



BOGAN SHIRE COUNCIL

Minutes

24 August 2017



**Minutes of the Ordinary Meeting of Bogan Shire Council
held in the Council Chambers on 24 August 2017 at 9.30am**

PRESENT: Councillors RL Donald OAM, (in the Chair) VJ Boag, WG Deacon, JL Douglas, VJ Dutton, AJ Elias, GN Jackson, GRJ Neill and KM Ryan.

247/2017 RESOLVED that the Minutes of the Closed and Confidential Meeting of Council held on 27 July 2017, copies of which have been circularised to Councillors be taken as read and confirmed. **(Ryan/Boag)**

Business Arising: Nil

Declaration of Interest: Mayor Donald – Engineering Services Report item 2 - Neeroc Road Extension and Councillor Dutton - Department of Development and Environmental Services – item 1 – Development Application 2017/021.

248/2015 RESOLVED that the Minutes of the Meeting of Council held on 27 July 2017, copies of which have been circularised to Councillors be taken as read and confirmed with the following amendment: **(Neill/Deacon)**

Minute 219/2017 – Organisational Structure – RESOLVED that Council supports the Organisational Structure as presented to Council – include the Organisational Structure diagram in the Minute.

Business Arising: Nil

COMMITTEE MEETING MINUTES

1 MUSEUM MEETING

249/2017 RESOLVED that the Minutes of the Nyngan Museum Meeting held on 5 July 2017 be received and noted. **(Boag/Douglas)**

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REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	13/12/2012 28/03/2013	418/2012 098/2013	Davidson Park Revitalisation Program	Establish paving pathways to the mural.	MDES	Work commenced.
2	26/09/2014	363/2014	Fire Safety Audit Program	Further report on progress of compliance with Program.	MDES	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners / Boards. Agreement on required works achieved with several owners / Boards.
	26/02/2015	033/2015		Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR.		Efforts still being made to have owners upgrade building voluntary. August 2017 Report refers.

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3	25/02/2016	022/2016	Bogan Bush Mobile	Delegation is planned to meet with Minister.	GM	Meeting held 1 December 2016.
	15/12/2016	481/2016		Council works together with MCSA & other Councils in Parkes Electorate to formulate a combined response to the proposed BBF funding changes, expressing grave concerns that a valuable service to our rural families will be lost.		<p>Council's response report sent to PwC, with a copy to Mark Coulton on 27 Jan 2017.</p> <p>Submission has been made to Senate Enquiry.</p> <p>BBM has been assured of ongoing funding but it is uncertain what form this will take. Awaiting follow up visit from consultants, PwC.</p> <p>General Manager and staff attending workshop with Department and PwC on 3 & 4 August 2017.</p> <p>August 2017 Report refers.</p>

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4	24/03/2016 15/12/2016	078/2016 485/2016	Bicentennial Wall & Ceramic Mural	The General Manager work with Peter Zanetti to undertake the necessary work to complete the reinstatement of the wall & mural.	GM	<p>Broken tiles have been put together & now to be catalogued. Manufacture of blank tiles commenced.</p> <p>List of tile owners has been publicised to the community.</p> <p>Community workshops held on Saturday 12 and Sunday 13 August 2017, with 20 people participating.</p> <p>Reinstatement of wall commenced 15 August 2017.</p>
5	27/10/2016	423/2016	Seniors Living - Rental Units	Consult with community to gauge interest in the project before making a decision on which location & how many units to build & advise prospective tenants of what the highest rental payment will be & what they would receive for their payment.	GM	<p>Public Information Meeting 14 December 2016.</p> <p>Community expressed a preference for the Cobar/Dandaloo site. A site plan is being prepared & will be costed & presented to Council for consideration at the April Council Meeting.</p>

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	27/04/2017	109/2017		Council approve \$7,000 in the current year's budget to have the construction plans complied.		<p>A report be presented to Council detailing the estimated cost of the development once the construction plans have been received and quantified.</p> <p>Grant application made under Resources for Regions Program. Building Better Regions Grant Program identified as a match for this project. Round 2 expected in November 2017.</p>
6	27/04/2017	090/2017	Flood Memorial Carpark	Signage be erected in the carpark advising campers free camping is permitted within the area for 24 hours and that no access to power is available, however, power is available at the two Caravan Parks.	MPC	<p>Signage ordered – waiting on receipt.</p> <p>Signage received. Some amendments are required to the information sign, which will be installed as soon as the new sign is received.</p>

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7	27/072017	236/2017	National Broadband & Network Design	Council raises it concern with the current footprint with the Minister for Communications & Arts & member for Parkes to ensure that our community is able to fully benefit from the fixed line NBN delivery.	MDES	Letters Sent. Awaiting replies.
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250/2017 RESOLVED that the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the checklist.
(Neill/Dutton)

REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

1 BOGAN SHIRE MEDICAL CENTRE

Summary:-

This report is to advise Council of the successful operation of the Medical Centre since opening 3 months ago.

251/2017 RESOLVED that the report on the first 3 month’s operations of the Medical Centre be noted. **(Ryan/Elias)**

2 BOGAN SHIRE EARLY LEARNING CENTRE

Summary:-

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

252/2017 RESOLVED that the Early Learning Centre Report be received and noted. **(Elias/Neill)**

3 BOGAN BUSH MOBILE – BUDGET BASED FUNDING TRANSITION

Summary:-

The purpose of this report is to update Council on the progression of the Budget Based Funding transition in relation to Bogan Bush Mobile funding.

253/2017 RESOLVED that the decision on which funding/operating model to adopt for the Bogan Bush Mobile be delegated to the Mayor and General Manager should a decision be required before the next Ordinary Meeting of Council.
(Ryan/Douglas)

REPORT TO THE ORDINARY MEETING OF COUNCIL – FINANCE AND CORPORATE SERVICES

1 BANK RECONCILIATION

Summary:-

The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 July 2017.

254/2017 RESOLVED that the Bank Reconciliation Report as at 31 July 2017 be received and noted. **(Boag/Jackson)**

2 INVESTMENTS JULY 2017

Summary:-

- *The report is to outline the performance of Council's Investment Portfolio for the month of July 2017.*
- *At 31 July 2017 Council had \$11.9 million invested. There has been an increase of \$772,000 to Council's investments since the June 2017 report due to the receipt of outstanding funds relating to RMS flood damage claim and the first quarter Block Grant.*

255/2017 RESOLVED that the Investments Report as at 31 July 2017 be received and noted. **(Ryan/Deacon)**

3 SUMMARY OF RATES & ANNUAL CHARGES COLLECTION

Summary:-

- *The report is to provide a comparison of rate collections as at 31 July 2017, with the same period last year.*
- *Total arrears have increased from \$312,113 at 31 July 2016 to \$382,463 as at 31 July this year.*

256/2017 RESOLVED that the Rates and Annual Charges Collection Report as at 31 July 2017 be received and noted. **(Neill/Boag)**

4 AUDIT OF 2016/2017 FINANCIAL ACCOUNTS

Summary:-

The report is to advise Council of the timeline for the Audit of the 2016/2017 Statutory Accounts.

257/2017 RESOLVED that the Audit of 2016/2017 Financial Accounts Report be noted. (Dutton/Ryan)

5 FINANCIAL ASSISTANCE TO COMMUNITY SERVICE ORGANISATIONS

Summary:-

- *The report is to advise Council of requests received for Financial Assistance in relation to Rates and Charges levied on Community Service Organisations.*
- *Council has in the past granted Financial Assistance to the below organisations to help with payment of their Annual Rates and Charges. The request is that the same assistance applies to this current financial year.*

258/2017 RESOLVED that Council:-

1. Provide financial assistance to Hermidale CWA to the value of \$476, which represents the general rate levied on the Hermidale CWA Building and the Waste Depot Levy.
2. Provide financial assistance to The Nyngan Baptist Fellowship to the value of \$1,419, which represents the Water Access Charge, the Waste Depot Levy and the Non-res Sewer Access Charge. This would exclude any usage charges for water.
3. Provide financial assistance to the Trustees of the Bobadah Hall to the value of \$316, which represents the Waste Depot Levy.
4. Provide financial assistance to the Nyngan Girl Guides Association to the value of \$1,920 which represents all rates and charges levied on the Girl Guides Hall. This would exclude any usage charges for water.
(Neill/Douglas)

6 REVISION OF COUNCIL POLICY FOR PUBLIC INTEREST DISCLOSURES

Summary:-

- *The purpose of this report is to review Policy AP001 Public Interest Disclosures – Internal Reporting. The Policy was last reviewed on 23/04/2015 and is now due to be reviewed.*
- *Under section 6D of the PID Act, public authorities are required to have a Policy and Procedures for receiving, assessing and dealing with Public Interest Disclosures.*

259/2017 RESOLVED that Council adopt the current Policy AP001 Public Interest Disclosures – Internal Reporting for a further two years. **(Ryan/Dutton)**

Council adjourned for Morning Tea at 10.30am and resumed at 10.55am.

7 SECTION 713 SALE OF LAND FOR UNPAID RATES

Summary:-

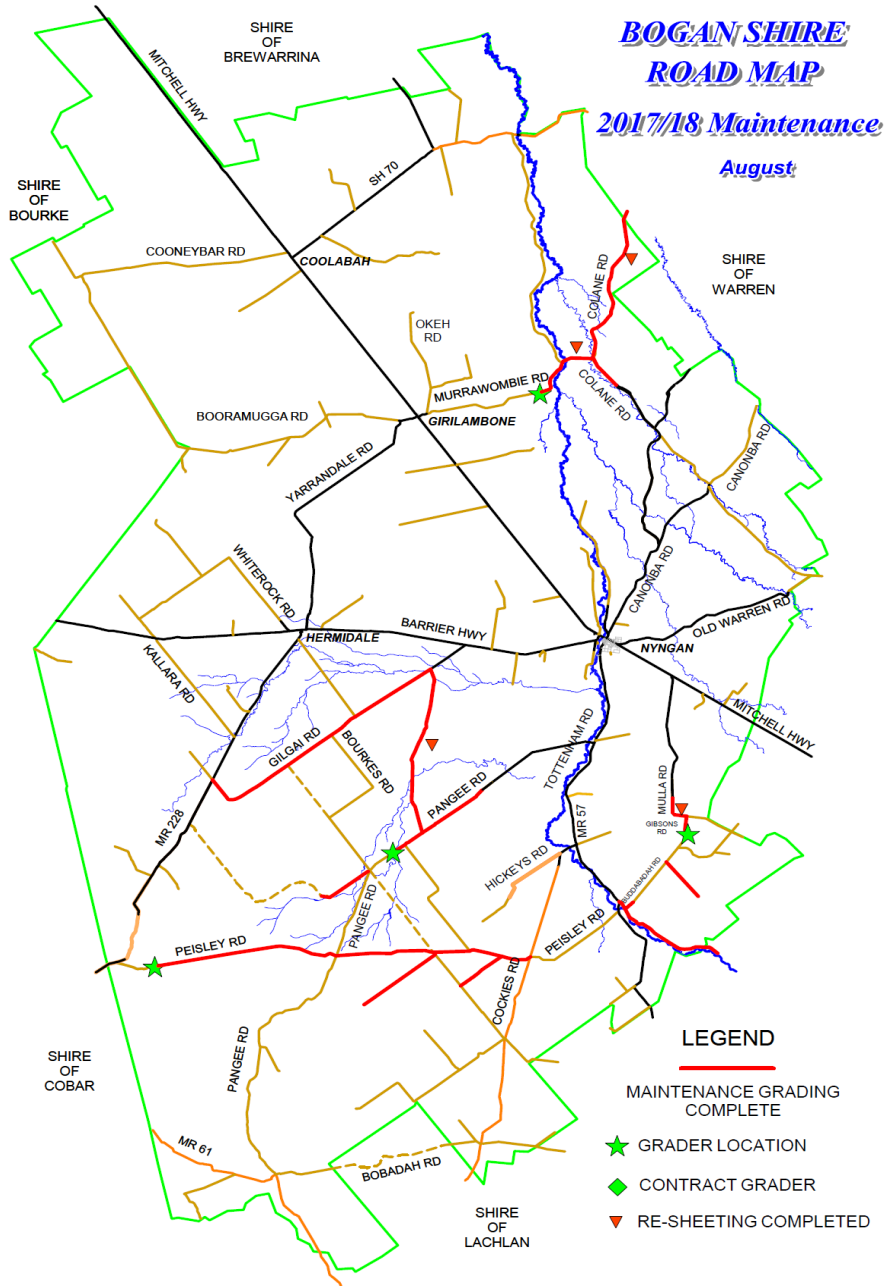
- *The purpose of this report is to outline the strategy to recover unpaid rates outstanding for more than five years under Section 713 of the Local Government Act.*
- *Council has a large number of properties that are able to be sold for unpaid rates and charges. The processes are listed and a timeline of when these will take place.*

260/2017 RESOLVED that:-

1. The report Section 713 Sale of Land for unpaid rates be received and noted.
2. The date for Council to conduct the auction for the sale of land for unpaid rates be Friday 16 February 2018. **(Ryan/Neill)**

REPORT TO THE ORDINARY MEETING OF COUNCIL – ENGINEERING SERVICES

261/2017 **RESOLVED** that the Operational Report, including Civil Works, Community Facilities and Roads for the reporting period 17 July 2017 to 12 August 2017 be received and noted. **(Neill/Deacon)**



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Mayor Donald declared an interest in item 2 – Neeroc Road Extension and left the room.

Deputy Mayor Neill now took the chair.

2 NEEROC ROAD EXTENSION

Summary:-

The purpose of this report is for Council to consider a request from AGL to extend the length of the Neeroc Road.

262/2017 RESOLVED that Council agree to the construction and clearing of the Neeroc Road extension at an estimated cost of \$50,000 provided AGL agree to pay all costs associated with the construction including the cost of transferring the Crown Road Section to Council ownership and 3kms of fencing alongside Lot 38. **(Ryan/Douglas) Unanimous**

Mayor Donald returned to the room and took the chair.

3 EARLY LEARNING CENTRE FOOTPATH

Summary:-

The purpose of this report is for Council to consider the construction of a concrete footpath along the nature strip from the Early Learning Centre to Cathundril Street.

263/2017 RESOLVED that Council consider the cost of \$12,000 to realign the drain, construct and install two steel gutter crossings and pour a concrete footpath to the ELC at the October 2017 Budget Review. **(Deacon/Boag)**

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Councillor Dutton declared an interest in Item 1 – Development Application 2017/021 and left the room.

REPORT TO THE ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES

1 DEVELOPMENT APPLICATIONS

264/2017 RESOLVED that the Development Applications Report since the July Council Meeting be received and noted. **(Boag/Deacon)**

Councillor Dutton returned to the room.

2 OPERATIONAL REPORTS

265/2017 RESOLVED that the Operational Report, including Parks and Gardens and Noxious Weeds since the July Council Meeting be received and noted. **(Neill/Ryan)**

3 FIRE SAFETY AUDIT – PROGRESS REPORT

Summary:-

The purpose of this report is to provide Council with an update on the progress of the Fire Safety Audit upgrades.

266/2017 RESOLVED that:-

1. The report be received and noted.
2. Council reconfirmed its position with respect to instituting legal proceedings where business owners are not meeting their obligation for fire safety.
(Ryan/Boag)

The Hon Mark Pearson, MLC Member of the Legislative Council, Animal Justice Party visited Bogan Shire Council and conducted a visit to the pound. Council received positive feedback from the Minister – *best pound he had seen*.



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267/2017 RESOLVED that Council deal with the late item of correspondence received this morning. (Ryan/Dutton)

ALBERT PRIEST CHANNEL PROJECT

268/2017 RESOLVED that Council confirm it has not taken a decision to support the piping of the APC, and will not do so until such time Council receives the results of the community consultation and financial review currently being undertaken which is to be completed by March 2018. (Ryan/Jackson) Unanimous

PRECIS OF CORRESPONDENCE

1 ORANA ARTS INC

269/2017 RESOLVED that the Orana Arts mid-year report to Bogan Shire Council be received and noted. (Neill/Dutton)

2 WEEKLY CIRCULARS

270/2017 RESOLVED that the Local Government Weekly Circulars be noted and the Before and After School Care Funding be investigated. (Ryan/Neill)

Other matters:

271

/2017 RESOLVED that Council sends a letter to the Business Owners in Pangee Street requesting they ask their staff to limit their parking time in the main street. (Ryan/Neill)

Prior to lunch Council visited Larkin Oval to inspect the new dressing / change rooms shed.

There being no further business the meeting closed at 12 noon.

These Minutes were confirmed by resolution at a meeting held onand were signed as a true record.

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GENERAL MANAGER

MAYOR

