



BOGAN SHIRE COUNCIL

Minutes

23 August 2018

**Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am**

PRESENT: Councillors RL Donald OAM, (in the Chair), VJ Boag, WG Deacon, JL Douglas, GN Jackson, GRJ Neill and KM Ryan.

Also present were Mr Derek Francis (General Manager), Mrs Debb Wood (Manager People and Community Services), Mrs Stephanie Waterhouse (Manager Finance and Corporate), Mr Graeme Bourke (Manager Engineering Services), Mr John Kite (Acting Senior Development and Environmental Officer), and Mrs Cathy Ellison (Executive Assistant).

DECLARATION OF INTEREST: Nil

351/2018 RESOLVED that the Minutes of the Ordinary Meeting of Council held of 26 July 2018, copies of which have been circularised to Councillors be taken as read and confirmed with the following amendment.

Minute 337/2018 Coolabah Hall – to read:-

That Council authorise Charles de Beer to progress a Concept Plan at a cost of up to \$6,500 funded from the Coolabah village funds and then meet with the Coolabah Hall Committee to develop a Program of Works. (Ryan/Douglas)

Business Arising:-

- OROC Board Meeting – Discussion on future OROC organisation.
- Coolabah Hall – Concept Plan has been completed.
- NAIDOC Week – suggestion that Heritage Park be incorporated into the program.

**Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am**

The following discussions and resolutions arose from decisions made in the Closed and Confidential Section of the Meeting, 23 August 2018.

347/2018 APOLOGIES: RESOLVED that the apologies received from Councillors VJ Dutton and AJ Elias be received and they be granted leave of absence from both meetings. **(Ryan/Douglas)**

348/2018 EXCLUSION OF PRESS AND PUBLIC: RESOLVED that Council move into a closed section of Council with the public excluded, in accordance with the Local Government Act 1993, Clause 10A (2) (c) because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. **(Ryan/Deacon)**

349/2018 RESOLVED that the Minutes of the Closed and Confidential Section of the Ordinary Meeting of Council held on 26 July 2018, copies of which have been circularised to Councillors be taken as read and confirmed. **(Ryan/Deacon)**

350/2018 INCLUSION OF PRESS AND PUBLIC: RESOLVED that the meeting moved into Open Council. **(Jackson/Neill)**

COMMITTEE MEETING MINUTES

1 ORANA JOINT ORGANISATION

352/2018 RESOLVED that the Minutes of the Orana Joint Organisation Meeting held in Narromine on 8 August 2018 be received and noted. **(Neill/Boag)**

353/2018 RESOLVED that:-

1. Council's membership contribution to the Orana Joint Organisation (JO) remain the same as the membership contribution Council currently pays to Orana Regional Organisation of Councils (OROC).
2. Council review the performance of the Orana Joint Organisation (JO) and Council's ongoing membership at the September 2019 Council Meeting. **(Jackson/Neill)**

Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am

354/2018 RESOLVED that Council deal with the late item of correspondence, being the Mayoral Minute. (Ryan/Boag)

REPORT TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE

1 BOGAN SHIRE COUNCIL DROUGHT APPEAL FUND

Summary:-

Council has been contacted by a number of locally-based and Sydney individuals and organisations wanting to help our community at this time of drought with in-kind or cash donations.

355/2018 RESOLVED that Council form a small Committee consisting of the Mayor, Deputy Mayor, Councillor Boag and the General Manager to administer the Appeal. (Ryan/Deacon)

356/2018 RESOLVED that assistance be available to Bogan Shire residents only by application. (Ryan/Deacon)

357/2018 RESOLVED that vouchers be made available to the maximum of \$500. (Ryan/Neill)

358/2018 RESOLVED that vouchers be redeemable at all businesses in Bogan Shire and Council advises businesses of this Appeal. (Ryan/Neill)

359/2018 RESOLVED that Council establish a separate Bank Account for the Appeal. (Deacon/Neill)

360/2018 RESOLVED that a Bank Reconciliation and (without names) Report on income and expenditure be presented to open Council each month. (Ryan/Jackson)

361/2018 RESOLVED that the Committee assess applications on a case by case basis, taking into account any off farm income, and other financial assistance being received. (Douglas/Ryan)

**Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am**

362/2018 RESOLVED that Council acknowledges with appreciation the donation from a Mothers' Group in Sydney to the Bogan Bush Mobile to fund a visiting speaker.
(Douglas/Ryan)

The Mayor now presented Can Assist representatives with a cheque being the donation from Councillors' remuneration.

At 10.30am Council adjourned for morning tea and resumed at 11.00am.

**Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am**

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	27/10/2016	423/2016	Seniors Living Rental Units –	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	GM	Public Information Meeting 14 December 2016. Community expressed a preference for the Cobar/Dandaloo Streets site. Building Better Regions Grant Program identified as a match for this project. Application submitted. Application submitted under Stronger Country Communities Grant.
2	28/09/2017	283/2017	Medical Centre	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	GM	Recruitment agencies engaged to source locum / permanent second doctor.

Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am

	22/02/2018	016/2018		Council at an appropriate time, invite the current doctors at the BSMC to address Council on their experiences at Rural/Regional Medical Centres.		<p>Advertisements placed in appropriate media.</p> <p>Meeting to be held with LHD & PHN to explore possible options.</p> <p>BSMC locum invited to attend future Council Meeting.</p>
3	21/12/2017	392/2017	Increase of train speed through Nyngan	Strong letter of concern & a request to address Council be send to the relevant rail authorities & a copy to local member.	GM	<p>Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries.</p> <p>Minister has now forwarded the letter onto the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey MP.</p>

**Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am**

	21/06/2018	293/2018		Council seek further follow up from the responsible Minister, reiterating Council's safety concerns for pedestrians & road users due to the nature of the crossing & variation of speeds & that the best control measures would be to erect flashing lights at the Hoskins Street Crossing.	MES	Further letter sent 12 July 2018.
4	21/12/2017	421/2017	New Cemetery Entrance Design	Council approve the design presented with changes to the steel column on the right hand side to delete the wheat sheaf & replace with a cow's head and sheep's head.	MDES	Work on new entrance programmed to commence as soon as possible. Waiting on quotes for cut out of art work.

**Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am**

5	24/05/2018	165/2018	Heavy Vehicle Inspection Shed	An urgent letter be sent to the Minister for Transport strongly objecting to the way vehicle inspections are being carried at Nyngan HVIS. Copy of letter to Kevin Humphries.	MES	Letter has been forwarded. No response to date.
6	21/06/2018	186/2018	Oatley Street Sewer Reticulation System	Council undertakes community consultation via survey to Oatley Streets residents concerning this request.	MES	In progress. Letters sent to residents 11 July 2018. 47 letters sent, 7 responded No, 9 Yes (2 depending on cost). Progressing with design and cost estimates for a full report to Council.
7	21/06/2018	187/2018	Labourer's Position	Two of Council's grader gangs be consolidated to work together so that one position of offsider be removed from rural works & transferred to civil works to achieve budget savings.	MES	In progress – investigating implications. Two graders working towards each other to begin trial. Trial in progress.

**Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am**

8	21/06/2018	204/2018	Nyngan Rugby Union	Council discuss with the Rugby Union the overcharges they levy on community organisations including the Nyngan Rugby League.	GM	Initial discussions held with Rugby Union 17 July 2018.
9	26/07/208	345/2018	Pangee Street Parking	Parking be monitored over the next three months.	ENG	In Progress.

Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am

363/2018 RESOLVED that the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the checklist. **(Boag/Neill)**

2 LOCAL GOVERNMENT NSW

Summary:-

This report is to advise Council of the Local Government NSW Annual Conference to be held in Albury from Sunday 21 October 2018 to Tuesday 23 October 2018.

364/2018 RESOLVED that the Mayor, Deputy Mayor, General Manager and Councillors Elias and Jackson attend the Local Government NSW Annual Conference being held in Albury from Sunday 21 October 2018 to Tuesday 23 October 2018. **(Ryan/Douglas)**

REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

1 VISITOR INFORMATION CENTRE OPERATIONAL REPORT

Summary:-

The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.

365/2018 RESOLVED that the Operational Report for the reporting period, May, June and July 2018 for the Visitor Information Centre be received and noted. **(Neill/Deacon)**

REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE AND CORPORATE SERVICES

1 BANK RECONCILIATION

Summary:-

The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 July 2018.

366/2018 RESOLVED that the Bank Reconciliation Report as at 31 July 2018 be received and noted. **(Douglas/Boag)**

2 INVESTMENTS JULY 2018

Summary:-

The report is to outline the performance of Council's Investment Portfolio for the month of July 2018.

At 31 July 2018 Council had \$11.4 million invested. There has been a decrease of \$701,000 to Council's investments due to finalising Council's creditors for 2017/2018, contractor payments for the Water Storage facility, loan repayment to T-Corp and purchase of major plant items for the 2018/2019 Capital Budget.

367/2018 RESOLVED that the Investments Report for July 2018 be received and noted. **(Ryan/Neill)**

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

This report is to provide a comparison of rate collections as at 31 July 2018, with the same period last year.

Total arrears have decreased from \$382, 463, as at 31 July 2017 to \$323,943 as at 31 July this year.

368/2018 RESOLVED that the Rates and Annual Charges Collection Report as at 31 July 2018 be received and noted. **(Boag/Jackson)**

Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am

4 AUDIT OF 2016/2017 FINANCIAL ACCOUNTS

Summary:-

This report is to advise Council of the timeline for the Audit of the 2017/2018 Statutory Accounts.

369/2018 RESOLVED that the Audit of 2017/2018 Financial Accounts Report be noted. **(Douglas/Ryan)**

5 FINANCIAL ASSISTANCE TO COMMUNITY SERVICE ORGANISATIONS

Summary:-

The report is to advise Council of requests received for Financial Assistance in relation to Rates and Charges levied on Community Service Organisations.

Council has in the past granted Financial Assistance to the below organisations to help with payment of their Annual Rates and Charges. The request is that the same assistance applies to this current financial year.

370/2018 RESOLVED that Council:-

1. Provide financial assistance to Hermidale CWA to the value of \$479, which represents the general rate levied on the Hermidale CWA Building and the Waste Depot Levy.
2. Provide financial assistance to the Nyngan Baptist Fellowship to the value of \$1,669, which represents all rates and charges levied on the Nyngan Baptist Fellowship. This would exclude any usage charges for water.
3. Provide financial assistance to the Trustees of the Bobadah Hall to the value of \$316, which represents the Waste Depot Levy.
4. Provide financial assistance to the Nyngan Girl Guides Association to the value of \$1,942.50 which represents all rates and charges levied on the Girl Guides Hall. This would exclude any usage charges for water. **(Neill/Jackson)**

Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am

6 CARRY FORWARDS AND REVOTES FROM 2017/18 CAPITAL BUDGET

Summary:-

The purpose of this report is to advise Council of the carry-forward amounts for the 2018/2019 budget and to ask Council to revoke on projects that had not commenced or were not contracted to commence as at 30 June 2018.

371/2018 RESOLVED that:-

1. The Carry Forwards from 2017/2018 to 2018/2019 be noted with the following amendments:-
 - a) Major Development Fund – shed at 41 Flashman Avenue; and
 - b) Renewal to 8A and 8B Dandaloo Street – renewal 45 Flashman Avenue.
2. The items not commenced prior to 30 June 2018 be revoked.
3. A report to Council be provided on the progress with revoked items as part of the budget reviews.
4. Expenditure from the Plant Fund be increased by \$15,000 to replace a leaseback vehicle. **(Ryan/Boag)**

REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT

1 OPERATIONAL REPORT

372/2018 RESOLVED that the Operational Report for the reporting period 16 July 2018 to 10 August 2018, including Civil Works, Community Facilities and Roads be received and noted. **(Neill/Deacon)**

REPORTS TO ORDINARY MEETING OF COUNCIL – ACTING MANAGER OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT

1 DEVELOPMENT APPLICATIONS

373/2018 RESOLVED that the Development Applications Report since July 2018 Council Meeting be received and noted. **(Deacon/Neill)**

2 OPERATIONAL REPORTS

374/2018 RESOLVED that the Operational Reports, including Parks and Gardens and Noxious Weeds since the July 2018 Council Meeting be received and noted. **(Ryan/Boag)**

PRECIS OF CORRESPONDENCE

1 ST JOSEPH'S P & F

375/2018 RESOLVED that Council again donate a Swimming Season Family Pass 2018/2019 for the Nyngan Swimming Pool at a cost of \$215.00. **(Ryan/Jackson)**

2 NYNGAN BOXING NIGHT

376/2018 RESOLVED that Council provided free use of the venue for the fight night and assist with the moving of the small grandstands. Before Council takes a decision on making a financial contribution to the night, Mr Richards be requested to provide the financial statements of the previous fight night. **(Ryan/Douglas)**

3 PRIME MINISTER

377/2018 RESOLVED that the response received from the Prime Minister, to Council's letter dated 8 June 2018 regarding prolonged drought conditions in the Orana region be received and noted. **(Ryan/ Douglas)**



Minutes of the Ordinary Meeting of Bogan Shire Council held
in the Council Chambers on 23 August 2018 at 9.30am

4 WEEKLY CIRCULARS

378/2018 RESOLVED that the Local Government Weekly Circulars dated 20 July 2018, 27 July 2018, 3 August 2018 and 10 August 2018 be noted. **(Neill/Jackson)**

Discussion:

- Report to September Council Meeting regarding options for the redundant lights from Larkin Oval – suggestions – Swimming Pool, Tennis Courts, Junior League Oval, Rotary Park.
- Letter of Congratulations be forward to Mayor Rex Wilson OAM, Warren Shire Council for 29 consecutive years as serving Mayor.

There being no further business the Meeting closed at 12 noon.

These Minutes were confirmed by resolution at a meeting held onand were signed as a true record.

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GENERAL MANAGER

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MAYOR

