment**

A copy of Council's Long Term Financial Plan, which includes Income Statements, Balance Sheets and Cash Flow Statements for 2019/20 to 2028/29 are attached as Appendix A.

### **3.5 Recommendation**

That Council adopt the Long Term Financial Plan Attached as Appendix A.

**Stephanie Waterhouse**  
**Director Finance and Corporate Services**

## **REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF ENGINEERING SERVICES**

### **Mayor and Councillors**

I submit the following report for consideration:-

## **1 OPERATIONAL REPORT**

### **1.1 Civil Works**

Work undertaken during this reporting period from 16 June 2019 to 15 July 2019 consisted of the following:-

- Assisting with the installation of the basketball court at the Nyngan Swimming Pool.
- Completed repairs to the access culvert for Wilga Tank.
- Assisting with repairs and maintenance at the Nyngan Showground.
- Continued repairs and maintenance on the Flood Memorial Wall in Davidson Park.
- Minor footpath maintenance at various locations in Nyngan.
- Asbestos removal and demolition of old pre-school building.
- Repairs to Shire roads culverts.

### **1.2 Community Facilities**

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation and cleaning showground for the annual Duck Creek Races.
- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Digging and backfilling of graves.
- Completing private works.
- Preparation for Nyngan Ag Expo.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

**1.3 Roads**

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

<b>No.</b>	<b>Name</b>	<b>Comments</b>
	Nyngan Levee Bank	Resheeting completed.
	Nyngan Town Streets	Resealing shoulders completed.
	Terangion Street	Construction and sealing completed.
HW7	Barrier Highway	Shoulder grading completed. Drain maintenance completed.
MR 7514	Cockies Road	Maintenance grading continuing.
24	Canonba Road	Resheeting completed. Maintenance grading continuing.
25	Merryanbone Road	Maintenance grading completed.
81	Benah Road	Maintenance grading completed.
11	Honeybugle Road	Maintenance grading commenced.
56	Dicksons Road	Maintenance grading commenced.

The works program for the remainder of June and July includes but is not limited to the following works:-

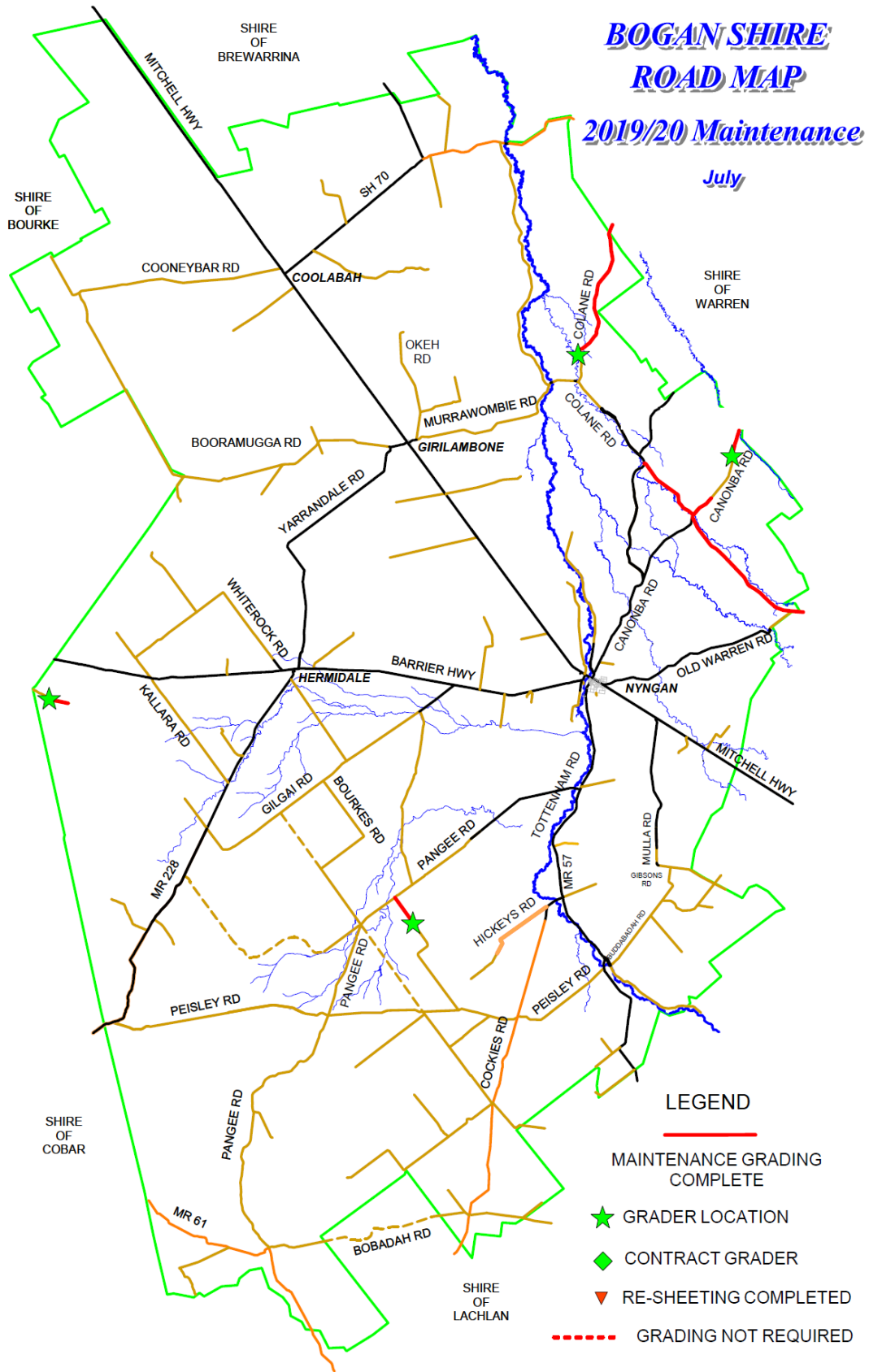
- Underground drainage at showground.
- Continuing maintenance grading, or resheeting of the following roads:-  
Colane Road, Canonba Road, Cobar-Condobolin Road, Piesley Road, Glengariff Road, Murrawombie Road.
- Continuing carting water to the villages of Girilambone and Coolabah

**1.4 Recommendation**

That the Operational Report for the reporting period 16 June 2019 to 15 July 2019, including Civil Works, Communities Facilities and Roads be received and noted.

**Graeme Bourke**  
**Director Engineering Services**

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**



## REPORTS TO ORDINARY MEETING OF COUNCIL – DIRECTOR OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT

### Mayor and Councillors

I submit the following reports for consideration:-

### 1 DEVELOPMENT APPLICATIONS

#### 1.1 Introduction

One (1) application has been approved since Council's meeting of 27 June 2019 and Four (4) applications are currently with Council for consideration as tabled below:

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2019/002	Mr Gordon Irving	166 Temples Lane, Nyngan	Subdivision	-	Draft Consent sent to Consultant for signing.
2019/009	Lois Allport	112 Wyes Road, Nyngan	Subdivision	-	Additional information requested from applicant.
2019/012	Tritton Resources Pty Ltd	Lot 1 Section 3 DP 986 Booramugga Road, Hermidale	New Industrial Workshop	\$24,500	Additional information requested from applicant.
2019/013	Langford and Rowe Consulting Surveyors	710 Hickys Road Nyngan	Subdivision	-	Additional information requested from applicant.
2019/014	Roslyn Collins	80 Wambiana Street Nyngan	New Private Shed	\$18,000	Approved

#### 1.2 Recommendation

That the Development Applications Report since the 27 June 2019 Council Meeting be received and noted.



## 2 OPERATIONAL REPORTS

### 2.1 Introduction

The purpose of this report is to outline key works undertaken by Council's Parks and Gardens Team and Noxious Weeds Officer.

### 2.2 Discussion

Key works undertaken by Council's Parks and Gardens Team consisted of the following:-

- Routine upkeep and maintenance duties including manual watering (where required), whipper snipping, mowing, weed removal at Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall and Senior Citizens Area, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, Rotary Park, Pioneer Park, Lions Park, Centenary Park and Council housing.
- Pangee Street and Medical Centre Garden Beds and watering systems.
- Cemetery Maintenance.
- Spraying of weeds.
- Training for Backhoe and Playground Inspections.
- Repaired Davidson Park gate (play equipment).
- Preparation for National Tree Planting Day.
- Assisting with maintenance at the Waste Facility.

Key works that have been undertaken by Council's Noxious Weeds Officer consisted of:-

- Boundary and road side inspections.
- Property inspections as required under the *Biosecurity Act 2015*.
- Spraying of highway and roads.

### 2.3 Recommendation

That the Operational Reports, including Parks and Gardens Team and the Noxious Weeds Officer be received and noted.

### 3 PROPOSED CREMATION ROW AND RESERVATION OF BURIAL PLOTS AT THE NYNGAN LAWN CEMETERY

**Summary:-**

*This report is for Council to consider the construction of additional cremation plots within the lawn section of the Nyngan Cemetery and the ability for the public to reserve burial plots for future use at the Lawn Cemetery, including the Cremation Section.*

#### 3.1 Introduction

The purpose of this report is for Council to consider:-

- a) The construction of additional cremation plots within the lawn section of the Nyngan Cemetery; and
- b) The ability for the public to reserve burial plots for future use at the Lawn Cemetery, including the Cremation Section.

#### 3.2 Discussion

##### Construction of Lawn Cemetery Cremation Row

The Nyngan Cemetery currently has one row containing ten cremation plots. The cremation row is located within the lawn section of the cemetery. Of the ten cremation plots, seven have been utilised and three remain available.

Residents have enquired about the potential to reserve cremation plots at the Cemetery. The construction of additional plots will ensure demand for these plots at the Cemetery is met.

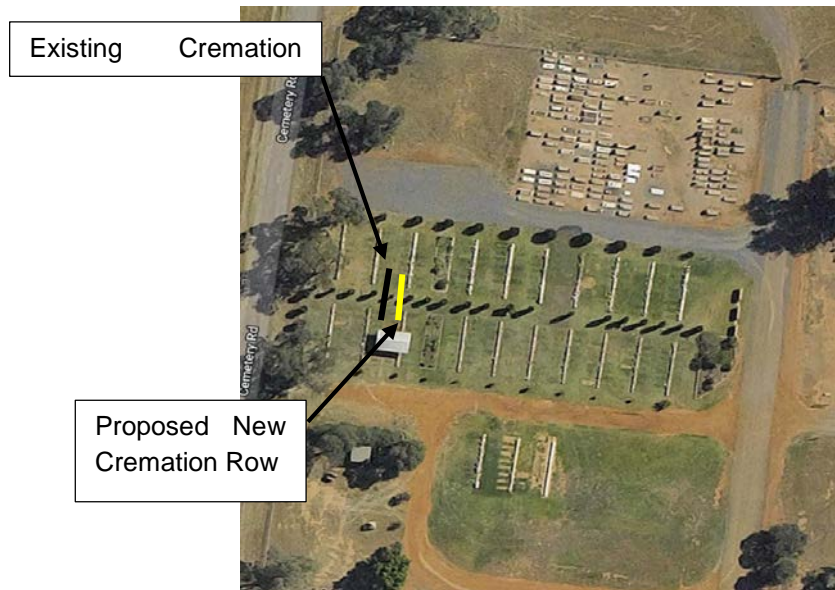
It is proposed to install an additional row of cremation plots between the existing cremation row and the cremation walls within the lawn section of the Cemetery as indicated in the diagram below.

The proposed design will emulate the existing rows and will allow for back to back cremation plots that will create a further eighteen spaces for future use.

**Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

Without a new cremation row being constructed, the public will be unable to utilise the lawn section of the Cemetery and will therefore be required to use the cremation wall instead.

It should be noted that the cost to construct a new cremation row is approximately \$4000 which will be sourced from the capital works budget.



### Reservation of Burial Plots

#### **Lawn Cemetery Burial Plots**

It is current practice to allow the reservation of burial plots where it can be done without restricting access to other unused plots to allow for grave excavations.

Typically this means that any unused plots at either end of each headwall or those adjacent to an internal roadway may be reserved.

Council's Cemetery Policy DES001 does not contain information relating to reservations of burial plots. In this regard, it is recommended that an appropriate section be added to the policy to cover current practice.

#### **Lawn Cemetery Cremation Row Burial Plots**

**Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

Provision is currently made for up to two ashes memorials to be placed in one lawn cremation row plot if required.

Council's Cemetery Policy DES001 does not refer to this provision, nor does it refer to the reservation of cremation plots. Council has received requests for reservations and as such the matter is now before Council for consideration.

There is no need, from a practical point of view, to restrict reservation of cremation plots to allow access – unlike in the Lawn Cemetery.

Council needs to consider the extent to which it will permit reservations in the Lawn Cremation Rows bearing in mind that if permitted, this could result in the need to construct new rows to accommodate interments on demand leaving rows with unused plots in between.

It is recommended that Council's decision in this regard be set out in the Cemetery Policy DES001.

### **3.3 Recommendation**

1. That a new Cremation Row be constructed in the Lawn Cemetery.
2. That Council's Cemetery Policy DES001 be amended to address reservations of Lawn Cemetery Burial Plots as follows:

#### **3.3.A Reservation of Burial Place**

##### *3.3.A.1 - Lawn Cemetery Burial Plots*

*Applications may be made to the General Manager for reservation of Burial Plots in the Lawn Cemetery.*

*The General Manager may grant permission for plots to be reserved provided that access to unused sites is not restricted by such reservation. (Note - Typically this means that only the unused plots at either end of the headwall may be reserved or those adjacent to an internal roadway).*



**Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

3. That Council consider whether or not to permit reservation of Lawn Cemetery Cremation Row Plots.
4. That Council's Cemetery Policy DES001 be amended to make provision for up to two two ashes memorials to be placed in one lawn cremation row plot if required.

**Tony Payne**  
**Director of Development and Environmental Services**

**PRECIS OF CORRESPONDENCE**



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019

## 1 NYNGAN AG EXPO

Attached is a copy of correspondence received from the Nyngan Ag Expo advising of their donation of \$3,000 towards the cost of works at the Nyngan Showground for the underground drainage in the Ag Expo's Food and Wine Area.

**1.1 Recommendation:** That the correspondence received from the Nyngan Ag Expo advising of their donation of \$3,000 towards the cost of works at the Nyngan Showground for the underground drainage in the Ag Expo's Food and Wine Area be received and noted and Council forward a *thank you* letter to the Expo.

## 2 THE HONOURABLE MELINDA PAVEY MP – MINISTER FOR WATER, PROPERTY & HOUSING

Attached is a copy of correspondence received from The Honourable Melinda Pavey MP in response to Council's correspondence regarding Emergency Drought Funding Request. The Minister has advised that when the Premier visited the town of Coolamon in the State's southwest, it was announced the State Budget will include \$355 million to extend emergency drought support for farmers and funding to fast track investment in regional infrastructure. The Drought Stimulus Package will fund many critical town water projects including \$10.2 million set aside for projects in Bogan Shire Council. This will address critical maintenance works associated with the Albert Priest Channel and the construction of a second off-river storage at Nyngan. The NSW Government will shortly contact Council to formalise the funding agreements for these important projects.

**2.1 Recommendation:** That the correspondence received from The Honourable Melinda Pavey MP in response to Council's correspondence regarding Emergency Drought Funding Request be received and noted.

## 3 NYNGAN RIVERSIDE TOURIST PARK

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

Attached is a copy of correspondence and invoice received from the Nyngan Riverside Tourist Park owners advising Council that they have just finished upgrading the entire fence at the Caravan Park on the Rotary Park boundary. The letter states that old fence that was removed was damaged beyond repair. They chose to replace the old fence with a colourbond fence for security to the Caravan Park. The owners are asking Council if it would be in a position to contribute funds towards the upgrade of the boundary fence. The letter states that the cost of the fence on the Rotary Park boundary was \$24,710 + GST + gates.

**3.1 Recommendation:** For Council's Consideration.

#### **4 THE MURRAY DARLING ASSOCIATION MDA**

Attached is a copy of correspondence and quote received from the Murray Darling Association inviting Council to join the Murray Darling Association (MDA) and advising of the quote for membership 2019/2020. With the security and availability of water increasingly a key issue for all Councils and communities across the Murray Darling Basin, Council is asked to consider membership. A package of resources that clearly illustrate the complex role and the value to your community that Council's investment delivers is included in the mailout. Council's cost to become a member of the MDA is \$903.17.

**4.1 Recommendation:** For Council's Consideration.

#### **5 REBEL MEDIA**

Attached is a copy of correspondence received from Rebel Media with the offer of Commercial Radio BREEZE FM and REBEL FM for Nyngan. Rebel Connect (RC) is primarily a regional and rural independent commercial FM radio broadcaster. Council is invited to participate in their cost effective Council self help program. Self help sites are an informal partnership with Councils. Councils find value in having access to a medium that can provide local emergency information, affordable and effective advertising for Councils and small businesses. Transmission equipment would need to be placed in Council's existing air conditioned IT/Server room, satellite dish on the roof or sitting the service on the water tower. Equipment costs to Council would be \$23,000, electricity costs <\$750 pa, and \$2000 pa towards repair and future replacement of the site broadcast equipment.

**5.1 Recommendation:** For Council's Consideration.



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

**6 WEEKLY CIRCULARS**

Weekly Circulars dated 20 June 2019, 27 June 2019, 4 July 2019 and 12 July 2019 have been emailed to Councillors for information.

**6.1 Recommendation:** That the Local Government Weekly Circulars be noted.



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**



The General Manager  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

2<sup>nd</sup> June 2019

BOGAN SHIRE COUNCIL	
FILE	R/N
25 JUN 2019	
ASSIGNEE	
Derek Francis	

Dear Mr Francis,

*cc: SW & DM*

On behalf of Nyngan Ag Expo Committee, we would like to donate \$3,000 towards the cost of works at the Nyngan Showground for the underground drainage in the Ag Expo's Food & Wine area.

Please find enclosed our cheque for \$3,000

Yours faithfully

Jane Reakes  
Secretary/Treasurer

Jerry Jenkins  
Chairperson

Inc:

*1240.115.174*

*Gst Free*

AEN #: 68866242083 Bogan Shire Council 81 Cobar Street NYNGAN NSW 2825 Ph: 68359000 Email: admin@bogan.nsw.gov.au Website: www.bogan.nsw.gov.au	Date: 25/06/2019 15:47 Receipt: 00117367:0001 Terminal 1:41798 Nyngan Ag Expo Donation for Showground underground Drainage	Amount 3000.00 3000.00 3000.00 0.00
Details MISC GST Free Total Value: Tendered Cheque Change		If Payment made by Cheque, Cheque must be duly cleared DEREK FRANCIS GENERAL MANAGER

A: PO Box 115, Nyngan NSW 2825  
ABN: 81 630 195 659

T: 02 6832 1238  
M: 0428 376 068  
F: 02 6832 2539

E: nynganagexpo@bigpond.com  
W: www.nynganagexpo.com.au

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019



The Honourable Melinda Pavey MP  
Minister for Water, Property and Housing

Minister's office reference MF19/1141

Mr Derek Francis  
General Manager  
Bogan Shire Council  
81 Cobar Street  
NYNGAN NSW 2815

Att. Mr Graeme Bourke

Dear Mr Francis

BOGAN SHIRE COUNCIL	
FILE	R/N
00 JUL 2019	
ASSIGNEE	

01 JUL 2019

**Emergency Drought funding Request**

Thank you for Bogan Shire Council's letter of 24 April 2019, requesting funding for emergency works identified in the recently completed Drought Management Plan, prepared for both Bogan and Cobar Shire Councils.

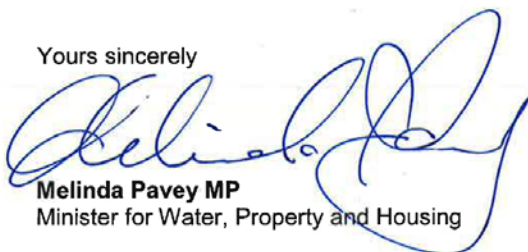
On 11 June 2019 the Premier, the Hon Gladys Berejiklian MP, visited the town of Coolamon in the State's southwest, where it was announced the State Budget will include \$355 million to extend emergency drought support for farmers and funding to fast track investment in regional infrastructure. This new funding means the NSW Government is now investing more than \$1.8 billion in drought support. For more information on the announcement please visit <https://www.nsw.gov.au/your-government/the-premier/media-releases-from-the-premier/nsw-budget-more-support-for-farmers-economic-stimulus-for-local-communities/>.

The Drought Stimulus Package will fund many critical town water projects including \$10.2 million set aside for projects in Bogan Shire Council. This will address critical maintenance works associated with the Albert Priest Channel and the construction of a second off-river storage at Nyngan. The NSW Government recognises the importance of this infrastructure for the short and longer-term water supply to Nyngan, Cobar and Cobar mines.

The NSW Government will shortly contact you to formalise the funding agreements for these important projects.

Should you have any further enquiries about this matter, I have arranged for Mr David Swan, Regional Manager, Urban Utilities-West, in the Department of Industry – Water, to assist you. Mr Swan may be contacted on 0419 947 024.

Yours sincerely



Melinda Pavey MP  
Minister for Water, Property and Housing

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

NYNGAN RIVERSIDE TOURIST PARK  
46 BARRIER HIGHWAY  
NYNGAN NSW 2825  
ABN: 43 581 746 117  
Phone: 02 68 321 729



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2<sup>nd</sup> July 2019

To: Derek Francis / Bogan Shire Council

We have just finished upgrading the entire fence at the Caravan Park on the Rotary Park boundary. The old fence that we removed was damaged beyond repair. The tin fence at the top half was completely ruined and barely standing and the wire fence at the bottom half of the park was full of holes and some posts were damaged.

We chose to replace this with a Colourbond fence for security as we were getting a lot of people wandering in through the fence from Rotary Park using the park facilities. We also feel that the new fence has greatly improved the look of both the Caravan Park and Rotary Park. We have had several locals comment on how good the new fence looks in Rotary Park.

We are writing to ask if council would be in any position to contribute any funds towards the upgrade of this boundary fence. We removed and disposed of all of the old fence ourselves at our cost and had 'All Fence' from Dubbo supply and erect the new fence.

The fence on the Rotary Park boundary was 353m in Total. Costing \$70/m + gst. The total cost for that fence is \$24,710 + gst + gates. We also paid extra to ensure that the gate was installed at the river end of the fence so that council can still have access to their pump that water's rotary park.

Any amount that council may be able to contribute towards this upgrade would be greatly appreciated. We have attached the invoice from 'All Fence' showing costings.

Regards,

Jack & Dione Carter  
Nyngan Riverside Tourist Park

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**



**ALLFENCE DUBBO**

27 Pelagic Court  
DUBBO NSW 2830  
Australia  
Phone: 0419265714  
dubboallfence@outlook.com  
ABN: 30 590 611 633

Invoice: IV00000000108

**Tax Invoice**

Invoice date: 13/06/2019

**Bill to:**  
Nyngan Riverside Caravan Park  
Corner of Barrier highway and Mitchell highway  
Nyngan

**Due:**  
20/06/2019

DESCRIPTION	TAX TYPE	AMOUNT (ex GST)
For the supply and install of approx 512m of 1800 high colourbond fencing (\$70 per m). Please note i have allowed for longer posts and extra 65mm post at end of fences. I have also allowed for 65mm post for every 20 panels on runs over 50m. (extra56m from original quote)	GST	35,840.00
For the supply and install of 2x 4m double gates and 2x standard single gates as disscused. Double gates will have 100x100mm posts.	GST	3,887.30
to install 8 bollards	GST	500.00
Sub-Total (ex GST):		\$40,227.30
GST:		\$4,022.73
Total (inc GST):		\$44,250.03
Amount Paid:		\$0.00
<b>AMOUNT DUE:</b>		<b>\$44,250.03</b>

**Notes**

Please use invoice number as reference and send remittance to [dubboallfence@outlook.com](mailto:dubboallfence@outlook.com)

**How to Pay** Due 20/06/2019

**Bank Deposit via EFT**

**Bank:** Regional Australia Bank  
**Name:** Allfence Dubbo Pty Ltd  
**BSB:** 932000  
**AC#:** 761860  
**Ref#:** IV00000000108

**Mail**

**Cheques payable to:**  
ALLFENCE DUBBO  
  
**Mail to:**  
27 Pelagic Court  
DUBBO NSW 2830

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019

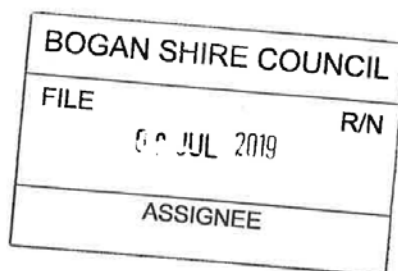


admin@mda.asn.au  
www.mda.asn.au  
T (03) 5480 3805  
ABN: 64 636 490 493

Level 1, 250 Anstruther Street  
P.O. Box 1268  
Echuca, Vic 3564

28 June 2019

Mr Derek Francis  
General Manager  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825



Dear Mr Francis

On behalf of the National President and the board of the MDA, I am pleased to invite your council to join the Murray Darling Association (MDA) and enclose here a quote for membership for 2019/2020, together with a number of informative resources.

With the security and availability of water increasingly a key issue for all councils and communities across the Murray Darling Basin, we write you to consider membership with the MDA.

As one of three levels of government in Australia, and the one most directly connected to community, local government makes an incalculably valuable contribution to the processes, community consultation, and the formulation of decisions made and taken in the ongoing implementation of the Basin Plan. Continuing collaboration of local government at a peak level is essential to ensure that local and regional priorities are understood at the Basin scale.

We recognise that council's commitment to participate is a cost to budget that must demonstrate value to the organisation and to your community. The MDA's recently updated membership policy continues to strengthen the role of local government and the value of your membership and participation. These documents can be found at <https://www.mda.asn.au/join-us/membership.aspx>

Further, I have enclosed here a package of resources that clearly illustrate the complex role and the value to your community that council's investment delivers through engagement with your peak body. A copy has been provided for each councillor, with additional copies for your key executive team.

We request that these packs be tabled at your next available council workshop or meeting. Either I, or the Chair of your region will be pleased to address council if requested to provide further information and to hear from you on opportunities to further council's interests through the MDA.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

Should you have any questions in relation to the MDA, or require further information please don't hesitate to contact me by phoning (03) 5480 3805 or e-mailing [e.bradbury@mda.asn.au](mailto:e.bradbury@mda.asn.au).

Kind regards,

A handwritten signature in blue ink, appearing to be "Emma Bradbury", written in a cursive style.

Emma Bradbury  
Chief Executive Officer



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**



## QUOTE

Bogan Shire Council  
Attention: Cr Ray Donald  
Mr Derek Francis  
General Manager  
PO Box 221  
NYNGAN NSW 2825  
ABN: 68 886 242 083

Date  
25 Jun 2019  
  
Quote Number  
QU-564  
  
ABN  
64 636 490 493

MURRAY DARLING  
ASSOCIATION  
INCORPORATED  
Attention: Emma Bradbury  
463 High Street  
PO Box 1268  
ECHUCA VIC 3564

Description	Quantity	Unit Price	GST	Amount AUD
Membership of Murray Darling Association 2019/2020 Fees calculated at \$0.305 per head of population, capped at \$6,681.82. Population based on latest ABS census data. Cap applies at 21,907 population.	2692.00	0.305	10%	821.06
			Subtotal	821.06
			TOTAL GST 10%	82.11
			<b>TOTAL AUD</b>	<b>903.17</b>

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019



Attention:  
Derek Francis, General Manager,  
cc Debb Wood, Director People and Community Services  
cc Councillors

Bogan Shire Council  
E: [admin@bogan.nsw.gov.au](mailto:admin@bogan.nsw.gov.au)  
Wednesday June 12, 2019

Hello Derek

### Offer of Commercial Radio BREEZE FM and REBEL FM For Nyngan

Nyngan urban centre is one of **only** two known towns of >1,000 people in NSW without adequate commercial AM/FM radio reception.

It's a rare anomaly that seems to exist without good reason, with Nyngan missing out on the community benefits of commercial radio services. We'd like to work with council to fix it now by inviting council to participate in our cost effective council self help program.

#### Who We Are

Rebel Connect [RC] is primarily a regional and rural independent commercial FM radio broadcaster. Our first FM station was established as SUN FM near Beaudesert in 1996. I am part of this proud family company that has grown to encompass 45+ FM transmitters serving regional areas stretching from Cape York down to the NSW Mid North Coast and out to Bourke. We are one of only 7 independent commercial FM broadcasters in Australia.

We typically broadcast 2 FM services in each area; *The Breeze* and *Rebel FM*. Currently our closest FM site to you is at *Bourke* (operated by the *Bourke Shire Council*).

Over 90% of our income is derived from our 10 larger regional FM sites that we operate ourselves. The balance of our sites are smaller rural black spot 'self help' FM re transmission sites, that are funded and operated by either local councils or mine operators such as Rio Tinto, to provide commercial FM radio services to areas that previously had no (or limited range of) commercial FM radio, and where it is not commercially viable for the broadcaster to establish its own transmitters. They are provided for the benefit of the communities they serve.

We view self help sites as an informal partnership with councils. Our role is to (freely) deliver the program content via satellite to each self help FM site for local rebroadcast by council. We are happy to provide limited remote technical guidance to help smaller councils establish, manage and operate their self help sites.

#### Why Over a Dozen Councils Decide to FM Retransmit *The Breeze* and *Rebel FM*

Commercial radio is the most popular of the 3 primary sectors of radio broadcasting, with a typical audience share of >60% Australia wide. ABC is the next most popular sector, followed by the community/volunteer radio last. Commercial radio is currently available on AM or FM to over 98% of Australians.



## Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 25 July 2019

With a handful of exceptions, every Australian town over 500 people can currently receive commercial radio adequately, many via the hundreds of existing 'self help' council operated FM repeaters in operation.

Nyngan is one of only two towns in NSW >1,000 people that doesn't have commercial radio coverage.

Local residents (familiar with commercial radio available in other districts) and tourists alike, seek and expect commercial radio to be available to them as a 'basic service' where they live and travel, to inform and entertain. Our staff of 30+ are professionals with a mandate to provide leading and compelling content in each area we serve. We complement government (ABC) and volunteer (Local community) radio by providing popular, mass targeted services that are markedly different to the other radio sectors.

Our relationships with councils are long term, with the majority of our self help sites being operational for 13+ years. Councils find value in having access to a medium that can provide local emergency information, affordable and effective advertising for councils and local small business alike, and grow the standard and diversity of radio services available to be on par with larger regional services with which they compete.

Because our NSW services do not serve adjacent large service centres that compete with your local businesses (i.e. we don't serve Dubbo or Gunnedah) our services are not heavily loaded with advertising constantly drawing retail and service spending away from the shire to nearby larger competing regional centres.

### **Existing Other Bogan Shire Primary Sector FM Radio Services**

The federal government funded ABC FM regional radio station serves Nyngan to a ~10-15 km radius on 95.1 FM with a power of 0.05kw with antenna @ 50m above ground.

Volunteer/community radio 2WEB had a low power town based FM transmitter that serves a ~5km radius around town, but it looks like the licensing is not current on ACMA database. Community radio is not permitted by law to broadcast advertising.

Dubbo commercial FM has sub standard reception near the south eastern borders of the shire. No commercial FM station is adequately receivable in Nyngan.

No FM station adequately receivable in Nyngan transmits with high quality Stereo sound.

### **Breeze & Rebel FM Site Self Help Options.**

Commercial broadcasters *The Breeze* and *Rebel FM* hold the sole two commercial broadcast licences available to serve Bogan shire (part or whole)

The ACMA (Australian Communications and Media Authority) has licenced for Nyngan;

*0.1kw Rebel FM on 96.7 FM*

Breeze FM has not yet had a frequency allocated, but is entitled to have one allocated on application to the ACMA.

Council admin centre is likely the cheapest option, with transmission equipment going in an existing council air conditioned IT/server room, a 1.8m diameter satellite dish either on the roof of the building or in a secure location adjacent to the building, and a FM transmit antenna on a guyed 5-6m meter high mast, ideally on the highest roof point. One of councils existing roof masts could

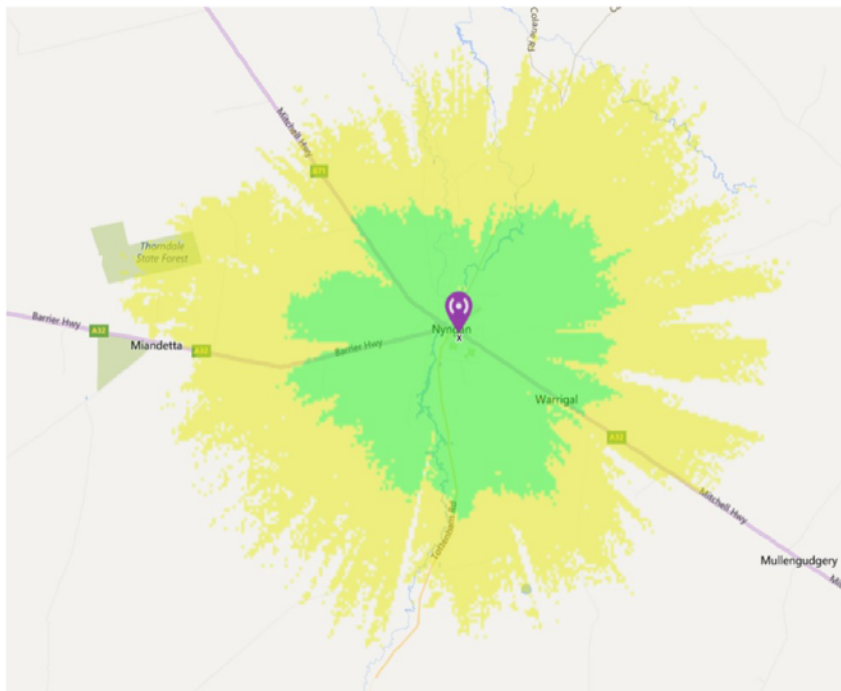
## Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 25 July 2019

potentially be shared. This is a relatively low profile 'folded dipole' antenna, broadly similar to 2way radio base station antennas. The equipment would connect to the existing council internet, allowing easy remote access, telemetry and fault identification. Coverage would be ~6-10km radius.

GREEN = 54 db uV/m. Fair rural indoor coverage. Good car coverage.

YELLOW = 48 db uV/m. Poor rural indoor coverage, Fair car coverage.

Nyngan urban centre is predicted to receive a 66 db uV/m signal, which is Good indoor urban coverage.



## Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 25 July 2019

Alternatively if council prefer, siting the service at a town water tower (with suitable sealed air conditioned equipment shelter), with the transmit antenna on top of the water tower. Given the additional coverage is relatively minor (another few km's) with the antenna higher on the water tower, our suggestion is that if the council chambers is the cheaper and easier option, go with that.

The budgetary equipment costs are in the order of \$23,000 for both stations broadcasting in FM stereo, assuming the ACMA allocate Breeze Broadcast equipment electricity costs are <\$750 pa.

### Costs to Council

Council has the responsibility to insure, purchase, install, operate and maintain the equipment and infrastructure for both services at the FM repeater site/s, secure site long term tenure, and meet site costs including rent and power. Council would contract annual preemptive preventative maintenance from a qualified regional communications engineering firm. Council staff may also need to attend site occasionally to reset equipment, ensure both air conditioners are operational etc. Typically, many sites only need to be attended by councils 2-4 times a year.

The services will typically auto restart in 2 minutes after restoration of site power.

While it varies from site to site, we suggest councils budget and rollover \$2,000 pa (for lower power 0.1kw services) towards repair and future replacement of the site broadcast equipment. Core equipment such as the antennas and transmitters will typically have a useful life of at least 10-15 years.

RC will provide the programming and satellite distribution to the broadcast site, all associated music and content royalties and levies, and will provide internet stream simulcasts of the transmitters. RC will also offer remote engineering guidance and support. RC do not charge for this service.

Labor quotes will need to be obtained for broadcast equipment installation and commissioning. We can provide example guidance to assist with guidance costings. Site security fencing, if required for the satellite dish, has not been considered.

We recommended and budget for quality transmitters with a proven high reliability reputation, with similar equipment to what we use at our own transmitter sites. We include provision for remote telemetry access so the transmitters and site pc can be easily remotely monitored, alarmed and controlled by council and Rebel Connect. This reduces the need for site visits.

An optional spare core equipment package of one common spare transmitter and control pc (~\$6,000 town based low power) is recommended. To assist budgeting, council may opt to consider deferring this purchase to the financial year after service commencement.

Provision of an auto start diesel backup generator is optional to improve uptime of the services, and can be added at a later time.



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 25 July 2019**

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**References**

We are happy for council to speak to any other council self help operators. As Bourke is your closest existing self help site that has been operational for 12+ years, we suggest you can talk to the following people;

Mr Phil Johnston

Phil was Economic Development Officer at Bourke Shire Council, and was instrumental in initially getting the medium power 4 kw Mt Oxley services approved, built and operational on the RFS tower. He recently moved to Narromine where he is Economic and Community Development Officer for the Narromine council. Phil has kindly agreed to take a reference call, and can be contacted on 02 6889 9999. By way of disclosure Phil is a self confessed Rebel FM fan, but supported the later introduction of Breeze FM when it commenced distribution on satellite 10 years ago. Phil can speak to the value the Bourke community holds for the 2 radio services.

Mr Damian Slack-Smith

Damian has long held the position of IT/Systems Administrator for Bourke Shire Council, and looks after maintenance and repairs of the Breeze & Rebel FM FM repeaters for the council. Damian can speak to the cost effectiveness and reliability of the services. Damian has kindly agreed to take a reference call and can be contacted on 02 6830 8027

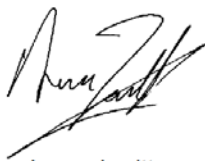
We also invite councillors to audition our services available in other regions, via the free RadioApp on Android/iOS devices (just search for BREEZE or REBEL in the app), or via the inbuilt player on our websites;

<https://thebreeze.com.au/>

<http://rebelfm.com.au/>

Just select a region/town first from the drop down menu, then use the Listen tab button to invoke the player for that region. We look forward to working with council to improve community services and communication in your special part of the world.

Regards

A handwritten signature in black ink, appearing to read "Aaron Jowitt", written in a cursive style.

Aaron Jowitt  
Director & Chief Engineer  
Rebel Connect

