



BOGAN SHIRE COUNCIL

Business Paper

27 June 2019

Table of Contents

NOTICE OF MOTION.....	7
1 SOLAR PANELS FOR LARKIN OVAL CANTEEN.....	7
COMMITTEE MEETING MINUTES.....	8
1 NYNGAN MUSEUM MEETING	8
2 ORANA JO BOARD MEETING.....	8
REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT.....	19
1 CHECKLIST.....	19
2 DUCK CREEK PICNIC RACES 2019.....	27
3 COUNCILLOR AND MAYORAL FEES.....	28
4 DISTRIBUTION OF OROC SURPLUS FUNDS.....	30
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES.....	31
1 DROUGHT COMMUNITIES PROGRAM.....	31
2 VISITOR INFORMATION CENTRE OPERATIONAL REPORT.....	35
3 BOGAN SHIRE EARLY LEARNING CENTRE	36
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES	39
1 INVESTMENTS MAY 2019.....	39
2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION.....	41
3 MANAGING CROWN LANDS.....	43
4 ADOPTION OF THE 2019/2020 OPERATIONAL PLAN AND BUDGET	44
5 MAKING OF RATES AND CHARGES FOR 2019/2020.	61
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF ENGINEERING SERVICES.....	73
1 OPERATIONAL REPORT.....	73
REPORTS TO ORDINARY MEETING OF COUNCIL – DIRECTOR OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT.....	77
1 DEVELOPMENT APPLICATIONS.....	77
2 OPERATIONAL REPORTS	78
3 NYNGAN MEMORIAL POOL HOURS OF OPERATION.....	79
PRECIS OF CORRESPONDENCE	81

1 NYNGAN AMATEUR SWIMMING CLUB..... 81

2 THE HON ADAM MARSHALL MP 81

3 OFFICE OF LOCAL GOVERNMENT 81

4 NYNGAN PRE SCHOOL 82

5 NYNGAN SHOW SOCIETY..... 82

6 IAN BASSETT & PARTNERS..... 83

7 LOCAL GOVERNMENT NSW 83

8 WEEKLY CIRCULARS 83

20 June 2019

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 27 June 2019 at 9.30am.

Lunch will be held at the Nyngan High School.

After lunch, Councillors and Directors will visit the off-river storage.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 23 May 2019
6. General Manager's Closed and Confidential Reports

1. Purchase of Land - Pangee Street

The General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: - because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

2. Sale of Land – John Hoare OAM Business Estate

The General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: - because it is information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

3. Bogan Shire Medical Centre – GP Services

The General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: - because it is information of a confidential nature involving personnel matters concerning particular individuals (other than Councillors).

7. Engineering Services' Closed and Confidential Report

1. Tenders 2019/3 – Annual Gravel Haulage Services

2. Tenders 2019/4 – Annual Road Base Crushing

3. Tenders 2019/2 – Annual Plant Hire

4. Tender for Supply and Delivery of Bulk Fuel

5. Tender for the Provision of Bitumen Spray Sealing

The General Manager is of the opinion that consideration of these items is likely to take place when the meeting is closed to the public for the following reason: - because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

8. Development and Environmental Services' Closed and Confidential Report

1. Proposed Solar Farm Lease Agreement

The General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: - because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

9. Confirmation of the Ordinary Minutes of the Council Meeting held on 23 May 2019

10. General Manager's Report incorporating reports from:-

- People and Community Services
- Finance and Corporate Services
- Engineering Services
- Development and Environmental Services

11. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison

Executive Assistant



Notice of Motion to the Ordinary Meeting of Bogan Shire Council held on 27 June 2019

NOTICE OF MOTION

1 SOLAR PANELS FOR LARKIN OVAL CANTEEN

That the General Manager obtains quotations for the installation of solar panels at the new Larkin Oval Canteen for consideration by Council.

Signed

Councillor Graham Jackson



**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

COMMITTEE MEETING MINUTES

1 NYNGAN MUSEUM MEETING

Attached are the Minutes of the Nyngan Museum Committee Meeting held on 5 June 2019 at the Nyngan Museum.

1.1 Recommendation

That the Minutes of the Nyngan Museum Committee Meeting held on 5 June 2019 at the Nyngan Museum be received and noted.

2 ORANA JO BOARD MEETING

Attached are the Minutes of the JO Board Meeting held on 6 June 2019 at the Bogan Shire Council Chambers.

2.1 Recommendation

That the Minutes of the JO Board Meeting held on 6 June 2019 at the Bogan Shire Council Chambers be received and noted.

Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

Nyngan Museum Meeting Date: 5th June 2019

Present:

Glad Eldridge, Leonie Montgomery, Anna Corby, Anne Quarmby

Val Keighran, Bay Lovett, Margaret Sibbald, Ray Donald

Apologies:

Veneta, Margaret Snodgrass, Colin and Yvonne

Guests:

Minutes last meeting: Move: *Anna* second: *Marg Sib*

Business arising from previous minutes:

SES are moving at last!!!

5th June bus visit cancelled

No parking zone. Abigail and Ray to follow up. Plans have been designed.

Doorways have been repaired with checkerplate.

White Ants are getting worse and have spread to the other side of the doorway and onto the wall. A large historic map has had to be removed due to the damage. Flick man says it is all good, they will go now the traps are up. They haven't. Abigail has put in another request with the company. They should be back for another visit in the next 3 weeks.

Treasurers Report attached: read and moved: *Leonie* 2nd: *Margaret Sib*

Correspondence In:

Correspondence Out:

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Co Ordinator's Report:

SES are moving with help from the Shire. Geoff will check out the building thoroughly and advise of any work that needs doing urgently.

New acquisitions Permewans 100 yr tea caddy Stan White

1960s farming magazines, Australian handyman and some from 1940 s Geoff Leek

Glass storage cupboards have been donated by Norty's Jewellers. They are closing the sales section of their business and have offered us the display units. We will need to pay removal. Dawsons will provide a quote.

Maintenance Report:

Floors in doorways repaired.

No parking area painting will be followed up

White ants to be reviewed

Abigail's Report

Trish Orchard has reminded us that next year will be 30 years since the flood that was responsible for the initiation of the Museum as it is today. Perhaps we could have a grand opening!

General business

Friday 21st June we have RSL door. Anne Q and Leonie will attend.

Mr Black donated a sulky to the museum. It is currently stored at the Shire depot. He would like to see it on display by August 6th if possible because a parade of sulkies will pass through here on its way to Warren on that day.

Meeting Closed: 10.00am

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

minutes

MEETING OF: Orana Joint Organisation
DATE: 6 June 2019
TIME: 9.00 am
VENUE: Bogan Shire Council Chambers

ATTENDEES:

Clr C Davies (Chair)	Mayor, Narromine Shire Council
Clr D Todd	Mayor, Warrumbungle Shire Council
Clr M Quigley	Mayor, Warren Shire Council
Clr D Kennedy	Mayor, Mid-Western Regional Council
Clr A Walker	Deputy Mayor Gilgandra Shire Council
Clr Ray Donald OAM	Mayor, Bogan Shire Council
David Neeves	General Manager, Gilgandra Shire Council
Glenn Wilcox	General Manager, Warren Shire Council
Derek Francis	General Manager, Bogan Shire Council
Brad Cam	General Manager, Mid-Western Regional Council
Jane Redden	General Manager, Narromine Shire Council
Ashley Albury	NSW Premier and Cabinet, Director Western NSW
Belinda Barlow	Interim Executive Officer Orana Joint Organisation
Melissa Salter	Bogan Shire Council (Minute Taker)

APOLOGIES:

Roger Bailey	General Manager, Warrumbungle Shire Council
Clr Doug Batten	Mayor Gilgandra Shire Council and Chair Orana JO

GUESTS:

Gavin Priestley	NSW Public Works Advisory, Western NSW
-----------------	--

In the absence of the Orana JO Chair Clr Doug Batten, Interim Executive Officer Belinda Barlow opened the meeting at 9.00 am and called for nominations for a Chair for the meeting.

Clr Milton Quigley nominated Clr Craig Davies who accepted the nomination.

APPOINTMENT OF CHAIR FOR ORANA JO BOARD MEETING

2019/019 RESOLVED Clrs Quigley/Todd that Clr Davies be appointed Chair.

CARRIED

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

minutes

Clr Craig Davies assumed the Chair at 9.02 am

The Chair welcomed all to the Orana JO Board Meeting and thanked Gavin Priestley for his attendance. Clr Donald welcomed all present to the Bogan Shire.

BOARD MEETING ITEMS

1. APOLOGIES:

2019/020 RESOLVED Clrs Walker/Todd that the apologies of Clr D Batten and Mr Roger Bailey be accepted and that leave of absence be granted to Clr D Batten until 12 June 2019.

CARRIED

2. GUESTS

Mr Gavin Priestley was warmly welcomed to the Orana JO Board Meeting.

3. DECLARATIONS OF INTEREST

NIL

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 ORDINARY MEETING HELD 4 MARCH 2019

2019/021 RESOLVED Clrs Todd/Kennedy that the Minutes of the Orana JO Board Meeting held 4 March 2019 be adopted as a true and correct record of the meeting.

CARRIED

4.2 EXTRA ORDINARY MEETING HELD 29 APRIL 2019

2019/022 RESOLVED Clrs Donald/Kennedy that the Minutes of the Orana JO Extra Ordinary Board Meeting held 29 April 2019 be adopted as a true and correct record of the meeting.

CARRIED

It was noted that Mr Ashley Albury was in attendance at this meeting.

5. MATTERS ARISING FROM MINUTES

5.1 Consideration of state funding contribution for the future operation of Orana JO

2019/023 RESOLVED Clrs Donald/Walker that the report and information supplied to the Orana JO Board from the outcomes of the NSW Network of JO Chairs workshop held on 30th May 2019 at NSW Parliament House was noted and acknowledged.

CARRIED

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

minutes

5.2 Draft Orana JO Code of Meeting Practice

2019/024 RESOLVED Clrs Donald/Walker that the draft Code of Meeting Practice for the Orana JO dated May 2019 be adopted and that such updated Code of Meeting Practice be made available on the Orana Joint Organisation's website.

CARRIED

2019/025 RESOLVED Clrs Todd/Walker that the Orana JO move into Closed Business to consider Agenda Item 6 at 9.35 am in accordance with the provisions of Section 10A(2)(c) of the Local Government Act because the information would, if disclosed, confer a commercial advantage on a person with whom the council (JO) is conducting (or proposes to conduct) business.

CARRIED

Mr Priestley left the meeting at 9.35 am.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

minutes

OPEN MEETING

Mr Priestley returned to the meeting.

At this juncture Mr Gavin Priestley NSW Public Works was invited to present to the Board, and provided an update on the role of Public Works Advisory and its relevance to local government in the regions of Central, Western and Far Western NSW.

The Chair thanked Mr Priestley for his time. Mr Priestley left the meeting 11.10am.

It is noted the following was resolved in Closed Business.

6.1 Electricity Contracts – Mass Market Sites

2019/026 RESOLVED Clrs Donald/Walker:

1. That the Orana JO Board engage Energy and Management Services to prepare a pricing request on behalf of Member Councils for energy (small sites) commencing 1 January 2020.
2. That the Orana JO would formally invite the Namoi JO and two former Councils (Coonamble and Brewarrina) to participate in the energy contract commencing 1 January 2020.

CARRIED

6.2 Submission to the Australian Energy Regulator

2019/027 RESOLVED Clrs Todd/Donald

1. That Energy and Management Services Pty Ltd be engaged to represent the Orana JO on Essential Energy's Street Lighting Consultative Committee.
2. That each member council proceed to complete the relevant correspondence nominating Energy and Management Services Pty Ltd as its representative to the Essential Energy Street Lighting Consultative Committee.
3. That the fee of \$9000 be accepted by the Orana JO to undertake the work and analysis for LED Street Lighting upgrade functions between Essential Energy and the 6 Orana JO member councils.
4. That the newsletter supplied by Energy and Management Services Pty Ltd in respect to LED Street Lighting be noted.

CARRIED

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

minutes

6.3 Report from Joint Organisation Leadership Team (JOLT) Meeting held 24 May 2019

2019/028 RESOLVED Clrs Todd/Kennedy that the Orana JO Board note the minutes of the Joint Organisation Leadership Team held on Friday 24th May 2019.

CARRIED

6.4 Report Landcare Coordinator role

2019/029 RESOLVED Clrs Quigley/Walker that Orana JO does not take up a hosting role for a Landcare Coordinator.

CARRIED

2019/031 RESOLVED Clrs Kennedy/ Donald that the Orana JO move into Closed Meeting and suspend the standing orders to discuss a matter relating to Agenda Item 5.1. This Item is to be discussed in Closed Business in accordance with the provisions of *Section 10A (2) (a) of the Local Government Act 1993 because it contains personnel matters concerning the Interim Executive Officer.*

CARRIED

The Executive Officer left meeting at 11.50 am

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

minutes

OPEN MEETING

The Interim Executive Officer returned to the meeting.

The following resolution was READ from the Closed Business:

2019/032 RESOLVED Clrs Kennedy/Donald that:

1. The Orana JO Board adopt the following organisational structure:
One x Executive Officer;
Two x Sponsoring General Managers with administrative, financial and human resource support provided under the current Service Level Agreement with Narromine Shire Council.
2. That the Orana JO offer the position of Executive Officer to the current incumbent under the following terms:
 - a. 25 hours per week permanent/part time SES Level 1 pro rata, performance based contract.
 - b. A contract term effective from 14.6.2019 for up to a twelve month period subject to review, based on funding from the State Government.
 - c. Narromine Shire Council General Manager is to act as the sponsoring General Manager for the term of contract.
3. That Clr Doug Batten (Chair Orana JO) and one other nominated Orana JO Board member being Mayor Narromine Shire Council, Clr Craig Davies, together with two nominated General Managers being Gilgandra Shire Council General Manager and Narromine Shire Council General Manager work with the Executive Officer to develop a performance agreement.
4. That Orana JO write to the Office of Local Government advising of the appointment of the EO for a twelve month period.

Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

minutes

7. EXECUTIVE OFFICER'S REPORTS

2019/034 RESOLVED Clrs Todd/Donald that the Orana Joint Organisation Board note the Executive Officer's Reports.

CARRIED

7.1 Emergency Services Levy

2019/035 RESOLVED Clrs Donald/Todd that the Orana JO prepare relevant correspondence to the Minister for Emergency Services and to the President of Local Government NSW, noting that timing and the lack of consultation in respect to the increased contribution is unsatisfactory and that the levy is not implemented and Councils defer their payment of the levy.

CARRIED

7.2 NSW Planning and Environment Delivery Coordination and Monitoring Committee (Central West Orana Regional Plan 2036)

2019/036 RESOLVED Clrs Walker/Kennedy that Orana JO Board supports Narromine Shire Council's Executive Manager, Planning to represent the Orana JO region at the Central West and Orana Regional Plan Delivery, Coordination and Monitoring Committee.

CARRIED

7.3 Orana Water Utilities Alliance Report

2019/037 RESOLVED Clrs Todd/Walker that the OWUA report be received and noted and that Mid-Western Regional Council be commended for the work undertaken to establish and direct the Alliance.

CARRIED

7.4. Regional Drought and Water Allocation Report

2019/038 RESOLVED Clrs Donald/Walker that the Regional Drought and Water Allocation Report be received and noted.

CARRIED

7.5. Orana Infrastructure Subcommittee Report

2019/039 RESOLVED Clrs Walker/Kennedy that the Orana Infrastructure Subcommittee Report be received and noted.

CARRIED

8. CORRESPONDENCE

2019/040 RESOLVED Clrs Quigley/Todd that the correspondence be received and noted.

CARRIED

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

minutes

9. SUBMISSION OF QUESTIONS FOR THE NEXT MEETING

- 9.1 Clr Donald recommended that the Orana JO offer an invitation to the Coonamble Shire Council to attend the next meeting of the Orana JO Board.

There being no further business the meeting closed at 12.38pm.

The Minutes (pages 1 – 11) were confirmed at a meeting held on the day of 2019, and are a full and accurate record of proceedings of the meeting held on 6 June 2019.

Chair.

Next Meeting: 30 September 2019, venue: Narromine Shire Council

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	27/10/2016	423/2016	Seniors Living – Rental Units	Director Development and Environmental Services working closely with external Project Manager to ensure compliance with Stronger Communities grant milestones	DDES	<p>Tenders called for via external Project Manager by advertising through Sydney Morning Herald, Dubbo Liberal and Nyngan Observer newspapers as well as on Council's website. Closing date for tenders is 5pm on 22 June 2019.</p> <p><u>UPDATE:</u> Compulsory on site meeting held 18 June 2019 between Project Manager and interested parties as advertised.</p> <p>Demolition works commenced 19 June 2019.</p>

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

2	28/09/2017	283/2017	Medical Centre	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	GM	Recruitment agencies engaged to source locum / permanent second doctor. Second Locums secured until 31/12/2019.
3	21/12/2017	392/2017	Increase of train speed through Nyngan	Strong letter of concern & a request to address Council be sent to the relevant rail authorities & a copy to local member.	GM	Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries.
	21/06/2018	293/2018		Council seek further follow up from the responsible Minister, reiterating Council's safety concerns for pedestrians & road users due to the nature of the crossing & variation of speeds & that the best control measures would be to erect flashing lights at the Hoskins Street Crossing.	GM	406 Petitions received.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

4	27/09/2018	294/2018	Nyngan / Cobar Water Security Project	Council pursue the necessary processes to secure funding for the construction of a second off-river storage & an allocation to fill the completed off-river storage.	DES	<p>Business Case has been completed and submitted. Business Case is being assessed.</p> <p>Letter received from Department of Industry.</p> <p>Funding received and water purchased.</p> <p><u>UPDATE:</u> Funding announced for second 535mL storage at a cost of \$8.2m.</p> <p>COMPLETED</p>
5	25/10/2018	340/2018	Palais Theatre	Following selection of options & places, detailed costings be obtained to facilitate a grant application for a new structure.	GM	<p>Council resolved to demolish the Palais Theatre with the costs to be provided from accumulated funds at Council Meeting 28 March 2019.</p> <p><u>UPDATE:</u> Quotations currently being sought for demolition.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

6	28/02/2019	021/2019	Drought Works	<p>The General Manager continues to pursue grant funding opportunities to meet the cost to improve water security for Girilambone & Hermidale.</p> <hr/> <p>Council strongly points out to the relevant authorities that paying for water tanks will save the NSW Government money in the medium to long term rather than paying for the carting of water to fill the overhead tanks.</p>	DES	<p>Application submitted, awaiting response.</p> <p>Funding for water carting to the villages has been approved.</p> <hr/> <p>NSW Government advice at this stage is that individual tanks do not meet the drought funding criteria.</p>
7	28/02/2019	047/2019	Plaque at Nyngan Airport Terminal for Bill Taylor	<p>Council have a plaque made in recognition of Bill Taylor & his contribution to local aviation. Plaque to be placed outside the terminal. Final suggestions for wording on the plaque in consultation with local pilots & family.</p>	DES	<p>Plaque has been ordered.</p> <p><u>UPDATE:</u> Stand constructed, waiting on plaque.</p>

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

	28/03/2019	062/2019	<p>Nyngan to Gunningbar Creek Confluence Bogan River Association</p>	<p>At no cost to Council, Council engage a consultant to carry out the necessary work to facilitate the following:-</p> <ol style="list-style-type: none"> 1. Obtain a 3,000 megalitre allocation for the Recreation/Lower Weir. <hr/> <ol style="list-style-type: none"> 2. Change the classification of the Recreation/Lower Weir to enable environmental & high security water to be put in the weir. <hr/> <ol style="list-style-type: none"> 3. Have a pipeline constructed from the Recreation/Lower Weir to the Bogan River Confluence with the Gunningbar Creek to enable stock and domestic users to obtain their licence from the pipeline. 	GM	<p><u>UPDATE:</u> NSW Government unable to assist 'at no cost'.</p>
--	------------	----------	---	--	----	---

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

9	28/03/2019	083/2019	Drought Management Plan	Council urgently request the Department of Industry-Water to investigate the availability, quality and quantity of ground water to the east of Nyngan.	DES	Letter has been forwarded to the Minister for financial assistance to investigate. UPDATE: Funding has been announced for bore investigations and maintenance on the APC to reduce water loses. COMPLETED
10	24/04/2019	117/2019	Cobar Water Board	1. The General Manager requests further information from CWB concerning the apparent change in licence holdings, a copy of the legal advice concerning supply of water and reason why Cobar Shire Council cannot supply minor users within the Bogan Shire LGA.	GM	UPDATE: Advice from CWB is that they disposed of their licence in 2010.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

				<p>2. Notes all current minor user agreements are between CWB and relevant users and that there may potentially be logistical and legal implications to BSC being responsible for supply of water via CWB's infrastructure.</p> <hr/> <p>3. Whilst Council is prepared to have discussion with CWB to explore options for delivery of water to minor users within the Bogan Shire LGA, it does not agree to the Board's proposal at this stage.</p>		<p><u>UPDATE:</u> Council staff to investigate implications.</p>
11	23/05/2019	164/2019	Nyngan/Cobar Water Security	<p>Council notes with concern that CWB appears to have used more than their allocation of water this year & that the General Manager raises this concern with the Secretary of CWB.</p>	GM	<p><u>UPDATE:</u> Meeting held on 18 June 2019 with Secretary of CWB and staff.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

12	23/05/2019	170/2019	NSW Government – Office of State Revenue – Emergency Services Levy	The General Manager advises the Minister of Council's concern regarding the large increase at such short notice & that Council does not have the available budget funds to cover the increase.	GM	<u>UPDATE:</u> Letter sent.
----	------------	----------	---	--	-----------	--

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 DUCK CREEK PICNIC RACES 2019

Summary:-

This report is to present a recommendation to Council in regard to an alcohol free zone for consideration for the Duck Creek Picnic Races.

2.1 Introduction

The purpose of this report is to present a recommendation to Council in regard to an alcohol free zone for consideration.

2.2 Background

The Duck Creek Picnic Races are to take place on Saturday 6 July 2019. The Mayor, Deputy Mayor and General Manager have been meeting with Race Organisers and the NSW Police to help ensure an enjoyable and safe event.

2.3 Discussion

Council has previously declared an alcohol free zone for the areas of the Showground and Racecourse that are not contained by the security fencing erected by Duck Creek Organisers. Consultation with the organisers and the NSW Police indicates that this considerably reduces the incidence of patrons drinking in the car parks which is a major risk for the event in relation to the potential for violence, anti-social behavior and alcohol related medical emergencies.

2.4 Recommendation

1. That this report be received and noted.
2. That Council declare an Alcohol Free Zone for forty-eight (48) hours from 6.00am on Saturday 6 July 2019 in the areas of the Nyngan Showground and Nyngan Racecourse that are not contained by the fencing erected by the organisers of the Duck Creek Picnic Races.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

3 COUNCILLOR AND MAYORAL FEES

Summary:-

This report is to advise Council of the determination of the Local Government Remuneration Tribunal and to recommend that Council fixes Councillor and Mayoral Fees for the 2019/20 financial year based on this determination.

3.1 Introduction

The purpose of this report is to advise Council of the determination of the Local Government Remuneration Tribunal and to recommend that Council fixes Councillor and Mayoral Fees for the 2019/20 financial year based on this determination.

3.2 Background

Section 241 of the Local Government Act 1993 requires the Local Government Remuneration Tribunal to determine each year the maximum and minimum amounts of annual fees payable during the following year to Mayors and Councillors.

Sections 248 and 249 of the Act require Councils to fix and pay fees based on the Tribunal's determination. If Council does not fix a fee, Council is required to pay the minimum fee determined by the Tribunal.

3.3 Discussion

The following fees were approved for 2018/19 financial year:

Councillor		Mayor (Additional Fee) *	
Minimum	Maximum	Minimum	Maximum
\$8,970	\$11,860	\$9,540	\$25,880

* - This fee must be paid in addition to the fee paid to the Mayor as a Councillor (s.249(2))

The current Government Policy on wages pursuant to section 146(1) (a) of the Industrial Relations Act 1996 is articulated in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2011. The effect of the Regulation is that public sector wages cannot increase by more than 2.5 per cent, and this includes the minimum and maximum fees payable to Councillors and Mayors.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

The Tribunal reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and found that the full increase of 2.5 per cent available to it was warranted.

On that basis, and having regard to the above, and after taking the views of the Assessors into account, the Tribunal considers that an increase of 2.5 per cent in the fees for Councillors and Mayors is appropriate and has so determined.

Therefore the Tribunal has determined, pursuant to section 241 of the Local Government Act, 1993 that the fees payable to Councillors and the Mayor of Bogan Shire Council, effective from 1 July 2019, are as follows:

Councillor		Mayor (Additional Fee) *	
Minimum	Maximum	Minimum	Maximum
\$9,190	\$12,160	\$9,780	\$26,530

* - This fee must be paid in addition to the fee paid to the Mayor as a Councillor (s.249(2))

Previously, Bogan Shire Council has resolved to pay Councillors the minimum fee and 75.7% of the maximum Mayoral Fee with this being split 80% to the Mayor and 20% to the Deputy Mayor. Taking into account the Tribunal's determination, this would translate into the following for 2019/20:

	Councillor Fee	Mayor Fee	Total Fee
Councillors	\$9,190	-	\$9,190
Deputy Mayor	\$9,190	\$4,017	\$13,207
Mayor	\$9,190	\$16,066	\$25,256

At the Extraordinary Meeting of Council, 8 May 2019, *Councillors resolved to donate their 2019/2020 remuneration increase to a local charity to be determined.*

3.4 Recommendation

That Council considers the fees payable to Councillors, Deputy Mayor and Mayor of Bogan Shire Council, effective from 1 July 2019, as determined by the Tribunal.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

4 DISTRIBUTION OF OROC SURPLUS FUNDS

Summary:-

This report is to seek endorsement for surplus funds from the former Orana Regional Organisation of Councils (OROC) to be transferred to the Orana Joint Organisation.

4.1 Introduction

This report is to seek endorsement for surplus funds from the former Orana Regional Organisation of Councils (OROC) to be transferred to the Orana Joint Organisation.

4.2 Background

At the OROC AGM Board Meeting on 7 September 2018, it was resolved *that the balance of the assets of the Association be transferred to the member Councils of the Association on a pro-rate basis in accordance with the percentage contribution of each member Council to the current operating budget.*

Council's share of the funds amounts to \$8,860.

At the Orana Joint Organisation Meeting held on 17 December 2018, it was resolved *that the Orana Joint Organisation Board seek a resolution from each member Council to transfer the balance of their surplus OROC funding to the Orana Joint Organisation, thus providing additional working capital for the Orana Joint Organisation's ongoing operations.*

4.3 Discussion

Narromine Shire Council has now distributed surplus funds owing to the non-Orana JO members. A balance of \$78,706 is to be transferred to the Orana Joint Organisation.

4.4 Recommendation

That the balance of surplus OROC funds from Bogan Shire Council being \$8,860 be transferred to Orana Joint Organisation, thus providing additional working capital for the Orana Joint Organisation's ongoing operations.

Derek Francis
General Manager

REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES

Mayor and Councillors

The following report is submitted for consideration:-

1 DROUGHT COMMUNITIES PROGRAM

Summary:-

This report is to advise Council of progress towards completion of the Drought Communities Program-funded projects.

1.1 Introduction

The purpose of this report is to advise Council of progress towards completion of the Drought Communities Program-funded projects.

1.2 Background

Council resolved on 25 October 2018 to submit several applications for funding under the Federal Government's Drought Communities Program.

The funding had a focus on repairs, maintenance and upgrades of buildings and community facilities with the intention of employing local residents to provide income and to stimulate the local economy during the current drought. A condition of the funding was that it all be spent by 30 June 2019.

Applications for funding were submitted by 4 December 2018, a process which involved preparation of detailed designs, quotations being obtained and the writing of eight grant applications by Council staff in a short period of time.

1.3 Discussion

Council was advised between 14 and 21 January 2019 that it had been successful in most of the grant applications and had been allocated the full amount of available funding totaling almost \$1 Million.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Councillors and staff had, since being notified of the grant opportunity, expressed considerable concern regarding our ability to successfully achieve the grant program's outcomes within the short timeframe allowed – that is, by 30 June 2019 – given grant approvals were only received in the second half of January 2019.

A significant amount of effort by Council staff involved – and by local tradespeople – has resulted in very pleasing progress towards completion of the majority of projects as set out in Attachment 1. However, with the best of intentions, good processes and competent project management, limited availability of suitably qualified tradespeople in a small rural town has resulted in a couple of projects not being completed. It would have been relatively easy to contract with a range of tradespeople in Dubbo or further afield to do the work and, by so doing, have it completed by 30 June 2019 but this would work against the principle of keeping the money local to stimulate our local economy.

Councillors will also note that, in some cases, there have been minor savings on some projects as well as minor overspends and it is recommended that application be made to reallocate these amounts in line with the objectives of the grant program rather than forego them.

1.4 Attachment

Drought Communities Program – Project Status Report.

1.5 Recommendation

1. That Council notes the status of all Drought Community Program projects as per the attachment to this report.
2. That the General Manger makes application to the Federal Government to: -
 - a. Transfer any unused funds to the projects identified in this report.
 - b. Seek an extension of time to complete any remaining projects up to 26 July 2019, noting that this extension is in the best interests of achieving the outcomes of the Drought Communities Program – that is improving community infrastructure and providing local employment to stimulate our local economy.
3. That the General Manager advises the local Federal Member, Hon Mark Coulton of this application.

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

Drought Communities Program – Project Status Report				
	Project Name	Project Status (at 17/06/2019)	Estimated Budget Position	Recommendation
1	Larkin Oval – Canteen and Announcer's Box	Frame has been erected and it is expected that remaining works will be completed within the timeframe. Additional costs incurred to address unexpected issue with existing unsound masonry walls.	Overspend \$6,700	That savings from Wye Pavilion & Nyngan Pool be used to offset this.
2	Nyngan Pool – Façade and Amenities	Painting, tiling, electrical work and replacement of broken toilets has been completed. Works on garden beds currently being finalised.	Overspend \$360	That savings from Nyngan Pool be used to offset this.
3	Wye Pavilion – New Floor	Completed.	\$4,600 Savings	To be used to offset Larkin Oval costs.
4	Main Street – Safety and Beautification	Engineer's reports on structural integrity of awnings have been completed and distributed to building owners. Painting of approximately 13 buildings will be completed by 30 June with 4 still remaining based on applications received.	\$13,000 uncommitted at this stage. Potentially another \$21,000 of work that can't be completed by 30 June.	That the project deadline be extended to 26 July 2019 due to limited availability of local tradespeople.

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

Drought Communities Program – Project Status Report				
	Project Name	Project Status (at 17/06/2019)	Estimated Budget Position	Recommendation
5	Nyngan Pool – Splash Play	Components have been delivered and works have commenced. Project deadline may be exceeded by a small margin.	\$45,000 Savings	That savings be used to repair broken tiles at Nyngan Pool & any other associated maintenance works. That the project deadline be extended to 26 July 2019 to allow all grant monies to be spent to achieve program outcomes.
6	Coolabah Hall – Awning and Amenities	Awning has been constructed and the remaining works are expected to be completed within the timeframe.	\$4,500 Savings	That savings be used for building maintenance works at Coolabah Hall. That the project deadline be extended to 26 July 2019 to allow all grant monies to be spent to achieve program outcomes.
7	Historical Structures – Fire Station and Chinese Cemetery	Completed.	\$1,400 Savings	That savings be used for cemetery access road improvements to allow all grant monies to be spent to achieve program outcomes.

2 VISITOR INFORMATION CENTRE OPERATIONAL REPORT

Summary:-

The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.

2.1 Introduction

The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.

2.2 Discussion

The past quarter included the transition to the traditional peak visitor months.

Staff reported increased numbers of visitors and enquiries for this time of year during the three months from March. Despite the ongoing drought, travellers are still out and about – spurred by local events such as the Grey Mardi Gras festival at Cobar and the arrival of flood water in central Australia.

There continues to be a strong demand for free camping, with many taking up the opportunity to park for a night at Flood Memorial Park. VIC staff have continued collecting shopping docketts from Free Campers which show how much they are spending in Nyngan. A break down shows up to \$2,000 per month at a variety of businesses. This is probably only a very small proportion of the real amount, given the data is only collected from those who leave their receipts at the VIC or in the collection box at the Free Camping site.

Representatives from The Tourism Group and Destination NSW visited the VIC in May to carry out the annual accreditation audit. No outstanding issues were found and the VIC continues to be a level 2 Accredited Centre – open seven days a week. The Bogan merchandise has continued to sell well.

Statistics

The total number of visitors through the centre and / or enquiries for the period March, April and May are as follows:-

Visitors: 1,916

Phone: 184

Email: 97

Merchandise sales: \$3,466

2.3 Recommendation

That the Operational Report for the Visitor Information Centre be received and noted.

3 BOGAN SHIRE EARLY LEARNING CENTRE

Summary:-

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

3.1 Introduction

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

3.2 Discussion

Statistics

- Total children enrolled as at 13/06/2019: 85
- Total children scheduled to attend for the week ending 07/06/2019: 146

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Usage Capacity

	Monday	Tuesday	Wednesday	Thursday	Friday	Ave.
July 18	48%	68%	78%	62%	61%	63%
August 18	43%	58%	68%	61%	60%	58%
September 18	48%	66%	78%	63%	65%	64%
October 18	48%	76%	80%	72%	61%	68%
November 18	52%	72%	80%	63%	62%	65%
December 18	55%	74%	83%	55%	65%	66%
January 19	53%	73%	87%	65%	65%	69%
February 19	50%	62%	76%	56%	55%	60%
March 19	50%	68%	66%	62%	51%	59%
April 19	40%	52%	63%	56%	45%	51%
May 19	41%	62%	66%	67%	53%	58%
June 19 (until 14/06/19)	39%	77%	69%	69%	55%	62%

The Early Learning Centre is continuing to run smoothly. Enrolments have increased recently due to the closure of a Family Day care operator in Nyngan.

NYNGAN HIGH SCHOOL VISITS

Students from the year 11 community studies class at Nyngan High School have been visiting the ELC throughout terms 1 & 2. This has been a great opportunity for the Centre to build a strong relationship with the High School and promote the wonderful things that happen at the Centre. The students and teacher have provided very positive feedback about how much they enjoyed this experience and it has led to a number of student work experience placements at the ELC.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

EASTER

During the last school holidays we celebrated Easter, the children from the ELC got involved with many craft experiences and an enchanting visit from the Easter Bunny! The children from ELC were invited to the Community Easter Party and had a marvellous time, they also joined with the Nyngan Public School to create Easter bonnets and showcase their magnificent creations at the Easter Hat Parade.

COMMUNITY CONNECTIONS

The children continue to attend excursions on a regular basis around the community, regularly participating in story time at the Library and extending their learning about different occupations within our community with a recent trip to the hair dressers and one planned to the Bogan Shire Medical Centre in the near future. These excursions develop the children's sense of belonging and build connections between our service and the community.

RECENT EVENTS

Commencement of Manager Education and Community Services, Tracey Hobday - experienced early childhood teacher. Tracey has quickly settled in as the Manager of the Children's Services team, effectively establishing relationships both within the team and the greater learning community, including Nyngan Preschool and all local schools, Gowrie - inclusion support agency, Mackillop Rural Services, Orana Early Intervention, and the AECG.

3.3 Recommendation

That the Early Learning Centre Report be received and noted.

Debb Wood
Director People and Community Services

REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES

Mayor and Councillors

The following reports are submitted for consideration:-

1 INVESTMENTS MAY 2019

Summary:-

The report is to outline the performance of Council's Investment Portfolio for the month of May 2019.

At 31 May 2019 Council had \$11.8 million invested. There has been a decrease of \$200,000 due to a number of large creditor payments being made for road works and capital projects for which grant funding has not yet been received.

1.1 Introduction

The purpose of this report is to outline the performance of Council's Investment Portfolio for the month of May 2019.

1.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

1.3 Discussion

The Investment Report for May 2019 is shown below. At 31 May 2019 Council had \$11.8 million invested. There has been a decrease of \$200,000 due to a number of large creditor payments being made for road works and capital projects for which grant funding has not yet been received.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Investment Movements for May 2019

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements						
REF	Source	Maturity	Days	% rate	Bal Apr 19	Bal May 19
3204	NAB	10/12/2019	365	2.800%	2,000,000.00	2,000,000.00
4608	NAB	1/06/2019	365	2.700%	2,000,000.00	2,000,000.00
37908808	Commonwealth	5/06/2019	364	2.750%	2,800,000.00	2,800,000.00
	NAB	15/01/2020	365	2.750%	1,000,000.00	1,000,000.00
6894	NAB - Professional Funds	At Call		1.900%	3,817,783.14	4,017,389.59
	Balance securities held				11,617,783.14	11,817,389.59
	Balance Ledger 19010.8200.8200				11,617,783.14	11,817,389.59
	Summary by institution					
	Commonwealth				2,800,000.00	2,800,000.00
	NAB				8,817,783.14	9,017,389.59
					11,617,783.14	11,817,389.59

1.3 Recommendation

That the Investments Report for the month of May 2019 be received and noted.

2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

The report is to provide a comparison of rate collections as at 31 May 2019, with the same period last year.

Total arrears have increased from \$359,131 as at the 31 May 2018 to \$560,741 as at 31 May this year.

2.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31st May, 2019, with the same period last year.

2.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2018-2019	2017-2018
Arrears Prior to 01/07/2018	169,076	102,245
First Instalment in arrears as at 31/5/2019	42,240	27,701
Second Instalment in arrears as at 31/5/2019	50,957	33,827
Third Instalment Outstanding as at 31/5/2019	69,843	52,167
Fourth Instalment Outstanding as at 31/5/2019	228,625	143,191
Total Arrears	560,741	359,131
Total Outstanding	560,741	359,131
Monthly Transactions		
Amount Levied & B/Fwd	5,301,033	5,244,533
Add: Adjustments	19,495	-40,089
Less: Payments to end of May	-4,683,345	-4,764,382
Less: Rebates	-79,457	-83,874
Add: Postponed	3015	2,943
Gross Total Balance	560,741	359,131
Arrears of total amount levied %	10%	7%

Total arrears have increased from \$359,131 at 31 May 2018 to \$560,741 as at 31 May this year.

Each instalment amounts to approximately \$1,331,000.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

(Total Rates, Waste, Water & Sewer Access Charges)

As at 31 May 2019 Council had collected \$81,037 less than at the same time last year however, an additional \$51,000 had been collected at the time of writing this report.

3.1% of rates were unpaid on the first instalment.

3.8% of rates were unpaid on the second instalment.

3.8% of rates were unpaid on the third instalment.

17.1% of rates were unpaid on the fourth instalment, and at the time of writing reduced to 13.95%.

2.3 Recommendation

That the Rates and Annual Charges Collection Report for the month of May 2019 be received and noted.

3 MANAGING CROWN LANDS

Summary:-

The purpose of this report is for Council to appoint a Native Title Manager to complete the Plans of Management on behalf of Council.

3.1 Introduction

The purpose of this report is for Council to appoint a Native Title Manager to complete the Plans of Management.

3.2 Background

In 2012 the NSW Government began the first major review of Crown Land in 25 years, prompting a comprehensive consultation process with community and other interested parties about the future management of Crown Land. This extensive review process culminated in the NSW Parliament passing the new CLM Act in November 2016 and the Crown Land Legislation Amendment Act in May 2017.

3.3 Discussion

As a result of the new legislation Council is required to appoint a Native Title Manager to complete the Plans of Management. This appointment can be done externally or a member of our current staff can be trained to fulfil the role.

To aid in the implementation of the Plans of Management Council has been allocated funds by the State Government to complete this task within a three year period.

Council's Revenue Accountant, David Millar, has recently undergone the required training to enable him to undertake the role of Native Title Manager for Bogan Shire Council.

3.4 Recommendation

That Council resolve to appoint David Millar, Revenue Accountant as Bogan Shire Council Native Title Manager of Crown Land.

4 ADOPTION OF THE 2019/2020 OPERATIONAL PLAN AND BUDGET

Summary:-

The report is to present present the draft 2019/2020 Operational Plan and Budget for adoption.

At the time of writing, two public submissions relating the Operating Plan and Budget had been received.

4.1 Introduction

The purpose of this report is to present the draft 2019/2020 Operational Plan and Budget for adoption.

4.2 Background

The legislative requirements for Council's Operational Plan and Budget are set out in Section 405 of the Local Government Act and may be summarised as follows:

- Council must have an Operational Plan in place, adopted before the beginning of each financial year, detailing the activities to be engaged in by Council during the year as part of the Delivery Program covering that year.
- The Operational Plan must include a statement of Council's Revenue Policy for the year covered by the Operational Plan.
- Council must prepare a draft Operational Plan and give public notice of the draft indicating that submissions may be made to the Council at any time during the period (not less than 28 days) that the draft is to be on public exhibition. The Council must publicly exhibit the draft Operational Plan in accordance with the notice.
- In deciding on the final Operational Plan to be adopted, Council must consider any submissions that have been made concerning the draft plan.

4.3 Discussion

Council approved the draft 2019/2020 Operational Plan and Budget for public exhibition at a Special Meeting on 8 May 2019. The exhibition period closed on 13 June 2019.

4.3.1 Public Submissions

At the time of writing, two public submissions relating to the Operating Plan and Budget had been received. Submissions are attached at Attachment 1 and Attachment 2:

Submission 1

Received from Ray Donald OAM relates to the request for Council to consider road construction in the 2019/2020 budget.

Considerations

Council requested a report from the Director Engineering Services in relation to the funding of road construction in the 2019/2020 budget at Council's Extraordinary Meeting on 8 May, 2019. This report was then tabled at Council's Ordinary Meeting on 23 May 2019 where discussion was deferred so as to consider the report together with public submissions to the Draft Operational Plan and Budget. This report is included as Attachment 3.

Submission 2

Received from Victoria Boag relates to granting financial assistance to ratepayers in the 2019/2020 budget.

Considerations

The Local Government Act 1993 provides for Council giving financial assistance to others as follows:-

- (1) A Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the Council's proposal to pass the necessary resolution has been given.*

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

(3) *However, public notice is not required if:-*

- (a) the financial assistance is part of a specific program; and*
- (b) the program's details have been included in the Council's draft Operational Plan for the year in which the financial assistance is proposed to be given; and*
- (c) the program's proposed budget for that year does not exceed 5 per cent of the Council's proposed income from the ordinary rates levied for that year; and*
- (d) the program applies uniformly to all persons within the Council's area or to a significant group of persons within the area.*

Items of particular note in this situation are:-

- "for the purpose of exercising its functions". Therefore, the expenditure relating to the financial assistance must be linked to one of the activities documented in Council's Operational Plan and Budget.*
- "at least 28 days' public notice" for financial assistance to be granted to anyone who acts for profit prior to passing a resolution.*

Any resolution taken by Council would need to include these considerations.

The financial implications of giving financial assistance to all ratepayers equivalent to the 2.7% rates increase amount to \$79,427.

Attachment 4 shows some examples of the results of the 2.7% rate increase for 2019/2020 throughout the Shire. These examples are consistent with previous reports submitted to Council when considering the effect of land valuation changes in the past. The increases vary between \$4 and \$7 per annum for those on the minimum rate to \$50 for Residential properties, \$24 and \$77 per annum for Businesses in Nyngan, \$23 and \$276 for farmland and a total increase of \$16,070 across Mining.

4.3.2 Current Year Deficit

Council's draft budget indicated a 2019/2020 deficit of \$128,552 in the General Fund which has been offset by a transfer from previous years accumulated cash reserves to produce a balanced budget for the year.

Since the preparation of the draft budget Council has become aware of the following potential budget adjustments which could affect the budget deficit:

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

Draft Budget Deficit 2019/2010	\$128,552
• Adjustments:	
1. Emergency Services Levy	\$25,030
2. Mining Rates – decrease	\$24,000
3. Financial Assistance Grant GPC – Decrease to 1.3%	\$53,035
4. Financial Assistance Grant LRC – decrease to 1.3%	\$96,046
Total Budget Deficit 2019/2020	\$326,663

1. Council was advised of the Emergency Service Levy increase by the State Government on 8 May 2019 and it was considered at its Council meeting on the 23 May 2019.
2. Mining rates are required to be adjusted due to an upheld objection to a valuation carried out by the Valuer General.
3. Financial Assistance Grants – General Purpose Component was budgeted for an increase of 5%, a similar amount to last year's increase. It has been considered prudent to revise this estimate down to 1.3% as Council may not receive what was budgeted based on a letter received from the Local Government Grants Commission on the 31 May 2019 (Attachment 5). Also Council received an advance payment of the 2019/20 FAG on 18 June 2019 which constituted only a 1.3% increase over 2018/19. The NSW Grants Commission may make an upward adjustment in this allocation when determining the final Grant, but it is not certain that this will occur or – if it does – whether it will be significant.
4. The Commission state that the Local Roads Component of the Financial Assistance Grants will not change compared to 2018/2019 however this would also be an adjustment for Council as a 5% increase was also budgeted in 2019/20.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

5. The net result of all of these adjustments is a current year deficit of \$326,663. Whilst limited use of prior years' cash reserves is acceptable in some circumstances, such as providing start-up funding for new operations such as the Early Learning Centre and the Medical Centre or in extraordinary circumstances, it is not sound financial management to continue this practice on an ongoing basis or to use these funds to balance out general shortfalls in revenue or general operating costs.

Council may wish to consider amendments to the budget to limit the current year deficit in the light of the matters raised in this report. Some items which could be considered include:-

Capital Budget items;

Extensions to welding area of workshop	\$ 29,500
--	-----------

Village Improvements for each village	\$ 24,000
---------------------------------------	-----------

(payments could be made once current current balances drawn down at budget review)

Aerodrome re-seal apron	\$100,000
-------------------------	-----------

Operating Budget items;

2WEB Advertising	\$ 5,500
------------------	----------

Donations (Reduced from \$20,000)	\$ 10,000
-----------------------------------	-----------

These reductions, if adopted, would reduce the expected deficit to \$157,663.

4.4 Fees and Charges

It should also be noted that the following changes have been put into the fees and charges:

- Page 70 The Ad Valorems have changed for some categories due to the receipt of supplementary changes from the Valuer General.
- Page 71 Water usage charges were amended to a 1.5% increase to \$2.00.
- Page 94 Non-refundable has been added in words to the reserve plot fee.
- Page 96 Council has received notification on the 7th June that Companion Animal Registration Fees have been increased in line with the CPI. The new fees are listed below;

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

- Desexed animal: \$58 (from \$57)
- Animal under 6 months not desexed: \$58 (from \$57)
- Non-desexed animal: \$210 (from \$207)
- Breeder (Recognised) concession: \$58 (from \$57)
- Pensioner concession (desexed animal only): \$25 (from \$24)

4.5 Attachments

1. Submission from Ray Donald OAM
2. Submission from Victoria Boag
3. Director Engineering Services Report
4. Examples of the results of the 2.7% rate increase for 2019/2020 throughout the Shire.
5. Letter from Local Government Grants Commission.

4.6 Recommendation

That following consideration of the submissions and any amendments, the 2019/2020 Draft Operational Plan and Budget be adopted.

Attachment 1

ROADWORKS PROGRAM

Councillors at the Estimates Meeting on 8 May 2019, requested some more information and funding details about some areas of our roadwork's program for the next financial year. The draft 2019/20 Roadwork's Program tabled at the Estimates Meeting, made no provision for any construction works, apart from construction of the road to the pump station.

The current budget had 3km of construction on local roads (Mulla, Pangee and Colane Roads), and 1km on Cockies Road (Regional Road Block Grant). A further 2.7km of reconstruction on Cockies Road was funded by some extra State Government money.

I believe we should continue some construction works in next year's budget. The standard of our roadworks has radically improved over recent years, particularly with gravel resheeting, increasing the all-weather condition of unsealed roads. However, those who live and commute on gravel roads have increased security, as the kilometres of bitumen seal increased, providing better access to markets, their town, school bus routes emergency service vehicles and mail runs compared to many residents who live within five minutes of all the town's amenities on a sealed road.

Taking figures from attachments 2.2 of the General Fund Operating and Capital Budget 2019/20 (page 1) FAG Local Council Roads Revenue has increase by \$47,732 from 18/19 to 19/20. Block Grant Regional Roads Revenue by \$135,000 from 18/19 to 19/20 and R to R Local Roads revenue by \$82,851 from 18/19 to 19/20. A total increase of \$265,586.

I fully support the proposed 19km of bitumen reseals proposed in the draft roadworks program.

To maintain some construction works in 19/20 from the funds tabled in the attachment 2.2, I suggest we seal 1km of Cockies Roads from the Block Grand Funding (\$900,000). Also seal 2.7km(700m Mulla Road, 1km Pangee Road and 1km Colane Road), totalling \$405,000. This money is to come from the \$407,799 for Town and Village Streets (for which no program was presented), FAG Unsealed Maintenance of \$1,159,610 and \$104,212 from the \$729,212 R to R Fund totalling \$1,671,621.

Worth remembering is that the cost of sealed maintenance per kilometre is far less than the cost of unsealed maintenance and gravel resheeting.



Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

Attachment 2

"Belah
Creek" NYNGAN
NSW 2825

1st June, 2019.

**Mr Derek Francis
General Manager
Bogan Shire
Council POBox221
NYNGAN NSW 2825**

Dear Derek,

RE: Submission to the Management Plan

As Council considers adopting the 2019/20 Management Plan and Budget, my concern is with the 2.7% rate increase being applied.

Whilst the 2.7% rate increase is worth approximately \$80,000 to Council's budget, I believe this increase will further hurt ratepayers who are already under financial pressure.

I would ask that Council considers rebating the 2.7% increase automatically back to all ratepayers. By automatically applying this rebate there would be no need for ratepayers to make application for the rebate and would eliminate any decisions around the eligibility of individual ratepayers, thus reducing the time spent by the responsible staff in making the determination of eligibility.

This financial contribution from Council to the ratepayers would acknowledge the financial difficulty ratepayers of the Bogan Shire are experiencing as a result of the devastating drought being experienced and the gesture would be well received.

Yours faithfully,

A handwritten signature in black ink that reads "Victoria Boag". The signature is written in a cursive, flowing style.

Victoria Boag.

Attachment 3 - Director Engineering Services Report

2019/2020 ROADWORKS BUDGET

Summary:-

This report is to provide Council with details of proposed road works for the 2019/2020 financial year.

2.1 Introduction

The purpose of this report is to provide Council with a report on proposed road works for the 2019/2020 financial year.

2.2 Background

Council requested, at the Estimates Meeting held on Wednesday 8 May 2019 that a report be presented to the May Council Meeting on proposed road works for 2019/2020.

Council's roadworks program covers the following classes of road:-

- Shire (Local) Roads – including town and village streets as well as rural sealed and unsealed roads
- Regional Roads
- State Highways

Funding for this program comes from the following sources:-

- Financial Assistance Grants (Roads Component)
- Block Grant
- Roads to Recovery Grant
- Council's General Revenue
- RMS Contract Payments

This report deals with recommended works for 2019/20 in the first two classes of road. Attached is a detailed analysis of budgeted expenditure and the sources of funding for that expenditure.

2.3 Discussion

Shire (Local Roads) – Maintenance

Works on sealed and unsealed roads include:-

Rural Roads

- Bitumen surface patching including potholes, edge break, and heavy patching.
- Maintenance grading including gravel pavement repairs.
- Shoulder grading.
- Shoulder slashing.
- Signs maintenance and replacement.
- Guide posts maintenance and replacement.
- Grid repairs.
- Routine inspections.
- Vegetation control.
- Culvert maintenance and repair.

Town and Village Streets

- Bitumen surface patching including potholes, edge break, and heavy patching.
- Street and gutter cleaning.
- Tree maintenance.
- Footpath and kerb and gutter maintenance.
- Mowing and slashing.
- Signs maintenance and replacement.
- Guide posts maintenance and replacement.
- Drainage maintenance.
- Line marking.
- Street garden maintenance.

All of these works are funded from the Financial Assistance Grant (Roads Component) and Council's General Revenue and need to be considered holistically as the budget has to be flexible enough to accommodate changes in weather during the budget year. Generally speaking in periods of wet weather more money has to be allocated to sealed roads maintenance and town and village street maintenance to keep work crews employed as they cannot access unsealed roads to carry out work. The budget allocation varies as a result.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

To demonstrate this, so far this financial year as at the end of March, \$260,544 had been spent on town and village street maintenance against a budget of \$402,353 – or a saving of \$141,809. On the other hand unsealed maintenance spend was \$1,190,521 against a budget of \$1,039,466 – or an overspend of \$151,055. These figures are reflected in Attachment 2.2 of the Report to Council's Estimates Meeting earlier this month.

From a total budget of \$1,836,226 in 2019/20 for Shire (Local) Roads, the majority of expenditure (as shown in the attachment) is allocated to maintenance grading – \$1,027,183. In 2018/19 Council expects to spend \$1,121,000 to have graded 740 kilometres of road or approximately 65% of our unsealed network.

Maintenance grading costs approximately \$1,400 per kilometre so a reduction in funding of, say, \$50,000 results in 36 kilometres less maintenance grading. Another consideration – in the context of considering the mix of maintenance work and construction work - is that spending \$50,000 on maintenance grading employs council staff for 2.5 weeks whereas the same amount employs staff for 3 days on construction works meaning funds have to be sourced from elsewhere to pay staff.

It is also important to note that whilst the Financial Assistance Grant (Roads Component) revenue has been increased in the budget by \$47,732 this is based on an estimated increase of 5% in the grant and this increase needs to cover road crew Award Salary increases of 2.5%. In 2018/19 the actual increase received amounted to 3.3% which was \$24,500 less than we had budgeted.

Shire (Local Roads) – Capital Works

Re-sheeting and re-sealing of local roads is funded by the Roads to Recovery grant which is expected to increase by \$82,851 from \$646,368 to \$729,212. At Council's Estimates Meeting a list of recommended works was tabled totalling \$1,035,000 - well in excess of what can be accommodated with the funding of \$729,212. Consequently, this list has now been refined and the following works are recommended to be carried out:-

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

2019/2020 Recommended Works:-

1. Resheeting:
 - Currans Road - 2 kms \$50,000
 - PangeeRoad - 4 kms \$100,000
 - Peisley Road - 3.5 kms \$87,500
 - Gilgai Road - 2 kms \$50,000
 - Bourkes Road - 2 kms \$50,000
 - Colane Road - 3 kms \$75,000
 - Jumps Road - 2 kms \$50,000
2. Resealing: 8 kilometres - \$241,712
3. Rehabilitation: Hoskins Street Rail Crossing - \$25,000

2019/2020 Deferred Works:-

1. Resheeting:
 - Peisley Road - 0.5 kms \$12,500
 - Murrawombie Road - 2 kms \$50,000
 - Merryanbone Road - 2 kms \$50,000
 - Booramugga Road - 2 kms \$50,000
2. Resealing: 4 kilometres - \$120,000
3. Construction: Pump Station Road - \$50,000

2.4 Attachment

A detailed analysis of budgeted expenditure and the sources of funding for that expenditure.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Attachment 3.1

Attachment 4

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

Attachment 5



**Local Government
Grants Commission**

NSW Local Government Grants Commission
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

OUR REF: A643827
CONTACT: Helen Pearce
(02) 4428 4131
helen.pearce@olg.nsw.gov.au

Mr Derek Francis
General Manager
Bogan Shire Council

By email: admin@bogan.nsw.gov.au

Dear Mr Francis

Local government financial assistance grants (grants) are paid to local councils under the provisions of the *Federal Local Government (Financial Assistance) Act 1995*. The grants have two components, the general purpose component (GPC) and the local roads component (LRC).

The NSW Local Government Grants Commission (Commission) has been reviewing the grant methodology in line with NSW policy to direct the general purpose component of the grant to councils with the greatest relative need. Further to earlier advice sent to all councils about this transition (available on: <https://www.olg.nsw.gov.au/commissions-and-tribunals/grants-commission>), the Commission can provide updated information about the transition for your information.

Refinement to GPC model: Transitional arrangements

Following an extensive process of reviewing the NSW grant allocation model, and in accordance with subsequent recommendations, the Commission is transitioning to a refined GPC model. The GPC is made up of a revenue allowance, expenditure allowance, isolation allowance and a pensioner rebate allowance. While most of the existing GPC methodology is being retained, the refinements to the GPC are limited to the expenditure allowance. Specifically, this comprises the consolidation of council expenditure functions and streamlining the disability factors.

These refinements were adopted after best practice modelling was undertaken, including testing for materiality and significance against all councils' data.

As previously advised, to limit the variation percentage of individual councils' 2017-18 GPC levels in 2018-19, the Commission implemented transition arrangements. At present this means that there is an upper limit (ceiling) of +5% and a lower limit (floor) of 0% applied to general purpose grant allocations.

T 02 4428 4131 F 02 4428 4199 TTY 02 4428 4209
E grants@olg.nsw.gov.au
W <http://www.olg.nsw.gov.au>
(follow the "Commissions & Tribunals" links)



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

- 2 -

Historically, the Commission set a variation range between +5% and -5%. The Commission is currently consulting with councils about restoring those historical limits. This is because by retaining a 0% floor more funds will continue to be diverted from councils with the greatest relative disadvantage.

For illustrative purposes, the Commission has scenario tested the results for each council, using the 2018-19 GPC grants, had the -5% floor been implemented. The Commission can advise that, based on this scenario, Council's grant did not reduce.

No changes to LRC methodology

After reviewing the LRC methodology, and in accordance with subsequent independent recommendations, the Commission determined not to make any changes to this methodology. A list of the National Principles is attached.

Relative disability allowance

In 2018-19, the Commission also included a relative disability allowance in the allocation of Grant funds. It is proposed to continue this adjustment in the current allocation.

Questions?

The Commission always advises councils to use caution when budgeting for the following year's grant, especially in light of these transitional arrangements and bearing in mind that fresh data used to calculate the grant each year are likely to change individual grant outcomes.

Information about the transition and other Commission publications is accessible at <https://www.olg.nsw.gov.au/commissions-and-tribunals/grants-commission>. The Commission's 2018-19 annual report will contain further updates and will be published in due course.

Yours sincerely

A handwritten signature in blue ink that reads "Helen Pearce".

**Helen Pearce
Executive Officer**

Encl

NATIONAL PRINCIPLES FOR THE ALLOCATION OF GENERAL PURPOSE AND LOCAL ROAD GRANTS

- A. The National Principles relating to the allocation of general purpose grants payable under Section 9 of the Local Government (Financial Assistance) Act 1995 (the Act) among local governing bodies are as follows:

1. Horizontal Equalisation

General purpose grants will be allocated to local governing bodies, as far as practicable, on a full horizontal equalisation basis as defined by the Act. This is a basis that ensures that each local governing body in the State/Territory is able to function, by reasonable effort, at a standard not lower than the average standard of other local governing bodies in the State. It takes account of differences in the expenditure required by those local governing bodies in the performance of their functions and in the capacity of those local governing bodies to raise revenue.

2. Effort Neutrality

An effort or policy neutral approach will be used in assessing expenditure requirements and revenue raising capacity of each local governing body. This means as far as practicable, policies of individual local governing bodies in terms of expenditure and revenue effort will not affect the grant determination.

3. Minimum Grant

The minimum general purpose grant allocation for a local governing body in a year will be not less than the amount to which the local governing body would be entitled if 30% of the total amount of general purpose grants to which the State/Territory is entitled under Section 9 of the Act in respect of the year were allocated among local governing bodies in the State/Territory on a per capita basis.

4. Other Grant Support

Other relevant grant support provided to local governing bodies to meet any of the expenditure needs assessed should be taken into account using an inclusion approach.

5. Aboriginal Peoples and Torres Strait Islanders

Financial assistance shall be allocated to councils in a way which recognises the needs of Aboriginal peoples and Torres Strait Islanders within their boundaries.

6. Council Amalgamation

Where two or more local governing bodies are amalgamated into a single body, the general purpose grant provided to the new body for each of the four years following amalgamation should be the total of the amounts that would have been provided to the former bodies in each of those years if they had remained separate entities.

- B.** The National Principle relating to the allocation of the amounts payable under Section 12 of the Act (the identified road component of the financial assistance grants) among local governing bodies is as follows:

1. Identified Road Component

The identified road component of the financial assistance grants should be allocated to local governing bodies as far as practicable on the basis of the relative needs of each local governing body for roads expenditure and to preserve its road assets. In assessing road needs, relevant considerations include length, type and usage of roads in each local governing area.

5 MAKING OF RATES AND CHARGES FOR 2019/2020.

Summary:-

The report is to make the Rates and Charges for 2019/2020.

Proposed Rates and Charges for 2019/2020 were included in the Draft Operational Plan and Budget approved by Council at its meeting on 8 May 2019. The Draft Operational Plan was on public display and advertised from 15 May – 12 June 2019.

Rates and Charges as listed in the Draft Operational Plan for 2019/2020 are listed below.

5.1 Introduction

Following Council's compliance with sections 404,405 and 406 relating to the public display of the draft Operational Plan for 2019/2020 financial year, Council must now make the following rates and charges for the 2019/2020 financial year in accordance with sections 494,533,534,535 and 543 of the Local Government Act, 1993.

5.2 Background

Proposed Rates and Charges for 2019/2020 were included in the Draft Operational Plan and Budget approved by Council at its meeting on 8 May 2019. The Draft Operational Plan was on public display and advertised from 15 May – 12 June 2019.

Rates and Charges are the primary source of revenue for Council. Such revenue is critical for funding operational expenditure used for service delivery to the community in addition to the funding of the maintenance and renewal of Council's Infrastructure assets.

The Local Government Act requires that the Rates and Charges be made by Resolution of Council, after adoption of the Draft Operational Plan, pursuant to Sections 534 and 535 of the Local Government Act 1993.

5.3 Recommendation

1. That Council authorise the General Manager to prepare and serve the rate notices or in his absence they may be served by the Revenue Accountant.
2. That pursuant to the Local Government Act, 1993, Council hereby resolves to make the ordinary rates for the 2019/2020 period as laid out below.
3. That Council applies the maximum allowable interest rate in accordance with Section 566 of the Local Government Act 1993. Council has been notified for the 2019/20 year the interest rate will be 7.5%.

Making of Rates and Charges

1. General Rates

Farmland Rate

Farmland rate (to apply to all land categorised as Farmland within Bogan Shire Council) of 0.0052788 cents in the dollar having a minimum rate of \$257.00, applied to Land Value of \$332,621,032, yielding a total income of approximately \$1,763,308 in compliance with Council's allowable Notional Income.

Residential Urban Rate

Residential Rate (to apply to all land categorised as Residential Nyngan within Bogan Shire Council) of .0113029 cents in the dollar having a minimum rate of \$268.00, applied to Land Value of \$22,002,398, yielding a total income of approximately \$280,414.00 in compliance with Council's allowable Notional Income.

Residential Rural

Residential Rural Rate (to apply to all land sub - categorised as Residential Rural within Bogan Shire Council) of .0085232 cents in the dollar having a minimum rate of \$162.00, applied to Land Value of \$1085600, yielding a total income of approximately \$ 9,253.00 in compliance with Council's allowable Notional Income.

Residential

Residential Rate (to apply to all land sub - categorised as Residential within Bogan Shire Council) of .0065652 cents in the dollar having a minimum rate of \$162.00, applied to Land Value of \$637600, yielding a total income of approximately \$ 4,497.00 in compliance with Council's allowable Notional Income.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Residential – Small Villages - Hermidale

Residential – Small Villages Rate (to apply to all land sub - categorised as Residential – Small Villages within Bogan Shire Council) of .0058380 cents in the dollar having a minimum rate of \$164.00, applied to Land Value of \$265600, yielding a total income of approximately \$7,887.00 in compliance with Council's allowable Notional Income.

Residential – Small Villages – Girilambone

Residential – Small Villages Rate (to apply to all land sub - categorised as Residential – Small Villages within Bogan Shire Council) of .0490010 cents in the dollar having a minimum rate of \$164.00, applied to Land Value of \$188450, yielding a total income of approximately \$8,709.00 in compliance with Council's allowable Notional Income.

Residential – Small – Villages – Coolabah

Residential – Small Villages Rate (to apply to all land sub - categorised as Residential – Small Villages within Bogan Shire Council) of .0326390 cents in the dollar having a minimum rate of \$164.00, applied to Land Value of \$39733, yielding a total income of approximately \$4,437.00 in compliance with Council's allowable Notional Income.

Business

Business Rate (to apply to all land categorised as Business within Bogan Shire Council) of .0081517 cents in the dollar having a minimum rate of \$299.00, applied to Land Value of \$1,458,382, yielding a total income of approximately \$19,450.00 in compliance with Council's allowable Notional Income.

Business - Nyngan

Business Nyngan Rate (to apply to all land categorised as Business Urban within Bogan Shire Council) of .0566856 cents in the dollar having a minimum rate of \$299.00, applied to Land Value of \$3,791,283, yielding a total income of \$216,032.00 in compliance with Council's allowable Notional Income.

Business – Villages – Hermidale

Business Hermidale Rate (to apply to all land categorised as Business within Bogan Shire Council) of .0095674 cents in the dollar having a minimum rate of \$167.00, applied to Land Value of \$ 68400, yielding a total income of approximately \$2,176.00 in compliance with Council's allowable Notional Income.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Business – Villages - Girilambone

Business Girilambone Rate (to apply to all land categorised as Business within Bogan Shire Council) of .0008294 cents in the dollar having a minimum rate of \$167.00, applied to Land Value of \$ 41850, yielding a total income of approximately \$1,004.00 in compliance with Council's allowable Notional Income.

Business – Villages - Coolabah

Business Coolabah Rate (to apply to all land categorised as Business within Bogan Shire Council) of .0357352 cents in the dollar having a minimum rate of \$167.00, applied to Land Value of \$10200, yielding a total income of approximately \$853.00 in compliance with Council's allowable Notional Income.

Business – Unknown

Business Unknown Rate (to apply to all land categorised as Business within Bogan Shire Council) of .0000011 cents in the dollar having a minimum rate of \$2.00, applied to Land Value of \$43600, yielding a total income of approximately \$112.00 in compliance with Council's allowable Notional Income.

Mining

Mining Rate (to apply to all land categorised as Mining within Bogan Shire Council) of .0834438 cents in the dollar having a minimum rate of \$383.00, applied to Land Value of \$8,125,000 yielding a total income of approximately \$677,981.00 in compliance with Council's allowable Notional Income.

2. Water Supply and Annual and User Charges:

- (i) Water Supply charges: That Council, in accordance with Section 535, and pursuant to Sections 501 and 539(1) of the Local Government Act 1993, hereby makes the following Water Supply Charges for the financial year 1 July 2019 to 30 June 2020 as set out below.
- (ii) A Water Access Charge shall be made and levied based upon the size, volume factor and number of water services connected to an individual assessment.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Service Size	Volume Factor	Water Access Charge 2019/2020
20mm	1.00	\$591
25mm	1.56	\$951
32mm	2.56	\$1,561
40mm	4.00	\$2,440
50mm	6.25	\$3,815
100mm	25.00	\$15,253
20 CSO	1.00	\$158
Water Meter Reading Charge for Connections with nil reads up to 10kl consumption	\$22.50 per per reading period.	\$90

- (iii) Other Rateable Water Charges shall be made and levied on non-metered properties in the locations described.

Rateable Water Charge	Charge 2019/2020
Hermidale – Raw Water Access	\$698
Girilambone – Raw Water Access	\$480
Coolabah – Raw Water Access	\$480
Nyngan – Raw Water Access	\$480

- (iv) Other Non-Rateable Water Charges shall be made and levied on non-metered properties in the locations described.

Non-Rateable Water Charge	Charge 2019/2020
Girilambone	\$481
Hermidale	\$698

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

- (v) Other Water Charges shall be made and levied on properties as appropriate, being:

Water Charge	Charge 2019/2020
Albert Priest Channel - Access	\$25.48 per ML allocation
Albert Priest Channel - Usage	\$39.27 per ML of usage

- (vi) Water Consumption Charges: That Council, pursuant to Sections 502, 539 and 540 of the Local Government Act, make and levy Water Consumption Charges, based on the appropriate tariff charge per measure, or estimate of measure, as shown in the table below, during 2019/2020, being for Reading Cycle Periods 1, 2, 3 and 4

Charge for treated Water for 2019/20 per kl shown	Charge for Other (Raw) Water for 2019/2020 per kl shown
\$2.00/kl	\$0.67/kl

3. Sewer Supply Annual and User Charges

- i) Sewer Supply Charges: That Council, in accordance with Section 535, and pursuant to Section 501 of the Local Government Act 1993, hereby makes the following Annual Sewer Access Charges for the financial year 1 July 2019 to 30 June 2020 as set out below.
- ii) Residential Sewerage Annual Charge *will be made and levied on all residential properties which have sewer supply available to it.*

Residential Sewer Access Charge	Charge 2019/2020
Residential	\$540 per meter
Residential Flat Sewer (per flat)	\$415 per flat

- iii) Non-Residential Sewerage Access Charge *will be made and levied on all non-residential properties which have sewer supply available to it.*

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Service Charge Type			Water Service Size	Discharge Factor	Annual Access Sewer Charge 2019/2020
Non-Residential Charge	Sewer Access		20/25mm	10%	\$540
Non-Residential Charge	Sewer Access		40mm	10%	\$648
Non-Residential Charge	Sewer Access		50mm	10%	\$1013
Non-Residential Charge	Sewer Access		100mm	10%	\$4050
Non-Residential Charge	Sewer Access		20/25mm	30%	\$540
Non-Residential Charge	Sewer Access		40mm	30%	\$648
Non-Residential Charge	Sewer Access		50mm	30%	\$1,013
Non-Residential Charge	Sewer Access		100mm	30%	\$4,050
Non-Residential Charge	Sewer Access		20/25mm	50%	\$540
Non-Residential Charge	Sewer Access		50mm	50%	\$1,688
Non-Residential Charge	Sewer Access		20mm	90%	\$540
Non-Residential Charge	Sewer Access		25mm	90%	\$759
Non-Residential Charge	Sewer Access		40mm	90%	\$1,944
Non-Residential Charge	Sewer Access		50mm	90%	\$3,038
Non-Residential Charge	Sewer Access		100mm	90%	\$12,150
Effluent Disposal Charge					\$333

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

- iv) Sewer Usage Charges: That Council, pursuant to Sections 502, 539 and 540 of the Local Government Act, make and levy Sewer Usage Charges as detailed below.
- v) Non-Residential Sewer Usage Charges will be made and levied on all **rateable** non-residential properties which have sewer supply available to it, under best practice guidelines, and will be charged on a quarterly basis in accordance with the following pricing structure:

$$B = SDF \times (AC + C \times UC)$$

Where, B = Sewerage charge non residential

SDF = Sewerage Discharge factor**

$$AC = \left(\frac{AC_{20} \times D^2}{400} \right) \text{ Access Charge}$$

D = Water Supply Service Connection Size

C = Annual Water Consumption

UC = Usage Charge \$1.96

- vi) Non-Residential Sewer Usage Charges will be made and levied on all **non-rateable** non-residential properties which have sewer supply available to it, under best practice guidelines, and will be charged on a quarterly basis in accordance with the following pricing structure:

$$B = SDF \times (AC + C \times UC)$$

Where, B = Sewerage charge non residential

SDF = Sewerage Discharge factor**

$$AC = \left(\frac{AC_{20} \times D^2}{400} \right) \text{ Access Charge}$$

D = Water Supply Service Connection Size

C = Annual Water Consumption

UC = Usage Charge \$2.07

- vii) Non-Residential Sewer Usage Charges will be made and levied on all **multi-use** properties which have sewer supply available to it, under best practice guidelines, and will be charged on a quarterly basis in accordance with the following pricing structure:

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

viii)

$$B = SDF \times (AC + C \times UC)$$

Where, B = Sewerage charge non residential

SDF = Sewerage Discharge factor**

$AC = \left(\frac{AC_{20} \times D^2}{400} \right)$ Access Charge

D = Water Supply Service Connection Size

C = Annual Water Consumption

UC = Usage Charge \$2.07

*****And that Sewerage Discharge Factors in each of the above be applied according to the following table:***

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

Discharger	Discharge Factor	Discharger	Discharge Factor
Aged Care Facility	.90	Medical Centres	.90
Bakery	.90	Mixed Business	.90
Caravan Parks	.50	Home Based Small	.50
Church's	.90	Motel	.90
RSL Club	.90	Motor Repairers	.90
Bowling Club	.10	Multiple Units	.90
Golf Club	.10	Nurseries	.10
Cottage Industry	.50	Office Based	.90
Butchers	.90	Other (default category)	.90
Dental Surgery	.90	Parks & Gardens	.10
Doctor	.90	Panel Beater	.90
Engineering Services	.90	Public Amenities	1.0
Hardware Store	.90	Restaurant	.90
Hospital	.50	Schools, Pre-Schools	.30
Florist	.50	Service Stations	.90
Guest House	.90	Supermarkets	.90
Halls	.90	Swimming Pool Complex	.50
Hairdressers	.90	Takeaway Shop	.90
Hotel/Tavern	.90	Utility Services	.90
Laundromat	.90	Veterinary Clinic	.90
Library	.90		

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

1. Waste Management Charges

- i) Domestic Waste Management Charges and Recycling Charges: That Council, in accordance with Section 535, and pursuant to the provisions of Sections 496, 502, and 504 of the Local Government Act 1993, hereby makes the following Domestic Waste and Recycling Charges upon each parcel of rateable land for which the service is available, for the financial year 1 July 2019 to 30 June 2020, as set out below.

Service Charge Type	Charge 2019/2020
Domestic Waste Management Collection Charge	\$228
Domestic Waste Management Additional Collection Charge	\$120
Domestic Kerb Side Recycling Charge	\$135
Domestic Kerb Side Recycling Additional Bin Charge	\$70

- (ii) Waste Management Charges – Other: That Council, in accordance with Section 535, and pursuant to the provisions of Section 501 and 502, of the Local Government Act 1993, hereby makes the following Waste Charges upon each parcel of rateable land for which the service is available, for the financial year 1 July 2019 to 30 June 2020, as set out below:

Service Charge Type	Charge 2019/2020
Business Waste Management - Collection Charge	\$228
Business Waste Management – Additional Collection Charge	\$120
Waste Management - Depot Charges Nyngan	\$325
Waste Management - Depot Charges Business	\$325
Business Waste Recycling Collection Charge	\$135
Business Waste Additional Recycling Collection Charge	\$70

2. Trade Waste Charges: That Council adopt the Trade Waste Charges for 2019/20 as advertised in the draft Operational Plan and Budget 2019/20.

3. Fees and Charges: That Council adopt the Fees and Charges for 2019/2020 as advertised in the draft Operational Plan and Budget 2019/2020 (Fees and Charges) with additional changes as reported.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

4. Interest on Overdue Rates and Charges: That Council, in accordance with the provisions of Section 566 (3) of the Local Government Act 1993, make the interest rate, to be charged on overdue rates, charges and arrears, for the period 1 July 2019 to 30 June 2020 at 7.5% per annum on a daily basis.

**Stephanie Waterhouse
Director Finance and Corporate Services**

REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF ENGINEERING SERVICES

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

Work undertaken during this reporting period from 13 May 2019 to 16 June 2019 consisted of the following:-

- Continuing the construction of a concrete recreational footpath along Nymagee Street to join with the pathway at Rotary Park.
- Completing maintenance at the Nyngan Cemetery.
- Assisting with the installation of the solar heating for the Nyngan Swimming Pool.
- Commencing repairs to the access culvert for Wilga Tank.
- Assisting the SES to move items from its offices at the Nyngan Railway Station to its new building in Lawler Street.
- Assisting with repairs and maintenance to the Nyngan Showground.
- Commencing repairs and maintenance on the Flood Memorial Wall in Davison Park.
- Completing the pouring of concrete to repair damaged sections of footpath at several locations in Nyngan.
- Completing repairs and maintenance to the playground at the Girilambone Park.

1.2 Community Facilities

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Cleaning Showground after the annual Nyngan Show.
- Completing repairs to the Showground Irrigation System.
- Fertilising all the sporting ovals.
- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

- Digging and backfilling of graves.
- Completing private works.

1.3 Roads

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

No.	Name	Comments
12	Coffill's Lane	Resheeting completed.
10	Pangee Road	Resheeting completed.
40	Plummer's Road	Resheeting completed.
MR 57	Tottenham Road	Shoulder grading completed.
3	Buddabadah Road	Resheeting completed.
	Nyngan Levee Bank	Resheeting continuing.
34	Kidston's Road	Resheeting completed.
1	Canonba Road	1km of rehabilitation completed.
MR 424	Monkey Bridge Road	Maintenance grading continuing.
HW7	Mitchell Highway	Shoulder grading commenced.
HW7	Mitchell Highway	Drain maintenance completed.
MR 7514	Cockies Road	Maintenance grading commenced.
HW7	Barrier Highway	Drain maintenance commenced.
HW8	Barrier Highway	Slashing completed.
HW7	Mitchell Highway	Wilgaree shoulder widening works.
	Town shoulders	Resealing Nyngan town streets shoulders.

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

The works program for the remainder of June and July includes but is not limited to the following works:-

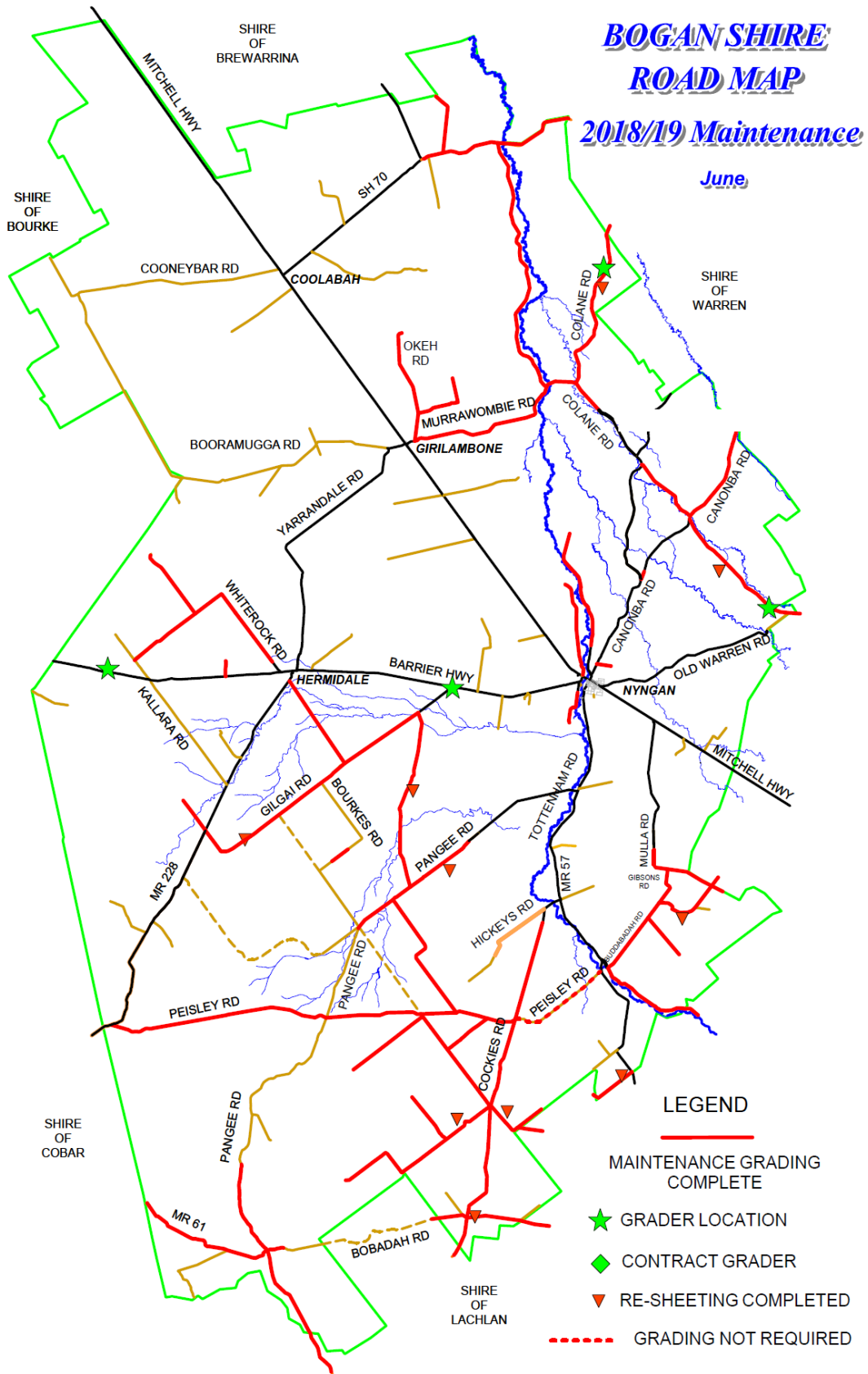
- Continuing the construction of the new footpath along Nymagee Street to link with Rotary Park pathway.
- Completing the extensions to the entrance culvert to Wilga Tank.
- Completing establishment works for approximately 4km of shoulder widening of the Mitchell Highway near the property Wilgaree in the 2019-20 financial year.
- Continuing maintenance grading, or resheeting of the following roads Merryanbone Road, Cockies Road, Booramugga Road, and Canonba Road.
- Completing shoulder grading on the Barrier Highway.
- Continuing carting water to the villages of Girilambone and Coolabah.

1.4 Recommendation

That the Operational Report, including Civil Works, Community Facilities and Roads be received and noted.

Graeme Bourke
Director Engineering Services

**Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**



**REPORTS TO ORDINARY MEETING OF COUNCIL – DIRECTOR OF
DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT**

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

One (1) application has been approved since Council's meeting of 23 May 2019 and four (4) applications are currently with Council for consideration as tabled below:

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2019/002	Mr Gordon Irving	166 Temples Lane, Nyngan	Subdivision	-	Additional information submitted to Planning Consultant for review.
2019/007	Mr Gordon Irving	Lot 52 DP 753467 Old Warren Road, Nyngan	Subdivision	-	Approved
2019/009	Lois Allport	112 Wyes Road, Nyngan	Subdivision	-	Additional information requested from Applicant
2019/012	Tritton Resources Pty Ltd	Lot 1 Section 3 DP 986 Booramugga Road, Hermidale	New Industrial Workshop	\$24,500	Additional information requested from Applicant
2019/013	Langford and Rowe Consulting Surveyors	710 Hickeys Road Nyngan	Subdivision	-	Additional information submitted to Planning Consultant for review.

1.2 Recommendation

That the Development Applications Report since the May 2019 Council Meeting be received and noted.

2 OPERATIONAL REPORTS

2.1 Introduction

The purpose of this report is to outline key works undertaken by Council's Parks and Gardens Team and Noxious Weeds Officer.

1.2 Discussion

Key works undertaken by Council's Parks and Gardens Team consisted of the following:-

- Routine maintenance duties including manual watering (where required), whipper snipping, mowing, weed removal at Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall and Senior Citizens Area, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, Rotary Park, Pioneer Park, Lions Park, Centenary Park and Council housing.
- Pangee Street Garden Beds
- Maintenance of park equipment:-
 - Replaced damaged equipment at O'Reilly Park.

Key works that have been undertaken by Council's Noxious Weeds Officer consisted of:-

- Boundary and road side inspections.
- Property inspections as required under the *Biosecurity Act 2015*.
- Spraying of highway and roads.

2.3 Recommendation

That the Operational Report, including Council's Parks and Gardens Team and Noxious Weeds Officer, be received and noted.

3 NYNGAN MEMORIAL POOL HOURS OF OPERATION

Summary:-

This report is to present for Council's consideration a proposal to alter the hours of operation for Nyngan Memorial Swimming Pool.

3.1 Introduction

The purpose of this report is to present for Council's consideration a proposal to alter the hours of operation for Nyngan Memorial Swimming Pool.

3.2 Discussion

At Council's meeting of 23 May 2019, it was resolved that Council outsource the management of the Nyngan Memorial Swimming Pool externally via contract.

It was also resolved that the correspondence received from Nyngan Swimming Club in relation to changing the operating hours of the pool be included in the consideration of any expression of interest for the management of the pool.

Before Council can advertise for expressions of interest, the hours of operation must be resolved.

The Nyngan Swimming Club have requested the following changes to the current hours of operation:-

- Season to extend from end of March to end of April.
- Closing times in February and March to be extended from 7.00pm and 6.00pm respectively to 8.00pm.

In relation to extending the swimming season from the end of March to the end of April, Nyngan Swimming Club has advised that *"there are several club swimmers that train for Regional and State competition. With State being held in Sydney through the middle of April, swimmers will have the opportunity to train right up to the state event"*.

With Council recently installing solar heating to the pool, the additional month is now a feasible option.

In relation to extending closing times in February and March to 8.00pm, Nyngan Swimming Club has advised *"Temperatures in February and March can still be very hot with sundown being close to 9.00pm. Later closing times during these 2 months could encourage families to stay on and utilise the great bbq facilities, canteen options and the fantastic upcoming spray park and half basketball court"*.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 27 June 2019**

Daylight savings generally ends in April providing adequate daylight to support Nyngan Swimming Club's proposal to extend hours of operation in February and March.

3.3 Recommendation

That as part of their Expression of Interest, prospective Pool Managers assume pool opening hours to be from 1 October 2019 to 30 April 2020.

October and April

Monday to Sunday 6.30am to 8.00am and 11.00am to 6.00pm

November

Monday to Sunday 6.30am to 8.00am and 11.00am to 7.00pm

December, January, February and March

Monday to Sunday 6.30am to 8.00am and 11.00am to 8.00pm

Pool will be closed Good Friday and Christmas Day.

Tony Payne

Director of Development and Environmental Services

PRECIS OF CORRESPONDENCE

1 NYNGAN AMATEUR SWIMMING CLUB

Attached is a copy of correspondence received from the Nyngan Amateur Swimming Club asking Council to reimbursement the Annual Licence Fee of \$486.00 for the Club House. This fee has already been paid. As stated in the correspondence the Club is run by volunteers and has limited resources available.

General Manager's Note: Council makes a donation of \$250.00 each year to the Nyngan Amateur Swimming Club's Annual Carnival.

1.1 Recommendation: For Council's Consideration.

2 THE HON ADAM MARSHALL MP

Attached is a copy of correspondence received from The Hon Adam Marshall MP, Minister for Agriculture and Western NSW introducing himself as the Minister for Western NSW. The re-establishment of this portfolio recognises the significant economic contribution of Western NSW communities and the unique set of challenges they confront. By placing more Government employees in Western NSW communities there will be improvement in the understanding of the unique problems and opportunities in the region.

General Manager's Note: The Minister visited Bogan Shire 15 May 2019.

2.1 Recommendation: That the correspondence received from The Hon Adam Marshall MP, Minister for Agriculture and Western NSW introducing himself as the Minister for Western NSW be received and noted.

3 OFFICE OF LOCAL GOVERNMENT

Attached is a copy of correspondence received from the Chief Executive of the Office of Local Government on behalf of the Premier and Minister for Local Government in response to Council's letter concerning the requirement for Councils to provide induction training and ongoing professional development for Councillors and the new Model Code of Meeting Practice for Local Councils in NSW. The outset that the requirements for Councils to provide training and ongoing professional development to Councillors are designated to support Councillors to endure that once elected, they are given the opportunity to acquire and develop the knowledge, skills and capabilities necessary to perform their role effectively.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

The new requirements have been developed to ensure that they are achievable by all Councils, regardless of their size, resources and location.

The concerns about the Model Meeting Code, the public forum provisions are based on the existing practice of most Councils in NSW. The Model provides that all meetings of Council and Committees whose membership comprises only of Councillors should be webcast to increase transparency of Council decision making and to allow access to those who may not be physically able to attend meetings.

3.1 Recommendation: That the correspondence received from the Chief Executive of the Office of Local Government on behalf of the Premier and Minister for Local Government in response to Council's letter concerning the requirement for Councils to provide induction training and ongoing professional development for Councillors and the new Model Code of Meeting Practice for Local Councils in NSW be received and noted.

4 NYNGAN PRE SCHOOL

Attached is a copy of correspondence received from the Nyngan Pre School requesting the three disused flag poles currently located at the Nyngan Railway Station be relocation to the Nyngan Pre School. The Pre School is planning to commence flying three flags at the service.

4.1 Recommendation: For Council's Consideration.

5 NYNGAN SHOW SOCIETY

Attached is a copy of correspondence received from the Nyngan Show Society with concerns raised in regards to the rubbish and the broken glass that was still around the showground from the Duck Creek Races, particularly the camping area. Mrs Dawn Elder has asked if she could plant some Jacaranda Trees around the showground. The whole perimeter of the showground and racecourse has been suggested. Council is also thanked for supporting the Nyngan Show Society.

5.1 Recommendation: For Council's Consideration.

6 IAN BASSETT & PARTNERS

Attached is a copy of correspondence received from Ian Bassett & Partners concerning the proposed Nyngan Regional Cultural Centre. The correspondence outlines the process of putting together a construction cost estimate for the proposed project. Also attached is a copy of a preliminary estimate prepared by the quantity surveyor, Neil Kearton for Council's information.

6.1 Recommendation: For Council's Consideration.

7 LOCAL GOVERNMENT NSW

Attached is a copy of correspondence received from Local Government NSW concerning the Local Government NSW Annual Conference – 14 to 16 October 2019. The Conference is Council's opportunity to submit motions for consideration and debate by delegates. 2019 is a Board Election year, voting for the LGNSW President and Director positions. Early bird registration opens on 15 July 2019.

7.1 Recommendation: For Council's Consideration.

8 WEEKLY CIRCULARS

Weekly Circulars dated 17 May 2019, 24 May 2019, 31 May 2019, 7 June 2019 and 13 June 2019 have been emailed to Councillors for information.

8.1 Recommendation: That the Local Government Weekly Circulars be noted.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019

Item 1

PO Box 208
NYNGAN NSW 2825

15th May 2019

To Whom It May Concern,

During our meeting with Derek on Monday 13.5.2019, we discussed an invoice previously sent to and paid by Nyngan Amateur Swimming Club for an Annual Licence Fee received from the Bogan Shire.

As we are a small swimming club with volunteering families to run the club for our fantastic local children and families to enjoy. Many of our swimming members are Dolphin swimmers who are under the age of 8 and are not required to pay fees.

We are working very hard to maintain and encourage new memberships to our club. The enthusiastic swimming club committee is focussing on fun and personal achievement for all our swimmers attending on Friday nights. We all know swimming is a skill for life and we are passionate about delivering the best experience possible for our swimming families.

Due to the volunteering nature of our club and the limited resources available. We would greatly appreciate support, to gain a re-imbusement for the Annual Licence fee paid for the period of 1.10.2018 to 30.9.2019 and any future billing of the Annual Licence fee.

Thank you for your time.

We look forward to hearing from you soon.

Kind Regards

Lorraine Wales
President/Club Registrar
0408 195 922

Kristin Williams
Vice President
0439 788 581

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**



The Hon. Adam Marshall MP
Minister for Agriculture and Western New South Wales

Councillor Ray Donald
Mayor, Bogan Council
81 Cobar Street
NYNGAN NSW 2825

Dear Mayor Donald

Ray,

BOGAN SHIRE COUNCIL	
FILE	R/N
16 MAY 2019	
ASSIGNEE	

NEW WESTERN NSW MINISTRY

I write to introduce myself following my recent appointment as Minister for Western New South Wales in the State Government. The re-establishment of this portfolio recognises the significant economic contribution of Western NSW communities and the unique set of challenges they confront.

I am incredibly honoured to have been given the opportunity to work with you, your council and your community to help give Western NSW more prominence within the NSW Government.

The portfolio region of Western NSW covers the local government areas of Broken Hill, Wentworth, Balranald, Carrathool, Central Darling, Cobar, Bourke, Brewarrina, Walgett, Lachlan, Murray River, Hay, Bogan, Warren, Coonamble, Edward River and the Unincorporated Area.

To assist me in the role of Minister for Western NSW, the government has committed to enhancing its agency and public service presence in the region to improve not only access to NSW Government agencies, but enhance our existing services to increase responsiveness to issues as they arise in Western NSW. This will also provide more capacity and support in areas that are far from the traditional regional service hubs.

By placing more government employees in Western NSW communities we will improve our understanding of the unique problems and opportunities in the region. Further details of these arrangements will be communicated as soon as they are finalised.

In the coming months I will hold a series of meetings and discussions with councils and government agencies to understand the broader issues and specific problems in the area. The aim is to collaboratively develop strategies for regional advancement, tap into existing knowledge and work with Western NSW councils to deliver solutions and policies that will make a difference to people living in the west.

As you know far better than me, Western NSW is diverse and this new role will no doubt be challenging. By working together, we can achieve real change for Western NSW.

I am excited by the opportunities that lie ahead and I am looking forward to meeting with you in person very soon. In the meantime, should I be able to provide you with any assistance, please feel free to get in touch with me on the details below.

Yours sincerely

Adam Marshall

Adam Marshall
MINISTER

See you soon Ray!

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**



**Office of
Local Government**

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A647737
Your Reference:
Contact: Council Governance
Phone: 02 4428 4189

Clr Ray Donald OAM
Mayor
Bogan Shire Council
PO Box 221
Nyngan NSW 2825

BOGAN SHIRE COUNCIL	
FILE	R/N
11 JUN 2019	
ASSIGNEE	

Dear Clr Donald

Thank you for your letter of 15 May 2019 to the Premier, the Hon. Gladys Berejiklian MP, and the Minister for Local Government, the Hon. Shelley Hancock MP, on behalf of Bogan Shire Council about the requirement for councils to provide induction training and ongoing professional development for councillors and the new *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code). The Premier and Minister have asked the Office of Local Government to respond to you on their behalf.

I would like to assure you at the outset that the requirement for councils to provide induction training and ongoing professional development to councillors is not intended to adversely impact on councils. The requirements are designed to support councillors to ensure that, once elected, they are given the opportunity to acquire and develop the knowledge, skills and capabilities necessary to perform their role effectively.

The new requirements have been developed to ensure that they are achievable by all councils, regardless of their size, resources and location. The Office of Local Government's (OLG) *Councillor Induction and Professional Development Guidelines* state that professional development activities for councillors should, wherever possible, follow the 70/20/10 learning principle, namely that:

- 70% of learning activities are provided via learning and developing from experience (for example, on-the-job training, self-directed learning, developmental roles, problem solving, exposure and practice)
- 20% of learning activities are provided via learning and developing through others (for example, personal or professional networks, coaching, mentoring, feedback, memberships and professional associations), and
- 10% of learning activities are provided via learning and developing through structured programs (for example, training courses, external or in-house workshops, seminars, webinars and other e-learning and briefing sessions conducted by the council, external training providers or industry bodies).



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

2

Regarding your concerns about the Model Meeting Code, the public forum provisions are based on the existing practice of most councils in NSW. They have not been made mandatory in recognition of the fact that there will be a need for some variation in practice to suit local needs. Councils are able to adopt them, adapt or supplement them to meet local need, or to adopt their own provisions governing public forums. However, OLG would strongly recommend that councils make provision in their codes of meeting practice for some form of public access or input into council decision making.

Turning to the webcasting requirements, the Model Meeting Code provides that all meetings of councils and committees whose membership comprises only of councillors should be webcast to increase the transparency of council decision making and to allow access to those who may not be physically able to attend meetings.

However, following concerns raised by councils in response to the consultation draft of the Model Meeting Code, councils have been provided with an extended transitional period in which to implement the new requirements. Irrespective of whether they have adopted a code of meeting practice based on the Model Meeting Code, all councils will be required to webcast meetings of the council and committees whose membership comprises only of councillors from 14 December 2019. This gives councils 12 months in which to make the necessary arrangements to webcast their meetings.

The requirement to webcast meetings may be met simply by posting an audio or video recording of the meeting on the council's website meaning that all councils, irrespective of their size, resources and location will be able to comply. OLG will be providing guidance to assist councils to comply with the new requirements.

Thank you for raising this issue. I hope this information is of assistance to you and the Council.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Tim Hurst".

**Tim Hurst
Chief Executive
Office of Local Government**

9/6/19

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019



NYNGAN PRE SCHOOL
11-13 Pangee Street
PO Box 203, Nyngan NSW 2825
Phone/Fax (02) 68321460
nynpre@bigpond.com
ABN 90 304 852 650

Mr Derek Francis
General Manager
Bogan Shire Council
Cobar St, Nyngan 2825

30th May 2019

Dear Mr Francis,

RE- Disused flag poles at Nyngan Railway Station, Pangee Street.

I am writing to request the donation of three apparently disused flag poles currently located at the Nyngan Railway Station.

Nyngan Preschool plan to commence flying three flags at the service and it has been brought to our attention that there are at least three disused poles at the Railway station.

I am therefore requesting that Bogan Shire Council permit the removal of the poles for relocation to the Nyngan Preschool.

I trust you will look favourably on this request and look forward to hearing from you.

Yours Sincerely,


Chantelle Finlay
Director

BOGAN SHIRE COUNCIL	
FILE	R/N
03 JUN 2019	
ASSIGNEE	

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

President: Mr Chris Elder
Treasurer: Miss Emily Pitt
ABN: 23 533 966 730



Secretary: Ms Kathy Korn
Telephone: 0439749814
Address: P O Box 163
NYNGAN NSW 2825

11 June 2019

General Manager
Mr Derek Frances
Bogan Shire Council
Cobar Street
NYNGAN NSW 2825

BOGAN SHIRE COUNCIL	
FILE	R/
12 JUN 2019	
ASSIGNEE	

Dear Derek

At our last general meeting dated 9 May 2019 there were concerns raised in regards to the rubbish and particularly the broken glass that was still around the showground from the Duck Creek Races. We do realise that efforts were made to clean up these areas even after the event, but unfortunately there was considerable amounts of glass that members of the Show Society had to clean up prior to our Show.

We don't want to discourage the Duck Creek Races in putting on this event but the area that they had for camping was where the broken glass was most prevalent, this area is used for horse events and warm ups, we feel that if an injury to a competitor or their horse occurs then the Show Society would be liable.

We would like to work with yourself and the Duck Creek Races committee to come to a solution to overcome this problem. I have also written to the Duck Creek Races committee with our concerns.

Also at our last meeting Mrs Dawn Elder asked if she could plant some Jacaranda trees that she has grown, around the Showground. These trees are beautiful but do cause a lot of mess, I believe there has been a dribbler system installed along some parts of the fence line so this may be a great option for where the trees could be planted and any mess would not impact the grounds.

It would be picturesque when they are in bloom especially if they are around the whole perimeter of the showground and the racecourse. If the Jacaranda had a smaller shrub in between them this would also help solve the problem of dust from the race track spreading over the nearby residents homes. National Tree Planting Day is on Sunday 28th July, so maybe this would be an appropriate time to plant them if you are in agreeance.

Lastly, I would like to thank the Bogan Shire Council for once again supporting the Nyngan Show Society in making the Showgrounds available to us, and making sure that all the buildings and surrounding areas are in perfect condition.

Our Show was very successful again this year and we look forward to working with the Bogan Shire Council at next year's Show which will be held on the 17th & 18th May 2020.

Yours sincerely



Kathy Korn
SHOW SECRETARY

2020 Show Dates: 17th - 18th May

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019



Suite 1b, 94 William Street (PO Box 5344)
Port Macquarie. NSW 2444

Phone: 02 6584 2601
Mob: 0414 464 336
Email: ibarchitects@tpg.com.au
ABN 69 604 917 315
NSW Architect Registration No: 6987
Tasmanian Architect Accreditation No: CC4792 X
Victorian Architect Registration No: 17077

11th June, 2019

The General Manager
Bogan Shire Council
PO Box 221
Nyngan NSW 2825

Dear Derek,

Re: Proposed Nyngan Regional Cultural Centre

It was a pleasure meeting with you and Charles last week and I believe that our discussions were very informative and cordial.

As discussed, the construction cost estimate prepared by the Quantity Surveyor, Neil Kearton, of \$8.7m (refer attachment) was preliminary only and provided to give you an initial project cost to consider if the proposal was worth pursuing.

To prepare a cost estimate that would be suitable to accompany a funding application to the NSW Government would require a more detailed analysis by the QS involving input from a suite of design consultants, including architectural, mechanical, hydraulic, electrical, structural engineers, lighting and acoustic to name the principle consultants.

I have obtained a fee quote from each of the above and these total \$24585, but I would suggest that you allow a contingency sum to be included that would bring the total to \$30000.

I have contacted each of the consultants explaining the process that must be taken by council giving 'approval in principle' to the proposal and that appropriate budget considerations that would apply to the timing of the process.

I have also mentioned to them that State Government funding applications may also play a part in the timing of the process and I am sure that they would be able to respond in a timely manner if this was needed.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**

To further assist the design consultants, I would ask that Council provide amore detailed design brief for the project that would include the proposed uses of the centre, in particular, the uses for the Theatre and Function Centre. For instance, if there is to be a proscenium arch and curtain to the front of the stage, there will be a need to provide a fire curtain, which of course adds cost to the design and it is best if we were to include this upfront rather than having it as an 'add-on' later in the process.

Also, if you will be requiring gantries for stage lighting and sound etc. and if there is to be film projected from the Sound Room.

I believe that most other nominated areas are self-explanatory, and I presume that the whole building would be air conditioned with separate zoning for the various function areas.

Once again, thank you for the opportunity of meeting with you and I look forward to continuing our association and if you require any further assistance in this process or clarification of the above, then please feel free to contact me at any time.

Yours faithfully

A handwritten signature in black ink, appearing to read "J. Bailey", written in a cursive style.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019



The General Manager
Bogan Shire Council
81 Cobar St
P.O. Box 221
Nyngan NSW 2825

C/o De Beer Building Design
12 Wirraway Place
Dubbo NSW 2830

30 May 2019

Attn: Charles de Beer
Re: Proposed Regional Cultural Centre & Theatre
Cobar Street, Nyngan

We are pleased to provide our initial estimate of costs for the proposed facility to assist the Council in their decision making process for going forward. This estimate is not suitable for submission for grant applications, a great deal more work will be required for that level of estimate:

- Includes Statutory/Regulatory fees PC Sum \$100,000
- Includes an estimate of Consultant fees
- Includes estimated Council fees

We have calculated the figure as \$8,700,00.00 excluding GST.

We hope this is of assistance.

Yours faithfully
Neil Kearton

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 27 June 2019**



Our ref: R18/0008 Out-29171

12 June 2019

Cr Ray Donald OAM
Mayor
Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

Dear Cr Donald

Local Government NSW Annual Conference: 14-16 October 2019

I am delighted to invite you to attend this year's Local Government NSW (LGNSW) Annual Conference (Conference) from **Monday 14 to Wednesday 16 October at the William Inglis Hotel, 155 Governor Macquarie Drive, Warwick Farm.**

This letter contains important information to help you participate fully in the Conference.

The Annual Conference is the main policy making event for the local government sector. It is your council's opportunity to **submit motions** for consideration and debate by delegates. Motions passed at Conference become Resolutions, which LGNSW takes forward on your behalf, as part of our sector's advocacy agenda.

As 2019 is a **Board election year**, voting for the LGNSW President and Director positions will also take place at this year's Conference.

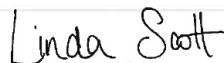
Information on the Conference is attached, including motions and voting entitlements, to help you plan ahead. We will send regular updates and reminders.

Key Dates:

24 June 2019	Conference motions open
15 July 2019	Event registration opens (note: voting delegates must be registered to attend the Conference and be registered as a nominated voting delegate)
19 August 2019 12 midnight (AEST)	Deadline for submitting motions (note: the latest date motions can be accepted for inclusion in the Business Paper is 16 September 2019)
20 September 2019 12 midnight (AEST)	Deadline for nominating voting delegates
14 – 16 October 2019	LGNSW Annual Conference
15 October 2019	Conference Dinner

I look forward to seeing you at Conference.

Yours sincerely



Cr Linda Scott
President

LOCAL GOVERNMENT NSW
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU
ABN 49 853 913 882

BOGAN SHIRE COUNCIL	
FILE	R/N
14/189	17 JUN 2019
ASSIGNEE Mayor	

