



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**23 June 2016**



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**16 June 2016**

## **COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 23 June 2016 at 9.30am.

At 10.15am, Jodi Kilmartin, Service Centre Manager, Australian Unity Home Care Service will address Council concerning the proposed aged rental accommodation.

Mr David Millar, Council's Revenue Accountant will join Councillors for morning tea.

Lunch will be at the Nyngan High School, prepared by the hospitality class.

After lunch, Council will inspect the Waste Facility.

## **AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 26 May 2016
6. General Manager's Closed and Confidential Report
  1. **Dental Services**

In accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: because information that would if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
7. Confirmation of the Minutes of the Council Meeting held on 26 May 2016
8. Mayoral Minute
9. General Manager's Report incorporating reports from:-
  - Community Services
  - Corporate Services
  - Engineering Services
  - Development and Environmental Services
10. Correspondence
11. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

**Cathy Ellison**

**Executive Assistant**



## **REPORT TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE**

### **Councillors**

The following report is submitted for consideration:-

#### **1 2016 REMEMBRANCE DAY CEREMONY**

In February 2016, in response to a submission from the Nyngan Sub-Branch of the RSL, Council resolved that, that on Remembrance Day, as it is not a public holiday but a normal Council business day, the Australian, NSW and Aboriginal flags would be flown outside the Chambers.

The Sub-Branch subsequently advised Council that they would not be participating in the Remembrance Day Ceremony at the Cenotaph but would hold their own ceremony at the RSL Club.

##### **1.1 Recommendation**

In the interests of preserving and promoting a united community in Bogan Shire, Council requests the Nyngan Sub-Branch of the RSL to reconsider their decision not to participate in the traditional Remembrance Day Ceremony at the Cenotaph.

**RL Donald OAM**  
**Mayor**

## REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

### Mayor and Councillors

The following report is submitted for consideration:-

#### 1 CHECKLIST

| Item No. | Date                     | Minute No            | Matter  | Action Required  | Officer     | Status  |
|----------|--------------------------|----------------------|---|--|-------------|---|
| 1        | 25/10/2012               | 315/2012             | <b>Local Heritage Sites</b>                               | When new VIC commences, signpost heritage sites with heritage colour and erect sign with the history of each location. | <b>GM</b>   | VIC accreditation approved. Design of signs underway.<br><br><b>UPDATE:</b><br><b>Draft sign layout will be available for comment at the Council meeting.</b> |
| 2        | 13/12/2012<br>28/03/2013 | 418/2012<br>098/2013 | <b>Davidson Park Revitalisation Program</b>               | Establish paving pathways to the mural.  | <b>MDES</b> | To be completed in conjunction with Landscaping of Medical Centre and reinstatement of mural wall.  |
| 3        | 19/12/2013               | 532/2013             | <b>Rezoning of Rural Land Outside the Nyngan Township</b> | Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal.          | <b>MDES</b> | Deadline for completion of Planning Proposal is August 2016.  |



General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 23 June 2016

|   |            |          |                                |  |             |  |
|---|------------|----------|--------------------------------|--|-------------|--|
|   |            |          |                                |  |             | Following meeting with Council's Flood Engineer contractor in February 2016 on the flooding issues, Planning Proposal is required to be modified and a further report to Council required. |
| 4 | 24/09/2015 | 342/2015 | <b>Teamster Rest Area</b>      | Invite NHS to make suggestions for internal & external painting that the school could undertake.   | <b>MDES</b> | Contact made with NHS. Currently not in a position to undertake painting – hope to be able to do so next term.   |
|   |            |          |                                | Dump point be relocated to Flood Memorial Car Park.  | <b>MDES</b> | <b>UPDATE:</b><br><b>Comment in Operational Plan and Budget refers.</b>  |
| 5 | 22/06/2014 | 209/2014 | <b>Tourist Information Bay</b> | On commencement of project, Council advise owners/apparent owners of existing highway signage that existing signs to be removed & may be replaced by signs on the Information Bays. Council charge an annual fee and an initial fee. | <b>GM</b>   | Construction Completed.<br><br>Information Map design underway.<br><br><b>UPDATE:</b><br><b>Draft sign layout will be available for comment at the Council meeting.</b>                    |

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|   |            |          |  |  |             |  |
|---|------------|----------|--|--|-------------|--|
| 6 | 26/09/2014 | 363/2014 | <b>Fire Safety Audit Program</b>         | Further report on progress of compliance with Program.   | <b>MDES</b> | Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners / Boards.  |
|   | 26/02/2015 | 033/2015 |  | Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR. |             | <u><b>UPDATE:</b></u><br>Agreement on required works achieved with several owners / Boards.<br><br>Efforts still being made to have owners upgrade building voluntary. |
| 7 | 26/02/2015 | 024/2015 | <b>Bogan Shire Early Learning Centre</b> | Loan be raised for Council's contribution to the project.  | <b>MFIN</b> | <u><b>UPDATE:</b></u><br><b>Application underway.</b>  |
| 8 | 26/02/2015 | 042/2015 | <b>Chinese Portion – Nyngan Cemetery</b> | Repairs to the burner be carried out in the current year's program.<br><br>A Heritage Conservation & Management Report be prepared by a selected Consultant within the allocated budget.           | <b>MDES</b> | Three quotes received and preferred consultant to be selected based on budget and inclusions within quotation.<br><br>All quotes exceed budget allocation.             |

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|    |            |          |  |   |             |   |
|----|------------|----------|--|---|-------------|---|
|    | 25/06/2015 | 224/2015 |  | <p>Send a copy of the MDES report &amp; recommendations from the Heritage Conservation &amp; Management Report to Mr White.</p> <p>Send a letter to the Chinese Embassy with a copy of the Heritage Conservation &amp; Management Report.</p> |             | <p><b>UPDATE:</b><br/>Grant application unsuccessful. Report to Council to be prepared.</p> <p>Action pending completion of Conservation and Management Report.</p> <p>Action pending completion of Conservation and Management Report.</p> |
| 9  | 23/07/2015 | 269/2015 | <b>O'Reilly Park Toilet Facility Upgrade</b> | Upgrades to toilet facility, an access way, ramp and handrail.  | <b>MDES</b> | Works underway.   |
| 10 | 24/09/2015 | 377/2015 | <b>Baby Change Tables</b>                    | Baby Change Tables be made available in O'Reilly Park & Davidson Park.  | <b>MDES</b> | <p>Works scheduled in conjunction with above.</p> <p>Baby Change Stations have been delivered.</p>  |

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|    |            |          |                   |   |           |  |
|----|------------|----------|-------------------|---|-----------|--|
|    |            |          |                   |   |           | <p>Davidson Park install to be completed in conjunction with facility upgrade – First Quarter 2016/17.</p> <p>O'Reilly Park install to be completed in conjunction with facility upgrade – currently underway.</p> |
| 11 | 26/11/2015 | 436/2015 | <b>Showground</b> | Duck Creek be required to advise Council by end of March 2016 on what crowd control measure they plan to have in place for stage access at the annual race meeting. | <b>GM</b> | Report to Council refers.  |
| 12 | 26/11/2015 | 440/2015 | <b>Show Day</b>   | Joint approach from Nyngan Combined Schools & Council be made to the Dept of Education for schools to have a full day holiday.                                      | <b>GM</b> | Discussions held with schools and Local Member, awaiting feedback prior to sending another letter.   |

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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|    |            |          |  |   |             |  |
|----|------------|----------|--|---|-------------|--|
| 13 | 26/11/2015 | 457/2015 | <b>Sports Insurance</b>                    | Council write to Minister for Sport & Minister for Health concerning inadequate reply to Council's enquiry on what local sports insurance fees are spent on.  | <b>MPC</b>  | <b>UPDATE:</b><br>Response received – refer Précis. Ongoing. |
| 14 | 26/11/2015 | 454/2015 | <b>Tree Risk Assessment – Town Streets</b> | <p>33 trees (excluding any figs) be progressively removed over the next 2 to 3 years and replanted with appropriate mature species, subject to the necessary budget being approved each year.</p> <p>Fig trees be selectively pruned / shaped, with bracing systems installed and stumps grinded, as appropriate by a qualified AQF Level 2 Arborist, subject to the necessary budget being approved each year.</p> | <b>MDES</b> | Ongoing as budget permits.                                   |

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|    |            |          |   |   |             |   |
|----|------------|----------|---|---|-------------|---|
|    |            |          |   | <p>Council has a qualified Arborist attend in 24 months to reassess those trees which have been retained.</p> <p>Manager Development &amp; Environmental Services prepares a street tree planting program, including a diagram of the assessed trees within the next 12 months, ensuring that appropriate mature replacement tree species are included within the future program for Council's consideration.</p> |             |   |
| 15 | 17/12/2015 | 500/2015 | <b>Aged Care Accommodation Retirement Village</b> | Contact John Holland Rail & Dept Planning & Environment regarding zoning & usage of land:- between RSL & Hoskins Street Railway Crossing; & between State Rail Offices & Alamo Motel.   | <b>MDES</b> | Other site options in Pangee Street/ Nymagee Street being considered. Application submitted to JHR for option to purchase land and brief has been prepared to Transport for NSW by JHR. Presently awaiting advice from JHR. |

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|  |            |          |  |  |                    |  |
|--|------------|----------|--|--|--------------------|--|
|  | 25/02/2016 | 008/2016 | <p><b>Aged Care<br/>Accommodation<br/>Retirement Village</b></p> | <p>Council investigate cost &amp; practicality of rezoning the area from the former RSL Bowling Green to Hoskins Street to allow aged care units for a rental scheme to be constructed onsite.</p> | <p><b>MDES</b></p> | <p>Planning proposal and application would need to be prepared and submitted to Department for gateway determination if land is still sought by Council.</p> <p>JHR have noted the need for the former Caltex site to have further environmental assessments and contamination clearance undertaken prior to lease extinguishment. This would also be one requirement for the rezoning.</p> <p>Costs are dependent on the number of specialist studies required to be prepared following issue of the gateway determination by the Department.</p> <p><b>UPDATE:</b><br/><b>Recommended to be removed from the checklist and deferred until JHR advise that contamination clearance has been undertaken.</b></p> |
|--|------------|----------|--|--|--------------------|--|

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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|    |            |          |   |   |             |  |
|----|------------|----------|---|---|-------------|--|
|    | 24/03/2016 | 056/2016 | <b>Aged Care Accommodation Retirement Village</b> | Council do some financial modelling on the cost implications to Council & the community for an aged care unit development.  | <b>MFIN</b> | Not yet done.  |
| 16 | 25/02/2016 | 021/2016 | <b>Library</b>                                    | Investigate the possibility of a Mobile Library.  | <b>MPC</b>  | Not yet done.  |
| 17 | 25/02/2016 | 022/2016 | <b>Bogan Bush Mobile</b>                          | Delegation is planned to meet with Minister.  | <b>GM</b>   | Awaiting notification from Mark Coulton regarding suitable date. |
| 18 | 24/03/2016 | 058/2016 | <b>Dob in a Druggie Campaign</b>                  | Make available at a number of locations in town, boxes that people can anonymously leave information, about: - suspected drug dealers & information about any dogs. | <b>GM</b>   | To be done in liaison with Darling River Command Campaign.       |



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|    |            |          |  |  |             |  |
|----|------------|----------|--|--|-------------|--|
| 19 | 24/03/2016 | 078/2016 | <b>Bicentennial Wall &amp; Ceramic Mural</b> | Be reinstated.   | <b>MDES</b> | On-site meeting held with Insurance Representative.<br><br><b>UPDATE:</b><br>Around 70% of tiles on the damaged part of the wall are unbroken. However there is extensive old mortar adhering to them and all attempts at removing this have resulted in the tiles breaking. Unfortunately this is likely to mean having all the tiles remade. Quotations are being sought to forward to the insurers concerned. |
| 20 | 28/04/2016 | 107/2016 | <b>Village Tour</b>                          | Entrance Signs into villages be pursued in conjunction with the villages' communities. Costing to be part funded from village allocation & part funded by Council. | <b>MENG</b> | Not yet started.   |

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|    |            |          |                                      |  |             |   |
|----|------------|----------|--------------------------------------|--|-------------|---|
| 21 | 28/04/2016 | 132/2016 | <b>Nyngan Golf Club</b>              | Council investigate further the proposal about relocating the free camping area & waste dump to their carpark & as it is Crown Land, where camping is permitted. | <b>MDES</b> | The land which comprises the Golf Club Car Park is Crown Land and Council is the confirmed trustee. The land is zoned RE1 Public Recreation under the Bogan LEP 2011 and a 'camping ground' is not permitted in this zone. Crown Lands also do not support illegal camping or caravanning on Crown Land and all Crown Land used for tourist purposes must be approved with owners consent provided.<br><br><b>COMPLETED</b> |
| 22 | 28/04/2016 | 133/2016 | <b>Rotary Park, River &amp; Weir</b> | Draw up a program with a report to Council on suggested upgrades to Rotary Park, River & Weir.<br><br>Investigate the entrance sign into Rotary Park.            | <b>MDES</b> | Program of works to be drawn up for 2016/17.<br><br>Photo provided for Council's information.<br><br><b>COMPLETED</b>   |



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|    |            |          |                                     |   |             |                  |
|----|------------|----------|-------------------------------------|---|-------------|------------------|
| 23 | 26/05/2016 | 179/2016 | <b>NSW Container Deposit Scheme</b> | Council investigate the establishment & operation of a CDS collection depot as more information is announced and the cost implications of this. | <b>MDES</b> | Not yet started. |
|----|------------|----------|-------------------------------------|---|-------------|------------------|

## 1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## 2 COUNCILLOR AND MAYORAL FEES

### Summary:

- *This report is to advise Council of the determination of the Local Government Remuneration Tribunal and to recommend that Council fixes Councillor and Mayoral Fees for the 2016/17 Financial Year based on this determination.*
- *Section 241 of the Local Government Act 1993 requires the Local Government Remuneration Tribunal to determine each year the maximum and minimum amounts of annual fees payable during the following year to Mayors and Councillors.*
- *Sections 248 and 249 of the Act require Councils to fix and pay fees based on the Tribunal's determination. If Council does not fix a fee, Council is required to pay the minimum fee determined by the Tribunal.*

### 2.1 Introduction

The purpose of this report is to advise Council of the determination of the Local Government Remuneration Tribunal and to recommend that Council fixes Councillor and Mayoral Fees for the 2016/17 Financial Year based on this determination.

### 2.2 Background

Section 241 of the Local Government Act 1993 requires the Local Government Remuneration Tribunal to determine each year the maximum and minimum amounts of annual fees payable during the following year to Mayors and Councillors.

Sections 248 and 249 of the Act require Councils to fix and pay fees based on the Tribunal's determination. If Council does not fix a fee, Council is required to pay the minimum fee determined by the Tribunal.

## 2.3 Discussion

The following fees were approved for 2015/16 Financial Year:

| <b>Councillor</b> |                | <b>Mayor (Additional Fee) *</b> |                |
|-------------------|----------------|---------------------------------|----------------|
| <b>Minimum</b>    | <b>Maximum</b> | <b>Minimum</b>                  | <b>Maximum</b> |
| \$8,330           | \$11,010       | \$8,860                         | \$24,030       |

\* - This fee must be paid in addition to the fee paid to the Mayor as a Councillor (s.249(2)).

The current Government Policy on wages pursuant to section 146(1)(a) of the Industrial Relations Act 1996 is articulated in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2011. The effect of the Regulation is that public sector wages cannot increase by more than 2.5 per cent, and this includes the minimum and maximum fees payable to Councillors and Mayors.

The Tribunal reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and found that the full increase of 2.5 per cent available to it was warranted.

On that basis, and having regard to the above, and after taking the views of the Assessors into account, the Tribunal considers that an increase of 2.5 per cent in the fees for Councillors and Mayors is appropriate and has so determined.

Therefore the Tribunal has determined, pursuant to section 241 of the Local Government Act, 1993 that the fees payable to Councillors and the Mayor of Bogan Shire Council, effective from 1 July 2016, are as follows:

| <b>Councillor</b> |                | <b>Mayor (Additional Fee) *</b> |                |
|-------------------|----------------|---------------------------------|----------------|
| <b>Minimum</b>    | <b>Maximum</b> | <b>Minimum</b>                  | <b>Maximum</b> |
| \$8,540           | \$11,290       | \$9,080                         | \$24,630       |

\* - This fee must be paid in addition to the fee paid to the Mayor as a Councillor (s.249(2))

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Previously, Bogan Shire Council has resolved to pay Councillors the minimum fee and 75.7% of the maximum Mayoral Fee with this being split 80% to the Mayor and 20% to the Deputy Mayor. Taking into account the Tribunal's determination, this would translate into the following for 2016/17:-

|              | <b>Councillor Fee</b> | <b>Mayor Fee</b> | <b>Total Fee</b> |
|--------------|-----------------------|------------------|------------------|
| Councillors  | 8,540                 | -                | 8,540            |
| Deputy Mayor | 8,540                 | 3,728            | 12,268           |
| Mayor        | 8,540                 | 14,915           | 23,455           |

**2.4 Recommendation**

That Council considers the fees payable to Councillors, Deputy Mayor and Mayor of Bogan Shire Council, effective from 1 July 2016, as determined by the Tribunal.

### **3 COUNCIL POLICY: WELCOME TO COUNTRY / ACKNOWLEDGEMENT TO COUNTRY**

*Summary:-*

*The purpose of this report is to establish a Council Policy in relation to having a Welcome to Country or Acknowledgement to Country at official Council events.*

#### **3.1 Introduction**

The purpose of this report is to establish a Council Policy in relation to having a Welcome to Country or Acknowledgement to Country at official Council events.

#### **3.2 Background**

Following a request from representatives of the local Aboriginal Community, Council resolved in March 2015 that a Welcome or Acknowledgement to Country would be carried out whenever there was a visitor from outside the Shire attending a Council meeting.

#### **3.3 Discussion**

Council held the official opening of the Bogan Shire Early Learning Centre on 1 June 2016. No Acknowledgment to Country was given at this event.

Subsequent to this Council received, via the Director of Children's Services, an email from the Nyngan Local Aboriginal Lands Council expressing sadness that no Acknowledgement to Country was performed. (Attachment 1 refers).

The Mayor and General Manager met with representatives of the Bogan Aboriginal Corporation and Nyngan Local Aboriginal Lands Council on 7 June 2016. These representatives expressed the view that a Welcome or Acknowledgement to Country should be given at all Council events.

Should Council resolve to have a Welcome or Acknowledgement to Country at events, this policy needs to be clearly articulated to prevent confusion. It is recommended that such a policy be expressed as follows: "That Council undertakes to have a Welcome to Country or Acknowledgement to Country at all public events hosted by Council where the Mayor, Deputy Mayor or General Manager opens the event and there are understood to be visitors from outside the Shire attending".



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Such a policy would cover, for example, opening of new public facilities, youth and senior's week events and the Australia Day Ceremony.

**3.4 Attachment**

Email from Nyngan Local Aboriginal Lands Council dated 1 June 2016.

**3.5 Recommendation**

For Council's Consideration





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On 1 Jun 2016, at 1:40 PM, Nyngan Local Aboriginal Land Council <[nynganlalc@bigpond.com](mailto:nynganlalc@bigpond.com)> wrote:

Hello Nicole,

Congratulations on finally getting an Early Years Learning Centre for Nyngan, fingers crossed it benefits all the children in the Community.

It deeply saddens me that NO Acknowledgement to Country was performed, by Council, yourself or Mr Coulton.

This week is reconciliation week, what an opportunity you had to help bring our communities together.

Marea and I had our photo taken with Jane Reekes and Kylee Pearce in the foyer, by Abigail could you please ensure this is not used in any printed material and we would like our photo deleted.

Kind Regards

*Veneta Dutton*

Chief Executive Officer

NYNGAN Local Aboriginal Land Council  
PO BOX 43  
102 Pangee Street.  
Nyngan, NSW, 2825

P: 02 68 322 639

F: 02 68 322 878

M: 0491 216 084

E: [nynganlalc@bigpond.com](mailto:nynganlalc@bigpond.com)

## 4 FIT FOR THE FUTURE – JOINT ORGANISATIONS

*Summary:-*

*This report is to advise Council of the release of documents from the NSW Government relating to the establishment of Joint Organisations.*

### 4.1 Introduction

The purpose of this report is to advise Council of the release of documents from the NSW Government relating to the establishment of Joint Organisations.

### 4.2 Background

The General Manager's report to Council in September 2015 refers. As part of the Fit for the Future process, the NSW Government set up five pilot groups of NSW Councils to work with them to develop the Joint Organisations model and build better working relationships between Councils and State Agencies.

### 4.3 Discussion

The trial period during which the five pilot groups operated has now concluded. The NSW Government has released some information on the proposed JO model and is calling for feedback. In addition to the attached sheet, further information is available on request from the General Manager or on the Government's website at:

<http://www.fitforthefuture.nsw.gov.au/sites/default/files/Background%20Paper.pdf>

It is expected that the Orana Regional Organisation of Councils will make a submission on behalf of member Councils.

### 4.4 Attachment

Joint Organisations Overview.

### 4.5 Recommendation

For Council's Information.

Fit for the **Future**



# Joint Organisations

Towards a new model for  
regional collaboration

JUNE 2016

## Delivering Joint Organisations for regional NSW



Joint Organisations (JOs) will provide a forum for local councils and the State to work together on issues of regional strategic priority and deliver the things that matter most to regional communities.

The NSW Government is committed to building stronger communities supported by stronger local councils.

Joint Organisations are a crucial part of the NSW Government's plan to revitalise and strengthen regional NSW.



The Hon  
Paul Toole MP  
Minister for  
Local Government

Joint Organisations will change the way that councils and State Government work together on regional planning and help to provide better services and infrastructure for regional communities through sharing resources, lowering costs and reducing red tape.

They are already delivering real outcomes for regional NSW: improving freight transport, tackling youth unemployment and attracting investment in regional economies and infrastructure.

The NSW Government is investing \$5.3 million in seed funding for this important initiative. We are now ready to finalise the model and recognise through legislation the role that Joint Organisations will play in regional planning, collaboration, leadership and advocacy.

### Pilot JOs are already:

- ✓ Improving freight transport in the Riverina
- ✓ Increasing youth employment in the Illawarra
- ✓ Attracting agricultural investment in the Namoi
- ✓ Prioritising infrastructure investment in Central NSW
- ✓ Growing the tourism industry in the Hunter.

### What have we achieved so far?

The NSW Government has listened to regional communities and JOs are a direct response to their calls for stronger and more effective regional planning and collaboration.

Throughout 2015 we piloted different JO models in five regions—Central NSW, Hunter, Illawarra, Namoi and Riverina—to test and reflect the different working relationships and priorities of each area.

The JO pilot successfully brought policy development 'into the field', encouraging active participation from the local government sector and NSW Government agencies.

The independent evaluation has found the JO pilot was a success and that JOs can really work for regional communities.

### How will Joint Organisations work?

JOs will be strong enough to drive consistent regional planning and collaboration, but flexible enough to recognise and support the unique differences of each region.

They will transform the way that the State and local government collaborate, plan, set priorities and deliver important projects—such as jobs, education, transport and secure water supplies—to strengthen regional communities across council boundaries.

### A clear set of principles has guided the development of JOs so they:

- 1 Feature a consistent core with flexible elements
- 2 Are run, owned by and accountable to member councils
- 3 Create minimal red tape, cost and risk
- 4 Protect council staff entitlements
- 5 Enable significant projects and initiatives—and associated funding and assets—to be managed regionally
- 6 Serve the best interest of regions and their communities.

## Overview of the proposed JO model

A summary of the proposed JO model is provided below. For a more detailed explanation, refer to the detailed [background paper](#)



### LEGAL ENTITY

- JOs will be proclaimed as bodies corporate in the Local Government Act



### FUNCTIONS

#### Core functions

- JO core functions will be embedded in legislation and include strategic planning and priority setting, intergovernmental collaboration, and regional leadership and advocacy
- All JOs will perform these core functions

#### Optional functions

- JO optional functions—such as service delivery and capacity building—will be enabled but not prescribed by legislation
- JOs can select which of these functions, if any, they will carry out



### MEMBERSHIP

- Mayors of member councils will sit on the JO Board for their term of office
- The JO Board will appoint its own Chair
- There will be equal voting rights between members and no casting vote for the Chair
- Additional councillors may be appointed to the JO Board, provided representation remains equal among councils
- General Managers of member councils will advise and contribute to the JO Board
- The NSW Government representative will be an associate (non-voting) member
- Other organisations—such as county councils and cross-border partners—may be associate (non-voting) members



### BOUNDARIES

- JO boundaries will be set by Proclamation. All councils in regional and rural NSW will be a voting member of one JO
- JO boundaries will be aligned with, or nest within, State Government Regional Plan boundaries
- JOs will demonstrate a strong community of interest between member councils
- JOs will be based around a regional centre, where possible, and big enough to form strong partnerships



### RESOURCING

#### Funding

- JOs will each receive \$300,000 seed funding from the NSW Government
- JOs will be able to apply for grants and generate income to help fund their ongoing operations

#### Staffing

- JOs will employ an Executive Officer with appropriate skills under a flexible standard contract
- JOs will employ staff under the Local Government (State) Award



### SERVICE SHARING AND CAPACITY BUILDING

- Once the core JO model is established, JOs will be able to carry out optional functions such as shared service delivery through JO-formed corporations or other entities. This will be enabled after the core JO model is established
- JOs may choose to carry out optional functions directly or through member councils

### Making It happen

There are exciting possibilities ahead as the JO Pilot program has shown the proposed JO model to be both practical and effective.

We will be working hard over the next 12 months to get the model right, make any final adjustments required, agree boundaries and ensure these important changes are embedded in legislation and ready for roll-out from 2017.

**The NSW Government is committed to the future of regional NSW and the pivotal role JOs will play in making our regions stronger and will:**

- ✓ Provide seed funding of \$5.3 million to help establish JOs
- ✓ Support JOs through a central State Agency Advisory Group and Regional Leadership Groups to help connect JOs with relevant State agencies and planning and funding opportunities
- ✓ Work with JOs to support them on their journey, share lessons learned, and help develop useful tools and resources to support their operations and roll out
- ✓ Amend legislation to remove existing barriers and pave the way for more effective and efficient regional collaboration, service provision and procurement.

### Get Involved

Consultation with key stakeholders so far shows great support for JOs from a range of councils, pilot JOs, Regional Organisations of Councils, NSW Government agencies and others.

Now we would like your feedback on the proposed JO model. The timeline below shows where we are in the process, and next steps for recruiting early-starter JOs and implementing the required legislative changes.



#### We want your feedback!

- 1 Read the detailed background paper [here](#).
- 2 Complete the online questionnaire [here](#) or visit the NSW Government [Have Your Say](#) site.
- 3 Submissions close at 5pm on Friday 15 July 2016.

### Program Stages

2015



#### Pilot Process

- Pilot in five regions
- Develop a working model
- Strengthen relationships between local and State agencies
- Build a regional focus and identify priorities
- Evaluate the JO Pilot program

2016



#### Consolidation

- Consult and decide on the final JO model
- Refine options for non-core activities
- Test the model in two early starter regions. Pilot groups can continue
- Finalise merger proposal process and boundaries
- Amend legislation

2017



#### Implementation

- Establish JOs in remaining regions
- Work with the new regional governance and planning framework
- Monitor roll-out and results
- Embed JOs within the State's regional governance, planning and delivery framework

## 5 NYNGAN AG EXPO – SPONSORSHIP OF ELECTRICITY

*Summary:-*

*This report is to advise Council of a request from the Nyngan Ag Expo for sponsorship of electricity charges for the event.*

### 5.1 Introduction

The purpose of this report is to advise Council of a request from the Nyngan Ag Expo for sponsorship of electricity charges for the event.

### 5.2 Background

Council has an established practice of meter readings at the Nyngan Showground for events including the Nyngan Show and the Ag Expo. Whilst Council prepares the grounds and makes available all the facilities and equipment at the Showground free of charge for events such as the Nyngan Show and the Ag Expo, a charge has historically been levied to recover the actual cost of electricity.

### 5.3 Discussion

Nyngan Ag Expo was billed \$571.77 (exc. GST) on 28 August 2015 in respect of the 2015 Ag Expo electricity charges. This amount has not been paid and, following a Notice of Demand issued by Council in March 2016, the attached letter was received.

On investigation it seems that, due to an oversight on the part of Council staff, the Nyngan Ag Expo has only been billed three times for electricity since 2007. The Nyngan Show Society has been regularly billed and, by comparison, was billed \$856.57 (exc. GST) for the 2016 Show.

Council management has established new processes to ensure that meter readings are recorded and bills are prepared.

As part of the Fit for the Future process Councils are being encouraged to, wherever possible, recover fees and charges for the provision of facilities and services as this relieves their reliance on rates to cover operational costs.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 23 June 2016**

**5.4 Attachment**

Letter from Ag Expo 28 April 2016.

**5.5 Recommendation**

For Council's Consideration.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 23 June 2016**



Mr Derek Francis  
General Manager  
Bogan Shire Council

Dear Derek,

The AGL Nyngan Ag Expo is fast approaching, the committee is in "full swing", planning for a great year.

The committee has asked me to write to you with regards to the electricity expenses for Expo and formally request that Council give consideration to these expenses and that they be encompassed in their gold sponsorship which has a value of \$3,300. The electricity charges have increased exceedingly over the past few years and appear excessive for a one day event, at the current rate of increase this will greatly 'eat into' funds raised to support the varied organisations within our community, including financial support to council for improvements to the showgrounds.

This year the expo will be extending our promotional program with the Land newspaper producing 30,000 program of events which are to be inserted in the Land prior to Expo, this will further promote both our Expo and the Bogan Shire Councils contribution to the success of the day.

Gold sponsorship benefits include:

- As a sponsor – acknowledgment of such in 30,000 advertising booklets to be inserted in The Land Newspaper throughout NSW.
- Strategic site placement
- A 9m x 9m site
- Allowance (not given to general exhibitors) for your vehicle to be on your site.
- Prominent placement of your company's logo on all promotional material distributed.
- Placement of your company's logo on correspondence distributed to our data base of 981 prospective exhibitors.
- As a gold sponsor 2 radio adverts at no cost to Council (Radio 2WEB).
- A radio interview with 2WEB on the day of expo.
- Gold sponsorship also offers company logo placement on all television advertising.

We look forward to hearing from you

Kind Regards  
Robyn Harris

## 6 DUCK CREEK PICNIC RACES 2016

*Summary:-*

*This report is to advise Council of certain arrangements for the Duck Creek Picnic Races and present a recommendation to Council in regard to an alcohol free zone for consideration.*

### 6.1 Introduction

The purpose of this report is to advise Council of certain arrangements for the Duck Creek Picnic Races and present a recommendation to Council in regard to an alcohol free zone for consideration.

### 6.2 Background

The Duck Creek Picnic Races are to take place on Saturday 2 July 2016. The Mayor, Deputy Mayor and General Manager have met with Race Organisers and the NSW Police to help ensure an enjoyable and safe event.

### 6.3 Discussion

Council has previously declared an alcohol free zone for the areas of the Showground and Racecourse that are not contained within the security fencing erected by Duck Creek Organisers. Consultation with the organisers and the NSW Police indicates that this considerably reduces the incidence of patrons drinking in the car parks which is a major risk for the event in relation to the potential for violence, anti-social behavior and alcohol related medical emergencies.

The attached letter sets out the key points discussed with the Race Organisers. Contained within the letter is a request to have information supplied by the date of the Council meeting for discussion if required and the General Manager will report verbally at the meeting on progress in this regard.

### 6.4 Attachment

Letter to Duck Creek Races Committee: 2016 Races.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 23 June 2016**

**6.5 Recommendation**

1. That this report be received and noted.
2. That Council declare an Alcohol Free Zone for forty-eight (48) hours from 6.00am on Saturday 2 July 2016 in the areas of the Nyngan Showground and Nyngan Racecourse that are not contained within the fencing erected by the organisers of the Duck Creek Picnic Races.

**Derek Francis**

**General Manager**



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 23 June 2016**

**Mr Rowan Cleaver**

**President**

**Duck Creek Picnic Races Committee**

**PO Box 105**

**NYNGAN NSW 2825**

Dear Rowan

**2016 Duck Creek Picnic Races**

As discussed, Council is keen to work with your Committee to ensure a successful and safe event.

We have started discussions with you on what crowd control measures the Committee intends putting in place to prevent stage access during the event. A key element of this is the construction of a suitable physical barrier. Please confirm the detailed design of this structure with Council's Manager Engineering Services as soon as possible. As we discussed, the Committee has to ensure that the design, construction and installation of this barrier is appropriate for its intended use.

Council has been advised by its insurers to ensure that, at a minimum, the following documentation and/or information is obtained from the Committee:

1. Copy of Public Liability insurance certificate of currency - minimum \$20 million with Council noted on the certificate as an interested party.
2. Copy of the Committee's liquor licence.
3. Copies of Responsible Service of Alcohol certificates for all persons involved in the selling and serving of alcohol.
4. Procedures for managing emergency incidents and unforeseen events (e.g. power failure), including notification methods.
5. Procedures for traffic management and parking - including gate control.
6. Procedures for managing overnight camping - including provision of adequate security after the band finishes through to after daylight.
7. Site map which includes the location of the following:
  - a. Access for emergency services
  - b. Emergency assembly points
  - c. First aid services
  - d. Defined zones for day and overnight parking
  - e. Camping zones



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 23 June 2016**

As in 2015, Council is expected to resolve at its next meeting that the area of the Nyngan Showground and Racecourse that is not contained within the Duck Creek fencing be declared an alcohol free zone for enforcement purposes.

Council also resolved last year to remind the Committee that it does not permit alcohol to be served in glassware at any of the venues or bar facilities at the Showground or Racecourse. As it is understood that the Committee intends providing alcohol in glassware at the VIP luncheon area this year please could you provide details for Council's consideration of what controls you intend to put in place to mitigate the potential risk that this poses.

Advice from Council's insurers, and the NSW Police, indicates that the industry accepted ratio of security guards to patrons for this type of event should be 1:100. Based on anticipated crowd numbers at any one time (rather than total attendances) please confirm the total number of security guards engaged by the Committee, the resulting ratio and their roster. If the Committee considers that fewer security guards than those required under a 1:100 ratio are needed please advise Council of the reasons for this.

It would be appreciated if all documentation and/or information could be provided prior to 23 June 2016 to enable discussion at Council's meeting on that day.

Council acknowledges that the Committee has met its obligations in respect of restoration of damage to Council's facilities caused by the event and its patrons and trusts that this will continue to be the case.

Council recognises the substantial benefit that the town of Nyngan and our community derive from the Duck Creek Races and congratulates the Committee on the success of past events. The information requested and measures required are intended to help ensure that the event can continue to be successful into the future.

Yours sincerely

**Derek Francis**

General Manager

Bogan Shire Council

**Community Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – COMMUNITY SERVICES**

**Mayor and Councillors**

The following reports are submitted for consideration:-

**1 INTEGRATED PLANNING AND REPORTING - 2016/17 TO 2019/20  
DELIVERY PROGRAM**

*Summary:*

*The purpose of this report is for Council to consider adoption of the 2016/17 to 2019/20 Delivery Program.*

**1.1 Introduction**

The purpose of this report is for Council to consider adoption of the 2016/17 to 2019/20 Delivery Program.

**1.2 Background**

In accordance with the Integrated Planning and Reporting Framework prescribed by the New South Wales Government and implemented in 2012, Council adopts a long-term (25 year) Community Strategic Plan and a medium-term (4 year) Delivery Program in addition to its annual Operational Plan and Budget.

Whilst the Community Strategic Plan runs until 2026, the Delivery Program sets out the activities that will be carried out between 2016/17 and 2019/20 towards achieving the strategies and goals specified in Council's Community Strategic Plan.

**1.3 Discussion**

The draft 2016/17 to 2019/20 Delivery Program was considered by Council on 12 May 2016 and approved for exhibition. The exhibition period ran until 15 June 2016 with no submissions having been received by Council at the time of writing.

**1.4 Recommendation**

That the 2016/17 to 2019/20 Delivery Program be adopted.

## **2 APPLICATION FOR FINANCIAL ASSISTANCE - COMMUNITY ARTS AND CULTURE FUND**

*Summary:*

- *The purpose of this report is for Council to consider a donation for Thikkabilla Vibrations cultural dance and activities.*

### **2.1 Introduction**

The purpose of this report is for Council to consider a donation for Thikkabilla Vibrations cultural dance and activities.

### **2.2 Background**

Council had previously resolved to establish a Community Arts and Culture Fund (restricted reserves account), with an annual contribution of \$10,000 (Resolutions 169/2012, 137/2014 and 207/2014).

At the end of June 2015, Council had \$11,363.64 in the established fund, with \$10,000.00 being added in the 2015/2016 financial year.

In August 2015, Council approved (Resolution 324/2015) "that \$1,000 from Council's Community Arts and Culture Fund be given as an initial payment to promote the cultural arts of the Girl Guides and Community Programs, subject to providing a statement of costings".

The total amount currently available in the fund is therefore \$20,363.64.

### **2.3 Discussion**

Council has recently received a written request from the Local Aboriginal Land Council, for a donation totalling \$2,900 towards Arts and Culture related activities, to be delivered by Tyrone Gordon from Thikkabilla Vibrations. (Refer attachment)

Thikkabilla Vibrations will teach interested children, traditional Aboriginal dances, songs and stories about people, animals, land and Aboriginal culture.

### **2.4 Attachment**

Letter received from Nyngan Local Aboriginal Land Council requesting financial assistance for cultural dance and activities.



**Community Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**2.5 Recommendation**

For Council's Consideration.



**Community Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**



6<sup>th</sup> June 2016

Bogan Shire Council  
PO 221  
Nyngan NSW 2825

Dear General Manager, Councillors and Mayor,

Nyngan Local Aboriginal Land Council would like to seek Bogan Shire Council assistance to run Cultural dance and activities with Tyrone Gordon from Thikkabilla Vibrations for the children of Community at the Rotary Park, and Nyngan LALC property of Warrigal.

We have been informed that funds have been allocated from the Old Outback Arts program and Community can access these funds for programs that will assist the community.

Thikkabilla Vibrations fees are \$2,900 plus GST for 10 weeks, and he is able to do this on a Monday evening.

We would like to ask Bogan Shire Council if they could cover the cost for Thikkabilla Vibrations to teach, all the children interested in traditional Aboriginal dances, songs and stories about people, animals, land and Aboriginal culture.

Please contact our office if you would like to discuss further.

Kinds Regards



Veneta Dutton

*be informed, be involved. be inspired.*

**Community Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**3 BOGAN SHIRE EARLY LEARNING CENTRE**

*Summary:*

*The purpose of this report is to advise Council of the activities and statistics of the first month of operation of the Bogan Shire Early Learning Centre.*

**3.1 Introduction**

The purpose of this report is to advise Council of the activities and statistics for the first month of operation of the Bogan Shire Early Learning Centre.

**3.2 Background**

The construction of the Bogan Shire Early Learning Centre was completed on Thursday 28 April 2016. The Service Approval (Licence to Operate) was received on 2 May 2016 and the Centre opened its doors on Monday 16 May 2016.

**3.3 Discussion**

Statistics

Total children enrolled as at 06/06/2016: 55

Total children scheduled to attend the centre for the week ending 12/06/2016: 85

Usage Capacity

Week ending 12/06/2016

| <b>Monday</b> | <b>Tuesday</b> | <b>Wednesday</b> | <b>Thursday</b> | <b>Friday</b> |
|---------------|----------------|------------------|-----------------|---------------|
| <b>37%</b>    | <b>37%</b>     | <b>53%</b>       | <b>41%</b>      | <b>27%</b>    |

Three weeks into operation of the Early Learning Centre (ELC), all is running smoothly. Families, children and educators are all settling in and enjoying getting to know each other. Centre routines appear to be running smoothly with some minor tweaking by the ELC team. Banardos have referred a number of families to our service, thus giving a boost to our numbers and providing a wonderful early learning education experience for the children.

**Community Services' Report to the Ordinary Meeting of  
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In weeks 1 to 4 of the operation of the Centre, the total Income received was \$35,268, total expenditure on wages was \$38,489, with the total number of children attending the centre increasing from 90 in week 1, to 92 in week 4.

### Inclusion Support Funding

With a number of children enrolled with additional needs, the Centre has been able to access emergency Inclusion Support Funding. This funding allows for two additional educators; one for each room, each day, for 5 hours per day up until 30 June 2016. This funding covers \$17.41 for each staff member per hour. Prior to the end of June, an application will be made for this funding to continue. These additional staff will allow for the Educators to have more time to spend supporting all children overall, but particularly those children with additional needs.

### Grand Opening

The Centre held its grand opening on Wednesday 1 June 2016, with over 50 people attending, including Federal Member for Parkes, Mark Coulton MP, Bogan Shire Council Mayor, Ray Donald, Councillors, Bogan Shire Council General Manager, Derek Francis, key stakeholders from the Nyngan community and industry support people. A ceremony included addresses from Mark Coulton MP and Mayor Donald, as well as a thankyou from Bogan Shire Early Learning Centre Director, Nichole Jenkins.

It was a lovely ceremony, with one of the ELC children confidently presenting gifts to Early Childhood Quality Services Consultant, Julia Ham, Mark Coulton MP and Mayor Donald. The ELC team received a lot of positive feedback about the service, with thanks and appreciation being given to the Bogan Shire Council for the commitment to the project and work they have undertaken.

### Marketing

Moving forward, the ELC Director and staff recognise the importance of a sound marketing strategy, and believe through promoting the high quality care and learning that is happening at the ELC, "word of mouth" will be our best means of promotion. In addition to this, the Centre could improve numbers by actively promoting the ELC to the broader community.

Council is currently working on a marketing plan up to the end of 2016. This will include, but not be limited to the following: -

**Community Services' Report to the Ordinary Meeting of  
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- Weekly posts promoting the service on the Bogan Shire Council Facebook page;
- Regular updates placed on the Bogan Shire Council website;
- Posters placed around the community e.g. Bogan Shire Library, supermarkets, doctors surgeries, retail stores, hospital etc.;
- Monthly articles and photographs in the Nyngan Observer;
- Promotion of program, learning and care through our observation system - Story Park;
- Promotion of learning and care through the ELC newsletter;
- Advertisements in the three schools newsletters;
- An Open Day, to be held on Saturday 13 August 2016 – the community can come and walk through the Centre, view our wonderful facility, speak with educators, talk to our Administration Officer about details such as Child Care Benefit (CCB), Child Care Rebate (CCR), other fee information and enrolments, as well as sample some of the menu items that are on offer for the children as part of their daily meals. This will be promoted the fortnight prior in the Nyngan Observer, on local radio and on our BSC Facebook page and website, as well as via our BBM stand at the Nyngan Ag Expo; and
- Two advertisements will also run in late September in the Nyngan Observer, calling for enrolments for 2017 and promoting our Preschool Room, in particular the learning activities and school readiness program.

**Fees – CCB & CCR**

To date the general feeling of families concerning fees, is that they are very affordable once their (CCB) and (CCR) has been applied, with the ELC having only received positive feedback in relation to fees. The ELC Director has found that the information about subsidies that parents are entitled to, which is provided by the Government, has caused a lot of confusion in processing enrolments.

Considerable additional support has been provided to parents by the ELC Administration Officer, who has spent many hours working directly with parents, helping them to understand the CCR and CCB systems, assisting them with completing their online applications for the CCB and CCR and processing their enrolment information.

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We now include this additional support as part of the enrolment process, as families just find it far too confusing. Without this support we would not have the enrolments we currently have.

### Accreditation

Whilst the Centre is still finding its feet, it is imperative to acknowledge that as part of the National Regulations, the ELC needs to move to the next stage, which involves developing a Quality Improvement Plan (QIP) within 3 months, which will help the ELC to document the strengths of the service and to recognise areas for improvement.

The QIP also helps the regulatory authorities with their assessment of the service and is the first stage of the accreditation process. In the coming weeks, the ELC staff will commence with the planning stage, to assist with the framework and development of our QIP.

### Compliance

The ELC received a call from our Compliance Officer, checking on how the Centre was going. They have asked what our number of children attending are for each day. We have also been notified that an unscheduled visit by the Compliance Officer will occur within the first 3 months of operation to conduct a spot check, so this could be any day. The ELC team are working really well together and are very conscious of regulations, so hopefully the visit will go smoothly.

The ELC is supporting local business where possible and is obtaining kitchen supplies, fresh fruit and vegetables, meat, poultry and other produce from the 2 local supermarkets.

The children and staff are settling in well and really finding their feet. The team are keen to learn and improve which is very positive. Staff meetings will be held on one evening per month, with all Children's Services staff expected to attend. This will be a good opportunity to provide training, debrief on any issues and commence working towards being ready for accreditation. Some photographs from our first few weeks have been included below.

### **3.4 Recommendation**

That the Bogan Shire Early Learning Centre Report be received and noted.

Community Services' Report to the Ordinary Meeting of  
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**Community Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

## **4 BOGAN SHIRE MEDICAL CENTRE**

*Summary:-*

*The purpose of this report is to recommend to Council that a process be initiated for selecting a Practice Management Organisation to operate the Bogan Shire Medical Centre.*

### **4.1 Introduction**

The purpose of this report is to recommend to Council that a process be initiated for selecting a Practice Management Organisation to operate the Bogan Shire Medical Centre.

### **4.2 Background**

It is expected that the building construction will be completed in January 2017. The Centre includes two GP rooms and two rooms for visiting allied and specialist health service providers as well as a procedure room and observation room.

Once the building itself is completed, the Centre needs to be staffed and the practice management must undertake a self-assessment within the first 6 months of opening, followed by on-site assessment by a surveyor in the subsequent six months as part of the accreditation process.

### **4.3 Discussion**

Bogan Shire Council currently does not have the expertise to manage a Medical Centre and it is recommended that Council enters in to an agreement with an organisation that specialises in practice management, ensuring the delivery of quality and appropriate health services to the community including GP, allied, specialist and VMO services.

Medical Centre Practice Management requires expertise to not only deliver an effective health service to a community but also to ensure its financial viability.

Revenue streams via billing are numerous and a thorough understanding of the health system is required to ensure that these streams are being maximised and managed appropriately. Additional revenue streams are available via supervision, training and skilling of junior and training physicians and these are crucial to the revenue of the medical practice. VMO services are another revenue stream which the practice negotiates on behalf of the GPs.

**Community Services' Report to the Ordinary Meeting of  
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To attract allied and specialist health services to a practice involves establishing close working relationships with the relevant stakeholders, and education of the GPs and practice staff to provide referrals for these services.

The Bogan Shire Medical Centre Practice Management is required to undertake the rigorous process of formal accreditation under the Standards for General Practice, which takes a minimum of one year to complete. The General Practice must meet a range of standards, criteria and indicators in the areas including, but not limited to:-

- Patient health records;
- Internal procedures;
- Staff position descriptions;
- Temperature data logs of vaccine refrigerators;
- Quality improvement;
- Health insurance commission data; and
- Physical building compliance etc.

Once accredited, accreditation is granted for three years.

It is recommended that an expression of interest process could include:-

- Drafting of an advertisement for interested parties;
- Approval of EOI pro-forma by Council in July 2016;
- Evaluation of responses;
- Presentations to Council; and
- Approval of successful organisation by November 2016.

#### **4.4 Recommendation**

That the General Manager proceed with the development of an expression of interest process and pro-forma for consideration by Council.

**Debb Wood**

**Manager People and Culture**



**Corporate Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – CORPORATE SERVICES**

**Mayor and Councillors**

The following reports are submitted for consideration:-

**1 BANK RECONCILIATION**

*Summary:-*

*The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 May 2016.*

**1.1 Introduction**

The purpose of this report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 May 2016.

**1.2 Background**

The presentation of the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

**Corporate Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

| <b>Bank Reconciliation for May 2016</b>                |           |                     |
|--|-----------|---------------------|
| <b>Council General Fund</b>                            |           |                     |
| Bank Statement Balance                                 | \$        | 232,251.12cr        |
| Add Deposits not yet receipted                         | \$        | 76,157.09cr         |
| Less Unpresented Payments                              | \$        | 97,275.01dr         |
| <b>Balance as per Council</b>                          | <b>\$</b> | <b>211,133.20cr</b> |
| <b>Represented by the following in Council Ledgers</b> |           |                     |
| Account  |           |                     |
| <b>19001.8000.8000</b>                                 | <b>\$</b> | <b>211,133.20cr</b> |
| <b>Difference</b>                                      | <b>\$</b> | <b>0.00</b>         |

**1.3 Recommendation**

That the Bank Reconciliation Report as at 31 May 2016 be received and noted.

## **2 INVESTMENTS MAY 2016**

*Summary:-*

- *The report is to outline the performance of Council's Investment Portfolio for the month of May 2016.*
- *At the 31 May 2016 Council had \$9.7 million invested. There has been an increase to Council's investments since the April 2016 report due to the receipt of the last rates instalment, FAG and R2R Grants and RMCC income and reimbursements for the Water Security Project.*

### **2.1 Introduction**

The purpose of this report is to outline the performance of Council's Investment Portfolio for the month of May 2016.

### **2.2 Background**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

### **2.3 Discussion**

The Investment Report for May 2016 is shown below. At the 31 May 2016 Council had \$9.7 million invested. There has been an increase to Council's investments since the April 2016 report due to the receipt of the last rates instalment, FAG and R2R Grants and RMCC income and reimbursements for the Water Security Project. Council has been in the process of changing over banks this month and by the end of June 2016 all funds will be transferred and Council will be operating the one business cheque account with the National Bank.

Investment funds were withdrawn from two of Council's Term Deposits in May 2016 and put to the NAB Professional Funds at call account to ensure, until loans are drawn down in July 2016, that Council has the liquidity to pay its bills due to the commencement of the Medical Centre and Staff Housing projects.



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Once loan funds are drawn down, funds will be reinvested. The interest rate in the Professional Funds Account at the 31/5/2016 was 2.15%.

All money has been invested in accordance with Council's Investment Policy.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

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**Investment Movements for May 2016**

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

| Bogan Shire - Investment movements for May 2016 |                               |           |            |          |          |                     |                     |
|---|-------------------------------|-----------|------------|----------|----------|---------------------|---------------------|
| REF   | Source                        | Maturity  | Days       | % rate   | Interest | Bal<br>30/04/2016   | Bal<br>31/05/2016   |
| 6784  | NAB                           | 06-May-16 | 180        | 2.830%   | 7,309    | 500,000.00          | 0.00                |
| 5189  | NAB                           | 08-May-16 | 180        | 2.860%   | 14,619   | 1,000,000.00        | 0.00                |
| 3204  | NAB                           | 11-Mar-16 | 180        | 2.900%   | 14,460   | 1,000,000.00        | 1,000,000.00        |
| 1203  | NAB                           | 17-Mar-16 | 180        | 2.950%   | 14,943   | 1,000,000.00        | 1,000,000.00        |
| 7202  | NAB                           | 17-Aug-16 | 180        | 3.030%   | 12,206   | 807,900.87          | 807,900.87          |
| 4608  | NAB                           | 01-Sep-16 | 180        | 3.050%   | 30,249   | 2,000,000.00        | 2,000,000.00        |
|   | BankWest                      | 10-Aug-16 | 180        | 3.000%   | 14,795   | 1,000,000.00        | 1,000,000.00        |
| 6894  | NAB Professional Funds        | 4-May-16  | At<br>Call | 2.150%   |          | 0.00                | 2,501,955.60        |
| 802   | Westpac - Maxi direct         | n/a       | n/a        | Variable |          | 911,355.06          | 1,380,011.76        |
|   | Balance securities held       |           |            |          |          | 8,219,255.93        | 9,689,868.23        |
|   | Ledger Balance                |           |            |          |          | 8,219.255.93        | 9,689,868.23        |
|   | <b>Summary by institution</b> |           |            |          |          |                     |                     |
|   | BankWest                      |           |            |          |          | 1,000,000.00        | 1,000,000.00        |
|   | NAB                           |           |            |          |          | 6,307,900.87        | 7,309,856.47        |
|   | Westpac                       |           |            |          |          | 911,355.06          | 1,380,011.76        |
|   |                               |           |            |          |          | <b>8,219,255.93</b> | <b>9,689,868.23</b> |

**2.4 Recommendation**

That the Investments Report for May 2016 be received and noted.

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### 3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

*Summary:-*

- *The report is to provide a comparison of rate collections as at 31 May 2016, with the same period last year.*
- *Total arrears have decreased from \$595,995 as at 31 May 2015 to \$401,115 as at 31 May this year.*

#### 3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31 May, 2016, with the same period last year.

#### 3.2 Discussion

This report is provided for the information of Councillors.

| <b>Rate Collections</b>                        | <b>2015-2016</b> | <b>2014-2015</b> |
|--|------------------|------------------|
| Arrears Prior to 01/07/2015                    | 182,038          | 200,923          |
| First Instalment Outstanding as at 31/05/2016  | 17,398           | 21,811           |
| Second Instalment Outstanding as at 31/05/2016 | 24,815           | 27,368           |
| Third Instalment Outstanding as at 31/05/2016  | 36,141           | 54,670           |
| Fourth Instalment Outstanding as at 31/05/2016 | 140,722          | 291,223          |
| <b>Total Arrears</b>                           | <b>401,115</b>   | <b>595,995</b>   |
| <b>Total Outstanding</b>                       | <b>401,115</b>   | <b>595,995</b>   |
| <b>Monthly Transactions</b>                    |                  |                  |
| Amount Levied & B/Fwd                          | 4,955,755        | 4,758,514        |
| Add: Adjustments                               | 17,699           | 62,336           |
| Less: Payments to end of March                 | -4,492,046       | -4,149,062       |
| Less: Rebates                                  | -83,386          | -78,844          |
| Add: Postponed                                 | 3,093            | 3,051            |
| <b>Gross Total Balance</b>                     | <b>401,115</b>   | <b>595,995</b>   |
| <b>Arrears of total amount levied %</b>        | <b>7%</b>        | <b>8%</b>        |

Total arrears have decreased from \$595,995 at the 31 May 2015 to \$401,115 as at 31 May this year.

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Each instalment amounts to approximately \$1,240,000

(Total Rates, Waste, Water & Sewer Access Charges)

Council has collected \$342,984 more than at the same time last year.

1.4% of Ratepayers are in arrears for their first instalment.

2.0% of Ratepayers are in arrears for their second instalment.

2.9% of Ratepayers are in arrears for their third instalment.

11.3% of Ratepayers are in arrears for their fourth instalment.

### **3.3 Recommendation**

That the Rates and Annual Charges Collection Report as at 31 May 2016 be received and noted.

## **4 LONG TERM FINANCIAL PLAN**

*Summary :-*

*The report is to present to Council a Long Term Financial Plan, projected for 10 years, and updated annually as part of the development of the Operational Plan.*

### **4.1 Introduction**

Council is required to adopt a Long Term Financial Plan (LTFP) under the provisions of the Local Government Act. The Long Term Financial Plan must project financial forecasts for the Council for at least ten years, and be updated annually as part of the development of the Operational Plan.

### **4.2 Background**

The LTFP, shown as Appendix A, is based on the current 2016/17 budget, which is currently on exhibition, and projections are then made for a further nine years. The attachment shown is the consolidated LTFP. This is made up of the General, Water and Sewer Funds. The LTFP for each of these funds is available upon request.

### **4.3 Discussion**

The Plan shows that, overall, Council will be financially viable into the future. It is projected that the General Fund will post an accounting surplus in 2015/2016 and 2016/2017 due to much higher R2R Grant income being included in operating income and the expenditure related to this being capitalised. The surplus in future years reduces as the R2R grant income is much lower. Certain assumptions have been made which are detailed below:-

- Financial Assistance Grants (FAGS) are expected to increase by about 6%, which amounts to between \$200,000 - \$253,000 per annum from 2015/16 to 2019/20 and then remaining flat, due to the recalculation of grant entitlements flowing from the Reforming Local Government Report.
- Roads to Recovery Grants are expected to be \$2,059,000 in 2016/17 and \$624,000 for next two years, increasing thereafter.
- Income from Roads and Maritime Services (RMS) has been reduced to historical levels after 2016/17.
- An infrastructure levy of 1.5% of General Rates introduced from 2017/18 onwards.



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- Savings from Rural Council Options, efficient savings and internal charges amount to \$307,000 in 2017/18 and increasing in future years.
- Childcare is operational and is projected to have a positive return to Council by 2019/20.
- Loans of \$2,800,000 will be taken out at the beginning of 2016/17 with T-Corp at an estimated interest rate of 3.7% and will be repaid over 20 years at \$208,000 per annum.
- Capital Works for 2015/16 and 2016/17 are as per the Capital Budget. Capital works for years after 2016/17 have been assumed to be similar to previous years for water and sewer and what can be afforded for the General Fund.

Further General Economic Assumptions include:-

- CPI of 3% per annum – which is applied to rate increases, wage increases and general expenditure.
- Water access and usage charges to increase by 2.7% per annum.
- Sewer access and usage charges to increase by 1% per annum.
- Waste Charges to increase by 4% in 2016/17 and 2.7% per annum thereafter.
- Growth of 0.3% per annum.
- Interest Rates of 3% per annum on income.
- Service levels and the breadth of services offered will remain stable.

#### **4.4 Attachment**

A copy of Council's Long Term Financial Plan, which includes Operating Statements, Balance Sheets and Cash Flow Statements for 2015/16 to 2025/26 is attached as Appendix A.

#### **4.5 Recommendation**

That Council adopt the Long Term Financial Plan Attached as Appendix A.



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**APPENDIX A**

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## **5 ADOPTION OF THE 2016/17 OPERATIONAL PLAN AND BUDGET**

*Summary:-*

- *The report is to present the draft 2016/2017 Operational Plan and Budget and the draft 2016-2029 Delivery Program for adoption.*
- *At the time of writing this report one submission relating to the Operational Plan and Budget has been received. No submissions relating to the Delivery Program had been received.*

### **5.1 Introduction**

The purpose of this report is to present the draft 2016/2017 Operational Plan and Budget, and the draft 2016-2020 Delivery Program for adoption.

### **5.2 Background**

The following is a summary of the Operational Plan requirements contained in section 404 of the Local Government Act:-

- Council must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken that year as part of the Delivery Program.
- The Operational Plan will include the Statement of Revenue Policy.
- The draft Operational Plan must be publicly exhibited for at least 28 days and public submissions can be made to Council during the period.
- The exhibition must be accompanied by a map showing where the various rates will apply within the Local Government area.

Council must accept and consider any submissions made on the draft Operational Plan before adopting the Operational Plan.

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### **5.3 Discussion**

Council approved both the draft 2016/2017 Operation Plan and Budget and the draft 2016-20 Delivery Program for public exhibition at an Extraordinary Meeting on 12 May 2016. The exhibition period closed on 15 June 2016.

At the time of writing, one public submission relating to the Operational Plan and Budget had been received. Attachment 1 refers.

The submission requested that the following items be included in the Capital Budget for 2016/17:

- Double garage at Depot to house historical fire engine;
- Bollards at Rotary Park to give recognition to Nyngan Rotary;
- Major Mitchell Memorial Stone relocation;
- Restoration of Chinese Burner, relocation of headstones; and
- Plaque and new fencing submitted.

In addition, following works done to the sewer system in the area, it is recommended that the teamsters rest dump point be relocated to the western end of the Flood Memorial Car Park between the toilets and Nymagee Street. Costs include the installation of a grinder pump system as direct access to the sewer is not available at this point. There should be minimal impacts on traffic flows at this spot and the dump point can be screened from the Shearing Shed Museum. Provision has been made in the budget for the relocation of the dump point.

It is also recommended that Council consider making allowance for recarpeting part of the Council Chambers to replace worn carpeting and remove the metal floor strips currently in place. Cost to be advised at the meeting.

Further, it should also be noted that the following changes need to be put into the fees and charges:-

- The NSW Government is to increase Companion Animal Registration fees by CPI. At the time of writing this report Council has not been advised of the actual fees, but these are expected before the Council meeting.

|  |       |
|--|-------|
| Entire Cat or Dog (not desexed)          | \$TBC |
| Cat or Dog Owned by a Registered Breeder | \$TBC |
| Desexed Cat or Dog                       | \$TBC |
| Desexed Cat or Dog owned by a Pensioner  | \$TBC |

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It is recommended that after consideration of the above submission that Council adopt the Draft 2016/17 Operational Plan and Budget.

**5.4 Attachment**

Submission from Keith White.

**5.5 Recommendation**

That the Draft 2016-2017 Operational Plan and Budget, be considered and adopted.

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73 Warren Street

Nyngan. 2825

The General Manager

Bogan Shire Council

Cobar Street

Nyngan. 2825

Dear Sir,

|                     |     |
|---------------------|-----|
| BOGAN SHIRE COUNCIL |     |
| FILE                | R/N |
| 24 MAY 2016         |     |
| ASSIGNEE            |     |

I wish to make a submission to the Council in regards to a couple of matters that are pertinent to the 2016-2017 Budget.

1. Would the Council please put the few bollards needed to give recognition to Nyngan Rotary for having the foresight to create the Park that has given so much pleasure to Nyngan Residents and Visiting Travellers.
2. Would Council please arrange to turn the stone on which is detailed the visit of Major Mitchell around so its message is visible without having to actually seek it out.
3. As the Chinese burner is of State Historical Significance have it repaired, as was stated to be done in last October Council Minutes, and complete the suggested refinements of relocating Headstones, Fencing and a Plaque, to give it the Historical prominence the area deserves.
4. The total cost of these projects is not great when you consider they are a very important part of the History of Nyngan Town, that only came into existence because the Railway arrived, has happened in distant past years.
5. I know that some of our Towns needs are pressing for the present times however if we forget our true past we lose sight of what our forebears endeavoured to provide for our present situation.

Yours faithfully,



Keith White 21/05/2016

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## **6 MAKING OF RATES AND CHARGES FOR 2016/17**

*Summary:-*

- *The report is to make the Rates and Charges for 2016/2017.*
- *Proposed Rates and Charges for 2016/17 were included in the Draft Operational Plan and Budget and approved by Council at its Extraordinary Meeting on 12 May 2016. The Draft Operational Plan was on public display and advertised from 25 May 2016 – 15 June 2016.*
- *Rates and Charges as listed in the Draft Operational plan for 2017/2017 are listed below.*

### **6.1 Introduction**

The following Rates and Charges Resolutions will, if adopted, implement the Council's intended rating model to achieve an overall permissible increase to Ordinary Rate income of approximately 1.8%. The increase in annual and user charges vary according to the required revenue income required.

### **6.2 Background**

Proposed Rates and Charges for 2016/17 were included in the Draft Operational Plan and Budget approved by Council at its Extraordinary Meeting on 12 May 2016. The Draft Operational Plan was on public display and advertised from 25 May – 15 June 2016.

Rates and Charges are the primary source of revenue for Council. Such revenue is critical for funding operational expenditure used for service delivery to the community in addition to the funding of the maintenance and renewal of Council's Infrastructure assets.

The Local Government Act requires that the Rates and Charges be made by Resolution of Council, after adoption of the Draft Operational Plan, pursuant to Sections 534 and 535 of the Local Government Act 1993. The Recommendations are numbered in 6.3.1 – 6.3.8 below.

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**6.3 Recommendation**

1. That Council authorise the General Manager to prepare and serve the 2016/17 rate notices or in his absence they may be served by the Finance Manager.

**2. Rates:**

- i) Ordinary Rates: That Council, pursuant to Sections 494, 497, 534, 535 and 543 of the Local Government Act 1993, hereby makes the following Ordinary Rates for the Financial Year 1 July 2016 to 30 June 2017 as set out below.
- ii) Ordinary Rate, ad Valorem and Minimum Amount: That Council make and levy Ordinary Rates based on the following Ad Valorems, subject to the associated minimum rates as shown in the table below.

| <b>ORDINARY Category/Sub Category</b> | <b>Rates</b> | <b>Ad Valorem (cents per \$ of Land Value)</b> | <b>Minimum Rate</b> |
|---------------------------------------|--------------|--|---------------------|
| <i>RESIDENTIAL NYNGAN</i>             |              | <i>0.01074721</i>                              | <i>\$250</i>        |
| <i>RESIDENTIAL</i>                    |              | <i>0.00801490</i>                              | <i>\$150</i>        |
| <i>RESIDENTIAL RURAL</i>              |              | <i>0.00852670</i>                              | <i>\$150</i>        |
| <i>FARMLAND</i>                       |              | <i>0.00645350</i>                              | <i>\$240</i>        |
| <i>RESIDENTIAL HERMIDALE</i>          |              | <i>0.01764706</i>                              | <i>\$150</i>        |
| <i>RESIDENTIAL GIRILAMBONE</i>        |              | <i>0.03000000</i>                              | <i>\$150</i>        |
| <i>RESIDENTIAL COOLABAH</i>           |              | <i>0.04767190</i>                              | <i>\$150</i>        |
| <i>BUSINESS NYNGAN</i>                |              | <i>0.06442160</i>                              | <i>\$280</i>        |
| <i>BUSINESS</i>                       |              | <i>0.01046000</i>                              | <i>\$280</i>        |
| <i>BUSINESS HERMIDALE</i>             |              | <i>0.01246730</i>                              | <i>\$160</i>        |
| <i>BUSINESS GIRILAMBONE</i>           |              | <i>0.03889000</i>                              | <i>\$160</i>        |
| <i>BUSINESS COOLABAH</i>              |              | <i>0.04921620</i>                              | <i>\$160</i>        |
| <i>MINING</i>                         |              | <i>0.06968750</i>                              | <i>\$360</i>        |
| <i>BUSINESS UNKNOWN</i>               |              | <i>0.000110</i>                                | <i>\$1</i>          |



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**3. Water Supply and Annual and User Charges:**

- (i) Water Supply charges: That Council, in accordance with Section 535, and pursuant to Sections 501 and 539(1) of the Local Government Act 1993, hereby makes the following Water Supply Charges for the Financial Year 1 July 2016 to 30 June 2017 as set out below.
- (ii) A Water Access Charge shall be made and levied based upon the size, volume factor and number of water services connected to an individual assessment.

| Service Size | Volume Factor | Water Access Charge 2016/2017 |
|--------------|---------------|-------------------------------|
| 20mm         | 1.00          | \$536                         |
| 25mm         | 1.56          | \$863                         |
| 32mm         | 2.56          | \$1,416                       |
| 40mm         | 4.00          | \$2,213                       |
| 50mm         | 6.25          | \$3,460                       |
| 100mm        | 25.00         | \$13,835                      |
| 20 CSO       | 1.00          | \$143                         |

- (iii) Other Rateable Water Charges shall be made and levied on non-metered properties in the locations described.

| Rateable Water Charge          | Charge 2016/2017 |
|--------------------------------|------------------|
| Hermidale – Raw Water Access   | \$633            |
| Girilambone – Raw Water Access | \$435            |
| Coolabah – Raw Water Access    | \$435            |
| Nyngan – Raw Water Access      | \$435            |

- (iv) Other Non-Rateable Water Charges shall be made and levied on non-metered properties in the locations described.

| Non-Rateable Water Charge | Charge 2016/2017 |
|---------------------------|------------------|
| Girilambone               | \$436            |
| Hermidale                 | \$633            |

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- (v) Other Water Charges shall be made and levied on properties as appropriate, being:

| <b>Water Charge</b>                   | <b>Charge 2016/2017</b>   |
|---------------------------------------|---------------------------|
| <b>Albert Priest Channel - Access</b> | \$12.14 per ML allocation |
| <b>Albert Priest Channel - Usage</b>  | \$32.06 per ML of usage   |

- (vi) Water Consumption Charges: That Council, pursuant to Sections 502, 539 and 540 of the Local Government Act, make and levy Water Consumption Charges, based on the appropriate tariff charge per measure, or estimate of measure, as shown in the table below, during 2016/17, being for Reading Cycle Periods 1, 2, 3 and 4

| <b>Charge for treated Water for 2016/2017 per kl shown</b> | <b>Charge for Other (Raw) Water for 2016/2017 per kl shown</b> |
|--|--|
| \$1.87/kl  | \$0.63/kl  |

**4. Sewer Supply Annual and User Charges**

- i) Sewer Supply Charges: That Council, in accordance with Section 535, and pursuant to Section 501 of the Local Government Act 1993, hereby makes the following Annual Sewer Access Charges for the Financial Year 1 July 2016 to 30 June 2017 as set out below.
- ii) Residential Sewerage Annual Charge *will be made and levied on all residential properties which have sewer supply available to it.*

| <b>Residential Sewer Access Charge</b> | <b>Charge 2016/2017</b> |
|--|-------------------------|
| Residential                            | \$540 per meter         |
| Residential Flat Sewer (per flat)      | \$415 per flat          |

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iii) Non-Residential Sewerage Access Charge will be made and levied on all non-residential properties which have sewer supply available to it.

| Service Charge Type                 | Water Service Size | Discharge Factor | Annual Access Sewer Charge 2016/2017 |
|-------------------------------------|--------------------|------------------|--------------------------------------|
| Non-Residential Sewer Access Charge | 20/25mm            | 30%              | \$540                                |
| Non-Residential Sewer Access Charge | 40mm               | 30%              | \$648                                |
| Non-Residential Sewer Access Charge | 50mm               | 30%              | \$1,013                              |
| Non-Residential Sewer Access Charge | 100mm              | 30%              | \$4,050                              |
| Non-Residential Sewer Access Charge | 20/25mm            | 50%              | \$540                                |
| Non-Residential Sewer Access Charge | 50mm               | 50%              | \$1,688                              |
| Non-Residential Sewer Access Charge | 20mm               | 90%              | \$540                                |
| Non-Residential Sewer Access Charge | 25mm               | 90%              | \$759                                |
| Non-Residential Sewer Access Charge | 40mm               | 90%              | \$1,944                              |
| Non-Residential Sewer Access Charge | 50mm               | 90%              | \$3,038                              |
| Non-Residential Sewer Access Charge | 100mm              | 90%              | \$12,150                             |
| Effluent Disposal Charge            |                    |                  | \$333                                |

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- iv) Sewer Usage Charges: That Council, pursuant to Sections 502, 539 and 540 of the Local Government Act, make and levy Sewer Usage Charges as detailed below.
- v) Non-Residential Sewer Usage Charges will be made and levied on all **rateable** non-residential properties which have sewer supply available to it, under best practice guidelines, and will be charged on a quarterly basis in accordance with the following pricing structure:-

$$B = SDF \times (AC + C \times UC)$$

Where, B = Sewerage charge non residential

SDF = Sewerage Discharge factor\*\*

$$AC = \left( \frac{AC_{20} \times D^2}{400} \right) \text{ Access Charge}$$

D = Water Supply Service Connection Size

C = Annual Water Consumption

UC = Usage Charge \$1.96

- vi) Non-Residential Sewer Usage Charges will be made and levied on all **non-rateable** non-residential properties which have sewer supply available to it, under best practice guidelines, and will be charged on a quarterly basis in accordance with the following pricing structure:

$$B = SDF \times (AC + C \times UC)$$

Where, B = Sewerage charge non residential

SDF = Sewerage Discharge factor\*\*

$$AC = \left( \frac{AC_{20} \times D^2}{400} \right) \text{ Access Charge}$$

D = Water Supply Service Connection Size

C = Annual Water Consumption

UC = Usage Charge \$2.07

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- vii) Non-Residential Sewer Usage Charges will be made and levied on all **multi-use** properties which have sewer supply available to it, under best practice guidelines, and will be charged on a quarterly basis in accordance with the following pricing structure:

$$\mathbf{B = SDF \times (AC + C \times UC)}$$

Where, B = Sewerage charge non residential

SDF = Sewerage Discharge factor\*\*

$AC = \left( \frac{AC_{20} \times D^2}{400} \right)$  Access Charge

D = Water Supply Service Connection Size

C = Annual Water Consumption

UC = Usage Charge \$2.07

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***\*\*And that Sewerage Discharge Factors in each of the above be applied according to the following table:***

| <b>Discharger</b>    | <b>Discharge Factor</b> | <b>Discharger</b>           | <b>Discharge Factor</b> |
|----------------------|-------------------------|-----------------------------|-------------------------|
| Aged Care Facility   | .90                     | Library                     | .90                     |
| Bakery               | .90                     | Mixed Business              | .90                     |
| Caravan Park         | .50                     | Mixed Development           | .50                     |
| Church               | .90                     | (home based small business) |                         |
| Club                 | .90                     | Motel                       | .90                     |
| Cottage Industry     | .50                     | Motor Repairer              | .90                     |
| Butcher              | .90                     | Office Based Businesses     | .90                     |
| Dental Surgery       | .90                     | Other (default category)    | .90                     |
| Doctor               | .90                     | Panel Beater                | .90                     |
| Engineering Services | .90                     | Public Amenities            | 1.0                     |
| Hardware             | .90                     | Restaurant                  | .90                     |
| Hospital             | .50                     | Schools                     | .30                     |
| Florist              | .50                     | Service Station             | .90                     |
| Guest House          | .90                     | Supermarkets                | .90                     |
| Halls                | .90                     | Swimming Pool Complex       | .50                     |
| Hairdresser          | .90                     | Takeaway Shop               | .90                     |
| Hotel/Tavern         | .90                     | Utility Services            | .90                     |
| Laundromat           | .90                     | Veterinary Clinic           | .90                     |

**5. Waste Management Charges**

- i) Domestic Waste Management Charges and Recycling Charges: That Council, in accordance with Section 535, and pursuant to the provisions of Sections 496, 502, and 504 of the Local Government Act 1993, hereby makes the following Domestic Waste and Recycling Charges upon each parcel of rateable land for which the service is available, for the financial year 1 July 2016 to 30 June 2017, as set out below:-

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| <b>Service Charge Type</b>                             | <b>Charge 2016/17</b> |
|--|-----------------------|
| Domestic Waste Management Collection Charge            | \$198                 |
| Domestic Waste Management Additional Collection Charge | \$103                 |
| Domestic Kerb Side Recycling Charge                    | \$112                 |
| Domestic Kerb Side Recycling Additional Bin Charge     | \$57                  |

- (ii) Waste Management Charges – Other: That Council, in accordance with Section 535, and pursuant to the provisions of Section 501 and 502, of the Local Government Act 1993, hereby makes the following Waste Charges upon each parcel of rateable land for which the service is available, for the financial year 1 July 2016 to 30 June 2017, as set out below:

| <b>Service Charge Type</b>                               | <b>Charge 2016/17</b> |
|--|-----------------------|
| Business Waste Management - Collection Charge            | \$198                 |
| Business Waste Management – Additional Collection Charge | \$103                 |
| Waste Management - Depot Charges Nyngan                  | \$287                 |
| Waste Management - Depot Charges Business                | \$287                 |
| Business Waste Recycling Collection Charge               | \$112                 |
| Business Waste Additional Recycling Collection Charge    | \$57                  |

**6. Trade Waste Charges:** That Council adopt the Trade Waste Charges for 2016/17 as advertised in the draft Operational Plan and Budget 2016/17.

**7. Fees and Charges:** That Council adopt the Fees and Charges for 2016/17 as advertised in the draft Operational Plan and Budget 2016/17 (Fees and Charges).

**8. Interest on Overdue Rates and Charges:** That Council, in accordance with the provisions of Section 566 of the Local Government Act 1993, make the interest rate, to be charged on overdue rates, charges and arrears, for the period 1 July 2016 to 30 June 2017 at 8.0% per annum on a daily basis.

## **7 AMENDMENT TO THE RURAL FIRE FIGHTING FUND ALLOCATION METHODOLOGY**

*Summary:-*

*The report is to present a letter from the NSW Rural Fire Service regarding changes to the Rural Fire Fighting Fund Allocation Methodology.*

### **7.1 Introduction**

This report is to advise Council of the effect amendments to the NSW Rural Fire Service to the Rural Fire Fighting Fund Allocation Methodology will have for Council.

### **7.2 Background**

The Rural Fire Act 1997 established a contributory scheme to meet the annual estimated expenditure of the Rural Fire Fighting Fund (RFFF). Council makes an 11.7% contribution towards the RFFF based on the estimated expenditure in our District.

The NSW Rural Fire Service has developed a new method for determining estimated expenditure in an RFS District, apparently following consultation with Local Government NSW which will be implemented in 2016-17.

### **7.3 Discussion**

The revised methodology is to determine the estimated expenditure in a Rural Fire District as a percentage of the overall RFFF based on a 20 year history of allocations to our District. The percentage allocation for our Council based on a 20 year average is 0.280%.



**Corporate Services' Report to the Ordinary Meeting of  
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In 2015/2016 if this methodology had been used the contribution to Council would have been:-

$\$314,609,000 \times 0.280\% = \$880,905$  (Rural Fire District Allocation)

$\$880,905 \times 11.7\% = \$103,065$  (Statutory Contribution)

Council contribution based on the prior methodology for 2015/2016 was \$127,618.

NSW Rural Fire Service have stated the benefits of this methodology to Council are the reduction in the volatility of movements in contributions to Councils due to the contribution being a fixed percentage of the overall RFFF, making it easier for Council to budget. They have also stated that the timeliness of formal allocations will be improved with an expectation that Council will receive notification in August instead of November when we are currently receiving notification.

#### **7.4 Attachment**

Letter from NSW RFS

#### **7.5 Recommendation**

For Council's Information.

**Corporate Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**



**NSW RURAL FIRE SERVICE**



Mr Derek Francis  
General Manager  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

|                     |     |
|---------------------|-----|
| BOGAN SHIRE COUNCIL |     |
| FILE                | R/N |
| 02 JUN 2016         |     |
| ASSIGNEE            |     |

Your ref:  
Our ref: F15/0010

30 May 2016

Dear Mr Francis

**Amendment to Rural Fire Fighting Fund Allocation Methodology**

As you will be aware, the *Rural Fires Act 1997* (the Act) establishes a contributory scheme to meet the annual estimated expenditure of the Rural Fire Fighting Fund (RFFF). Local Government make an 11.7% contribution towards the RFFF based on the estimated expenditure in each Rural Fire District.

For many years, the estimated expenditure in a Rural Fire District has been calculated through a complex methodology that has resulted in a number of concerns being raised by both Local Government NSW and individual Councils. To address these concerns, the NSW Rural Fire Service (NSW RFS) has developed an alternate methodology. Following consultation and agreement with Local Government NSW, this methodology will be implemented for the 2016-17 financial year and future years.

The revised methodology is to determine the estimated expenditure in a Rural Fire District as a percentage of the overall RFFF based on the 20 year history of allocations to that District. PricewaterhouseCoopers actuarial practice was engaged to prepare these figures based on information held by the NSW RFS. The use of such a long term average has been adopted to ensure that Districts will have been through fleet and infrastructure replacement cycles, and the estimated expenditure will therefore reflect more fairly the expected expenditure in the District over time.

The benefits of this methodology for Local Government include:

- > The annual contribution will be a fixed percentage of the overall RFFF, and will therefore only move by the annual percentage change in the overall RFFF. This will reduce the volatility of movements in contributions, and allow Councils to better anticipate and budget for movements in their statutory contribution.

Previously, when Councils requested a large allocation in a single budget bid for items such as Stations, fire fighting appliances or Fire Control Centres, the resulting impact on the overall allocation and contribution could be difficult to predict resulting in budget uncertainty;

- > Timeliness of formal allocations will be improved, with an expectation that allocation letters will be able to be produced in August of each year immediately following the State Budget announcement and finalisation of the previous financial year results; and

**Postal address**

NSW Rural Fire Service  
Locked Bag 17  
GRANVILLE NSW 2142

**Street address**

NSW Rural Fire Service  
15 Carter Street  
LIDCOMBE NSW 2141

T (02) 8741 5555  
F (02) 8741 5550  
[www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)



## Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council held on 23 June 2016

- The NSW RFS will be able to provide Council the full allocation for approved infrastructure projects in a single allocation without affecting the overall statutory contribution paid.

The NSW RFS will continue to work closely with Councils across NSW to determine the needs of Brigades, and in order to ensure transparency, will be developing over the next twelve months, medium to long term replacement programs for fleet and infrastructure which will be prioritised and annually reassessed before being finalised through the annual approval of the RFFF.

An annual allocation letter and contribution will continue to be provided by the NSW RFS to each relevant Council in accordance with the requirements of the Act, and detail of specific allocations such as maintenance and repairs grants, building infrastructure, fleet and other firefighting equipment will be maintained.

To assist Councils in their planning, I can advise that the 2015-16 RFFF was \$314.609 million. Recent annual movements in the Fund have included both increases and decreases, with the five year average change being 3.72%.

It should be noted that past movements should not be considered to be necessarily representative of future movements in the RFFF.

The percentage allocation of the RFFF based on the 20 year average for your Council is 0.280%.

To calculate what your contribution for 2015-16 would have been under this methodology simply multiply your percentage by the RFFF to reach the allocation, and then by 11.7% to reach the Council contribution.

*Example 1:*

Council A has a 20 year average RFFF percentage of 2.000%. Based on the 2015-16 RFFF of \$314.609 million, Council A's statutory contribution is calculated as follows:

$$\$314.609 \text{ million} \times 2.000\% = \$6,292,180 \text{ (Rural Fire District Allocation)}$$

$$\$6,292,180 \times 11.7\% = \$736,185 \text{ (Statutory Contribution)}$$

Where your Council is the lead Council for a Team or Zone and administers the financial arrangements for the Team or Zone on behalf of all Councils, this percentage is for the Team/Zone.

*Example 2:*

Councils W, X and Y are parties to a single budget known as Team/Zone Z. The Team/Zone 20 year average RFFF percentage is 3.819%. Based on the total RFFF for the 2015-16 financial year of \$314.609 million, Team/Zone Z's statutory contribution is calculated as follows:

$$\$314.609 \text{ million} \times 3.819\% = \$12,016,805 \text{ (Rural Fire District Allocation)}$$

$$\$12,014,918 \times 11.7\% = \$1,405,745 \text{ (Team/Zone Statutory Contribution)}$$

The disbursement of the Team/Zone contribution across Councils W, X and Y is undertaken in accordance with the specific agreement between the parties, and remains managed by the lead Council.

I would take this opportunity to remind Councils that the NSW RFS is constrained by NSW Budget confidentiality and the requirements of the Act to adjust for over/under expenditure in the prior year in

**Corporate Services' Report to the Ordinary Meeting of  
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framing the current year RFFF estimate. Combined, these factors mean that formal notification of the annual RFFF allocation cannot be made earlier than August of each year.

The NSW RFS would like to thank Local Government NSW for its engagement in facilitating this improvement to the allocation methodology.

The NSW RFS intends to conduct some question and answer sessions on the changes in the near future, and dates of these sessions will be provided once scheduled. We would welcome comment and feedback through this process. However, should you require further information in the meantime, please contact Mr Stephen O'Malley, Chief Financial Officer, on 02 8741 5523 or by email at [stephen.omalley@rfs.nsw.gov.au](mailto:stephen.omalley@rfs.nsw.gov.au).

Yours sincerely



Shane Fitzsimmons AFSM  
**Commissioner**

cc: **Clr Ray Donald**  
**Mayor, Bogan Shire Council**  
District Manager, NSW RFS

## **8 REQUEST FOR FINANCIAL ASSISTANCE – NYNGAN COMMUNITY HALL RESERVE TRUST**

*Summary:-*

*The report is to advise Council of a request for Financial Assistance from Nyngan Night Church for the rates and charges to be levied on Nyngan Community Hall Reserve Trust in 2016/2017.*

### **8.1 Introduction**

The purpose of this report is to advise Council of a request for financial assistance in relation to rates and charges levied on Nyngan Community Hall Reserve Trust.

### **8.2 Background**

In February 2016 Council considered a request from Nyngan Night Church for the reimbursement of rates if they were successful in their approach to Crown Lands to take over the former Scout Hall property. (Attachment 1).

Council resolved that "Pastor Richard Milligan, Nyngan Night Church be advised that Council will consider an application for the donation of rates for the Scout Hall, if and when he gains tenure of the Hall".

Pastor Milligan has now advised Council that the Nyngan Baptist Fellowship has been successful in their application to Crown Lands to become the Reserve Trust Manager and is requesting his original request be considered. (Attachment 2 refers).

No evidence of the change of Lease has been provided and a search by Council still has the Boy Scouts as the leasee.

### **8.3 Discussion**

Council provides financial assistance by way of reimbursement of the general rate for other community halls, including the Nyngan Girl Guides Hall, Hermidale CWA Hall, Bobadah Hall and the Masonic Lodge Hall and it also provides financial assistance to the Girl Guides by reimbursing the water access charge, sewer access charge, waste collection and waste depot charges in full.

**Corporate Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

Rates on the former Scout Hall for 2016/17 are expected to be \$2609.08 for the general rate, \$198 for waste collection, \$287 for the waste depot fee, water access charge of \$536 and a minimum of \$540 for a sewer access charge. This is a total of \$4170.08 and if Council agrees to this request, this amount becomes an expense to Council meaning that an equivalent amount of expenditure has to be foregone elsewhere in Council's budget.

#### **8.4 Attachments**

First request from the Nyngan Night Church – received 8 February 2016.

Second request from the Nyngan Baptist Fellowship – dated 6 June 2016.

#### **8.5 Recommendation**

That Council Provide financial assistance to Nyngan Night Church to the value of \$1500, which is in line with the donation it provides to the Nyngan Girl Guides and would represent a large cost saving to the Nyngan Night Church.

**Stephanie Waterhouse**

**Finance Manager**

Corporate Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016

Attachment 1



## Nyngan Night Church

### Nyngan Baptist Fellowship



PO Box 178 NYNGAN NSW 2825  
B:(02) 6832 2762 M: 0401 612 768  
E: [nyngannightchurch@gmail.com](mailto:nyngannightchurch@gmail.com)  
ABN: 69199715436

**For the consideration of Bogan Shire Councillors:**

I have recently sought information about the disused Scout Hall on the corner of Derribong and Canonbar Street. Together with several volunteers from our church, and with student volunteers from the High School, I am seeking a suitable venue for some Christian Youth Group activities. We recognised that the disused Scout Hall would be a suitable venue and believe it would be of value to the community to see this venue restored and used for youth activities.

**This proposal will outline:**

- 1) Our request for council to reimburse or donate the rates for the property should we be successful in our application for tenure.
- 2) Why the council should support this project in relation to this project meeting outcomes in the "Bogan Shire- Community Strategic Plan 2026".
- 3) Why our organisational capacity, leadership experience and volunteer capacity are likely to ensure the success of this project.
- 4) Why our strategy will achieve immediate short term success and be structured to ensure the longevity of the youth group.

**1) Our request for council to reimburse or donate the rates for the property should we be successful in our application for tenure.**

In conversations with representatives from Scouting and Crown Lands I have been advised to pursue negotiations with Bogan Shire Council prior to making application for tenure. In particular, we seek a rebate or donation from Council to cover the Council rates for the property.

It is necessary to apply for tenure because under the current laws governing the use of the land, the only activities that can be conducted are those related to 'Boy Scouts'. This would be altered in any future tenure agreement. We will not apply for tenure unless we can be assured that council will assist us with this request for the donation of rates.

Nyngan Night Church currently does not receive any rates concession from Bogan Shire Council for our Manse (which is rented out) and we do not own a church building as we share the Uniting Church.

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| ASSIGNEE            |     |

## **Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council held on 23 June 2016**

### **2) Why the council should support this project in relation to this project meeting outcomes in the "Bogan Shire- Community Strategic Plan 2026".**

Outcome 1.2.8 on page 18 of the Strategic Plan states: "Provide a youth centre that is maintained for recreational, educational and cultural activities." The Scout Hall is an existing community resource that we would restore and utilise regularly to provide valuable programs for our young people. This would contribute to the goals of the strategic plan. The venue would allow us to serve young people with regular youth activities. Council's role is identified in the plan as 'partnership'. Council would partner with us in this service by reducing the financial burden of having this property in use by the community.

Outcome 1.4.3 on page 19 states: "Improve the education, health, employment, and economic development opportunities for young people". Our project is clearly aligned with this goal because we offer the opportunity for young people to build community, participate in healthy recreational activities in a supervised environment, and build leadership and community service capacity through deliberate coaching of young leaders.

Outcome 1.4.4 states: "Provide opportunities for young people to be actively engaged in the development, design, and planning of programs, services and infrastructure in which they are a stakeholder or user group." Our project makes provision for young people to actively participate in leadership through a deliberate strategy to coach and utilise older teenagers in leading their junior peers. These young people will take an active role in designing and implementing the programs under experienced supervision.

### **3) Why our organisational capacity, leadership experience and volunteer capacity are likely to ensure the success of this project.**

I will be the primary supervisor for this project and our team is capable of this project. I have 15 years experience working with young people through church youth groups and in schools. 10 of those years have been in the Nyngan High School as a teacher and subsequently in my youth work capacity through school chaplaincy over the last three years. I have good knowledge of the community and of the young people with whom I work; I effectively build rapport and trust with young people ; I have extensive experience running various youth projects such as the Duke of Edinburgh's Award, Peer Support programs, and various other youth projects especially within the school.

Over the past couple of years I have run a 'low key' youth group which met first at the Ducks Nutz café and subsequently in the Uniting Church Hall. Through that group I have developed leadership capacity in some recently graduating high school students who will form part of the initial leadership team. Volunteers will also be recruited among senior students at the school. The leadership team will also include adults from our church who already have experience working with young people.

As a church organization we have the existing procedural requirements for Child Protection, indemnity insurance, WHS and other protocols and procedures for carefully conducting youth activities with adequate supervision.



## Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council held on 23 June 2016

### **4) Why our strategy will achieve immediate short term success and be structured to ensure the longevity of the youth group.**

Some councilors will be aware that I was previously part of a team of church volunteers which ran a successful community youth group in Nyngan over 2007-2009. This youth group had over 100 young people involved at various times, with attendance on most youth nights ranging between 40 and 60 young people, and occasionally more. It was very successful and well-regarded by the community. The main reason the youth group did not continue was because of a lack of volunteers as well as volunteer exhaustion. Part of the reason for this was that we had too many participants for the leaders to enjoyably manage (the age range was school years 5-10). We also had no clear strategy for creating new volunteer capacity. For this reason, we have planned carefully for the structure of this new youth group to deliberately build capacity in new leadership and to be structured sustainably.

In brief, the new group will:

- Be limited for attendance by young people who are in High School years 7-9.
- Leadership will be provided by suitably qualified adults who will mentor young leaders (in grades 10 and above) to run many of the activities and offer peer leadership.
- Young leaders will be identified and nurtured as they attend in years 7-9 and become apprentice leaders when they hit year 10.
- The group will be held every week during school term but with a varying fortnightly program. On one week we will have 'Limelight' which will involve more energetic games and creative activities. On the other week we will have 'Insight' which will be more focused on low-key activities.
- Effort will be made to utilise and invite participation by various community volunteers, especially from local churches.

### **Conclusion**

I look forward to council making a recommendation about this application, especially by committing to reimburse or donate the rates charged on the property.

**Yours Faithfully,**

A handwritten signature in black ink, appearing to read "Richard Milligan".

**Pastor Richard Milligan**

Corporate Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016

**Attachment 2**



## Nyngan Baptist Fellowship

PO Box 178 NYNGAN NSW 2825  
B:(02) 6832 2762 M: 0401 612 768  
E: nyngannightchurch@gmail.com  
ABN: 69199715436

6/6/16

**For the consideration of Bogan Shire Councillors.**

**Further to our previous communications regarding the disused Scout Hall (Crown Reserve 88617).**

The Nyngan Baptist Fellowship has made successful application to the DPI-Lands to become the Reserve Trust Managers for Crown Reserve 88617. The Reserve/Hall is now under the management of Nyngan Baptist Fellowship as the "Nyngan Community Hall Reserve Trust". This means the property has now been authorised to be used for Community Purposes additional to Boy Scouting and will be called a 'Community Hall'.

As you know from our previous letter, our main purpose in undertaking this project is to create a suitable space for youth and children's activities. Additionally, we will restore and renovate the hall so that it becomes a community resource that may be used by other groups for community purposes, and we will encourage the broader community and other community groups to make use of the hall.

We have already undertaken basic works to meet WHS guidelines as specified following an inspection. We are also undertaking to install air-conditioning and will be insulating and lining the roof at the end of July with the assistance of volunteers from Mobile Mission Maintenance and using funds from donors.

Youth activities will begin in the third week of term three once these renovations are completed.

Our request to council is for assistance in serving the needs of the community primarily by donating/reimbursing the rates usually charged on the property. Council may also be willing at times to offer further practical assistance on our request.

In my previous letter I outlined why this project should be considered worthy of council's support in relation to how it meets outcomes in the Bogan Shire Community Strategic Plan 2026.

I look forward to hearing the outcome of your deliberations.

**Yours Faithfully,**

**Pastor Richard Milligan**

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**REPORT TO ORDINARY MEETING OF COUNCIL – ENGINEERING SERVICES**

**Mayor and Councillors**

I submit the following report for consideration:-

**1 OPERATIONAL REPORT**

**1.1 Civil Works**

Work undertaken between the reporting period of the 16 May 2016 to 10 June 2016 consisted of the following:-

- Repairs to paving in Pangee Street;
- Poured concrete path at O'Reilly Park for Liberty Swing access;
- Repairs/maintenance to toilets at Davison Park;
- Removed fallen wall from Davison Park;
- Repairs to roof and preparation of racecourse bar area for painting;
- Commenced construction of the concrete cycleway at the river; and
- Repairs and maintenance to the Works Depot in Nymagee Street.

**1.2 Community Facilities**

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Repairs to irrigation system at Frank Smith Oval;
- Topped areas of the Junior League Oval with loam;
- Mowing and maintenance of ovals and reserves;
- Cleaning of town facilities;
- Cleaning and sweeping of the Nyngan CBD;
- Preparing for private functions;
- Cleaning and maintenance of town streets and nature strips;
- Cleaning of town streets gutters and culverts; and
- Digging and backfilling of graves.

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**1.3 Roads**

The work undertaken during this reporting period by Works Crews consisted of the following:-

| <b>No.</b> | <b>Name</b>            | <b>Comments</b>               |
|------------|------------------------|-------------------------------|
| 1          | Mulla Road             | Resheeting completed          |
| 20         | Murrawombie Road       | Maintenance grading completed |
| 24         | Canonba Road           | Re-sheeting commenced         |
| 25         | Merryanbone Road       | Re-sheeting commenced         |
| HW7        | Mitchell Highway       | Shoulder grading continuing   |
| MR424      | Monkey Bridge Road     | Maintenance grading completed |
| 67         | Paynes Road            | Re-sheeting completed         |
| MR228      | Hermidale Nymagee Road | Maintenance grading commenced |
| 10         | Pangee Road            | 1km of construction commenced |
| HW7        | Mitchell Highway       | Heavy patching completed      |
| 92         | Colane Road            | Stock grid removed            |

Council's Jet-Patcher during this reporting period has carried out routine maintenance on the following roads:-

- Mitchell Highway;
- Nyngan town streets;
- Barrier Highway; and
- Colane Road.

Due to the continuing wet weather only minor works have been completed on our unsealed rural and regional roads. The rural crews have been focusing on work in town such as:-

- Cleaning of and around of culverts in town;
- Tree trimming at street intersections and lanes;
- Cleaning of gutters;
- Remarking segment markers on the highway;

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

- Levee bank maintenance; and
- Replacing and repairing street signage.

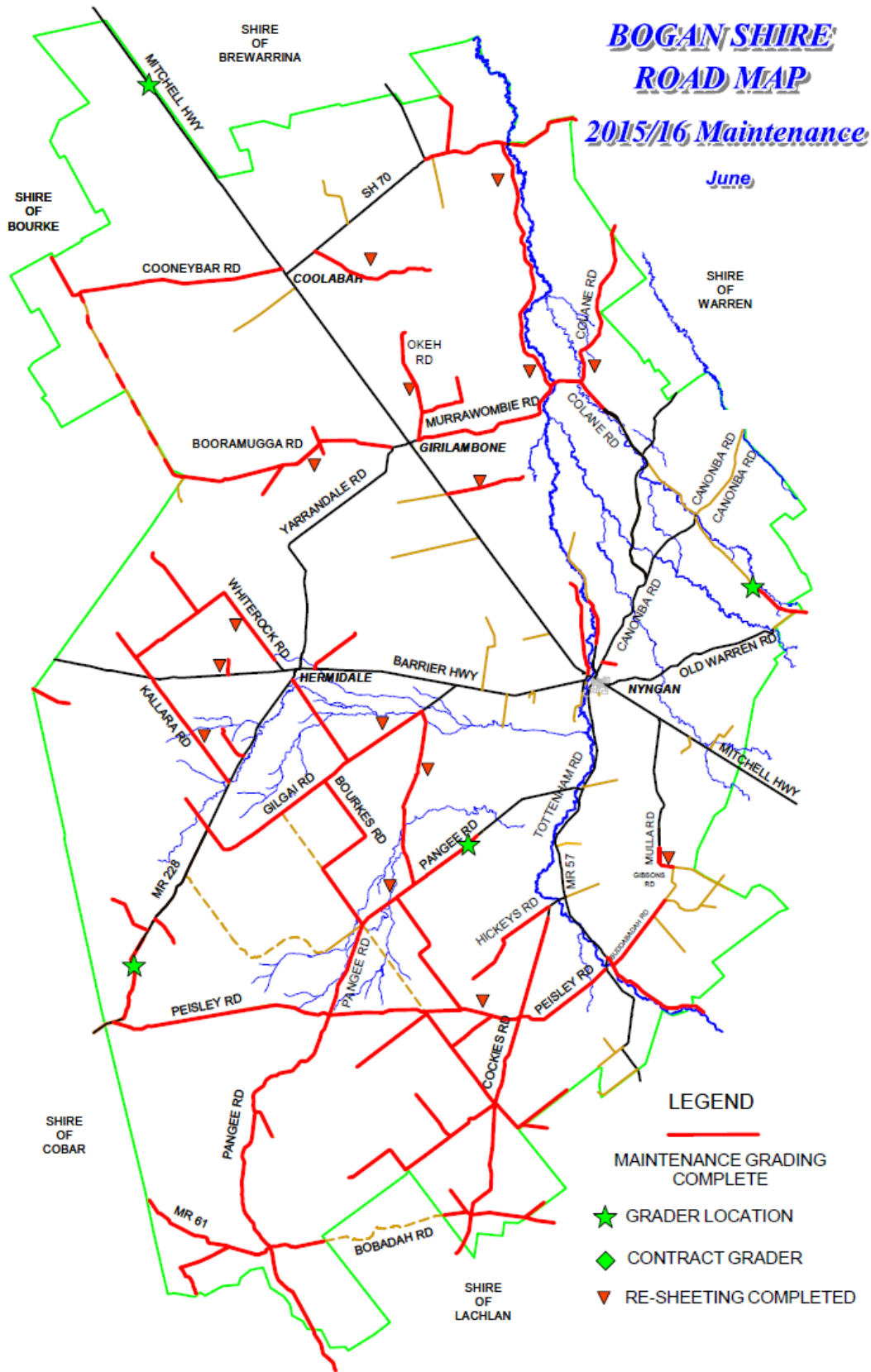
The works program for the remainder of June and beginning of July includes but is not limited to the following works:-

- Maintenance grading and re-sheeting of the following roads Merryanbone Road and Canonba Road;
- Continuing construction and sealing of 1km of Pangee Road;
- Tree trimming along the Barrier Highway west of Nyngan; and
- Shoulder grading of the Mitchell Highway west of Nyngan.

#### **1.4 Recommendation**

That the Operational Report for the reporting period 16 May 2016 to 10 June 2016 be received and noted.

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**



## 2 REQUEST FOR ROAD ACCESS AT COOLABAH

*Summary:*

- *The purpose of this report is to advise Council of a request to provide road access to a property at Coolabah.*
- *The property owner has always had access through neighbouring properties and now seeks a legal access road.*
- *The existing Crown Road Reserve passes through the adjoining property and it is requested that a gate be installed in the fence and Council take over the road and maintain it.*

### 2.1 Introduction

The purpose of this report is for Council to consider a request from Mr Allan Veney of Lot 2 in DP 751318 at Coolabah, for Council to take over an existing Crown Road Reserve to provide him with a legal access road to his property..

### 2.2 Background

Mr Veney has owned the property for more than twenty years and up until the adjoining property "Pineview" was sold in 2014, he was permitted access by the owner. Since then, he has been permitted access via "Sunset Ranch" on the northern boundary of his property.

### 2.3 Discussion

Mr Veney has advised that the current access is impassable after significant rain and may be discontinued if the property is sold. He has requested that Council take over the existing Crown Road Reserve through "Pineview", maintain the 1.7km length of road, and allow him to install a gate at the property boundary. This will then provide him and the property to the east a legal, all weather access road.

Mr Veney provided a copy of a letter written to him in by Council in 1994 that refers to this road to his property as the "Old Tindarey Road".

**Engineering Services' Report to the Ordinary Meeting of  
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Council had a similar request to provide access to a property off the Okeh Road in May 2015. The property owner had offered to pay for the full road construction and in that instance, Council resolved that the property owner pay transfer costs and the clearing of the road.

**2.4 Attachment**

Letter from Mr Veney.

Map showing location of road and property.

**2.5 Recommendation**

That the Crown Road be transferred to Council and Mr Veney pay all costs associated with providing a suitable access road to his property.

**Graeme Bourke**

**MANAGER ENGINEERING SERVICES**





**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

The General Manager

Bogan Shire Council

PO Box 221

Nyngan NSW 2825

By email [admin@bogan.nsw.gov.au](mailto:admin@bogan.nsw.gov.au)

Dear Sir/Madam,

I have owned and operated freehold farmland at Coolabah for more than twenty years. (Rates assessment number 1004135)

From purchase date until about 2014 primary access to my property was from the Mitchell Hwy end, then through "Pineview" (WLL 10116) with the kind permission of the owner. However, in June 2014, the new owner of "Pineview" revoked access approval.

Since 2014, my access has been restricted to using a track on Sunset Ranch property (WLL 3601) that emerges at Arthur Hall VC Way, a few kilometres on the other side of the village.

Although the present owner of Sunset Ranch has raised no objection to my use of his track, the tenuous nature of such arrangements are unsatisfactory. Furthermore, sections of this track are inaccessible after an inch of rain.

Therefore, I request council take all necessary steps to ensure the crown road that adjoins the southern boundary of my farmland at Coolabah is brought into such condition so as to provide me with legally enforceable, all-weather vehicular access to my property.

It seems to me the road surface is already in serviceable condition, however the road is currently fenced off where it enters the travelling stock route block. Perhaps a gate could be installed across the road at that point? I would be willing to contribute financially towards purchase and installation if that will assist. Other than that, I can't foresee any further burden falling to council other than perhaps having the grader operator run up and down the kilometre-long road whenever it's in the vicinity?

Yours sincerely,

Allan Veney

Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016



**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**REPORT TO ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES**

**Mayor and Councillors**

I submit the following reports for consideration:-

**1 DEVELOPMENT APPLICATIONS**

**1.1 Introduction**

Two (2) Development Application have been approved since Council's May 2016 Meeting.

| DA NUMBER | APPLICANT                 | ADDRESS  | DESCRIPTION                         | VALUE (\$) | PROGRESS  |
|-----------|---------------------------|--|-------------------------------------|------------|---|
| 2014/001  | Dr Ryan Heggie            | Cannonbar Road, NYNGAN   | Hangar                              | 64,000     | Applicant advises that the DA may proceed.  |
| 2014/013  | Peter Groeger             | 'Killawarra' COOLABAH  | Extracting sand and gravel          | 5,000      | Crown Land Consent being processed by Authority. Determination cannot be made until this is received    |
| 2015/004  | Tritton Resources Pty Ltd | Mitchell Highway GIRILAMBON E Lot 10 DP 751315 & Lot 3 DP 751342 | Underground mine – "Avoca Tank"     | 20,000,000 | Documentation received on 3/6/2016. To be distributed to other Government Agencies for further response |
| DA2016/00 | M, N and H Wass           | Pangee Road, Honeybugle  | Subdivision of Land                 | 5,000      | Bushfire Referral Outstanding   |
| 2016/011  | Lee Jeffery               | Lot 7 Flashman Ave   | Dwelling                            | 288,000    | Under Assessment  |
| 2016/012  | Bogan Shire Council       | Oxley, Dandaloo and Derrybong Streets Nyngan                     | 4 Lot Subdivision and new dwellings | 400,000    | Approved  |

**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

|          |             |                              |               |        |                               |
|----------|-------------|------------------------------|---------------|--------|-------------------------------|
| 2016/013 | Peter Giles | 11 Cobar Street Nyngan       | Shed          | 10,000 | Approved                      |
| 2016/014 | Lee Jeffery | Lot 7 Flashman Ave Nyngan    | Shed          | 18,000 | Refer to Council report below |
| 2016/015 | WR Nominees | Lot 101 Lawlor Street Nyngan | Change of Use | 15,000 | Under Assessment              |

**1.2 Recommendation**

That the Development Applications Report since Council's May 2016 meeting be received and noted.

**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

## **2 OPERATIONAL REPORT**

### **2.1 Parks and Gardens Team**

Work undertaken by the Parks and Gardens team since 26 May 2016 Council Meeting consisted of the following:-

- Routine maintenance duties including whipper snipping, mowing, weeding (as required), tree branch and litter removal, and edging of Teamsters Rest, O'Reilly Park, Moonagee Park, Lions Park, Davidson Park Heritage Park, Vanges Park, Centennial Park, and Rotary Park;
- Re-barking of some Pangee Street Gardens;
- Planting of five (5) London Plane Trees at Nyngan Cemetery; and
- Planting of additional bulbs in Davidson Park Garden bed.

### **2.2 Weeds**

Work undertaken by the weeds Officer since 26 May 2016 Council Meeting consisted of the following:-

- Spraying of African Boxthorn in the following locations:-
  - Tottenham Road
  - Mulla Road
  - Old Warrant Road
  - Sydney Road
  - Rotary Park to Caravan park
  - Sale yards;
- Finalisation of RMS contract for spraying of Woody Weeds on the Mitchell Highway; and
- Commencement of RMS Contract for spraying of Woody Weeds on the Barrier Highway.

### **2.3 Recommendation**

That the Operational Report since 26 May 2016 Council Meeting be received and noted.

**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**3 DEVELOPMENT APPLICATION 10/2016/014/001 – PROPOSED  
CONSTRUCTION OF A NEW SHED, FLASHMAN AVENUE, NYNGAN**

*Summary:-*

- *The report is submitted for Council to consider and determine a Development Application submitted for the purposes of constructing a steel framed shed on vacant land located at Lot 7 Flashman Avenue, Nyngan.*
- *The proposal presents numerical variations of 36% variation to the maximum prescribed height to the eaves and 72% variation to the maximum prescribed height to the ridge under the Bogan Development Control Plan 2012.*
- *The application is recommended for refusal due to the significance of the variation sought.*

**3.1 Introduction**

The purpose of this report is to enable Council to consider and determine a Development Application submitted for the purposes of constructing a steel framed shed on vacant land located at Lot 7 Flashman Avenue, Nyngan (Lot 7 DP 758803).

The application is referred to Council for determination in accordance with BSC Policy AP006 – Delegations of Authority from the General Manager to Council Staff (Code PES01 & PE17) on the basis that the application results in non-compliance with Council's Development Control Plan 2012 (DCP 2012). The proposal presents numerical variations as follows:-

- 36% variation to the maximum prescribed height to the eaves
- 72% variation to the maximum prescribed height to the ridge.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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### **3.2 Discussion**

Prior to submission of a Development Application to Council, discussions were held with the applicant regarding the proposed size of the shed. It was outlined to the applicant that the maximum prescribed heights of sheds for residential areas under the DCP 2012 is 3.2m to the eave and 3.6m to the ridge. Despite this, the applicant proceeded to submit the application which proposed a steel frame shed to be constructed at Lot 7 Flashman Avenue with specifications as follows:-

- 5.0m to the eave
- 6.16m to the ridge
- 18m long
- 12m wide

This equates to an overall floor area of 216m<sup>2</sup>.

The height of this development is therefore demonstrated to be over the maximum heights prescribed under the DCP 2012 with a maximum variation of 72% to the ridge.

Additionally, the shed is also proposed to be 18m long which is considered to be excessive in size and scale for land zoned for residential purposes. It is further considered that the proposed development is more suited to industrial or agricultural land uses.

The applicant provided Council with written justifications as to why the development should be approved and are reproduced below:-

- The block is much larger than most R1 Residential blocks as it is 20,000 square metres.
- The shed will securely house a vehicle with tools and work equipment from the applicants' job as a welder.
- The shed will accommodate a vehicle hoist for personal use.
- Numerous other blocks have sheds larger than this that are in R1 Residential zones such as the shed on the corner of Oatley and Terangion Streets.
- 300 native trees have been planted around the block for screening.
- House and shed will be made of same material and colour and will be screened by boundary trees.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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- Shed will be far enough from boundaries and will not overshadow neighbouring properties.
- Neighbours have no objection to the proposed shed.

Council officers note the comments made by the applicant however the following information is of importance in response to the above:-

- The land is zoned residential R1 and the DCP does not consider the overall area of an allotment when calculating building height provisions.
- The overall size of the shed being 216m<sup>2</sup> means that there will be no ability to construct any further large sheds on the land (despite its larger size) due to the maximum cumulatively floor area for sheds under the DCP 2012 being 235m<sup>2</sup>.
- The applicant's referral to another large shed on the corner of Oatley and Terangion Street refers to DA 2011/022 and was approved in September 2011. This reference is irrelevant to the current application as Council's Development Control Plan was not adopted until June 2012 and the current height restrictions did not apply in 2011.
- The shed which is located adjacent to the subject land upon Lot 8 Flashman Avenue is the prime comparison in this circumstance. This shed was approved in 2013 and is 3.18m to the eave and 4.73m to the top apex (being a barn style shed). The variation in this circumstance was to the ridge height being 31%.
- Trees planted on the boundary are currently immature and will not provide visual relief from the large structure once constructed.
- If approved in its current form, the application will set a precedent for outbuildings to be constructed greater than the maximum height adopted within Council's DCP for residential areas.

**Council Assessment (Section 79C of the Environmental Planning and Assessment Act 1979):**

The application was firstly notified to surrounding owners and occupiers for a period of 14 days. Whilst no written objections were received, a telephone discussion was held with a nearby landowner regarding the application, however, no further action was taken by the landowner.

In Council's assessment of the application, non-compliance with the provisions of the Bogan Development Control Plan 2012 was noted as well as consideration made to relevant State Environmental Planning Policies.



**Development and Environmental Services' Report to the Ordinary Meeting of  
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In finalising the assessment, it was highlighted that under the provisions of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 Clause 3.13(2) which relates to complying development under the General Housing Code, prescribes that an outbuilding (shed) in conjunction with a dwelling in a residential area must not be more than 4.8m high above existing ground level. This proposal, in consideration of the complying development provisions as comparison to the Bogan DCP 2012, also exceeds the maximum height of the State Policy by 1.36m and represents a variation of 28%.

In accordance with Section 79C of the Environmental Planning and Assessment Act 1979 and based on a full assessment of the proposed development, the submitted application is recommended to Council for refusal on the basis of the following:-

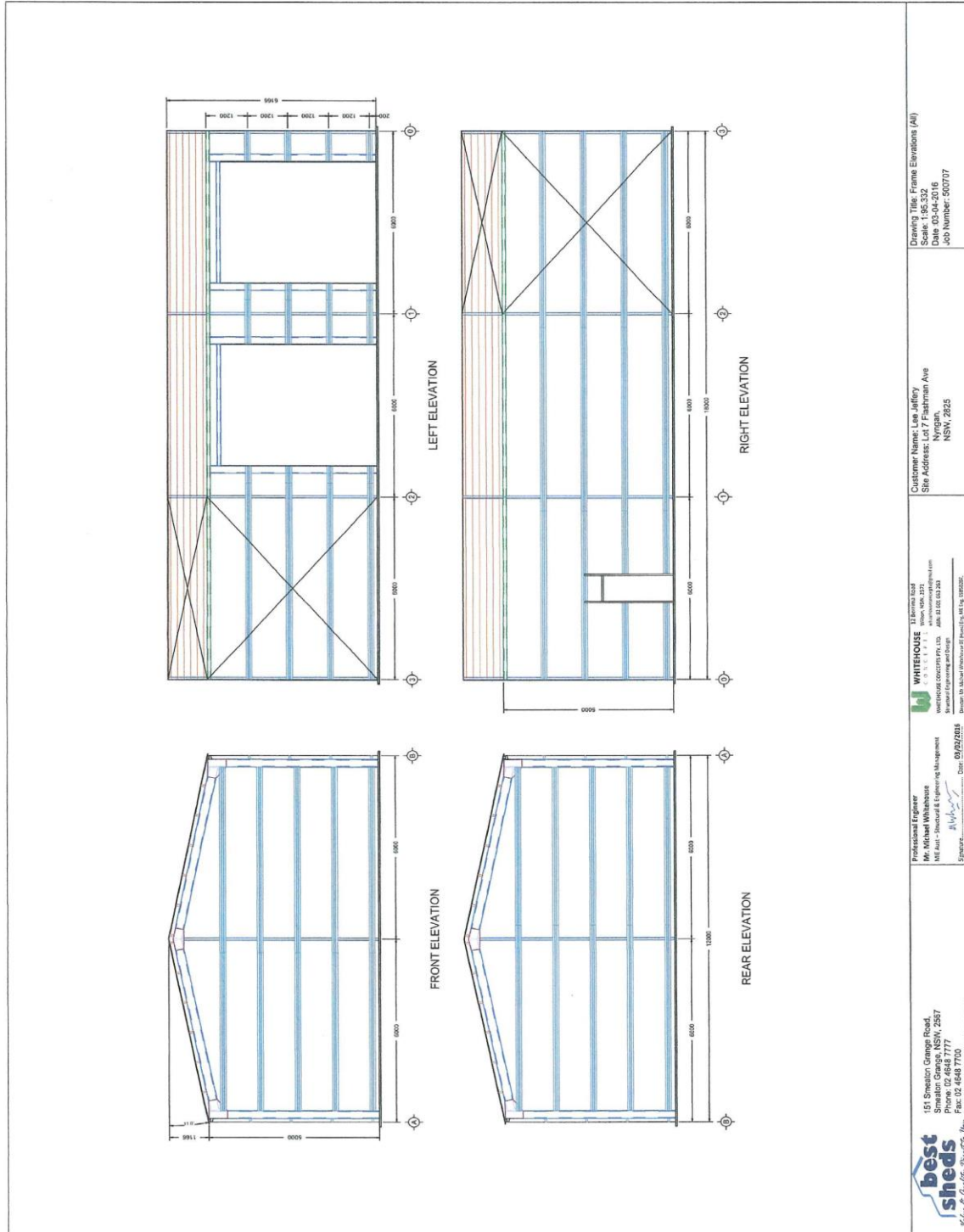
- 1 The application results in significant non-compliance with the numerical standards of the Bogan Shire Development Control Plan 2012 in relation to the maximum height of the outbuilding to the ridge (Section 79C(1)(a)(iii)).
- 2 The application results in non-compliance with the numerical standards of the Bogan Shire Development Control Plan 2012 in relation to the maximum height of the outbuilding to the eave (Section 79C(1)(a)(iii)).
- 3 The proposed outbuilding is not considered to be suitable for the subject residential land as the building is of an unsuitable size and scale and is not compatible with the existing residential area (Section 79C(1)(c)).
- 4 The proposed development is not considered to be within the public interest (Section 79C(1)(e)).

### **3.3 Attachments**

Attachment 1 – Submitted Plans of Shed

**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**Attachment 1 – Submitted Plans of Shed**



Drafting Title: Frame Elevations (A1)

Scale: 1:85.332

Date: 03-04-2016

Job Number: 500707

Customer Name: Les Jeffrey

Site Address: 7 Fairbairn Ave

Nyngan, NSW, 2825

NSW, 2825

13 Service Road  
Nyngan, NSW, 2825

Whitehouse  
Structural Engineering & Design

Whitehouse Structural Engineering & Design  
13 Service Road, Nyngan, NSW, 2825  
Phone: 02 4848 7777  
Fax: 02 4848 7700  
Email: sales@bestsheds.com.au

Drawn by: Les Jeffrey  
Date: 01/21/2016

Professional Engineer  
Mr. Michael Whitehouse  
No. 123456789  
Structural Engineering & Design

Signature: [Signature]

Date: 01/21/2016

151 Spectator Clamping Road,  
Smeaton Grange, NSW, 2827

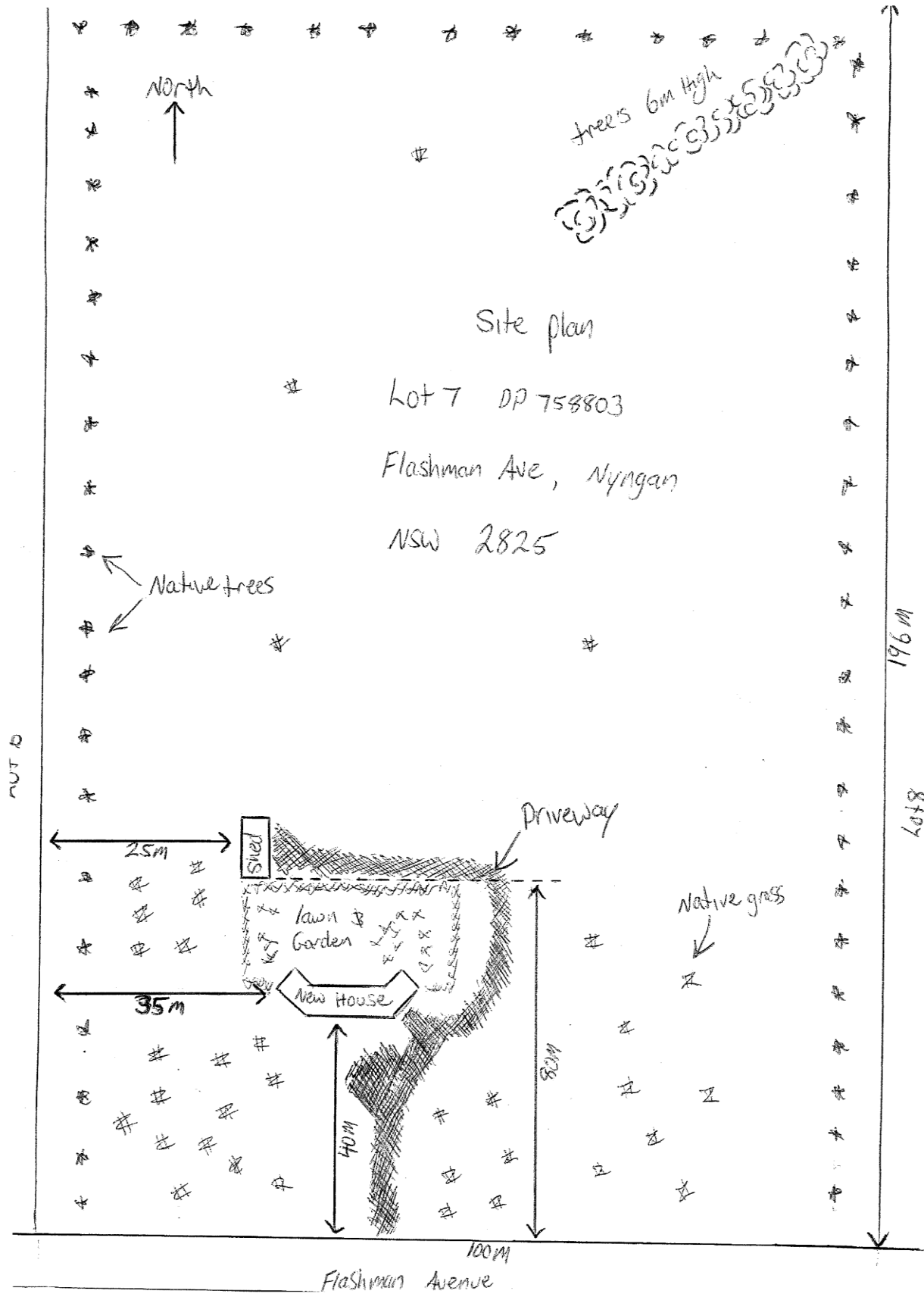
Phone: 02 4848 7777

Fax: 02 4848 7700

Email: sales@bestsheds.com.au



Development and Environmental Services' Report to the Ordinary Meeting of  
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**Development and Environmental Services' Report to the Ordinary Meeting of  
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### **3.4 Recommendation**

It is recommended that the submitted application be refused on the basis of the following:-

- The application results in significant non-compliance with the numerical standards of the Bogan Shire Development Control Plan 2012 in relation to the maximum height of the outbuilding to the ridge (*Section 79C(1)(a)(iii)*).
- The application results in non-compliance with the numerical standards of the Bogan Shire Development Control Plan 2012 in relation to the maximum height of the outbuilding to the eave (*Section 79C(1)(a)(iii)*).
- The proposed outbuilding is not considered to be suitable for the subject residential land as the building is of an unsuitable size and scale and is not compatible with the existing residential area (*Section 79C(1)(c)*).
- The proposed development is not considered to be within the public interest (*Section 79C(1)(e)*).

**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**4 CUSTOMER REQUEST – REMOVAL OF TREES (PALMS) AND BOLLARDS –  
COBAR STREET**

*Summary:-*

*A report is presented to Council to consider a public request for removal of the palms and bollards with chains from the footpath in front of the Post Office in Cobar Street.*

**4.1 Introduction**

The report is submitted to Council following a request made by the Post Office to remove the palms and bollards with chains located at the front of the building in Cobar Street.

**4.2 Discussion**

The request was made on the 25 May 2016 whereby a written customer request was forwarded from the Post Office in respect of removal of the palms and bollards with chains from the footpath in front of the Post Office. Photographs are included below: -

**Development and Environmental Services' Report to the Ordinary Meeting of  
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Justification provided by the Post Office for the removal palms and bollards includes:-

- Risks to the public from falling palm branches and pods;
- Risks to the public from trip hazards from the broken chain or bollards;
- Liability risk to Council from the above;
- Unsightly nature of the bollards and some are now without chain; and
- The arrangement currently serves no purpose and requires regular maintenance.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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**4.3 Recommendation**

1. This Report be received and noted.
2. Council program works to remove the palms and bollards in order to reduce liability risk to Council and risks to the public.
3. Council investigate suitable replacement trees in this location.



## **5 REALLOCATION OF FUNDS FROM 2015/2016 BUDGET – METAL LOGS AROUND SHEEP**

*Summary:-*

*A report is presented to Council to consider reallocation of the current capital budget item comprising of metal logs to be constructed around the sheep sculptures totalling \$1,500 to the Chinese Burner works.*

### **5.1 Introduction**

An item located within the 2015/2016 capital budget refers to placement of metal logs around the sheep structures within the Pioneer Park located off Pangee Street.

This report is presented to request Council consider reallocating the funds from this item from the 2015/2016 budget to the Chinese Burner works required to be undertaken.

### **5.2 Discussion**

The budget appointed for the placement of metal logs around the sheep structures located off Pangee Street was \$1,500 in the 2015/2016 budget.

After careful consideration and discussions with the Engineering Department regarding a program of works and cost for the proposed metal logs, it was soon calculated that the cost for materials and labour will far exceed the budget amount of \$1,500.

Furthermore, after reviewing the current placement of the sheep structures, noting that there have been no incidents which have damaged the structures in recent times, it is considered that the placement of any form of additional structures / fences or poles around the concrete area of the sheep will reduce the visual aesthetics that can be currently viewed when driving by.

It is therefore requested that Council consider reallocation of the budget item of \$1,500 in order to retain the current arrangement seen onsite today and place this funding towards the Chinese Burner works.

### **5.3 Recommendation**

It is recommended that Council reallocate the budget item of \$1,500 for the metal logs proposed to be constructed around the sheep sculptures towards the Chinese Burner works.

## **6 ELECTRICAL SERVICES SUPPLY TO EARLY LEARNING CENTRE AND STAFF HOUSES – LOT 111, DERRYBONG STREET NYNGAN**

### *Summary:-*

*A report is presented to Council in respect to the electrical services over Lot 111 Derrybong Street (DP72128) and due to changes in Essential Energy's Codes of Practice, the request to reallocate funds from the Staff Housing Reserve to enable electrical supply works to progress the staff housing capital project.*

### **6.1 Introduction**

Since the design and construction of the electrical services for the Early Learning Centre, Essential Energy's Codes of Practice have changed. Subsequently, this has impacted on the electrical services currently installed over Lot 111 DP 72128, Derrybong Street, Nyngan.

As currently installed, the Early Learning Centre's electrical supply constrains further development on Lot 111 and as such, must be augmented to enable electrical supply to the staff housing project.

This report is presented to request Council consider reallocating funds for the required works from the existing Staff Housing Reserves to the Capital Works Budget for the staff housing project.

### **6.2 Discussion**

Currently, electrical supply for the Early Learning Centre is received via a transformer within Derrybong Street and traverses within the confinements of the property boundaries of Lot 111, DP 721218 for a distance of approximately 140 metres.

Essential Energy's Code of Practices was amended in July 2015, after the electrical design for the Early Learning Centre in April/May. Unfortunately, Council was not made aware of the changes and constructed the electrical services as planned in late 2015.

The key amendment of the Code of Practice inhibits internal 240V main lines greater than 50 metres in length when situated on private land. This means that in order to further develop Lot 111 DP 721218, Council must reconfigure the current electrical services supply located on this allotment.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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A quotation has been sought from a Level 1 Accredited Design Officer and Level 2 Accredited Installer to rectify the electrical services to a compliant standard. The quotation totals \$40,000 with a significant portion of this amount allowing for electrical service connection to the staff houses currently being constructed as well as allowing for potential future development over the land.

It is therefore requested that Council consider the reallocation of funding for the electrical augmentation works from the current Staff Housing Reserve in order for the Staff Housing Project to progress.

### **6.3 Recommendation**

It is recommended that Council reallocate \$40,000 from the Staff Housing Reserves to reconfiguration and install electrical services to Lot 111 DP 721218.

## **7 BOGAN SHIRE MEDICAL**

**Summary**

- *Report on the status of the construction of the Bogan Shire Medical Centre.*

### **Project Status Summary**

|          |              |                    |                      |
|----------|--------------|--------------------|----------------------|
| On Time? | On Estimate? | Any Scope Changes? | Any Emerging Issues? |
| Yes      | Yes          | No                 | No                   |

#### **7.1 Project Status Summary Explanations and Comments**

The Development Consent and Construction Certificate have been approved and issued by the Consent Authority (Council).

Council is the principal contractor for the development, overseeing the development from procurement through to handover.

Construction commenced on-site Tuesday 17 May 2016 and to date is progressing well with minimal issues or setbacks. Approximately 115mls of rain has been received since works commenced onsite (a quarter of Nyngan's annual rainfall), however this has caused minimal loss of time, with the schedule of works capable of accommodating the atmospheric conditions to date.

In accordance with Bogan Shire Council's Procurement Policy, a minimum of three (3) quotations have been sourced for each component of the building (e.g. electrical, plumbing, concrete work, floor coverings tiling and so forth). The construction industry, both locally and regionally, have been supportive of the development, with a significant number of quotations. As a consequence, Council is of the opinion that it has acted within the interests of our residents, ratepayers and the wider community by obtaining best value.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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The *New South Wales Local Government Act 1993* requires Local Governments to call for tenders for any contract of works estimated to be greater than a hundred and fifty thousand (\$150,000).

Preliminary estimations for the mechanical services (heating, ventilating and cooling) have been received, and on average, total approximately a hundred and ninety thousand dollars (\$190,000). This is the only component of the build estimated to be greater than a hundred and fifty thousand (\$150,000). At its May Meeting, Bogan Shire Council resolved to use the selective tendering method for the mechanical services contract of works as outlined within the *New South Wales Local Government Act 1993* on the basis that a more reliable tender will be sought utilising this method.

Due to variations to the concrete slab design as well as the mechanical services, the final project cost has been estimated to be one million four hundred and seventy five thousand dollars (\$1,475,000).

A meeting is being held with a consultant to discuss undertaking the tendering process for the mechanical services contract of work on behalf of Council week ending 17 June 2016. It is considered that the tendering process will not cause any delay or impact on future milestones as the works are not required to be carried out until mid-August/start of September, leaving sufficient time for the relevant processes/s to transpire.

## **7.2– Project Schedule and Milestones**

The following on-site works have been completed to date:-

- Installation of site preliminaries – site safety fencing, site storage, ablutions block and lunch room;
- Site survey has been completed by a registered land surveyor;
- Licensed building contractor completed set out, boring and pouring of concrete pier holes;
- Internal sewer and water infrastructure has been completed by a licensed plumbing contractor;
- Internal electrical conduits installation completed by licensed electrician; and
- Engineered concrete slab has been completed by a licensed building contractor.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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It is scheduled that:-

- The wall and roof frame be delivered week ending 15 July;
- Erection of the wall and roof frame completed 29 July;
- Roof cladding delivered week ending 29 July;
- Installation of roof cladding completed week ending 5 August;
- Delivery of external windows and doors week ending 5 August;
- Installation of internal water services completed week ending 12 August;
- Installation of external windows and doors completed week ending 12 August;
- Installation of external cladding week ending 19 August; and
- Installation of internal electrical services completed 26 August.

### **7.3– Project Communication and Engagement**

In accordance with the Conditions of the Regional Programmes Funding Agreement, Milestone Report 1 was forwarded to Council's Funding Representative on Friday 10 June 2016.

### **7.4– Project Issues**

Nil.

### **7.5– Recommendation**

That the report be received and noted.

**Ty Robson**

**ACTING MANAGER OF DEVELOPMENT & ENVIRONMENTAL SERVICES**

## **PRECIS OF CORRESPONDENCE**

### **1 LOCAL GOVERNMENT ELECTIONS**

Attached is a copy of the Local Government Elections Bulletin No 2- advising of dates and where to source information for potential candidates.

**1.1 Recommendation:** For noting.

### **2 LOCAL GOVERNMENT ELECTIONS**

Attached are two advices from LG NSW for potential candidates:-

1. Introduction to Local Government – Learning Workshop – Sydney 16 June; and
2. Candidate Briefings.

**2.1 Recommendation:** For noting.

### **3 NSW ELECTORAL COMMISSION**

Attached is a copy of an email received from the NSW Electoral Commission advising that candidate's seminars delivered by the NSWEC will be pre-recorded and loaded onto the website for viewing by candidates. Candidates will also be offered a help line telephone number and dedicated email address to answer any specific queries. NSW Electoral Commission is not involved in any LGNSW Candidate Briefings.

**3.1 Recommendation:** For noting.

### **4 LGNSW**

Attached is a copy of an email dated 3 June 2016 received from Local Government NSW providing an update on the LGNSW Board. LGNSW and the AEC went back to the Federal Court and a summary of the outcome is listed on the email concerning the election of the LGNSW Board.

**4.1 Recommendation:** For Council's Information.

Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016

## **5 THE HON STUART AYRES MP, MINISTER FOR SPORT**

Attached is a copy of a reply to Council's correspondence regarding concerns that sport participants in our area feel that insurance provided by their club does not meet their expectations. He has advised that National and State sporting organisations are responsible for their sport, including responsibility for determining the insurance requirements. Sporting Clubs are encouraged to contact the relevant State sporting organisation to determine the specific insurance arrangements relevant to them.

**5.1 Recommendation:** For Council's Consideration.

## **6 WOMENSPORT NSW**

Attached is a letter received from Womensport NSW advising it has been working in partnership with Councils for the past 4 years to promote women in sport by improved access, participation and equity for women and girls, particularly in the use of Council run sport and recreation facilities. The partnership work has been funded by the NSW Minister for Sport and Recreation's Strategic Partnership Fund. Womensport NSW is calling on all Councils to pass a motion to promote women in sport by improved access, participation and equity for women and girls, and participate in the Local Government Women in Sport Equity Program. Council's Community Strategic Plan has been mentioned for review and they have offered to assist in strategic planning to promote women in sport.

**6.1 Recommendation:** For Council's Consideration.

## **7 KEITH WHITE**

Attached is a copy of correspondence received from Keith White – Co-ordinator of 1924 Garford Restoration Committee suggesting a site where the restoration of the 1924 Garford Fire Engine could progress. Mr White has suggested a double garage at the depot, entrance from Nymagee Street. The garage would be available to Council after the restoration of the engine.

**7.1 Recommendation:** For Council's Consideration.



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## **8 NYNGAN LOCAL ABORIGINAL LAND COUNCIL**

Attached is a copy of correspondence received from the Nyngan Local Aboriginal land Council asking Council to address concerns regarding the sinking of one side of their building and cracks forming throughout the building and floor. The Fountain is leaking and the watering system in the garden along the edge of the building is running back under their building.

General Manager's Note: This matter has been referred to Council's Insurers for comment.

**8.1 Recommendation:** For Council's Information.

## **9 NYNGAN NAIDOC COMMITTEE**

Attached is a copy of correspondence received from the Nyngan NAIDOC Committee advising of National NAIDOC week being planned for 8 to 12 August 2016. As in previous years, the Committee would like to hold an opening ceremony at the Chambers at 10.00am on 8 August 2016. A River Lunch will be held on Friday 12 August 2016 and the Committee has requested the use of Rotary Park, tables and chairs. A request is made to Council to waive the fees and charges for the use of the equipment. A poster is attached.

**9.1 Recommendation:** For Council's Consideration.

## **10 WEEKLY CIRCULARS**

Weekly Circulars 20/16 to 23/16 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

**10.1 Recommendation:** That the Local Government Weekly Circulars be noted.

# Local Government Elections Bulletin



LG.821

No. 2 – 03 June 2016

## 1. Consultation with Councils

The Client Liaison Officers have been working closely with Councils in determining the location of the Returning Officer's office, pre-poll venues and polling places.

This activity has been highly successful due to the support received from each Council and we appreciate the effort and quick turnaround in determining the RO office locations. In some Council areas there has not been suitable council-owned accommodation for the RO office, which has meant that we have identified commercial premises instead.

Most of the polling place locations and additional pre-poll venues are also close to completion which places the NSWEC in a good position for the 2016 September elections. When finalised, they will appear on the [www.votensw.info](http://www.votensw.info) website and we will advise when this has occurred.

## 2. Information for Potential Candidates

General Managers may start to receive enquiries from Councillors or potential candidates regarding election-related matters. It is important that consistent and clear messages are provided.

Candidates and groups are required to register for the election with the NSWEC and appoint a person as official agent before accepting political donations or incurring electoral expenditure. Registration and agent appointment forms are available from [www.votensw.info](http://www.votensw.info)

The NSWEC is responsible for regulating the political donations and election campaign expenditure of parties, groups, candidates and others. There are strict legal requirements that all parties, groups and candidates must follow when dealing with their election campaign finances. Parties, groups and candidates wishing to seek further information about candidate and group registration, appointment of an official agent or election campaign finances are advised to contact the Funding, Disclosure and Compliance Branch of the NSWEC on 1300 022 011 or email [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au)

Information regarding the Election Calendar, Candidate Handbook, Candidate Information Presentation and Nomination Forms will be available on the [www.votensw.info](http://www.votensw.info) website from mid-June 2016.

In the meantime, if there are any enquiries about candidate nominations or other election processes please direct to 1300 135 736. Potential candidates can also write to the NSWEC and we will respond in writing to these enquiries.

The NSWEC will establish a Candidate Helpdesk which will be operational throughout the entire election period. Candidate enquiries should be directed to the **Candidate Helpdesk** on **1300 088 942** from mid-June 2016.

Candidate nominations open on **Monday 1 August** and close at **12:00 noon** on **Wednesday 10 August 2016**.

## 3. Registration of Political Parties

Political parties registered under the *Parliamentary Electorates and Elections Act 1912* and *Local Government Act 1993* have until 30 June 2016 to lodge an annual return with the NSWEC in order to continue to be registered. Failure to lodge an annual return which demonstrates a party's continued eligibility to be registered may result in the cancellation of the party's registration.

Registration of new political parties is now closed for the local Council elections to be held in September 2016.

## 4. Council Information sheets

All of the Council Information sheets have now been returned so thank you once again for your effort in providing this important information that feeds into our election management system and ensures that the names that appear on ballot papers, reports, newspapers and media advertisements are all correct.

## Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 23 June 2016

### 5. Pre-poll hours of operation

Pre-poll is to occur in each RO office and will commence on **Monday 29 August to Friday 9 September 2016**. The Monday to Friday pre-poll hours of operation will be the same as the Council normal operating hours.

There will be no late night pre-poll voting, with the only exception being that pre-poll voting will close at 6:00pm on Friday 9 September 2016.

It is the intention of the NSWEC to offer pre-poll voting on the Saturday before the election (3 September). The proposed hours of operation will be from 9:00am to 5:00pm or Council operating hours.

However, it may not be possible to open all additional pre-poll locations (in Council areas outside the RO office) due to Council's own limitations and of course we accept that this may be the case.

### 6. Non-Residential Rolls

Each Council is responsible for preparing their non-residential rolls (NRR). The NSWEC will be providing Councils with a generic template that Councils can provide to their non-residents for completion. It is anticipated the template will be available in **early June 2016**.

The NSWEC will again be providing a web-based system for the entry of the General Manager approved NRR applicants/lists and for the subsequent confirmation of the NRR enrollees by the NSWEC. Further details will be provided later in June.


Please remember that all NRR applicants will need to be entered into the NSWEC's system by 6.00pm on Monday 1 August 2016.

Any enquiries in relation to non-residential rolls can be directed to [lge16-17.nrr@elections.nsw.gov.au](mailto:lge16-17.nrr@elections.nsw.gov.au)

### 7. Other election matters

The Client Liaison Officers will be contacting Councils in the next few weeks in relation to obtaining information on other election matters, for example operating hours for pre-poll voting; provision of furniture by Council and cardboard recycling services and so on.

Thank you for your continued co-operation in supporting the NSWEC.



**Linda Franklin**  
A/ Electoral Commissioner

Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016



## Introduction to Local Government

### ESSENTIAL SKILLS AND KNOWLEDGE

Targeted training from expert presenters to develop professional and practical skills and knowledge.

**DATE AND LOCATION**  
16 June 2016  
Sydney (CBD)

**COST**  
\$660.00 inclusive of GST

**CONTACT**  
For more information contact  
Learning Solutions at 02  
9242 4181/4081 or  
[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

### Overview

This workshop will provide participants with a working knowledge of the diversity of functions provided by Local Government, improving their customer service skills and enhancing internal communication.

Participants will develop an awareness of the legal, administrative and financial relationships between Local Government and State and Federal Governments and will learn about the structure of a council and the roles of elected members, general managers and staff. It also covers how we are governed by the Local Government Act.

### Who should attend

New or recently appointed employees in councils and longer term Band employees whom it is felt could benefit from a broader organisational perspective.

### Content

Topics include areas such as:

- Understanding the Relationship between Federal, State and Local Governments
- the powers, responsibilities and structures of Federal and State Governments
- the process of making laws
- the provision of grants as a source of income to councils
- Understanding the Structure of a Council
- the roles of councillors and special roles of the mayor
- council meetings, committee meetings and precinct committees explained
- the functions of preparation of the business paper and recording of minutes

- encouraging community participation
- open Local Government as a way of reaching and involving the community
- Local Government and Customer Service
- the concept that all functions of a council are for the benefit of the community
- a listing of services provided by councils and their importance to the community - hypothetical scenarios of the consequences of these services not being provided will be used

### Process

The facilitator will use group discussions, council case studies and Local Government oriented examples, to help you transfer your learning to the workplace.

### Register now

[lgsa.wufoo.com/forms/upcoming-courses/](https://lgsa.wufoo.com/forms/upcoming-courses/)

## CANDIDATE BRIEFINGS

### OVERVIEW

This program will enable those interested in becoming a councillor to gain a better understanding of the role and responsibilities as an elected member of council.

Councillors can play a key role in making decisions that influence both the short-term concerns and long-term strategic direction of their local community. However, it is a big commitment, and prospective councillors need to know what will be expected of them.

This briefing is designed to provide prospective councillors with the information they will need to make a considered decision.

### LEARNING OUTCOMES:

At the end of the workshop, participants will be able to:

- Identify the key requirements for becoming a councillor
- Recognise how the councillor role fits in with other roles and various levels of government
- Address their key expectations and potential challenges in becoming a councillor
- Know how the councillor role fits in with the Integrated Planning and Reporting framework
- Identify key elements of council meetings, including code of conduct and conflict of interest

### CONTENT

- The benefits and importance of Local Government
- Understanding the role of Council and the role of the Councillor
- A typical council structure
- Challenges of the role and how to meet them
- The importance of diverse representation on Council
- Importance of speaking out on key issues and how to do this confidently
- Meeting procedures and rules of debate
- Support available including information and networks
- Introduction to local government jargon and what it means
- Putting it together: making the commitment

### PROCESS

The facilitator will use powerpoint presentations and discussion sessions with participants. Depending on local requirements our facilitator can also add Electoral Commission materials and local content.

We would suggest that these briefings are conducted over three hours, and can be conducted as a morning and/or an evening briefing.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

Dear All,

Local Government NSW (LGNSW) is offering councils conducting elections fee-for-service 'Candidate Briefings'. Even though we feel that such sessions will prove useful in educating candidates in the role of a councillor, we must emphasise that the NSW Electoral Commission (NSWEC) is NOT involved in the development or delivery of these sessions. Similarly, LGNSW are not authorised to distribute NSWEC materials at these sessions.

Candidate seminars delivered by the NSWEC will be pre-recorded and loaded onto our website later this month, for viewing by candidates (at any time and as often as they want). We will also be offering candidates both a dedicated help line telephone number and dedicated email address to answer any specific queries candidates may have. Likewise, all relevant election materials will also be loaded onto our website for candidates to access.

I wanted to clarify this as some councils have already become confused by these briefings and assumed that the NSWEC are involved.

If you have any queries regarding the NSWEC candidate seminars, don't hesitate to give me a call.

Best regards,

**Steve Robb | Manager Election Staffing & Communications**

**NSW Electoral Commission**

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**Attn: Mayors, Councillors, Administrators, General Managers, Interim General Managers, and Deputy-General Managers**

Dear All

**LGNSW Board Update**

LGNSW and the Australian Electoral Commission went back to the Federal Court this morning to deal with the impact of the recent round of forced council amalgamations, and pending amalgamations, on this month's LGNSW Board election postal ballot.

Candidates and electors must be serving councillors, so a number of previous candidates and a number of previously eligible electors are out of play as a result of the Government's actions.

In summary, the outcome of today's hearing was:

- The ballot will still be held by secret postal ballot.
- LGNSW will provide the AEC with details of nominated voting delegates who remain councillors.
- The candidates to be listed on the ballot papers will be those who were still councillors on 13 May 2016.
- In case further forced amalgamations occur while the ballot is underway –
  - the AEC will conduct the election so that any votes cast by delegates who cease to be councillors during the time the poll is open can be excluded from the count.
  - if any further persons cease to be eligible to be candidates during the period when the ballot is open, the person will be excluded as a candidate and preferences will flow (be redistributed) as per the voter's indicated preferencing. This is what already happens when a person gets elected to higher office and thereby ceases to be a candidate for a lower office in which they also nominated.
- Given that no other candidates remain for the office of Vice President (Metropolitan/Urban), Cr Bill Pickering is declared elected.

These orders offer a way through a very complex and regrettable situation.

Please do not hesitate to contact me if you require more information.

Kind regards

**DONNA RYGATE**

CHIEF EXECUTIVE

**LOCAL GOVERNMENT NSW**

[LGNSW.ORG.AU](http://LGNSW.ORG.AU)



Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016



**The Hon Stuart Ayres MP**

**Minister for Trade, Tourism and Major Events  
Minister for Sport**

IM16/8983  
CRML16/111

Mr Luke Taberner  
Manager, Corporate Services  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

|                     |     |
|---------------------|-----|
| BOGAN SHIRE COUNCIL |     |
| FILE                | R/N |
| 24 MAY 2016         |     |
| ASSIGNEE            |     |

Dear Mr Taberner *Lukey*,

I refer to your further correspondence of the 21 March 2016 regarding concerns that sport participants in your local area feel that the insurance provided by the club or association with whom they are affiliated does not meet their expectations.

As advised in my previous correspondence, Sporting Bodies in NSW have access to a state-wide sport insurance scheme the NSW Sporting Injuries Scheme established under the *Sporting Injuries Insurance Act 1978 (NSW)* which aims to provide affordable insurance and promote safe sport practices across the State. The Scheme is administered by the NSW Sporting Injuries Committee through Workcover NSW. Information about the Scheme is available at [www.sportinginjuries.nsw.gov.au](http://www.sportinginjuries.nsw.gov.au). If you have concerns about what the Scheme offers you should direct your concerns to the Minister for Finance, Services and Property, the Hon Dominic Perrottet MP.

However, it should be noted that National and State sporting organisations are responsible for their sport, including responsibility for determining the insurance requirements. Since the public indemnity crisis just over a decade ago significant work has been undertaken to reduce the cost of insurance to sporting organisations through national group insurance or group purchasing schemes which provide cost savings for participants and are promoted to sporting organisations in NSW. Information about sports insurance policies are typically published on membership forms and on the sport's website.

I would encourage participants of your local sporting clubs to contact the relevant State sporting organisation using the contact information previously provided to Council to determine the specific insurance arrangements relevant to them.

Yours sincerely



Stuart Ayres MP  
Minister for Trade, Tourism and Major Events  
Minister for Sport

12 MAY 2016



Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016



Promoting access, participation and equity for women and girls through sport and recreation

Clr Ray Donald, Mayor and  
Mr. Derek Francis, General Manager  
Bogan Shire Council  
PO Box 221, NYNGAN NSW 2825

1 June 2016

Dear Councillor Donald and Mr. Francis,

**Womensport NSW – continuation of our mission through your strategic planning**

Womensport NSW has been working in partnership with councils for the past 4 years to promote women in sport by improved access, participation and equity for women and girls, particularly in the use of council run sport and recreation facilities. This partnership work has been funded by the NSW Minister for Sport and Recreation's Strategic Partnership Fund.

You may recall that in October 2014 Local Government NSW wrote to all councils:

*We are now calling on all Councils to pass a motion to promote women in sport by improved access, participation and equity for women and girls, and participate in the Local Government Women in Sport Equity Program.*

Information about the work we have done with councils can be found at <http://womensportnsw.com.au/active-councils/>

I am now writing to you to inform you that Womensport NSW will be merging with Sport NSW and will continue this mission through the Sport NSW Women's Sport Advisory Committee, and we look forward to continuing to work with you. I shall continue to be the contact person for this work on behalf of Sport NSW and we would be happy to come and talk with your Council about how we can work together.

I understand that your council will hold local government elections in September 2016, following which the Community Strategic Plan will be reviewed and updated so that an Integrated Planning and Reporting Framework can be approved by Council in June 2017.

We would like to assist in your strategic planning to improve achievement of the social justice principles across NSW as a whole in the context of promoting sport for women and girls. We have categorised Bogan Shire as an **Active** council as your current Community Strategic Plan includes the objective '**Building our community – promote good health and well-being of the community**' and would like to work with you to include strategies in your new Community Strategic Plan to promote women in sport by improved access,

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Patron Hon Pru Goward, MP | Ambassadors Alex Blackwell, Kerri Pottharst, Naazmi Johnston, Jayme Paris,  
Eunice Grimes, Danielle Brogan and Jess Gardiner.

(02) 8736 1274 | Fax: (02) 8736 1725 | [office@womensportnsw.com.au](mailto:office@womensportnsw.com.au) | Web: [www.womensportnsw.com.au](http://www.womensportnsw.com.au)  
PO Box 147, Sydney Markets, NSW 2129 | Sports House, Quad 1, Level 2, 8 Parkview Drive, Sydney Olympic Park, NSW 2127

Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016



Promoting access, participation and equity for women and girls through sport and recreation

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participation and equity for women and girls, particularly in the use of council run sport and recreation facilities. Please contact me so that we can work together.

Yours sincerely,

*Not signed as sent electronically*

**Amanda Spalding**  
**Vice-President WomensportNSW**  
0400 007 177

[vicepresident@womensportnsw.com.au](mailto:vicepresident@womensportnsw.com.au)

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Patron Hon Pru Goward, MP | Ambassadors Alex Blackwell, Kerri Pottharst, Naazmi Johnston, Jayme Paris, Eunice Grimes, Danielle Brogan and Jess Gardiner.

☎ (02) 8736 1274 | Fax: (02) 8736 1725 | [office@womensportnsw.com.au](mailto:office@womensportnsw.com.au) | Web: [www.womensportnsw.com.au](http://www.womensportnsw.com.au)  
PO Box 147, Sydney Markets, NSW 2129 | Sports House, Quad 1, Level 2, 8 Parkview Drive, Sydney Olympic Park, NSW 2127

Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016



Our Ambition

From **This** To **This**

1924 Garford Restoration  
Committee

Nyngan Historical Society

P.O.Box 53  
Nyngan 2825

The General Manager  
Bogan Shire Council  
Cobar Street  
Nyngan. 2825

Dear Sir, **Reference – Storage Area for 1924 Garford Fire Engine**

In discussions with Mr. Graeme Burke, Councils Engineer. I understand that the provision of a Container is not only unpractical as well as the most expensive course to follow.

We have been trying to find somewhere so the restoration can proceed but unfortunately there does not seem to be anything available.

I took the liberty to drive around the Depot to see if there was a place where a building such as a double garage could be situated. My observations gave me a thought that one could be placed, with entrance from Nymagee Street, either adjacent to where the New Engineers Office is suggested to be or further along, would be ideal.

If that is possible I would suggest that the building be of a type that could have the doors reversed to provide Council with a Security Shed after, hopefully, the new Fire Station is built and the Community is able to acquire the current Fire Station as a permanent place for the 1924 Garford to reside.

Yours faithfully,



Keith White

27/05/2016

Co-Ordinator of 1924 Garford Restoration Committee

|                     |     |
|---------------------|-----|
| BOGAN SHIRE COUNCIL |     |
| FILE                | R/N |
| 31 MAY 2016         |     |
| ASSIGNEE            |     |

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**



6<sup>th</sup> June 2016

Bogan Shire Council  
PO 221  
Nyngan NSW 2825

Dear General Manager, Councillors and Mayor,

Nyngan Local Aboriginal Land Council would like Bogan Shire Council to address the concerns outlined in our recent Structural Engineering Report.

Nyngan LALC office is sinking one side and cracks are forming throughout the building and floor.  
The Fountain is leaking and the watering system in the garden along the edge of building is running back under our building.

We ask Bogan Shire Council address the watering system and the fountain concerns.  
We would like Bogan Shire Council to comprise on the repairs and costing of the building damages.

Please find attached the report from Branson's. A copy was given to Mayor Donald and Mr Francis on the 7.2.16, during a visit to the Nyngan LALC office.

Please contact our office to discuss further 02 68 322 639 or 0491 216 084

Kinds Regards



Veneta Dutton

|                     |             |     |
|---------------------|-------------|-----|
| BOGAN SHIRE COUNCIL |             |     |
| FILE                | 08 JUN 2016 | R/N |
| ASSIGNEE            |             |     |

*be informed, be involved, be inspired.*

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**



**C/O: NYNGAN LOCAL ABORIGINAL LAND COUNCIL**

ABN: 67 669 167 656

PO Box 43  
NYNGAN NSW 2825

Ph: 02) 68 322 639

Fax: 02) 68 322 878

Mr Francis  
General Manager  
Bogan Shire Council  
PO BOX 81  
Nyngan NSW 2825

|                     |     |
|---------------------|-----|
| BOGAN SHIRE COUNCIL |     |
| FILE                | R/N |
| 08 JUN 2016         |     |
| ASSIGNEE            |     |

Email: [nynganlalc@bigpond.com](mailto:nynganlalc@bigpond.com)

6<sup>th</sup> June 2016

**RE: Nyngan NAIDOC 2016**

Dear Mr Frances, Mayor Donald & Councillors,

Nyngan NAIDOC Committee would like to thank Bogan Shire Council for their continued support over the past few years.

This committee is currently planning the annual event for 2016 and are hoping that Council would again be honoured to be able to offer their assistance and support towards this community event.

We are planning the week to run similar to 2015, the National NAIDOC week is 3-10<sup>th</sup> July 2016, but as this is school holidays it is difficult for everyone to be involved so we have planned for the 8<sup>th</sup> – 12<sup>th</sup> August 2016.

**On Monday 8<sup>th</sup> August 2016** we would like to hold an opening ceremony at the Shire chambers at 10.00am. During the opening ceremony the children from the Nyngan High School, Public School, St Joseph's and also the Nyngan Pre-School Children will be attending, therefore we would ask if the Intersection leading into the Streets of Cobar and Tabratong and Cobar and Tabratong could be closed to traffic during these times. We would like to ask council if we could use the speaker system, microphone and chairs.

During last years opening ceremony the children danced in the middle of the intersection with everyone creating a circle around them, this is how we would like the whole ceremony to take place.

We would like to ask if Mayor Ray Donald, Councillors or Mr Derek Frances if you would like to make a speech in relationship to NAIDOC.

After the Official ceremony we will be returning to Nyngan Preschool for Morning tea and the children showcase session, and we would be honoured if you, Mayor Donald &/or Councillors would like to attend with the Elders & Community.

Please find attached the poster for the week.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 June 2016**

**On Friday 12<sup>th</sup> August "River lunch" 10.00am to 2.00pm**

We would like to ask Bogan Shire Council if we could use the Rotary Park at the River to hold a BBQ and some activities for the families.

We would like to invite some service, such as Aboriginal Housing, Main Roads, home care and legal aid who can assist families on the day etc.

We will be asking Parents to bring their own children and be responsible for them, the schools are bringing SRC representatives but this will be managed as an excursion through the schools.

We are aiming to have a very informal relaxed lunch, with some casual music (singalong) event, and a lot of laughing, while we connected to the Country

If Council could please consider the following items for River lunch this would be most appreciated:

- Ensure the ground is mowed, no sprinklers on the night before or that morning please
- Use of 10 Tables and 50 Chairs
- 2 extra bins

Number of Participants expected: approx 150 people

Traffic & parking management plan: we will have signs stating where people can park along the fence area closed to the caravan park and also the existing allocated carpark areas.

Emergency Management: We will explain to every the emergency area is near the toilets when we welcome people, and have a sign stating this.

First Aid- kit and qualified personnel: We have Marie Johnson who holds a current first aid certificate, and Annie Howard how is an endorsed nurse.

Condition of gas bottles and BBQ: Terry Johnson will be responsible for the BBQ and will ensure the safety of people and that no one is near the gas or BBQ area, tables will be placed in front of the BBQ to barricade people off.

Consideration of Contingency plan for bad weather: If possible could we use the Town Hall.

In the past Bogan Shire Council has support us in waived the fees and charges and we ask for this to be able to happen again as this is a non-profit organisation trying to pull the community together and to work as one for this annual event.

Planning meetings are currently being arranged and we will email Bogan Shire Council, if they would like to send a reprehensive person, as you have done in previous years.

Thank you for your time, we are looking forward to working with Bogan Shire Council for our Community NAIDOC Week 2016

Kind Regards



Veneta Dutton  
CEO

*Nyngan Local Aboriginal Land Council*



# Nyngan NAIDOC Week

## 8<sup>th</sup> August to 12<sup>th</sup> August 2016



| Monday 8 <sup>th</sup>  | Tuesday 9 <sup>th</sup>     | Wednesday 10 <sup>th</sup> | Thursday 11 <sup>th</sup>   | Friday 12 <sup>th</sup>   |
|---|-----------------------------|----------------------------|---|---|
| <p><b>Opening Ceremony</b></p> <p>10.00am at Bogan Shire Council School dancers and Choir<br/>Guest Speakers</p> <p><b>Nyngan Preschool</b><br/>Showcase day<br/>From 12.00pm</p> <p>Please contact the them for times<br/>68 321 460</p> | <p>Nyngan Public School</p> | <p>Nyngan High School</p>  | <p>St Joseph's Primary School</p> <p>Seeking Morris from Brewarrina<br/>TIG Games</p> <p>Art is a big focus.<br/>Songlines to Art</p> | <p><b>Community Day "River Lunch" Rotary PARK</b></p> <p>10am to 2.00pm</p> <p>Hosted by Nyngan LALC &amp; Bogan Aboriginal Corporation<br/>BBQ &amp; Water.</p> <p>BYO chair, fishing gear &amp; Bait</p> <p><b>NO ALCOHOL</b></p> |



## **GRANTS AND FUNDING**

### **LG Weekly 20/16 – 20 May 2016**

#### **Regional Partnerships Funding Available Through Arts NSW**

Funding from Arts NSW Regional Partnerships supports strategic and long term partnerships to stimulate strong and diverse regional arts and cultural activities that leave a legacy.

#### **NSW Office of Environment and Heritage Grants Available**

The Heritage Near Me Incentives Program has been developed to address gaps in existing funding and resourcing for local heritage in NSW.

### **LG Weekly 21/16 – 27 May 2016**

#### **NSW Government Guidelines for Stronger Communities Fund**

The NSW Government has released guidelines for the Stronger Communities Fund, which has been established to provide amalgamated Councils with funding for projects that improve community infrastructure and services.

#### **Youth Opportunities Funding Round**

NSW Councils and non-Government organisations can now apply for up to \$50,000 for youth-led projects that encourage young adults to participate in community development activities.

### **LG Weekly 22/16 – 3 June 2016**

#### **Grants Open for Before and After School Care Fund**

Councils and Schools have until the end of the month to apply for funding to increase out of school hours care facilities, under the second phase of the NSW Government's \$20 million grants program.



**Grants and Funding to the Ordinary Meeting of Bogan Shire Council  
held on 23 June 2016**

**Law and Justice Grants**

Councils are invited to apply for project grants of up to \$50,000 from the Law and Justice Foundation of NSW to support justice for socially and economically disadvantaged people living or working in NSW.

**LG Weekly 22/16 – 10 June 2016**

**Country Arts Support Program Grants**

Councils are invited to apply for grants from the Country Arts Support Program administered by Regional Arts NSW on behalf of Arts NSW.

**Links to Learning Community Grants Program**

Councils can apply for 2017-2019 Links to Learning funding to support students at risk of disengaging or leaving school early.

**NDRRA Support for Storm Affected Communities**

This week the Federal and NSW Governments announced assistance for communities affected by recent storms.

