



BOGAN SHIRE COUNCIL

Business Paper

28 February 2013

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21 February 2013

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 28 February 2013 at **8.30am.**

The photograph of the new Council will be taken prior to morning tea.

At 9.00am, Mr Graham Kellett will attend the meeting to discuss the budget review.

At 9.30am, Mr Peter Dearden and Mr Phil Standen from the RMS will address Council.

At 10.00am, Mr Mike Brearley and Mr Cary Reynolds of CPE Associates will address Council concerning the Albert Priest Channel / Weir Pool Storage.

At 12.15pm, Ms Di Brooks, Nyngan Community Hub Co-ordinator Red Cross will address Council concerning murals being painted in the town.

Mr & Mrs John Miller (General Manager of Tritton) will be attending lunch.

At 1.45pm, Mr Doug Landfear, AGL will address Council.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 13 December 2012 and Business Arising
6. General Manager's - Confidential Report
7. Confirmation of the Minutes of the Council Meeting held on 13 December 2012 and Business Arising
8. Committee Meeting Minutes – Nyngan Museum
9. Mayoral Report
10. General Manager's Report incorporating reports from:-
 - Corporate Services Department
 - Manager of Engineering Services
 - Manager of Development and Environmental Services
11. Correspondence
12. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison

Executive Assistant

COMMITTEE MEETING REPORTS

1. MUSEUM

Attached are the Minutes of the Museum Meeting held on Wednesday 5 December 2012.

1.1 Recommendation

That the Minutes of the Museum Meeting held on Wednesday 5 December 2012 be received and noted.

**Committee Meeting Reports to the Ordinary Meeting of Bogan Shire Council
held on 28 February 2013**

MUSEUM MEETING WEDNESDAY 5th DECEMBER 2012

Meeting Commenced 10 am

PRESENT:

Glad Eldridge as Chair, Marg Snodgrass as Secretary, Marg & Hugh Sibbald, Sharon Thompson, Marion Wardman, Dawn & Pat Conway, Yvonne Parry, Anne Keating, Tammy Trothe, Val & Alan Hartwig, Stewart McKenzie, Rae Bywater, Anna Corby and Donna Pampa representing the Shire

APOLOGIES:

Edna Boss, Val & Peter Keighran, Dennis Callaghan, Bay Lovett, Dorothy Larsen, Colleen McConnell

BUSINESS ARISING

The labelling of the filing cabinets is in progress

Glad rang Catherine Gardiner at John Holland about the rail sleepers but she is no longer there. Glad was then put onto the Bathurst offices of John Holland – they have not yet called back.

Glad will be placing an article in the Nyngan Observer asking people to send in their family histories.

Helen Vanges is putting documents and photos about Jack Vanges and his time in Nyngan on a disc or flash drive.

Donna Pampa advises that the new desk for the information centre is being built.

CORRESPONDENCE

Community Mates have sent a flyer advising that a First Aid Qualification Course is being held at the Nyngan Aboriginal Lands Council Offices on Tuesday 18th December – RSVP by Thursday 6th December 2012.

Donna Pampa has created a pamphlet about Coolabah.

The Rail Motor Society has sent a letter outlining the costs and other requirements in order for a train to be sent here for the 130th Anniversary on the June Long Weekend 2013.

National Pen has sent a brochure and mini torch. The mini torch was gifted to Rae Bywater.

The Minister for Transport has replied to our letter regarding the train for our 130th anniversary. She says that the matter is effectively out of her hands.

Willie Retreat has sent more pamphlets.

St James Rail has sent brochures about various rail tours available.

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The Department of the Attorney General and Justice has replied to our letter regarding the removal of the antique bookcase from the Courthouse. The bookcase is to be returned.

The Australia Day Awards Council has sent a nomination sheet. Nominations close on Friday 19th January 2013.

GENERAL BUSINESS

Nyngan Museum will be closing for Christmas from Tuesday 18th December 2012 and re-opening on Wednesday 23rd January 2013. Volunteers will be on call over the holiday period.

Family stories are being brought in to the Museum. They will be set out on a table in the end room (meeting room).

Glad will be following up with Helen Vanges about her father Jack Vanges.

Margaret King is also getting her family stories organised. Her father had the Holden Garage in Nymagee Street.

The Museum will be setting up a stall for the Market Day off Nymagee Street near the Woolshed Museum this Saturday 8th December. The Museum will be opening for a special evening session from 6pm to 8pm. Amber Martin brought her boot polish paintings to add to our market stall.

The Library has offered a newer microfiche machine to the Museum. It will be stored in the ladies amenities for the time being.

Anna Corby has come to a Museum Meeting for the first time – Welcome Anna.

Glad has contacted Macka who hosts the Australia All Over radio programme. He would love to come out to Nyngan for our 130th anniversary and broadcast his programme from the railway station.

An open public meeting will be held at the Museum on Wednesday 20th February to form a committee to organise the celebrations for Nyngan's 130th anniversary on the June Long Weekend of 2013. All ideas are welcome.

The following ideas have been proposed for the June Long Weekend:

- Get Cobb & Co coaches to come and take coach rides around the district.
- Put on a Concert with local talent.
- Have a wine tasting evening on Friday 8/6/13.
- Have a colouring competition for pre-school and primary school children.

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- Have a poster and photographic competition for high-school students. A Bogan Photos competition was also proposed.
- Have a Best Bogan Scarecrow competition (with a parade???) Open age.

Thank you to Val Hartwig who has brought more crocheted bookmarks and tea towels.

Anna Corby has offered to come in as the Museum's Official Researcher. She will be here to help visitors find ancestors and former residents of Nyngan. Anna will be at the museum for two days a week. A small fee will be charged to cover the cost of printing and postage etc.

Glad handed out small gifts to everyone at the meeting. Thank you, Glad.

Anna Corby read out a list of names asking if anyone knows them or about them.

The meeting closed at 11.15 am and the Christmas Party began.

TREASURY DECEMBER 2012

Banking 6/12/2012	\$48.00
Banking 13/12/2012	\$89.50
Banking 18/12/2012	\$43.00
	<u>\$180.50</u>
Jam 4/12/2012	\$9.50
DVD 15/12/2012	\$20.00
Sticker	\$1.00
Cloth Bag	\$2.00
	<u>\$32.50</u>
	<u>\$213.00</u>

TREASURY JANUARY 2013

Banking 21/1/2013	\$6.00
Banking 22/1/2013	\$6.00
Banking 25/1/2013	\$6.00
Banking 29/1/2013	\$4.00
	<u>\$22.00</u>
Nyngan on the Bogan	\$35.00
Sticker	\$2.00
Soaps	\$7.00
Notebook & Sticker	\$8.00
Tea Towels	\$7.00
Pen	\$5.00
	<u>\$64.00</u>
	<u>\$86.00</u>

REPORTS TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE

Councillors

I submit the following report for consideration:-

1. NATURAL DISASTER RELIEF PAYMENTS

Since our December meeting serious fires occurred in Tasmania and in the Warrumbungle National Park destroying many homes. Most Councillors were consulted and agreed to \$5,000 being paid to the Red Cross Appeal in Tasmania and \$5,000 to the Mayor's Appeal in Coonabarbran, however I seek Council's formal agreement to these payments.

1.1 Recommendation

For Council's endorsement.

2. CEMETERY

Council has received a couple of letters recently from one local ratepayer and a lady from Cobar expressing concerns about some situations at our cemetery following their visits (a copy of one of these letters, I think was sent to all Councillors) whilst some actions have been taken, and some repairs done, I would imagine similar comments could be made about some maintenance aspects of cemeteries in all our surrounding Shires (eg Cobar). Old graves fall into disrepair over time because of the nature of their construction, and as time marches on and families leave, some family plots do deteriorate. Our "Friends of the Cemetery" group has done a lot of good maintenance work out there. Anyway, I bring this matter to Council's attention for discussion and perhaps a decision on some community involvement in some restoration / maintenance work. Personally I don't believe our cemetery is in a 'neglected and disrepair' state, on the contrary, I believe its appearance is quite satisfactory.

2.1 Recommendation

For Council's consideration.

3. STOCK AND DOMESTIC WATER FLOW DOWNSTREAM OF THE BRIDGE

I seek Council's endorsement on efforts currently being made to secure a 'stock and domestic' flow to the 22 landholders between the bridge and Gunningbar Creek. No natural flow has gone that way for nearly 12 months, and their meagre surplus were further depleted by a recent bush fire. Local State Member, Kevin Humphries has been approached and hopefully combined efforts will result in the authorisation for a flow to alleviate this situation. Responses from bureaucracy show very little understanding of the reality of this situation.

3.1 Recommendation

For Council's consideration.

RL Donald

MAYOR

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 February 2013**

REPORTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

I submit the following report for consideration:-

1. CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
1	23/08/2007 25/02/2010 22/07/2010	500/2007 371/2007 370/2007 20/2010	Housing Residential & Aged Care Accommodation	Feasibility of developing Council owned land, subdivide, establish further aged care accommodation.	Mayor / GM	<p><u>UPDATE:</u> Affordable Accommodation for the Aged Community Committee established. Three Committee Meetings have been held. Loan interest subsidy application made for possible construction of units.</p> <p>Arrangements for public meeting proceeding in consultation with Mick Glennie Committee.</p>
	24/05/2012	126/2012	Aged Care Facility	<p>Call & arrange a public meeting to access the need for aged care/self contained retirement facilities.</p> <p>Invite other communities; Invite Kevin Humphries; Invite an Independent Chairperson; Involve Nyngan Pensioner Association.</p>		

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
	22/11/2012	351/2012		Set date for public meeting. Invite Cr Rex Wilson (Mayor of Warren) to Chair meeting.		<p>Awaiting confirmation of date from Kevin Humphries.</p> <p>Invitations sent to Cobar, Warren and Gilgandra Shires to participate.</p> <p>Co-ordinating dates between Kevin Humphries and Community Homes Committee. Positive responses received to invitations.</p> <p>COMPLETED</p> <p>Meeting held Wednesday 9 January 2013.</p> <p>COMPLETED</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
2	25/02/2011 24/03/2011 28/04/2011	09/2009 467/2009 164/2010 384/2010 80/2011 114/2011	Ambulance Station	Council express interest in acquiring the former ambulance station premises.	Mayor	<p>Council write to Health Minister asking to acquire station at no cost to be used for community purposes.</p> <p>Mens Shed has acquired lease of both allotments at ambulance station. Council has approached Dept Health to have lot 9 transferred free of charge and offer to purchase lot 10 in its present condition for \$22,500. Department of Health has recommended to Government Asset Management Committee (GAMC) to accept Council's offer.</p> <p>Matter referred back to the Dept Lands by GAMC for recommendation.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
						<p>Dept of Lands has requested that Council buy Lots 9 & 10 at market value.</p> <p>Letter sent to Minister Humphries requesting assistance to resolve this matter.</p> <p>Response received from Minister Humphries indicating the matter has been taken up with Health & Local Government Ministers.</p> <p>GM followed up with State Property Authority who has advised that the Crown Lands Office will not reconsider their position on the market value of the Lot 9.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
						<p><u>UPDATE:</u></p> <p>Crown Lands has advised that Deputy Premier has consented to Council's acquisition of Lot 9 at nil cost.</p> <p>Now awaiting endorsement from the Treasurer.</p>
3	26/11/09	460/2009 223/2010	APC	<p>Contact Fed Govt to ensure \$12m remains.</p> <p>Try and obtain more Government funding to complete the piping of the APC project.</p>	GM	<p><u>UPDATE:</u></p> <p>Federal Govt. advised (Nov 2012) that "the current availability of the funding commitment is a matter for the Government".</p> <p>COMPELTED</p> <p>Combined deputation with Cobar Shire Council to meet with Minister Katrina Hodgkinson. Cobar Shire Mayor & GM have agreed to meeting.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
	27/09/2012	283/2012				Meeting request sent to Minister. Follow-up request for meeting sent to Minister.
	22/11/2012	352/2012		Approach Cobar Shire Council to join in request to Irritek to quote on consultation fees to prepare submission for funding of piping of APC from RDAF. Assess viability & cost of off river storage as first stage of project.	Eng	RDAF funding is not appropriate (Max.\$15m). Other grant opportunities being explored. Proposals to be invited from suitable consultants for preparation of grant submission. Initial meeting held with Cobar Shire and CPE & Associates on 3/12/12 to discuss options for a funding proposal. UPDATE: Proposal included with Business Paper.

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
4	24/03/2011	83/2011	Cinema	Investigate the recommencement of movies.	CDO	<p>Community Development Officer to look into having the SRC and Bourke Police involved in trying to recommence the movies.</p> <p>Cr Douglas to speak to the schools regarding Council's intention to try to recommence the movies, stress behaviour at the movies.</p> <p>Draft Management Plan for Palais Theatre now in place.</p>
	22/11/2012	353/2012		Investigate mobile cinema service from Bourke Police & Macquarie RiverSmart.	CDO/ Clr Douglas	<p>UPDATE: BCTBG has submitted an application to the Royal Agricultural Society for funding to purchase a mobile cinema. Successful applications will be notified end of March.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
5	25/05/2012	116/2012	APC	A formal agreement be sought & entered into with CWB covering all aspects of the APC operation.	GM	Project meeting with Solicitors held 15 October 2012. UPDATE: Draft Agreement completed.
6	24/05/2012	123/2012	Vacant Block – Cnr Nymagee /Mitchell Streets	Asked John Holland to meet with Council ASAP to work towards some agreement concerning the block.	Dev & Env Services	UPDATE: Formal request sent still awaiting response. Confirmation Bill Brecht from John Holland unable to attend February meeting but should be in Nyngan in May/June. Third email sent 13/2/2013 to John Holland identifying certain properties/leases to be considered to be taken over by Council.

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
7	24/05/2012	124/2012	Parking – Heavy Vehicles outside Outback Motel.	Install “No Parking to Heavy Vehicles” signs on the northern side & from the position of the proposed third blister on the southern side.	Eng	RMS to advise appropriate sign type and wording for that location. Council place “No Parking Heavy Vehicles” sign in decided locations. COMPELTED
	28/06/2012	158/2012				
	23/08/2012	241/2012				
	27/09/2012	281/2012		Proceed to install the 45 degree angle parking.		RMS will not approve installation of above signs. Have now agreed to allow 45 degree angle parking. 45 degree angle parking signs installed and line marking carried out – Monday 22 October 2012. COMPLETED
	22/11/2012	354/2012		Continue with line marking. Not install blisters.		RMS now offering to fund kerb blisters if completed before January. Line marking to be completed. COMPLETED

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
8	28/06/2012	149/2012	Flashman Ave Houses	Houses be sold at public auction, reserve price to be set by the Mayor & GM.	Mayor/GM	Completion of driveways, site levelling, fences erected. Turf to be layed upon auction of dwellings.
	27/09/2012	282/2012		Council go ahead with driveways, landscaping and associated site works prior to sale.		
	22/11/2012	355/2012		Delay laying of lawn until occupancy.		
	13/12/2012	407/2012		Advertise for public auction sale:- 41a Flashman Avenue Lot 7, Tottenham Road.	D&ES	
9	28/06/2012	150/2012	Oxley Street Subdivision	<ol style="list-style-type: none"> 1. Land bound by Derrybong, Oxley & Dandaloo Streets be subdivided. 2. The resulting four 20mm x 45mm blocks be sold for current market value. 3. Council approve the development of 4 x 2 br villas (stage 2) at a cost of \$550,000. 	Dev & Env Services	<p>Program established for development to proceed.</p> <p>Further report to Council upon Flashman Ave dwellings being sold.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
10	28/06/2012	161/2012	Lawlor Street Subdivision	Advertise the sale of the industrial blocks subdivision. Mayor & GM to determine the price per square metre.	Mayor/GM	<p>Awaiting advice on appropriate selling price.</p> <p>Investigating cost of installing services.</p> <p>Selling price established, to be advertised in the new year.</p> <p>UPDATE: Agents appointed. COMPLETED</p>
11	28/06/2012	179/2012	Dog Pound	Construction of the new dog pound in the location closer to the main road in the airport complex.	Dev & Env Services	Programmed in 2012/13 works program.
12	26/07/2012	193/2012	Transfer of Land – Nymagee St 5,7 & 9	Make an offer to accept land at nil cost. Should the offer be accepted, Council seek EOI to demolish the subject dwelling & associated structures including removal of excessive vegetation.	Dev & Env Services	<p>UPDATE: Transfer now completed for 5, 7 & 9 Nymagee St to Council. 5 Nymagee St is generally vacant land.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
						Quotes to be sought for the removal of asbestos material to 7 & 9 Nymagee St. Possible training building for NSW Fire & Rescue to burn subject dwellings.
13	26/07/2012	205/2012	Relocation of items from workshop	Investigate locating Cobb & Co Coach, bullock wagon and jail onto the platform at Railway Station.	GM/Dev & Env Services	UPDATE: Email received 8/1/2013 from John Holland Rail declining request for placement of nominated items on platform due to WHS issues.
	13/12/2012	408/2012				13/2/2013 email to John Holland seeking attendance to Council meeting as Council is now only considers relocating the coach & wagon.

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
						<p>Invite John Holland to February 2013 Council meeting & to inspect site.</p> <p>Bill Brecht from John Holland will be in Nyngan in the May or June date to be confirmed.</p>
14	23/08/2012 22/11/2012	255/2012 349/2012	Community Based Heritage Study	<p>Take action to have the inaccuracies and listing of properties attended to.</p> <p>Council write to all private property owners advising their property has been listed in the heritage study & that they should advise Council if they wish to remain listed. If they do not respond, the property is removed from the list. Council staff to recommend what community sites are to be listed.</p>	Dev & Env Services	<p><u>UPDATE:</u> Report April 2013 Council Meeting.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
15	27/09/2012	278/2012	Local Government Elections	Arrange meeting with Minister of LG & DLG to discuss recent elections.	Mayor	Minister announced Inquiry. Defer meeting until panel is formed. UPDATE: Submission sent to Parliamentary Inquiry with a request to meet with the Committee.
16	27/09/2012	289/2012	Heritage Park – Gates, Signal & Walkway	Taking into account community feedback, proceed to establish trees in the area according to plans. Subject to project proceeding, Council considers making application to Geographical names Board to name area "Heritage Park".	GM/ Eng	\$1000 contribution from Garden Club & \$800 donation from Senior Citizens to be used towards the purchase and planting of trees as stage 1 of the project. Detailed plan has been provided. UPDATE: Work commenced. Completion of stage 1 expected April 2013. (Tree planting in June)

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
17	27/09/2012	300/2012	Proposed Council Waste Management Facility	Council concerns about excessive conditions on small rural tips be taken up at Western Division & conveyed to the Minister for Environment.	Mayor/Dev & Env Services	To Western Division Conference February 2013. COMPLETED
18	27/09/2012	309/2012	Mitchell Highway	Extend invitation to Peter Dearden RMS to address Council concerning excessive maintenance on Highway.	GM	Meeting confirmed for 20 December 2012. UPDATE: To attend Council meeting 28 Feb 2013. COMPLETED
19	25/10/2012	313/2012	Long Day Care Centre	Seek information from other similar size towns on the viability & charges. Investigate what funding is available to set up a centre.	GM	UPDATE: Discussed at Nyngan Community Action Group. Approach to be made to Cobar Family Day care. GM to provide verbal update at meeting.
20	25/10/2012	315/2012	Local Heritage Sites	When new VIC commences signpost heritage sites with heritage colour and erect sign with the history of each location.	Eng	Pending launch of new VIC.

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
21	25/10/2012	337/2012	Swimming Pool	Carry out work in current season – erection of shade sail; remove unsafe umbrellas; and provision for bench seating. Report to Council on other required upgrades. Commence tile repair program over four years in the 2013/14 off season.	Dev & Env Services	<u>UPDATE:</u> Bench seating installed early January 2013.
	22/11/2012	358/2012		Review hours of supervision after Christmas 2012.		Hours of operation in progress. Diving board now open and well received by children.
	13/12/2012	419/2012		Council approves the construction of shade sails & seating. 1. Progressive works program to filtration plant room & associated structure be undertaken as programmed.		Shade Sails installed after Australia Day and well received by patrons All other M&R works programmed for off-season.

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
				<p>2. Further report to Council at April 2013 Council meeting for proposed work to change rooms.</p> <p>3. Provision be made at second budget review 2012/13 to include item listed for this financial year.</p>		
22	25/10/2012	341/2012	Local Land Services	Submission to Dept of Primary Industries with concerns about the Services delivering the services provided by the LHPA, CMA and DPI.	Mayor	In preparation. Mayor is a member of the Local Land Services Reference Panel.
23	22/11/2012	354/2012	Intersection of Derrybong/Wambiana Streets/Flashman Avenue	Request RMS to go ahead with their proposal.	Eng	<p>Survey plans sent to RMS for design considerations.</p> <p>UPDATE: Design not to proceed if intersection remains a road train route. Refer report February 2013 Business Paper.</p>

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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
24	22/11/2012	356/2012	Council residence – Tottenham Road.	Seek a valuation of the residence.	Dev & Env	Expecting valuation before Christmas 2012. COMPLETED
25	22/11/2012	368/2012	Centenary Fountain	Investigate various options available to improve the fountain, including placing mesh over the water & a surveillance camera, with costings.	Dev & Env	UPDATE: P&G Staff to inspect Fountain daily. Costings of surveillance cameras being considered.
26	22/11/2012	370/2012	Skate Park	Subject to availability of grant funding Council proceed with a shade sail over the Skate Park.	Dev & Env	Grant funding application completed and forwarded.
27	22/11/2012	377/2012	Oval Place	Temporary solution lay crusher dust at the western end, & refer sealing of same to next year's estimates.	Eng	Existing road has had a crusher dust re-sheet and is in good condition after recent showers. COMPLETED
28	13/12/2012	400/2012	Airport Hangars	1.Provides for in principle expansion of hangar leases.	Dev & Env	UPDATE: Report to February 2013 Meeting.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
				<p>2. Further report regarding cost of site preparation & recovery of cost.</p> <p>3. Ensure air ambulance has access at any time to airport.</p>		
29	13/12/2012	404/2012	Renaming of Streets	<p>Advertise: -</p> <p>1. Council considering renaming of Boundary Street to George Buist Drive.</p> <p>2. Ask for comments & submissions from community of other historical names for consideration when naming/renaming streets & roads in future.</p>	Eng	<u>UPDATE:</u> Report to February 2013 meeting.
30	13/12/2012	414/2012	Sister City Relationship with New Zealand	<p>General Manager & Mrs White contact the LG area in NZ with a proposal to commence a sister city relationship.</p>	GM	<u>UPDATE:</u> Meeting to be arranged with Mrs White.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Responsible Officer	Status
31	13/12/2012	418/2012	Davidson Park Revilisation Program	<p>1. Make secure existing vehicle access gate located on eastern boundary to restrict unauthorised vehicle entry.</p> <p>2. Improve pedestrian access advance to same gate.</p> <p>3. Restricting Council vehicles for non-essential access into Davidson Park.</p> <p>Other items to be costed and report to February 2013 Council meeting.</p>	Dev & Env	<p><u>UPDATE:</u> Minor M&R works completed.</p> <p>Program of works in progress, should be completed by February meeting.</p> <p><u>UPDATE:</u> Report to March 2013 Council Meeting.</p>
32	13/12/2012	420/2012	Western NSW Medicare Local	GM to have follow up discussion with CEO.	GM	<p><u>UPDATE:</u> Meeting arranged for 26 February 2013.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2. STRAITS TRITTON MINES COMMUNITY CONSULTATIVE COMMITTEE

2.1 Introduction

The purpose of this report is to advise Council of the establishment of a Community Consultative Committee by Straits Tritton Mines.

2.2 Background

The General Manager received correspondence from Straits Tritton Mines in December 2012 regarding the proposed establishment of a Community Consultative Committee. Further communication was received on 23 January 2013 to say that the proposed meeting had been delayed due to changes to the senior management of Straits.

2.3 Discussion

The inaugural meeting of the Committee will now be held on Friday 22 February 2013. The General Manager will attend and provide a verbal report back to Council.

2.4 Attachment

Correspondence regarding the establishment of the Committee is included in the mail out.

2.5 Recommendation

1. That this report be received and noted.
2. That Council considers appointing a representative for the Straits Tritton Mines Community Consultative Committee

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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3. COST OF SEPTEMBER 2012 LOCAL GOVERNMENT ELECTIONS

3.1 Introduction

The purpose of this report is to advise Council of the final cost of the recent Local Government elections.

3.2 Background

The NSW Electoral Commission provided an estimate of \$26,626 exc GST for the 2012 Local Government Elections. It is understood that the cost of the previous elections was in the region of \$21,800.

An amount of \$27,500 was provided in Council's 2012/13 budget.

3.3 Discussion

An invoice from the NSW Electoral Commission has now been received for the amount of \$27,447.20. To this must be added the cost of compulsory advertising (\$1311.71) and local staffing costs (\$1291.72) paid directly by Bogan Shire Council, bringing the total cost of running the election to \$ 30,050.63.

3.4 Attachment

Correspondence from the NSW Electoral commission concerning the final cost of the 2012 Local Government Elections is attached.

3.5 Recommendation

That this report be received and noted.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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F2012/194

30 January 2013

FILE	R/N
- 1 FEB 2013	
gen/101	13/715
ASSIGNEE	
A.M	



Mr Derek Francis
General Manager
Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

Dear Mr Francis

Invoice for the Local Government Election held on 8 September 2012

On 31 May 2012 I wrote to you and included a Budget Estimate for the conduct of the Local Government Elections in September 2012. We provided a Scope Summary detailing the deliverables for each line item of the estimate.

Since that time the Local Government election has been conducted and our books closed. Please find enclosed the invoice for this election. I am pleased to report that the State wide cost of conducting these elections came in at 4.1% below budget. As advised, the New South Wales Electoral Commission was able to conduct the election without any advance payment on this occasion. Therefore, the attached invoice is the first and final invoice for the election. Payment should be made within 30 days.

If you have any questions on the attached invoice please email Helen Robinson (Helen.robinson@elections.nsw.gov.au) who will direct your enquiry to the appropriate person.

Yours sincerely



Colin Barry
Electoral Commissioner

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Tax Invoice

BOGAN SHIRE COUNCIL	
FILE	R/N
- 1 FEB 2013	
ASSIGNEE	DATE

TO	ASSIGNEE	DATE
BOGAN SHIRE COUNCIL PO Box 221 NYNGAN NSW 2825		29/01/2013
	INVOICE NO	SILG002180
	ACCOUNT NO	AR00049
	YOUR REFERENCE	Local Government Election 2012

DESCRIPTION	QUANTITY	UNIT	AMOUNT	NET	GST	GROSS
Total Expenses LGE 2012	1.00		24,952.00	24,952.00	2,495.20	27,447.20

*Approved
D. Blance
6/2*

PAYABLE AMOUNT	Total	\$24,952.00
	GST	\$2,495.20
	Total Amount	\$27,447.20

ACCOUNTS ARE PAYABLE WITHIN 30 DAYS

Payment via E.F.T. to Westpac BSB: 032-001 Acct: 20-4108 **OR** Cheque Payable to **NSW Electoral Commission**
Remittance Advice email to: finance@elections.nsw.gov.au

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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08.1 Agency Staff Costs	-	
08.2 Training of and Support to ROs	94.00	
<i>Sub-total</i>		94.00
10 - Logistics		
10.1 Office Material	118.00	
10.2 Cardboard Material	210.00	
10.3 Courier Service	242.00	
10.4 Hire Furniture	103.00	
10.5 Warehousing Services	227.00	
10.6 Systems, Processes & Administration	13.00	
10.7 Mail Distribution Services	28.00	
<i>Sub-total</i>		941.00
11 - Media, Communications & Advertising		
11.1 Equal Access to Democracy	14.00	
11.4 Elector Information Campaign – General	468.00	
11.5 Media Information Services	12.00	
11.6 Website and Education Services	13.00	
11.7 Forms, Manuals and Diaries	260.00	
<i>Sub-total</i>		767.00

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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2012 Council Elections Invoice Summary

Bogan Shire Council

Projects / Deliverables	Amount	
12 - IT Infrastructure & Application Support		
12.1 RO Equipment	171.00	
12.2 EEC	66.00	
12.3 HO & RW Infrastructure	11.00	
<i>Sub-total</i>		248.00
13 - Call Centres		
13.1 Elector Enquiry Centre	281.00	
<i>Sub-total</i>		281.00
14 - Ballot Paper Production, Allocation & Distribution		
14.1 Ballot Paper Production, Allocation & Distribution	458.00	
<i>Sub-total</i>		458.00
15 - Nominations & How-to-Vote		
15.1 Nominations & Registration of Electoral Material	3.00	
15.2 Candidate Information Seminars	54.00	
15.3 Candidate Enquiry Line	-	
<i>Sub-total</i>		57.00
16 - Event Operations Management		
16.1 Run Sheet	-	
16.2 Scenario Testing	-	
16.3 Sharepoint	-	
<i>Sub-total</i>		-
17 - External Reporting & Evaluation		
17.1 Devt surveys approach and tools	79.00	
17.2 Conduct analysis; write reports	42.00	
<i>Sub-total</i>		121.00
18 - Virtual Tally Room		
18.1 Software Dev & Support	178.00	
18.2 Testing	2.00	
<i>Sub-total</i>		180.00
19 - Town Hall		
		27.00
Admin Fee @ 65 cents per elector		1,288.00
TOTAL (excluding GST)		24,952.00
GST		2,495.20
TOTAL (including GST)		27,447.20
Estimated Number of Electors		1,981

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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4. 2013/14 RURAL FIRE FIGHTING FUND ESTIMATES

4.1 Introduction

The purpose of this report is to advise Council of receipt of the 2013/14 Rural Fire Fighting Fund Estimates from the Rural Fire Service (RFS) for acceptance.

4.2 Background

As a signatory to the Bogan Rural Fire District Service Agreement, Council is required to indicate whether it accepts the Estimates prepared by the RFS for submission to the Minister for Police and Emergency Services.

4.3 Discussion

Council's contribution in the current financial year towards the Bogan District Rural Fire Fighting Fund budget is \$98,098 (11.7% of \$838,382).

The Estimates figure for next financial year (2013/14) is \$1,061,794 translating into a Council contribution of \$124,230 or an increase of \$26,132.

A major component of the estimate for 2013/14 is the purchase of a new Category 1 tanker with a total cost of \$288,545, Council's share of which would be \$33,760. The purchase of a new tanker incorporating the latest technologies (as opposed to another second hand one), is recommended by the RFS Zone Manager, John Cook, as it facilitates fire fighting and reduces long term maintenance costs which have been substantial on the older tankers. John Cook believes an added benefit in having a new tanker is the positive effect on perceptions amongst prospective volunteers.

4.4 Attachment

2013/14 Rural Fire Fighting Fund Estimates included in mail out.

4.5 Recommendation

That Council considers the 2013/14 Rural Fire Fighting Fund Estimates and authorises the General Manager to sign off on them subject to any amendment being made.

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5. AFFORDABLE ACCOMMODATION FOR THE AGED

5.1 Introduction

The purpose of this report is to advise Councillors of the activities of the Nyngan Affordable Accommodation for the Aged Committee and to recommend the appointment of two Councillors as representatives on the Committee.

5.2 Background

Aware of the need to establish more aged care accommodation in Nyngan, Council took a resolution last year to call a public meeting to invite discussion about the nature of the need and to elect a Committee to work with Council on this matter.

5.3 Discussion

A public meeting was held on 9 January 2013 and was well attended with over 55 people taking part. Meeting notes are attached. Community representatives elected at this meeting met with the Mayor, General Manager and Manager, Development and Environmental Services on 16 January and again on 12 February 2013 (Minutes attached).

The committee visited Cooee Lodge at Gilgandra, hosted by the Gilgandra Shire Mayor and General Manager, and held informative discussions with them about the way their facility operates which included a tour of several units and an opportunity to talk to residents.

To formalise the membership of the Committee it is recommended that Council appoints two Councillors to the Committee to continue working with the elected community members. Although there is no immediate need for the Committee to be established as a Section 355 Committee, the General Manager will prepare a draft constitution for Council's consideration.

5.4 Attachment

1. Meeting notes – public meeting
2. Meeting minutes – 16 January 2013
3. Meeting minutes - 12 February 2013

5.5 Recommendation

1. That this report be received and noted.
2. That Council appoints two Councillors as representatives on the Nyngan Affordable Accommodation for the Aged Committee.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Meeting Minutes Public Meeting 9 January 2013

Bogan Shire Council

Affordable Accommodation for the Aged

Public Meeting 9 January 2013 at 5pm

Nyngan RSL Bowler's Bar

Meeting Purpose: To discuss the need for different types of aged care / self contained retirement facilities in Nyngan and to form a committee to work with the Shire to address this need.

Present: Bogan Shire community members
Councillor Rex Wilson, Mayor of Warren Shire Council (Chairman)
Councillors Ray Donald, Jim Hampstead, Greg Deacon, Jodi Douglas,
Hazel Griffiths, Kevin Ryan, Bogan Shire Council
Derek Francis, General Manager, Bogan Shire Council
Timothy Riley, Manager - Development & Environmental Services,
Bogan Shire Council.

Apologies: Councillor Glen Neill, Bogan Shire Council
Jenny Griffiths

Discussion:

Background

Ray Donald and Derek Francis gave some background as to the impetus for the public meeting, being a strong sense in the community that more, suitable accommodation is required for the aged in Nyngan both independent living units and low/high care units. Derek also explained the operation of the proposed "Section 355" Committee of Council.

Timothy Riley handed out concept drawings for the type of two bedroom units that might be appropriate for independent living. It was explained that this would be for further consideration by the Committee.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Election of a Committee

The following motion was unanimously carried by the meeting :

"That this meeting elect a Committee to work with Bogan Shire Council to progress the availability of affordable accommodation for the aged in Nyngan."
(Moved Hazel Griffiths, Seconded Gai Lister).

Background – Community Homes

Lousie Wass discussed the operation of the existing units managed by Community Homes for the information of the meeting and confirmed that there were eleven applications for the unit that became available recently. Louise also mentioned the need for more high care units.

General Discussion

Various views were expressed by community members present including:

- Accommodation should not be limited to pensioners.
- Does "affordable" present a barrier for those with assets?
- Many people are in houses that are not suitable for older people (off the ground) and requires more maintenance than newer brick houses.
- There are a larger number of people who require "low-care" accommodation (ie they may need assistance with meals and washing for example.)
- 10 units is too little, think big with place to expand.
- Involve private enterprise to access capital.
- A public survey is required to gauge need / interest.

Operational Matters

Rental and purchase options were discussed with comments made on the various schemes in place at certain aged accommodation organisations / units.

It was suggested that the Committee should ask people involved in similar successful projects to address them on how they have been successful.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Committee

Nominations were accepted for the following people to form a Committee, along with representatives of Bogan Shire Council, to address the need affordable accommodation for the aged. (Moved Kevin Ryan, Seconded Jim Hampstead).

- Kylie Pearce
- Gai Lister
- Michael Kennedy
- Vicki Cleaver
- Meryl Peterson

It was noted that the Committee would seek input from the Nyngan Community Homes Committee as appropriate. The Committee was requested to keep the community well informed on progress by regular updates, including letterbox drops and public meetings when appropriate.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Meeting Minutes 16 January 2013

Present: Bogan Shire Council:

Councillor Ray Donald (in the Chair)

General Manager Derek Francis

Manager of Development and Environmental Services Tim Riley

Cathy Ellison

Mr Michael Kennedy

Mrs Merrill Peterson

Miss Kylee Pearce

Miss Gai Lister

Ms Vicky Cleaver

Meeting Purpose: Follow up meeting with the elections of the above Committee members and Bogan Shire Council.

The Committee members were welcomed to the meeting and thanked for accepting nomination to the Committee.

General Discussion:

- Work with Council to become a 355 Committee of Council;
- Pleased with attendance at the first meeting and unanimous support for the proposal;
- Minutes of the first meeting:
- Proposal to be classified as a large housing project;
- Visit other locations – Gilgandra has a village operated by the Council, arrangements to be made to visit Gilgandra;
- Timeframe for commencement of project – 2013;
- Need for more self contained units;
- Mick Glennie needs for expansion – shortage of beds;
- Location;
- Consideration – purchase or rental units / both;
- Investigate the availability of funding; The State Government encourages infrastructure and offers a low interest subsidy of 3% towards the loan;

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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- Advertise what the Committee is doing;
- Suggestion - increase of Council rates to pay loan;
- Investors;
- State Rail Land.

Checklist:

1. BSC approach Nyngan RSL re willingness to sell Bowling Greens;
2. BSC approach NSW Government, Department of Planning and Infrastructure regarding zoning of land alongside railway line;
3. BSC approach Caltex / John Holland re transfer of lease on old depot;
4. BSC approach John Holland re other available railway land;
5. Committee investigate and come back to the next meeting:-
 - Potential sites / available land
 - Options for funding
 - Options for complex operations;
6. Committee to visit Gilgandra;
7. Update written for local paper;
8. Invite Louise Wass to next meeting;
9. Council meeting 28 February 2013:-
 - nominate 2 or 3 Councillors to the Committee;
 - investment;
 - funding;
 - land location;
10. Eligibility – have community input for the selection criteria; and
11. Potential for improvements to public transport.

There being no further business the meeting closed at 3.15pm.

Next meeting date: Tuesday 12 February 2013 at 4.00pm.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Meeting Minutes 12 February 2013

Present: Bogan Shire Council:

Councillor Jim Hampstead (Deputy Mayor) – in the Chair

General Manager Derek Francis

Manager of Development and Environmental Services Timothy Riley

Donna Pumpa

Cathy Ellison

Mr Michael Kennedy

Mrs Merrill Peterson

Miss Kylee Pearce

Miss Gai Lister

Recommendation: That the apologies received from Councillor Ray Donald and Ms Vicky Cleaver be accepted. **(Francis/Riley)**

Recommendation: That the Minutes of the meeting held on 16 January 2013 be confirmed. **(Riley / Lister)**

Business arising from the Minutes:

Checklist:

Item No.	Item	Status
1	Approach Nyngan RSL re Bowling Greens	Letter has been forwarded to RSL & Mayor has approached same.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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2	Approach Caltex re old depot	Mgr of Development & Environmental Services has spoken to John Holland Rail & advised that the decommissioning of the Caltex depot is being considered.
3	Approach John Holland re Railway Land	As above & current zoning does not permit residential zoning.
4	Investigate:- <ul style="list-style-type: none"> • Available land; • Funding; • Complex; • Visit to Gilgandra 	Visit to Gilgandra – completed. Other 3 items for discussion at meeting.
5	Article for local paper	Mayor's Column – completed.
6	Invite Louise Wass to next meeting	Next meeting 19 March 2013.
7	Council Meeting 28 February 2013:- <ul style="list-style-type: none"> • Nominate 2 or 3 Councillors to the Committee; • Investment; • Funding; • Land Location; • Gilgandra representative to address full Council. 	Council Meeting yet to be held.
8	Eligibility – have community input for the selection criteria.	On hold until project commenced.
9	Transport	To be considered when location has been confirmed.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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General Discussion:

Cooee Lodge Feedback

- An impressive and well-run facility;
- Beyond the scope of what we're currently looking at but they also started off small; and
- Nyngan's units should operate along similar lines.

Operations - Rental (Aged Pensioner) vs Purchase off Plan

- Only consider purchase units at present. Look at rental units when some revenue has been generated unless other funding such as Government grants is available.
- Shire to continue to pursue other such funding opportunities
- Purchase off the plan scheme would involve a 40% deposit with 40% at lock up stage; and
- Scheme could be advertised outside of Bogan Shire (surrounding areas) to make it more financially viable and build population / industry in Nyngan;

Potential Sites

- Manager of Development & Environmental Services presented a map with suitable sites; and
- Most suitable site - pound paddock opposite showgrounds.

In summary, the Committee's recommendation to Bogan Shire Council is:

1. To begin with the establishment of 2 bedroom independent living units on the "pound paddock", purchased off the plan in the same manner that Cooee Lodge operates.
2. To consider the establishment of rental units for aged pensioners at a later stage when some revenue has been generated unless other funding such as Government grants is available.
3. To continue to pursue funding opportunities such as grants for the establishment of rental units for aged pensioners.

There being no further business the meeting closed at 5.05pm.

Next meeting date: Tuesday 19 March 2013 at 4.00pm.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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6. EXERCISE EQUIPMENT

6.1 Introduction

The purpose of this report is to advise Council of successes in obtaining grant funding for outdoor exercise equipment.

6.2 Background

Council discussed the possibility of obtaining grant funding for exercise equipment at O'Reilly Park at its September 2012 meeting.

6.3 Discussion

Applications were made to the Local Government and Shires Association as well as the Foundation for Rural & Regional Renewal.

Council has been notified that we have been successful in obtaining the following grants:

- LGSA (Age-Friendly Community Local Government Grants Scheme), two items of Outdoor Exercise Equipment - \$18,500.
- FRRR (Caring for Ageing Rural Australians), one item of Outdoor Exercise Equipment - \$5,866.

In accordance with the grant applications, the following items of equipment (see attached) have been ordered:

- KOMPAN 324 – Upper Body / Free Runner
- KOMPAN 220 – Body Flexer / Flex Wheel
- KOMPAN 127 – Push Up Bars W/Roof

It is proposed to erect these items of equipment in O'Reilly Park in the shady area between the access road and the playground.

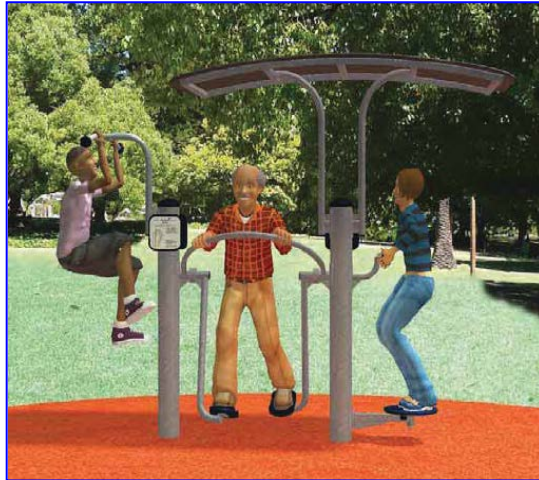
6.4 Attachment

Description of equipment on order see below.

6.5 Recommendation

That this report be received and noted.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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7. 2013/14 INTEGRATED PLAN AND BUDGET

7.1 Introduction

The purpose of this report is to provide, for information, the process and timetable for the preparation of the 2013/14 Integrated Plan and Budget.

7.2 Background

In 2012/13 Council commenced with the new planning and reporting framework for NSW Local Government which replaced the former Management Plan, Social Plan and Annual Reporting requirements with an integrated framework, consisting of a hierarchy of documents including a long-term Community Strategic Plan, a Resourcing Strategy and a Delivery Program for each elected Council term.

Under this framework, an Operational Plan is then developed for each year to outline the specific details of Councils' activities and the budget attached to these activities.

Council's management has commenced with preparation of required Plans for 2013/14.

7.3 Discussion

The following requirements apply for 2013/14:

Community Strategic Plan

The Community Strategic Plan must be reviewed every four years. Each newly elected Council must complete the review by 30 June in the year following the Local Government Elections.

(Note – as Bogan Shire Council only recently adopted its Community Strategic Plan it is considered sufficient for Council to advertise that the existing Plan is to be endorsed at its March meeting, taking into account any community feedback received by then.)

Resourcing Strategy

The Long Term Financial Plan must be updated at least annually as part of the development of the Operational Plan.

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Delivery Program

A Council must prepare a new Delivery Program after each ordinary election of Councillors to cover the principal activities of the Council for the 4 year period commencing on 1 July following the election.

(Note – again, as Bogan Shire Council only recently adopted its Delivery Program, only minor amendments are expected.)

Operational Plan and Budget

Council must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken that year, as part of the Delivery Program. The Operational Plan must include a detailed budget for the activities to be undertaken in that year.

With these requirements in mind, Council's management has commenced preparation of the required plans and budget and proposes the following timetable for their approval and adoption:

Council Meeting Date	Action
28 February (Ordinary Meeting)	<ul style="list-style-type: none"> • Approve Community Strategic Plan for public exhibition.
28 March (Ordinary Meeting)	<ul style="list-style-type: none"> • Endorse / Adopt Community Strategic Plan. • Approve Delivery Program for public exhibition.
1 May (Proposed Extraordinary Meeting)	<ul style="list-style-type: none"> • Adopt Long Term Financial Plan • Approve Operating Plan and Budget for public exhibition.
23 May (Ordinary Meeting)	<ul style="list-style-type: none"> • Adopt Delivery Program.
27 June (Ordinary Meeting)	<ul style="list-style-type: none"> • Adopt Operating Plan and Budget.

7.4 Recommendation

1. That this report be received and noted.
2. That Council's existing Community Strategic Plan be placed on exhibition at the Council Chambers and advertised for public comment.

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8. BOGAN SHIRE COUNCIL POLICY – AP002

Payment of Expenses and Provisions of Facilities to the Mayor and Councillors

8.1 Introduction

The purpose of this report is to seek adoption of Bogan Shire Council Policy AP002 Payment of Expenses and Provisions of Facilities to the Mayor and Councillors.

8.2 Background

Under section 252 of the Local Government Act 1993, within 5 months after the end of each year, a Council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the Mayor, the Deputy Mayor and the other Councillors in relation to discharging the functions of civic office.

A Council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions.

Council approved the existing Policy, with no amendments, for public exhibition at its meeting held on 22 November 2012.

No comments / public submissions were received within the exhibition period.

8.3 Recommendation

That Council adopt Policy AP002 – Payment of Expenses and Provisions of Facilities to the Mayor and Councillors.

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9. MODEL CODE OF CONDUCT

9.1 Introduction

The purpose of this report is to present, for adoption, the new Model Code of Conduct and Procedures for the Administration of the Model Code prepared by the Division of Local Government (DLG).

9.2 Background

Council has been advised by the DLG of the new Model Code of Conduct framework and implementation arrangements.

Section 440 of the Local Government Act makes provision for the adoption of a Model Code of Conduct by Council.

9.3 Discussion

The new Model Code of Conduct for Local Councils in NSW, Procedures for the Administration of the Model Code and Summary of the Model Code are available on the DLG website www.dlg.nsw.gov.au - a copy is included with this Business Paper.

The DLG advises that the Code and Procedures are supported by new provisions in the *Local Government Act 1993* to more effectively deal with serious or repeated breaches of the Code through expanded and strengthened penalties.

According to the DLG, the key features of the new Code framework include:

- Greater flexibility to resolve non-serious complaints, minimising costs to Councils;
- Improved complaints management, with complaints about Councillors and the General Manager managed from start to finish by qualified and independent conduct reviewers;
- Greater fairness and rigour in the investigation process through clearer procedures; and
- Stronger penalties for ongoing disruptive behaviour and serious misconduct to more effectively deter and address such behaviour, allowing Councils to get on with the business of serving their communities.

The proposed commencement date for the new Model Code framework is 1 March 2013.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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In readiness for commencement of the Code, the DLG advises that Council should make the following administrative arrangements:-

- Adopt the new Model Code and Procedures by 1 March 2013;
- The General Manager must appoint members of staff to act as a Complaints Coordinator and alternate Complaints Coordinator before 1 March 2013. This is to be the Manager of Corporate Services and the Human Resources and Corporate Reporting Officer; and
- Ensure panel of Conduct Reviewers, appointed using the selection process prescribed under the new procedures are in place by 30 September 2013. Council currently has a panel of reviewers appointed on a regional basis. This subject is set down for discussion at the next OROC Board meeting to ascertain whether a regional panel of conduct reviewers meets the requirement.

9.4 Attachment

1. Model Code of Conduct – March 2013
2. Procedures for the Administration of the Model Code – included in the mailout.

9.5 Recommendation

1. That Council adopt the Model Code of Conduct for Local Councils in NSW – March 2013, and the Procedures for the Administration of the Model Code of Conduct – March 2013.
2. That Council consider, in conjunction with other OROC Member Councils, a panel of conduct reviewers to be appointed.

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10. VISITOR INFORMATION CENTRE

10.1 Introduction

The purpose of this report is to update Council on progress towards the establishment of a new Visitor Information Centre (VIC).

10.2 Background

Council has previously resolved to establish a VIC within the old waiting room at the Nyngan Railway Station.

10.3 Discussion

Progress has been made with establishing the new VIC including a new counter and associated electrical works.

The Mayor and Council staff met with representatives of the Museum Committee on 13 February 2013 to discuss implementation of the new service / facility and the following were discussed and agreed to:

- i. The VIC is a separate entity to the Nyngan Museum.
- ii. The VIC needs to operate in such a way as to promote tourism generally throughout the Shire.
- iii. Visitors to the VIC could fall into one of three categories:-
 - a. People wanting to visit the museum (to be greeted and conducted through to the museum by museum volunteers).
 - b. People just wanting tourist information (to be greeted and assisted).
 - c. People wanting tourist information and to visit the museum.
- iv. Official accreditation is important for the VIC as this allows use of national branding and gives it widespread exposure on the internet and in publications.
- v. A requirement of accreditation is for the VIC to be open for seven hours on Saturdays and seven hours on Sundays.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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- vi. The Shire will call for volunteers to staff the VIC outside of standard museum hours. If visitors to the VIC want to see the museum during these hours, museum volunteers are on call and would be willing to do this.
- vii. Tim Riley, Manager of Development and Environmental Services, will prepare a plan showing the layout of the VIC room including furnishings, exhibits and displays / decorations, in consultation with the Museum Committee.
- viii. An air-conditioning unit is to be installed in the VIC.
- ix. The doors from the VIC onto the platform are to be kept closed to ensure safety of VIC visitors until such time as the railings preventing access to the tracks have been extended.
- x. The railings mentioned above are to be extended to include the area alongside the VIC as a matter of urgency to ensure public safety.
- xi. Modifications are necessary to allow wheelchair access to the museum from the VIC. These are to be carried out as soon as possible.
- xii. Range of information available to visitors is to be reviewed and improved, including consideration of information for people without transport wanting to walk to places of interest and information on the museum. Donna Pumpa, Community Development Officer to coordinate this task.
- xiii. The picture of helicopter with history to be displayed in VIC.
- xiv. VIC and Donna Pumpa to work with Bogan Community and Tourism and Business Group to distribute relevant tourist information to accommodation establishments within the Shire for distribution to guests.
- xv. Tim Riley to investigate the erection of suitable tourist / VIC signage in the vicinity of the VIC / Museum.
- xvi. Official opening of the new VIC to be Friday, 1 March 2013 with a morning tea.



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The General Manager has given the operators of the current VIC notice to cease the arrangement with them effective from 28 February 2013.

10.4 Recommendation

That this report be received and noted.

**Derek Francis
GENERAL MANAGER**

**Corporate Services Department Reports to the Ordinary Meeting of Bogan Shire Council
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**REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES
DEPARTMENT**

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 31 January 2013.

1.2 Background

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act however, historically it has been provided for the information of Councillors.

Bank Reconciliation for January 2013	
Council General Fund	
Bank Statement Balance	\$ 977,164.57cr
Less payments not presented at bank	\$ 387,387.95dr
Balance as per Council	\$ 589,776.62cr
Represented by the following in Council Ledgers	
Account	
19001.8000.8000	\$ 589,776.62cr
Difference	\$ 0.00

1.3 Recommendation

That the bank reconciliation report be received and noted.

**Corporate Services Department Reports to the Ordinary Meeting of Bogan Shire Council
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2 INVESTMENTS

2.1 Introduction

The purpose of this report to is to outline the performance of Council's investment portfolio for January 2013.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for January 2013 is shown below. At the end of January Council had \$5.986 million invested no significant movement on the previous month.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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Investment Movements for January 2013

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for January 2013							
REF	Source	Maturity	Days	% rate	Interest	Bal 30/06/12	Bal 31/01/13
834	Bankwest	4-Feb-13	76	4.450%	9,144	1,000,000.00	1,000,000.00
837	CBA	1-Feb-13	90	4.600%	6,427	500,000.00	500,000.00
835	Credit union Australia	3-Jan-13				1,000,000.00	0.00
833	NAB	20-Feb-13	180	4.630%	16,329	800,000.00	800,000.00
832	St George Bank	n/a	n/a	3.890%		124,445.73	124,694.11
836	Westpac	16-Feb-13	120	4.400%	6,125	500,000.00	1,000,000.00
802	Westpac - Maxi direct	n/a	n/a	3.860%		2,062,161.75	1,826,873.05
	Balance securities held					5,986,607.48	5,251,567.16
	Balance Ledger 19010.8200.8200					5,986,607.48	5,251,567.16
	Summary by institution						
	CBA / Bankwest					1,500,000.00	1,500,000.00
	Credit union Australia					1,000,000.00	0.00
	NAB					800,000.00	800,000.00
	St George Bank					124,445.73	124,694.11
	Westpac					2,562,161.75	2,826,873.05
						5,986,607.48	5,251,567.16

2.4 Recommendation

That the Investments Report be received and noted.

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at January 2013, with the same period last year.

3.2 Discussion

This report is provided for the informaiton of Cuoncillors.

Rate Collections	2012-2013	2011/2012
Arrears	297,359.32	303,900.00
Current Levy	1,705,361.33	1,656,465.08
Interest & Other Adjustments	155,420.83	137,205.66
Legal Fees	14,763.97	6051.99
Net Balance	2,172,905.45	2,103,622.73
Add: Postponed Levy & Interest	35,838.62	37,120.04
Gross Total Balance	2,208,744.07	2,140,742.77
Monthly Transactions		
Amount Levied & B/Fwd	4,533,982.28	4,332,273.43
Add: Adjustments	43,028.25	26,865.35
Less: Payments to 31st January 2013	-2,287,616.03	-2,142,617.38
Less: Rebates	-80,650.43	-79,202.73
Add: Postponed	0.00	3424.10
Gross Total Balance	2,208,744.07	2,140,742.77
	0.00	0.00
Collection % of Total Receivable	49.98%	49.15%
Arrears % of Total Receivable	13.46%	14.20%
Outstanding Balance	2,208,744.07	
2012-2013 Rates Levied Not Due		
Instalment 4 - 2012-2013 Due 31st May 2013	-837,709.34	
Instalment 3 - 2012-2013 Due 28th February 2013	-833,389.48	
O/Due Balance to be collected	537,645.25	
Break up of Over Due Balance		
1 Year	208,217.28	
1>5 Yrs	204,031.05	
6>10 Yrs	64,595.86	
Over 10 Yrs	60,801.06	
O/Due Balance to be collected	537,645.25	
	0.00	

3.3 Recommendation

That the rates collections report be received and noted.

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4 BUDGET REVIEW DECEMBER 2012

4.1 Introduction

Attached is the review of the budget for the quarter ended 31 December 2012 incorporating the 2012-13 Adopted Original Budget, the approved September 2012 Variations and the recommended Variations for December 2012.

4.2 Background

Clause 203 (1) of the Local Government (General) Regulation 2005 States that:

Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

4.3 Discussion

GENERAL FUND

The estimated budget result for the year is a deficit of \$109,973. Below is a table detailing the estimated budget results as per the Original Budget, September 2012 review and the recommended Variations for December 2012:

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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- Minute No 279/2012 - \$5,000 Contribution to CanAssist Committee.
- Minute No 289/2012 – Heritage Park – Gates, Signal & Walkway – Funded from \$20,000 Budget.
- Minute No 234/2012 – Confidential – Additional Rent Income Cobb & Co Workshop included.
- Minute No 245/2012 - \$500 Donation St Joseph's Arts and Crafts Exhibition.
- Minute No 262/2012 - \$1,000 Donation to the Bogan Day Out.
- Minute No 216/2012 – Amended Cemetery Fees – Incorporated in to Budget.
- Minute No 223/2012 - \$800 Donation The Shed Boxing Shed.
- Minute No 224/2012 - \$100 Donation to RSL of Australia (Queensland Branch) – Produce a Collage to Commemorate the 100th Year of the Landing at Gallipoli Anzac 2015.

Attached is a summary of the main recommended variations for the General Fund.

Throughout the review process there were numerous variations to budgets to align budgets with actual YTD income and expense accounts as per Council's Financial Accounting Module – Chart of Accounts. The Original Budget included consolidated budgets which have now been distributed to the relevant cost centres as required by Council's Chart of Accounts. It is essential that Council's budgeting process be managed through its financial Accounting Module to ensure accurate forecasting and balancing.

Cash and Investments

Attached is a statement of Council's cash and investment balances recording the transfers to/from Reserves as per the Budget. The "Total Estimated Restricted Cash" of \$3.2m is as stated an estimate and will change based on the level of income and expenditure transacted in the second half of the year. Also the amount includes total rates and charges revenue for the year and fully included in the December 2012 budget review. As noted the actual amount of restricted cash as at 30 June 2012 was \$1.353m.

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WATER FUND

The estimated budget result for the year for the Water Fund is a Surplus of **(\$51,151)**.

Below is a table detailing the estimated budget results as per the Original Budget, September 2012 review and the recommended Variations for December 2012:

**Reconciliation of Estimated 2012-13 Budget
Result**

Water Fund

Adopted 2012-13 Original Budget	184,624
Less: Depreciation	<u>(357,995)</u>
Estimated Surplus	<u>(173,371)</u>
 Add: Approved September 2012 Budget Variations	 <u>(5,177)</u>
	<u>(178,548)</u>
Add: September 2012 Depreciation Variations	<u>(11,627)</u>
Estimated Surplus	<u>(190,175)</u>
 Recommended December 2012 Variations for Council Resolutions	 <u>139,024</u>
<i>Estimated 2012-13 Surplus</i>	<u><u>(51,151)</u></u>

The main budget variation for December 2012 is \$100k for Village Water Supplies Maintenance. This is based on current YTD expenditure and will fund recognised expense. Additional funds have been included for estimate cost of repairs to infrastructure.

SEWER FUND

The estimated budget result for the year for the Sewer Fund is a Surplus of **(\$281,355)**.

Below is a table detailing the estimated budget results as per the Original Budget, September 2012 review and the recommended Variations for December 2012:

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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Sewer Fund

Adopted 2012-13 Original Budget	(109,158)
Add: Depreciation	<u>(169,272)</u>
Estimated Surplus	(278,430)
Less: Approved September 2012 Budget Variations	<u>15,950</u>
Estimated Surplus	(262,480)
Recommended December 2012 Variations for Council Resolutions	<u>(18,875)</u>
<i>Estimated 2012-13 Surplus</i>	<u><u>(281,355)</u></u>

The net variations are minor and the budget is anticipated to achieve the estimated result.

DOMESTIC WASTE FUND

The estimated budget result for the year for the Waste Fund is a Deficit of \$6,135.

Below is a table detailing the estimated budget results as per the Original Budget, September 2012 review and the recommended Variations for December 2012:

Waste Fund

Adopted 2012-13 Original Budget	(8,903)
Add: Depreciation	<u>(27,010)</u>
Estimated Surplus	(35,913)
Less: Approved September 2012 Budget Variations	<u>41,148</u>
Estimated Deficit	5,235
Recommended December 2012 Variations for Council Resolutions	<u>(13,076)</u>
<i>Estimated 2012-13 Deficit</i>	<u><u>(7,841)</u></u>

The net variations are minor and the budget is anticipated to achieve the estimated result.

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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Consulting and Legal Expenses

A review of Council's consulting and legal fees has been conducted as at 31st December 2012:

CONSULTING & LEGAL EXPENSES		
Expense	Expenditure YTD	Budgeted
	\$	(Y/N)
Consultancies	100,677	Y
Legal	0	Y

The areas of consulting have been computer systems remote monthly maintenance, waste management consultancies, financial statements, human resources and town planning.

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is the opinion of the Responsible Accounting Officer that the Quarterly Budget Review Statement for Bogan Shire Council for the quarter ended December 2012 indicates that Council's projected financial position at June 2013 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

4.4 Attachments

1. Budget Review Statement
2. Cash and Investments Review

Reports showing main budget variations for the General Fund and budget result summaries for each fund are included as additional information for Councillors in the mail out.

4.5 Recommendation

That the 2012/13 budget variations totalling \$220,995 as per the attached budget summary be approved.

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5 LIBRARY REPORT

5.1 Introduction

The purpose of this report (1 October 2012 to 31 December 2012) is to provide Council and Councillors with information both statistical and informative in regards to the library's function.

5.2 Background

Historically the Library Manager has provided this report for the information of Councillors.

5.3 Discussion

In the last quarter of 2012 the library hosted the 'Book Link Reading' presentation and participated with all North Western Library services in the 'Get Reading Program'. (50 Books You Can't Put Down).

The Annual General Meeting of the North Western Library was held on 12 February 2013 at Warren. At this meeting it was nominated that an increase of 3.4% ie \$1,445 on last year's amount would be each Council's contribution ie \$43,945 for 2013/2014. Another amount of \$2,150 is to provide Extended Scope to our Spydus Software Licence and Managed Services, which will assist with all changes, made to the system assisting the North Western Librarian's work load and will only be put in place if all Councils approve.

In 2013/2014 our libraries will each receive \$16,000 Grant Funding from the Revitalising Regional Libraries. This funding is only to be used in libraries to benefit customers use. Consulting with all North Western Librarians Pam Kelly has recommended that each Council contribute \$3000 from this grant to put towards the North Western Library's ebook Grant "Put an E in Rural" project from last year as only partial funding was received due to insufficient funds in the State Library Development Grant. These funds will be used to purchase E-book readers and an additional E-books, a dedicated PC at each branch for the supply and promotion of E-books. I would like this contribution to be made as we have benefited from grants that the North Western Library has received over the past 5 years and this would be of benefit to our library and all North Western Libraries. and our clients.

An application for grant funding to refurbish the interior and bathroom of the library has been made and will be announced March –April 2013. This is a highly contested grant funding and with only \$2million available for country librarys, the funding is very competitive. Future funding looks bleak.

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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DVD Policy Change

Over the past few months prior to Christmas we had 7 new members borrow 2 DVDs each which have not been returned. With each DVD costing approximately \$27 this amounts to \$378 loss. Normally this does not happen and I am hoping that it is only a one off situation.

I would like to propose that new members who wish to borrow DVDs pay a returnable deposit of \$30 before they borrow DVDs and be limited to 1 DVD for a period of 2 months then have the ability to borrow 2 DVDs per member. When new members leave, the deposit will be refunded only if the member has returned all DVDs and has no overdue fines. This may cause some new borrowers not to join as they don't have funds /or do not wish to pay a deposit. However it is not fair to reliable borrowers to miss out on lost DVDs and our Library has to bear the loss in dollars of these DVDs.

I am asking Council to approve this modification to the borrowing rules of library DVDs to try to alleviate this re- happening.

Our Internet and Wifi service has been very popular over the Summer Holiday period.

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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Library Statistics

Statistics for the past quarter dating from 1.10.12 to 31.12.12 are as follows with a comparison of the previous year figures for the same period:

October 1 – December 31, 2012		October 1 – 31 December, 2011	
Adult Fiction	1019	Adult Fiction	1503
Western Fiction	45	Western Fiction	71
Large Print	524	Large Print	554
Magazines	167	Magazines	319
Adult Non Fiction	158	Adult Non Fiction	305
Talking Books	135	Talking Books	184
CD's	70	CD's	151
Junior Fiction	156	Junior Fiction	167
Junior Non Fiction	85	Junior Non Fiction	128
Easy & Easy2 & RR	601	Easy & Easy 2 & RR	327
Toys	27	Toys	13
Home-Start Resources	31	Home Start Resources	25
Junior Talking Books	12	Junior Talking Books	8
Young Adult Fiction	67	Young Adult Fiction	180
Equipment		Equipment	10
DVD's	734	DVD's	958
TOTAL ISSUES	3764	TOTAL ISSUES	4853
TOTAL MEMBERS	2220	TOTAL MEMBERS	1798
New Members	32	New Members	37
Internet usage	1253	Internet Usage	1116
People Counter	4764	People Counter	3838

**Corporate Services Department Report to the Ordinary Meeting of Bogan Shire Council
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As this report demonstrates the Bogan Shire Library provides many services to our community and the community is keen to use the library for their various needs.

5.4 Recommendation

1. That the Library report be received and noted.
2. That Council introduces a \$30 deposit for all new members who wish to borrow DVDs, refundable when they leave, provided all DVDs are returned and outstanding fines paid.

Derek Francis

GENERAL MANAGER

REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

The work undertaken during the 9 weeks of this reporting period between 17 December 2012 and 15 February 2013 by Civil Works consisted of the following:-

- Australian Hotel – Removal of a dead fig tree.
- Repairs to leaking syphon on the Albert Priest Channel.
- Renovations to Council's residence at 26 Flashman Avenue (General Manager).
- Repairs to the SES shed roof.
- Repairs to Council pound paddock fence.
- Installation of signs at the Nyngan Swimming Pool.
- Repairs to the "Welcome to Nyngan" sign.
- Repairs to Council's residence at 90 Dandaloo Street (Dr Chan).
- Construction of a new records storage room at the works depot.
- Removed the veranda off the old jail.
- Relocating contents of the Cobb & Co shed.
- Installation of new seating at the Swimming Pool.
- Repair fence at the Museum.
- Repairs to Council building in Pangee Street (Dental Surgery).
- Repairs to the canteen at the Junior League Oval.
- RSL Signs.
- Shade shelters at the pool/park.
- Construction of a new shelter at the Junior League Oval.

1.2 Community Facilities

The work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

Maintenance of sporting fields and reserves which included the following work:-

- Spraying and watering of ovals and sporting fields.
- Street sweeping the Nyngan township.
- Cleaning and sweeping of the Nyngan CBD.
- Weeds spraying at the cemetery.
- Cleaning of Council's facilities for functions.
- General maintenance of town streets and nature strips.
- Repairs and maintenance to irrigation systems through Council's parks and reserves.

1.3 Roads

The work undertaken during the 9 weeks of this reporting period between 17 December 2012 and 15 February 2013 by Works Crews consisted of the following:-

No.	Name	Comments
SR77	Tubbavilla Road - Flood Damage	Maintenance grading completed.
24	Canonba Road	Bridge maintenance completed.
424	Monkey Bridge Road	Maintenance grading and flood damage repairs.
	Nyngan Aerodrome	Fire breaks completed.
	Nyngan Waste Disposal Site	Fire breaks.
	Coolabah	Fire breaks.
MR57	Tottenham Road	Heavy patching completed.
HW 8	Barrier Highway	Slashing, shoulder grading, heavy patching.
HWY 7	Mitchell Highway	Heavy patching completed.
Hwy 70	Arthur Hall VC Way	Heavy patching completed.
4	Dandaloo Road	Flood damage repairs continuing.

Manager of Engineering Services Report to the Ordinary Meeting of Bogan Shire Council held on 28 February 2013

228	Hermidale – Nymagee Road	Construction, heavy patching.
56	Buddabadah Road	Maintenance grading commenced.
56	Buddabadah Road	R2R Re-sheeting completed.
5	Piesley Road	Maintenance grade completed.
12	Coffils Lane	Maintenance grade completed.
48	Fords Road	Maintenance grade completed.
19	Cooneybar Road	Maintenance grade completed.
10	Pangee Road	Maintenance grade completed.
	Babinda Fire Trail	Maintenance grade completed.
228	Hermidale/Nymagee Road	Maintenance grade completed.
HW7	Mitchell Highway	Shoulder grading commenced.
228	Hermidale/Nymagee Road	Heavy patching completed.
10	Pangee Road	R2R Re-sheeting commenced.
228	Hermidale/Nymagee Road	Construction of 2km commenced.

Re-sheeting of Buddabadah Road has been completed under Flood Damage Funding, this work will continue after Warren Shire finishes carting material from Armstrong’s pit. Re-sheeting of a further 4km of Pangee Road past Honeybugle Road intersection with scalps has been completed under R2R.

Work has commenced on the construction and sealing of a further 2km of the Hermidale Nymagee Road with the haulage of the base layer material being completed and the prime seal programmed for the week beginning the 4/03/2013. Heavy patching which included the stabilisation of the road surface with quicklime has been completed on the section of the Hermidale Nymagee Road which has been a known problem area for several months.

Over December and January Council’s heavy plant and employees attended several large bushfires at the request of the RFS. During the severe fire conditions which occurred over these months, Council also completed its own fire mitigation works on the villages, waste depots and Nyngan aerodrome.

Manager of Engineering Services Report to the Ordinary Meeting of Bogan Shire Council held on 28 February 2013

December and January saw Council complete \$260,000 (1600m²) of heavy patching on the Mitchell Highway and Barrier Highway under the RMCC. The Council's RMS Contract Manager was very impressed by the effort and quality of work delivered by the Council road crews involved. Work continues with shoulder grading on the Mitchell and Barrier Highways under the RMCC with Council supervising 22km of reseals to both these highways in the next month.

The Civil Works gang has completed the renovations at Council's residence at 26 Flashman Avenue. They have also completed the installation of seating at the northern end of the Nyngan Swimming Pool along with helping to install the new sunshades while making running repairs to the existing ones.

The works program for February includes but is not limited to the following:-

- Re-construction and sealing of 2km of Colane Road.
- Edge break repairs to Tottenham Road.
- Completion of the construction and sealing of 2km of the Hermidale Nymagee Road.
- Maintenance grading of Colane Road to repair damage from high numbers of heavy traffic.
- Continuing construction for the redevelopment of Heritage Park.
- Shoulder grading of edge drop on the Barrier and Mitchell Highways.
- Resealing of sections of local roads, Mitchell and Barrier Highways.

1.4 Recommendation

That the Operational Report be received and noted.

2 B DOUBLE AND ROAD TRAIN ROUTES

2.1 Introduction

The purpose of this report is to review a report presented to Council in November 2010 adopting road train routes within the Shire and in Nyngan.

2.2 Background

It is a Roads and Maritime Services requirement that roads used by B Doubles and Road Trains be nominated by Council, approved by the RMS and gazetted as approved routes.

In 2010 Council nominated the loop from the Mitchell Highway into Hoskins Street, then into Flashman Avenue past the Mick Glennie Hostel, into Derrybong Street and back onto the highway, as a road train route. The purpose of nominating these streets was to assist trucks with access into the BP service station and Newlink Rural.

2.3 Discussion

Last month RMS commenced looking at design options to improve safety at the Derrybong Street, Flashman Avenue intersection. Onsite inspection by RMS revealed road trains were turning into Derrybong Street from the east and west using Wambiana Street as well as Flashman Avenue. If road trains are to continue using this intersection, the existing layout is difficult to improve as the large vehicles need to use the full width of pavement to negotiate the turn.

If road trains are prevented from entering the BP Service Station from Flashman Avenue, they drive through the truck park then across into the diesel bowser which causes trailers to scrape on the pavement surface and stop out on the street.

In 2010, Council nominated all rural roads as a road train route and a plan of the nominated Nyngan streets is attached.

2.4 Attachment

Plan of Nyngan showing nominated road train routes.

2.5 Recommendation

For Council's consideration.

Manager of Engineering Services Report to the Ordinary Meeting of Bogan Shire Council held on 28 February 2013



3 RENAMING OF BOUNDARY STREET

3.1 Introduction

The purpose of this report is to consider the renaming of Boundary Street in Nyngan to George Buist Drive.

3.2 Background

At the December 2012 meeting, Council resolved to advertise the renaming of Boundary Street, and to ask for comments and submissions for the naming and renaming of streets and roads in the future.

3.3 Discussion

Comments and submissions closed at 4.00pm on Friday 1February with one objection received from the community. Refer attached.

3.4 Attachment

Letter of objection received.

3.5 Recommendation

For Council's consideration.



Manager of Engineering Services Report to the Ordinary Meeting of Bogan Shire Council held on 28 February 2013

FILE	R/N
- 1 FEB 2013	
ASSIGNEE	

5 Derrybong Street
NYNGAN NSW 2825

31st January 2013

The General Manager
Bogan Shire Council
P.O. Box 221
Nyngan NSW 2825

Dear Sir,

Renaming of Streets.

As requested, we would like to comment on the proposed renaming of Boundary Street, Nyngan, to George Buist Street.

We believe that the name should NOT be changed. The town's forefathers named the towns streets for a reason, and we feel that we should not have the audacity to change them. Boundary Street was named because it formed the boundary on the Southern edge of town. This has not changed, and because the town levee runs along Boundary Street, this is not likely to ever change. A most appropriate name.

We believe that as life gets more complicated, we should take every opportunity to 'keep things simple'. Giving streets three word names is NOT making anything simpler.

Thank you for the opportunity to comment on this matter. We will watch with interest to see if our comments are taken into consideration.

Yours sincerely,

Collin and Yvonne Pardy.

.....

per C.D. Pardy.

4 TENDER FOR SUPPLY AND DELIVERY OF BULK BITUMEN EMULSION

4.1 Introduction

The purpose of this report is to advise Council that Regional Procurement has accepted the tender of Fulton Hogan for the supply and delivery of bulk emulsion on behalf of participating OROC Councils.

4.2 Background

Tenders closed on Tuesday 6 November 2012 with two being received from:

- Downer EDI
- Fulton Hogan

The tender evaluation was conducted on 20 November 2012.

4.3 Discussion

Fulton Hogan tendered a price for Bogan Shire Council of \$0.931 per litre.

After evaluation the panel recommended:

1. That Fulton Hogan be awarded this tender as the single source supplier to participating OROC member Councils for the period 1 January 2013 to 30 December 2014; and
2. That a provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to 2015.

4.4 Recommendation

That Council endorses the recommendation of Regional Procurement for the supply of bulk emulsion to Bogan Shire Council at \$0.931 per litre.

5 REQUEST FOR TOWN WATER CONNECTION ON MOONAGEE ROAD

5.1 Introduction

The purpose of this report is to advise Council of a request to have town water connected to the property of Karen Haydon on the Moonagee Road 4.2km from the town levee.

5.2 Background

There is currently four water connections to properties on the Moonagee Road and to supply water to Karen Haydon's would require the water to be extended a further 2km.

5.3 Discussion

Council's Policy for Extending Town Water Supply lists as a guideline that:-

- *"if a water service would not supply 0.5 l/s flow into the dwelling, without affecting other consumers, the service must discharge to an enclosed tank on the property, and then water pumped to the dwelling."*
- *"The landholder is responsible for all costs to install the service."*

5.4 Recommendation

1. That the requested water service connection for Karen Hayden be approved in accordance with Council's policy on the condition that the enclosed tank is installed on the property before the water service is provided.
2. That the landholder be responsible for all costs to install the service.

Graeme Bourke

MANAGER ENGINEERING SERVICES

**REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF
DEVELOPMENT AND ENVIRONMENT SERVICES REPORT**

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

Three Development Applications have been approved.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRES S
2013/001	Mr George Ely	5 Warren Street NYNGAN NSW	Carport	\$ 1,800	Approved
2013/002	Paul Muirhead	“Woodlands” Days road NYNGAN NSW	Subdivision	\$3,000	Awaiting additional information as of 16/1/2013
2013/003	Organise Pty Ltd	Corner Nymagee and Moonagee Street NYNGAN NSW	Change of Use – Vehicle repair station & detached office.	\$ 20,000	Approved 22/1/2013
2013/004	Mr G & D Matheson	62 Oatley Street NYNGAN NSW	Shed	\$11,000	Approved 11/2/2013

1.2 Recommendation

That the report be received and noted.

2 WASTE MANAGEMENT – VILLAGE WASTE DEPOT OPERATIONS

2.1 Introduction

The purpose of this report is to advise Council that since its November 2012 meeting Council has received the requested survey reports from Langford & Rowe Consulting Surveyors Pty Ltd of Dubbo on the boundary surveying undertaken on all three village's waste depots.

2.2 Issues

Council was advised at its November meeting that surveying at all three villages were to be undertaken as to confirm the relationship of the common boundaries to the waste depots due mainly to the lack of any confirmed boundary fenced lines.

2.3 Discussion

It has now been confirmed by a registered survey report that all three village waste depots have issues that need to be drawn to councils attention; where the current waste cells are either partly or fully located in either the road reserve or on adjoining private land, as not to be within their own respective boundaries.

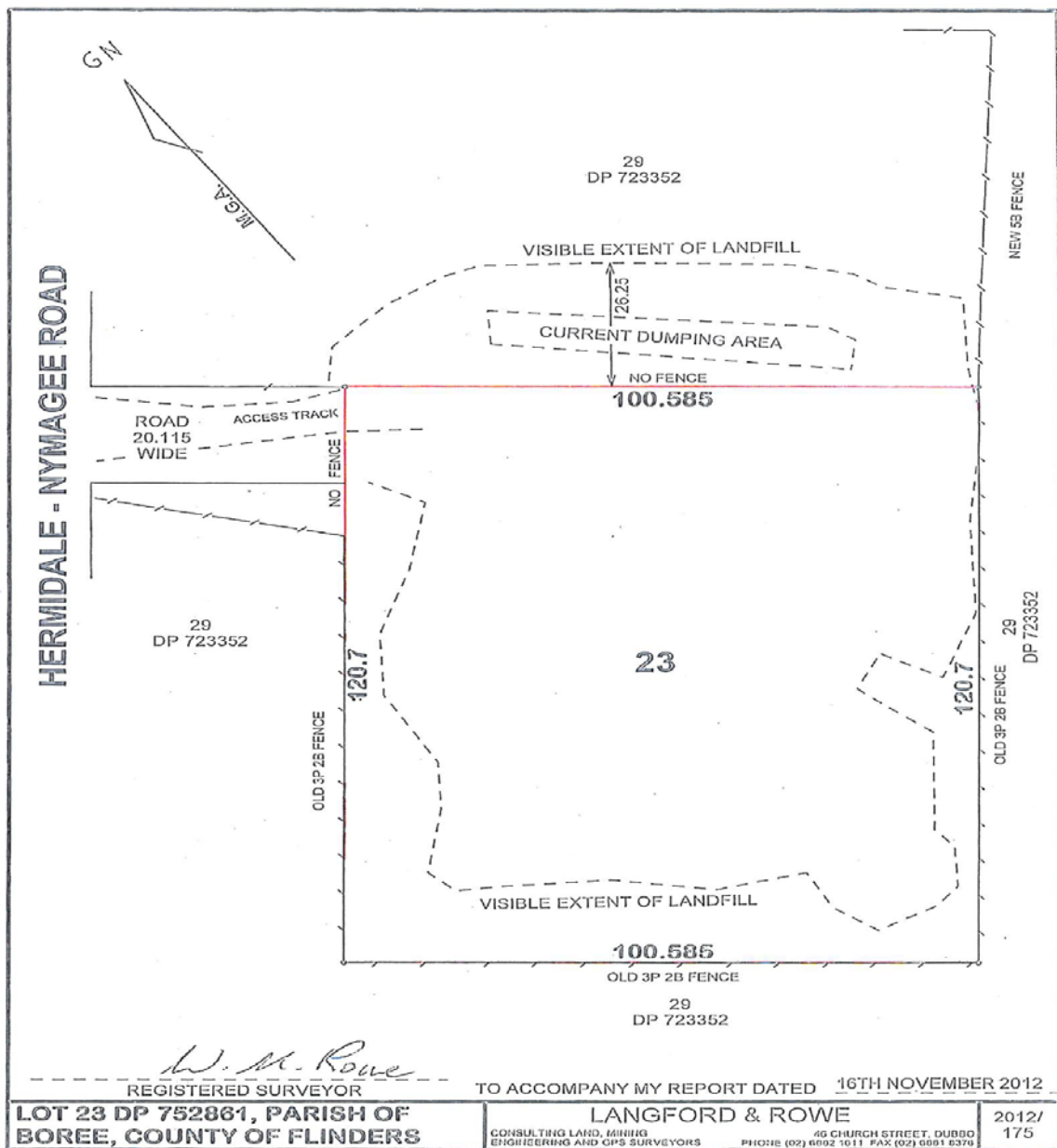
Council must commence to address this situation.

The attached survey report by Langford & Rowe Consulting Surveyors Pty Ltd of Dubbo, clearly indicate the following notation defects concerning each landfill site:

**Manager of Development and Environmental Services Report to the Ordinary Meeting of
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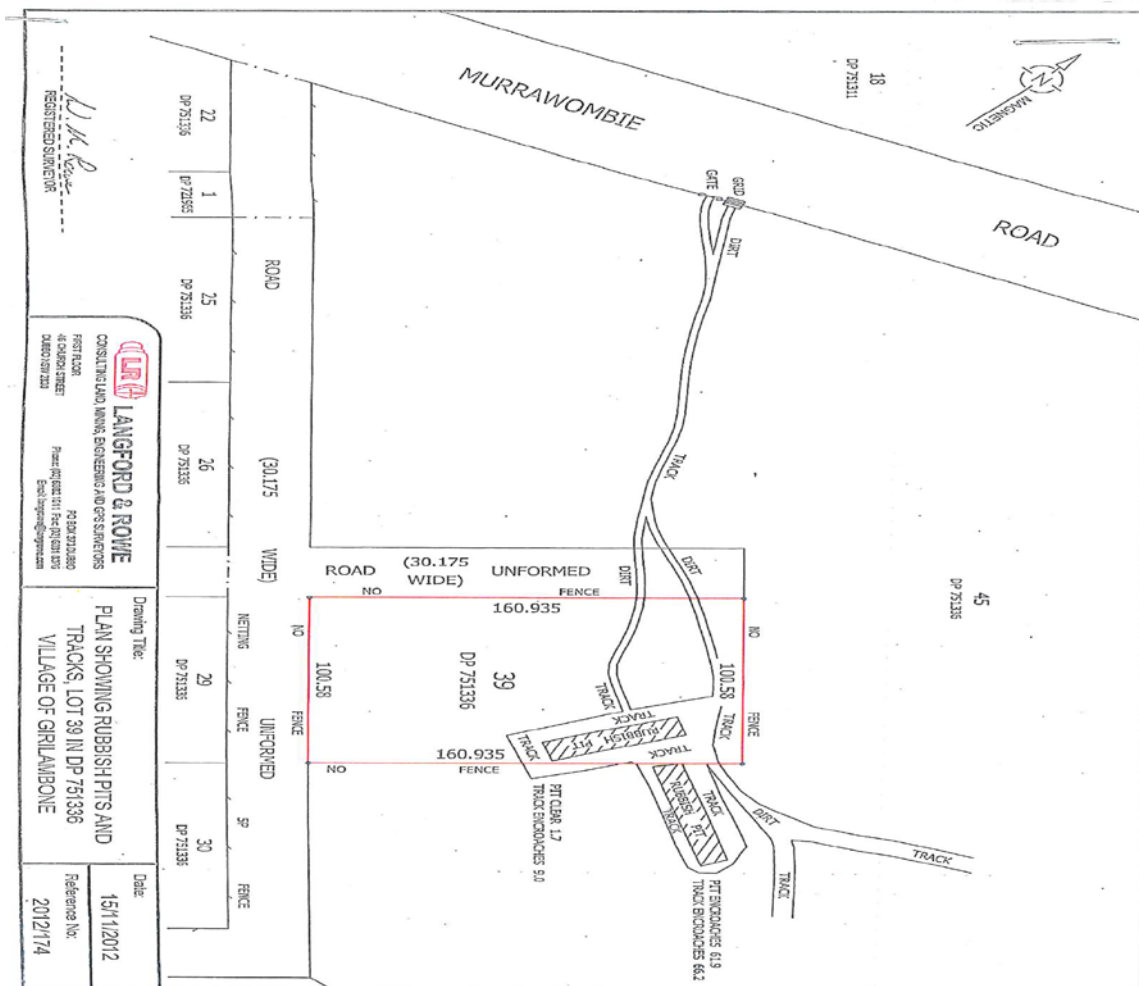
Hermidale

- Current exhausted waste cell is fully located on adjoining private property, Lot 29 DP 723352 (NSW Crown Land).
- Existing landfill site has evidence of extensive scattered old waste cells/surface waste disposal throughout the area.
- The existing landfill site appears not to be fully exhausted as first thought. A new waste cell will be explored in the coming weeks in area adjacent to the south-western common boundary fence line, and if confirmed that it is virgin ground then a new waste cell will be constructed.



Girilambone

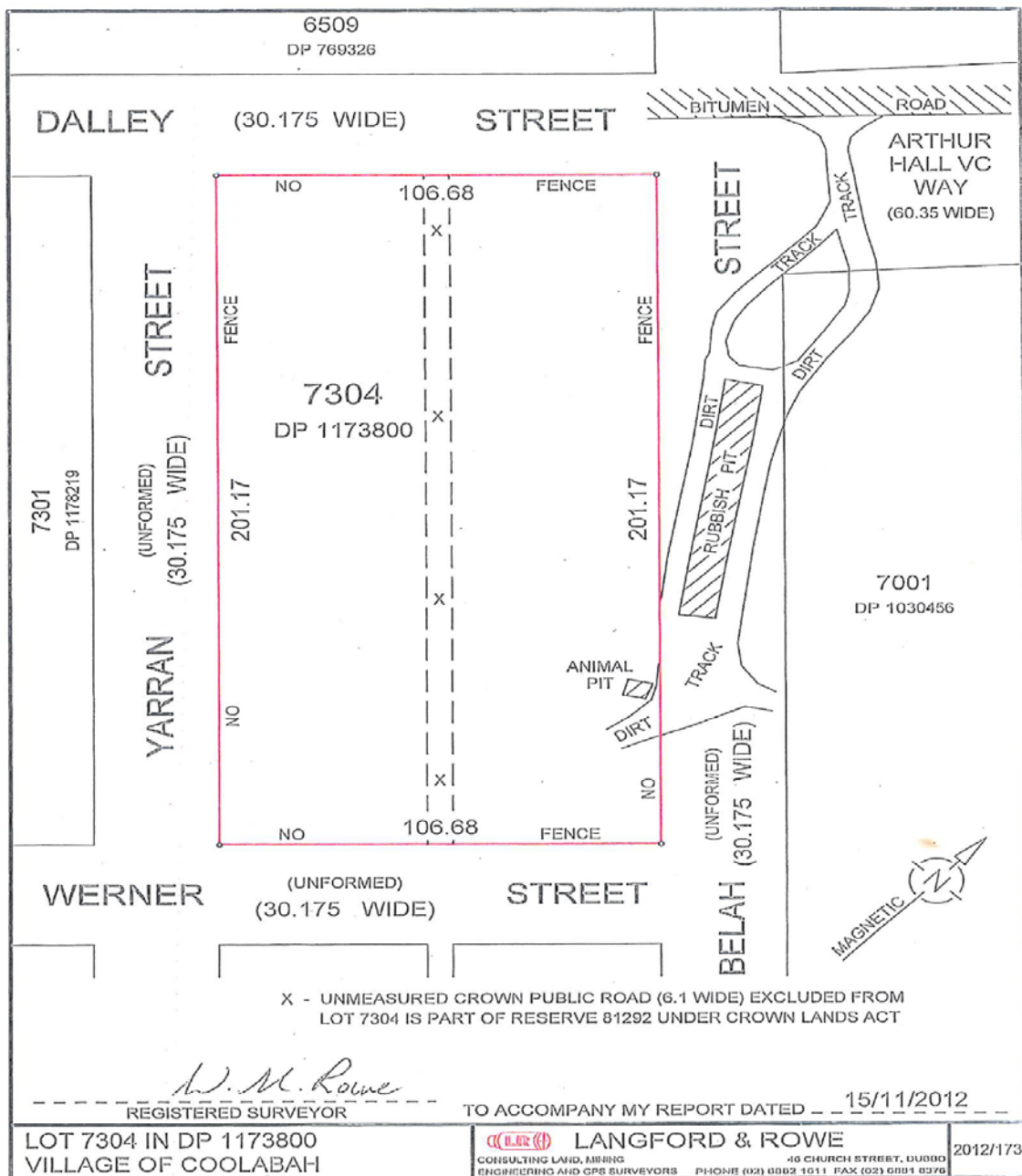
- Newly constructed waste cell (Nov/Dec 2012) is fully within the Council allotment of land however, the perimeter access track slightly encroaches into adjoining private land, Lot 45 DP 751336 which encloses the Girilambone landfill site on three sides.
- Recently exhausted waste cell (closed in 2012) is completely located on adjoining private property.
- Visual site evidence reveals that the original landfill site appears to have scattered old waste cells within private property.
- All illegal dumped waste to the east of the current new waste cell including asbestos material is located on adjoining private property.
- There is no record of a legal right-way access through private property Lot 45 DP 751336, to the existing landfill site from Murrawombie Road.
- There is evidence of some scattered old waste cells to the northwest of the new waste cell.



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Coolabah

- Existing current waste cell is located completely within road reserve (unformed Belah Street)
- Lot 7034 DP 117380 (Crown Land) appears to be unused at this stage with only minor encroachment,
- Lot 7001 DP 1030456 is Council owned land designated as landfill and is operational and has sufficient space for many years of waste disposal.



Program of Works

At this stage the following program of works is being considered in priority order:

1. Hermidale landfill: Lot 23 DP 752861. Undertake immediately commencing with the:

- construction of a new waste cell to the southwestern common boundary fence line, including construction of an access track, suitable chainwire fencing to reduce wind blown litter and signage;
- construction of new boundary fences to all boundaries of the entire allotment of land;
- general cleanup of current exhausted waste cell with the intention to remove excessive waste and relocate to new waste cell and then cover current exhausted waste cell with clean fill;
- undertake a general cleanup of the immediate adjoining area including the removal of all bulk dumped waste and relocate to the waste cell;
- establish on top of old access waste cell road, an area for stockpiling of metal products, i.e.: wire, white goods and car bodies; and
- pushup all dumped old concrete, i.e.: old culverts etc to the same area for future processing.

2. Girilambone landfill: Lot 39 DP 751336. Undertake immediately commencing with the:

- general cleanup of current exhausted waste cell with the intention to remove excessive waste and relocate to the new waste cell and then cover current exhausted waste cell with clean fill;
- construction of new boundary fences to all boundaries of the entire allotment of land;
- undertake a general cleanup of the immediate adjoining area including the removal of all bulk dumped waste and relocate to the waste cell;
- establish an area for the stockpiling of metal products, i.e.wire, white goods and car bodies etc;
- arrange for asbestos waste contractor to remove all dumped asbestos material; and
- establish a access track along the unformed road reserve for access to the waste depot.

3. Coolabah landfill: Lot 7001 DP 1030456: Undertake the following during the 2013/2014 budget period (August – Oct 2013) the following:

- construction of a new waste cell within Lot 701 DP 1030456 (actual location to be confirmed to ensure virgin ground);
- construction of new boundary fences to all boundaries to the allotment of land which is sufficiently portioned enough for many years to the future;
- general cleanup of current waste cell with the intention to clean up immediate area and deposit it all into the current waste cell and then cover current exhausted waste cell with clean fill. Rehabilitate the impacted area;
- establish an area for the stockpiling of metal products, i.e.: wire, white goods and car bodies; and
- document for future reference the location of current waste cell for possible impact for future road construction; and
- at this stage, estimates have not been fully costed. This will be made available to Council in a verbal update.

2.4 Attachments

See attached copies from Langford and Rowe Consulting Surveyors.

2.5 Recommendation

1. That the program of works for Hermidale and Girilambone be commenced immediately, and then Coolabah works be programmed for early 2013/2014 financial year.
2. That costs incurred for the proposed program of works for Hermidale and Girilambone be provided for in the second budget review.

3 NYNGAN AIRPORT – PROPOSED DEVELOPMENT OF HANGAR LEASE AREA

3.1 Introduction

The purpose of this report is to advise Council that since its December 2012 meeting further advancement in accordance with Resolution 400/2012 has been undertaken for Council's further consideration.

3.2 Background

At Council's December 2012 meeting it was being proposed to develop sufficient land for up to six (6) 30m x 30m hangar lease plots at an estimated cost of \$32,000. This would require the following works in a designated area of approximately 100m x 100m:

- Realignment of existing stock proof fencing and construction of new stock proof fencing;
- Construction of an extensive area for suitable lease plots with suitable surface water collection, diversion drainage system and a gravel access roadway;
- Extensive installation of compacted filling material to the low-lying ground as to provide suitable pad height levels for future hangars; and
- Provision of suitable water supply for hydrant points and of metered water supply.

3.3 Discussion

In accordance with item 2 of Resolution 400/2012, the issue of a cost recovery process from interested lessees can be accommodated on a; "*as needed basis*" or progressive development program basis. (Please refer to the attached aerial map through-out this report)

To achieve this, a complete rethink was undertaken considering the:

- utilisation of the existing ground levels as much as possible in an endeavour to reduce the need to fill/reconstruct the entire area was undertaken;
- reviewing existing lease/license arrangements;
- reviewing a more defined development area with future expansion possibility once the initial two stages are completed; and
- ensure more defined consultation with existing users and or lease/license holders.

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Following initial discussions with Mr Lawrence Morison, (hangar plot #2) (existing hangar) he commented that as his area (boundaries) is not forming a registered allotment but only a licence area he therefore raised no objections that his licence boundaries could be repositioned as to accommodate the proposal to relocate Dr Heggie's hangar (please note Dr Heggie has no current Licence Agreement with Council), to an area between the existing Brent Neil and Lawrence Morison respective lease/licence areas respectively.

In an effort to provide the Nyngan community with a more functional airport management procedures and operational future it is proposed progressive stages should occur: *(Please refer to the attached aerial map for a clearer understanding of the following points of attention, as a progressive undertaking):*

Stage 1 (Existing Leases plus site works) (Est. Overall **Total Cost \$39,700**)

Reposition the boundaries of the licence area of Mr Morison's hangar plot (#2) which will provide sufficient room {30m x 30m} for the estimated overall costs for items a), b & c): **\$16,000.**

- (a) upgrade existing gravel taxi-way from the existing sealed apron to Mr Morison's hangar northern boundary line and then provide 5m wide sealed taxiway strip; (Est. cost \$12,300)
- (b) seal the gravel temporary hangar plot of Dr Heggie for light aircraft overnight/short stay parking;
- (c) develop sub-base pad for Dr Heggie's hanger & arrange for relocation process to be undertaken; (hangar plot #1)
- (d) provided surface water V shaped diversion drain to perimeter of each hangar plot;
- (e) stockproof perimeter fencing (approximately 250m) at an estimated cost of item d) is: **\$4,500**
 - a new stockproof fence will still need to be constructed along the entire western and northern perimeter boundary of the hangar plot area. *{This would be a proportionally recovered via the Development Application Fee in Council's fees and charges for any new hangars}*;
 - the removal of the existing eastern boundary rural type fence will be necessary;
 - pedestrian access gates will be installed under the directive of Council at the lessee's own cost to any fencing to the rear (western) elevation of any hangars; and

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- it is proposed that there will be a rural type boundary fence between existing or new hangar plots erected under the directive of Council but at the cost of the lessees.
- (f) Vehicle access estimated cost for item e) is: **\$5,200**
 - 70m long x 6m wide gravel access roadway along the rear (western perimeter) of the two existing licence plots; and
- (g) Water supply/hydrant points estimated cost for item f) is: **\$14,000**
 - install a new 100mm dia PVC water main service from the existing water main located on the airport sealed access roadway along the western perimeter fence line of the new entire lease hangar plot layout, (estimated overall distance of 300m). This new service will have fitted new hydrant outlets every sixty metres for fire fighting service and supply town water to the hangars through a metered service.

Stage 2: (4 New Leases - Hanger)

Constructed by Council but paid for by each new lease holder {estimated cost per hangar plot \$6,500} with proportional cost recovery (75% of current construction costs) via the Development Application Fee in Council fees and charges for any new hangars but also as a condition of the Development Consent:

- (h) Construction of a 6m wide gravel access roadway along the rear (western perimeter) of each hangar plot, as a; "*as need basis*", to be constructed as each Development Consent is issued; {no refund for work that is completed and DA is cancelled by applicant}
- (i) The progressive extension of a gravel and sealed taxiway running parallel to eastern boundary fence line could be developed as a; "*as needed basis*" for future requirements, at the current costs of the works undertaken;
- (j) In respect to item h) & i) above, there is an existing large surface-water drainage depression which dissects hangar plot 4. This would need to be piped where it dissects the taxiway but could be reposition along the common lease hangar plots of 4 & 5 as to ensure suitable hangar lease plots; and {this cost to be recovered via any new DA for future hangars}
- (k) Direct Emergency Vehicle access onto the apron is too restrictive due to the method of construction of the existing gates located at the southern end of the apron and the location of the small asbestos cladded shed.

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It is considered appropriate to remove these gates, by making the opening wider, install appropriate signage and the removal of the asbestos cladded shed and its contents and construct a new 6m x 6m colourbond shed to different location, possibly adjacent to the new Hangars. *{These works should be budgeted for in the 2013/2014 budget estimates}*.

3.4 Attachments

See attached aerial map of the proposed hanger layout and access gravel roadway & taxiway configurations.

3.5 Recommendations

- 1) That Stage 1 to be commenced without delay and an amount of \$39,700 be provided in the second budget review to meet these costs.
- 2) That Stage 2 be provided within the 2013/2014 estimates,
- 3) That any future development for a hangar licence being received by Council prior to the 2013/2014 budget be undertaken based on cost recovery as mention within this report.
- 4) That a new license document be developed for any future licence agreements for a 25 year period with a 5 year extension.
- 5) That all future licence agreements be made where the licence holder shall use the hangar plots for sole purpose for aircraft storage and or repairs of their own private use.
- 6) That Council DCP be amended to reflect the standards of construction for future hangars and associated requirements and further report to be referred to Council to its March meeting.
- 7) The Nyngan Airport Management Plan be amended to reflect these changes and requirements of this report.

**Manager of Development and Environmental Services Report to the Ordinary Meeting of
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4 WASTE MANAGEMENT FACILITY – CROWN LAND ACQUISITION COLANE ROAD, NYNGAN

4.1 Introduction

The purpose of this report is to gain Council consent to acquire land for the purpose of expansion of the Nyngan Waste Management Facility (WMF).

4.2 Background

In the 2011 August Council meeting it was resolved that;

1. Council acquire by compulsory acquisition the whole of the land contained in Lot 107 DP 822472 and Lot 7301 DP1161404 known as Nyngan Waste Management Facility Colane Road Nyngan NSW 2825 as shown in attached plan (Plan of Acquisition of Lot 107 in D.P.822472 and part T.S.R 995).
2. The Acquisition Land be acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 for the public purpose of waste disposal.
3. Council further determine the values of the Acquisition Land as provided by the Valuation Services Department, Land and Property Management provided that the value includes all interests including those of the Crown, Native Title and Leaseholds (if any) (hereafter called the Land Acquisition Value).
4. The Acquisition Land Value be paid upon completion of the acquisition, of the Acquisition Land, to Land and Property Management Authority on behalf of the Crown in full and final payment of all those interests including the rights of the Crown pursuant to Section 104 of the Native Title Act 1994 (NSW) and Section 54 (2) of the Land Acquisition (Just Terms Compensation) Act 1991.
5. The survey plans of the acquisition of Lot 107 DP822472 and part Lot 7301 DP1161404, be signed under the Common Seal of the Council.
6. The Acquisition Land be acquired as operational land pursuant to the provisions of Section 31 of the Local Government Act 1993 for the purpose of expanding the Nyngan Waste Management Facility.
7. Council acquire land from the Department of Land and Property Management Authority and obtain permission from the Minister of Local Government to acquire the land pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 for the public purpose of waste disposal.

4.3 Discussion

Since the August 2011 Council meeting (270/2011) the land acquisition process has progressed. The Land and Property Management Authority lodged the Aboriginal Land Claim and recommended that it be denied. The Aboriginal Land Council has provided a letter releasing the area from the Claim.

The original plan of survey was not suitable and the area was resurveyed and lodged for registration.

The original plan of survey for the WMF extension was required to be altered and additional land sought. The existing machinery storage shed and reconstructed fence were located outside the land acquired by Bogan Shire Council for the WMF. Additional land was also acquired to provide legal access to the WMF which did not previously exist.

The new plan of survey has now been registered. However due to changes which accompanied the registration of the new plan the resolution of the 2011 August meeting is required to be altered to reflect these changes prior to continuing with the acquisition process.

The following has been provided by Flashman & Chalker Lawyers:

1. Council acquire by compulsory acquisition the whole of the land contained in Lot 107 DP 822472 and Lot 108 DP1182342 known as Nyngan Waste Management Facility Colane Road Nyngan NSW 2825 as shown in attached plan. (Plan of Acquisition of Lot 107 in D.P.822472 and Lot 108 in DP1182342).
2. That a right of carriageway 30 metres wide within Lot 107 in DP822472 has to be created to benefit Lot 108 in DP1182342.
3. The Acquisition Land be acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 for the public purpose of waste disposal.
4. Council further determine the values of the Acquisition Land as provided by the Valuation Services Department, Land and Property Management provided that the value includes all interests including those of the Crown, Native Title and Leaseholds (if any) (hereafter called the Land Acquisition Value).
5. The Acquisition Land Value be paid upon completion of the acquisition, of the Acquisition Land, to Land and Property Management Authority on behalf of the Crown in full and final payment of all those interests including the rights of the Crown pursuant to Section 104 of the Native Title Act 1994 (NSW) and Section 54 (2) of the Land Acquisition (Just Terms Compensation) Act 1991.

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6. The survey plans of the acquisition of Lot 107 DP822472 and part Lot 7301 DP1161404, be signed under the Common Seal of the Council.
7. The Acquisition Land be acquired as operational land pursuant to the provisions of Section 31 of the Local Government Act 1993 for the purpose of expanding the Nyngan Waste Management Facility.
8. Council acquire land from the Department of Land and Property Management Authority and obtain permission from the Minister of Local Government and the Governor to acquire the land pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 for the public purpose of waste disposal.

4.4 Conclusion

The above items (1-8) are required to be approved for the land acquisition process to continue, given approval a 4-5 month timeframe is anticipated.

4.5 Recommendation

1. Council resolves to undertake actions listed as 1-8 in the discussion above.
2. Council acquire land from the Department of Land and Property Management Authority and obtain permission from the Minister of Local Government to acquire the land pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation) Act 1991 for the public purpose of waste disposal.



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5 NATIVE FISH STOCKING PROGRAM

5.1 Introduction

The purpose of this report is to advise Council of the recent restocking of fingerlings to the Bogan River and to seek Council's support for annual participation for funding into an Environmental Fund for future native fish stocking.

5.2 Background

In January this year a joint financial commitment was made by Bogan Shire Council, the Nyngan Fishing Club and the Department of Primary Industries which resulted in 15,150 Murray Cod and Golden Perch Fingerlings being released into the Bogan River.

The cost to Council was \$2,500 with the Nyngan Fishing Club contributing \$1,500 and the Department of Primary Industries match of \$4,000. It is believed that this recent release is in good standing with previous years when Council released:

- 10,000 Golden Perch in 1999
- 19,000 Golden Perch 2004
- 19,000 Murray Cod & Golden Perch in 2006.

5.3 Discussion

This year, the fish release was conducted on the 24 January 2013, weeks before the carp muster which was on the 16 February 2013. It is recommended that in future the fish be released after the carp muster to aid in their survival.

5.4 Conclusion

Council give consideration to providing \$5000 annually into an Environmental Project Fund solely for the Fish Restocking Program. This fund is supported by the local Fishing Club or other community minded groups for the Department of Primary Industries Dollar for Dollar Native Fish Stocking Program.

5.5 Recommendation

1. That the report be received and noted
2. Council give consideration in the forthcoming 2013/2014 budget for the fish restocking program.

Timothy Riley

MANAGER OF DEVELOPMENT AND ENVIRONMENT

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 February 2013

PRECIS OF CORRESPONDENCE

1 NYNGAN PUBLIC SCHOOL

Attached is a copy of a thank you letter from the Nyngan Public School thanking Council for the contribution to the Annual Presentation Night.

1.1 Recommendation: That the report be received and noted.

2 NYNGAN EASTER RUGBY LEAGUE CHALLENGE COMMITTEE

Attached is a copy of correspondence received from the Nyngan Easter Rugby League Challenge Committee thanking Council for its continued support to the 2012 Challenge.

2.1 Recommendation: That the report be received and noted.

3 THE HON GLADYS BEREJIKLIAN MP

Minister for Transport

Attached is a copy of correspondence received from the Minister advising of Council's application for \$19,000 (excluding GST) for the installation of a bus shelter at the Mitchell Highway, Girilambone and the construction of a concrete base and path at the Mitchell Highway, Coolabah, under the 2012 - 2013 Country Passenger Transport Infrastructure Grants Scheme has been successful.

3.1 Recommendation: That the report be received and noted.

4 MELISSA MEDLICOTT – AUSTRALIA DAY AMBASSADOR 2013

Attached is a copy of correspondence received from Melissa Medlicott thanking Council for the hospitality extended to her during the Australia Day celebrations.

4.1 Recommendation: That the report be received and noted.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
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5 JAMES WHITE

Attached is a copy of an email received from James White thanking Council for the Scholarship he received at the Nyngan High School Presentation Night.

5.1 Recommendation: That the report be received and noted.

6 GLAD ELDRIDGE

Attached is a copy of correspondence received from Glad advising Council that Nyngan will be celebrating the 130th Anniversary of the Railway in Nyngan and of a planned public meeting to form a committee to organise the celebrations.

The Public Meeting is being held on Wednesday 20 February 2013.

6.1 Recommendation: That the report be received and noted.

7 WESTERN STUDIO OF PERFORMING ARTS NYNGAN

Attached is a copy of an email received from Angie White, Western Studio of Performing Arts Nyngan advising Council of a dance trip to England and France in April 2013. There will be 10 dancers from Nyngan participating in the tour. Council is asked to contribute a small amount to assist in the fundraising for the trip.

General Manager's Note: Council contributed \$500 to the dance trip to USA in 2011.

7.1 Recommendation: For Council's Consideration.

8 THE MAYOR OF THE SHIRE OF BREWARRINA

Attached is a copy of correspondence received from the Mayor of Brewarrina inviting Council to join in the Brewarrina Sesquicentenary Celebrations, April 2013. Four civic events are listed for Council to consider attending. Also enclosed are the program and accommodation details.

8.1 Recommendation: For Council's Consideration.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
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9 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Attached is a copy of correspondence received from the Australian Local Government Association regarding the 2013 National Assembly of Local Government – Call for Motions. Council has been invited to participate in the Assembly to be held in Canberra between 16-19 June 2013. The ALGA Board is calling for motions and a Discussion Paper and Motion Guidelines are included with the correspondence.

9.1 Recommendation: For Council's Consideration.

10 PAULETTE URQUHART

Attached is a copy of correspondence received from Pauette Urquhart of Hermidale complaining about the water in Hermidale. Mrs Urquhard advises that she has to bring her clothes to Nyngan to wash.

General Manager's note: Mrs Urquhart was advised that because of the town water supply being currently low, the water is not clear.

10.1 Recommendation: For Council's consideration.

11 REGIONAL DEVELOPMENT AUSTRALIA ORANA NSW

Attached is a copy of a media release announcing the projects proceeding to full application stage for Rounds Three and Four of the Regional development austral Fun (RDAF). The Nyngan and District War Memorial Pool Revitalisation Project is listed to proceed to Round Three.

11.1 Recommendation: That the report be received and noted.

12 JUDY AND ROY DAVIS

Attached is a copy of a thank you note received from Judy and Roy for the flowers presented to them for their 65th Wedding Anniversary.

12.1 Recommendation: That the report be received and noted.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
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13 NYNGAN RUGBY UNION CLUB

Attached is a copy of correspondence received from the Nyngan Rugby Union Club seeking sponsorships and donations for the 2013 Rugby season.

13.1 Recommendation: For Council's consideration.

14 GOVERNMENT WEEKLY CIRCULARS

Weekly Circulars 49/12 to 50/12, and 01/2013 to 07/2013 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

14.1 Recommendation: That the Local Government Weekly Circulars be noted

GRANTS AND FUNDING

LG Weekly 49/11 – 7 December 2012

Grant funding now available for Roadside Vegetation Projects

An opportunity exists for NSW Councils to apply for funding to undertake on-ground roadside vegetation projects in high priority roadside locations.

LG Weekly 50/12 – 14 December 2012

Healthy Ageing Grants

The Department of Health and Ageing has opened the second round of its Aged Care Service Improvement and Healthy Ageing Grants Fund. All Councils are eligible to apply.

LG Weekly 03/13 – 18 January 2013

Apply Now for Planning reform Funding

The Department of Planning and Infrastructure invites Councils to apply for funding for strategic planning projects.

LG Weekly 05/13 – 1 February 2013

Community Landcare Grants – Now Open

Applications are now open for 2013/14 Community Landcare Grants program, with up to \$50,000 available for community projects.

Grant Funding for BioBanking on Public Land

Grant funding for public land managers to conserve green corridors via BioBanking is now open for application through the Linking Landscape through Local Action Program.

LG Weekly 06/13 – 8 February 2013

Love Food Hate Waste Grants Now Open

The NSW Environment Protection Authority is offering funding between \$5,000 and \$30,000 to support program partners to deliver local education projects for round 3 of the Love Food Hate Waste program.

Small Grants for Small Rural Communities Program

Grants of up to \$5,000 are available through the Foundation for Rural and Regional Renewal (FFRR) Small Grants for Small Communities Program.

Youth Opportunities Funding

The Youth Opportunities program provides time-limited grants to new projects which enable young people to lead and participate in community development activities. Councils are encouraged to apply.

Diversity and Social Cohesion Program – Funding

The Australian Government is encouraging not-for-profit organisations, including Councils to apply for funding grants of up to \$50,000 under the Diversity and Social Cohesion Program.

LG Weekly 07/13 – 15 February 2013

Caring for our Country Target Area rants

Grant funding for projects to protect and improve urban waterways and coastal environments are now open through the Australian Government's Sustainable Environment stream of the new Caring for our Country program.

Floodplain Management Grants

Applications are now open 2013/14 Floodplain Management Grants that support Councils to conduct floodplain management projects, assess flood risk, and reduce the impacts of flooding.

