



BOGAN SHIRE COUNCIL

Ordinary Business Paper

I hereby give notice that an Ordinary Council Meeting will be held on:

Date: Thursday, 26 March 2026

Time: 5.30PM

**Location: Bogan Shire Council
Council Chambers
81 Cobar Street
Nyngan**

**Derek Francis
General Manager**



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Table of Contents

1 Opening Prayer.....7

2 Remembrances.....7

3 Apologies7

4 Disclosure of Interests.....7

5 Confidential Matters8

6 Confirmation of Ordinary Minutes9

7 Notice of Motion 10

Nil

8 Mayoral Minutes 11

Nil

9 Committee Meeting Minutes 12

Nil

10 General Manager’s Reports..... 13

10.1 GENERAL MANAGERS CHECKLIST 13

10.2 PECUINARY INTERESTS.....27

11 People and Community Services Reports28

11.1 BOGAN SHIRE EARLY LEARNING CENTRE - PRIORITY OF ACCESS.....28

11.2 BOGAN SHIRE MEDICAL CENTRE OPERATIONAL REPORT31

12 Finance and Corporate Services Reports36

12.1 INVESTMENTS FEBRUARY 2026.....36

12.2 SUMMARY OF RATE AND ANNUAL CHARGES COLLECTION37

12.3 SALE OF LAND - 25 LOT SUBDIVISION.....38

13 Infrastructure Services Reports.....41

13.1 DEPARTMENTAL ACTIVITY REPORT.....41

13.2 HERMIDALE WATER FEBRUARY 202645

13.3 PLANT UTILISATION, FUTURE FUNDING AND PLANT NEEDS54

13.4 COBAR WATER BOARD - MINOR CONSUMERS IN BOGAN SHIRE.....58

13.5 NYNGAN WATER TREATMENT PLANT SITE69

13.6 O'REILLY PARK IMPROVEMENTS76

13.7 INTENT OF LAWN CEMETERY PLINTHS82

14 Development and Environmental Services Reports 103

14.1 DEVELOPMENT APPLICATIONS REPORT..... 103

14.2 AMENDMENT TO FEES AND CHARGES 2025/2026 106

14.3 COMPLIANCE REPORT 109

15 Precis of Correspondence..... 113

15.1	CORRESPONDENCE FROM NYNGAN GOLF CLUB	113
15.2	CORRESPONDENCE/MEDIA RELEASE FROM HON. TARA MORIARTY MLC, MINISTER FOR AGRICULTURE, MINISTER FOR REGIONAL NSW, MINISTER FOR WESTERN NSW	118
16	Meeting Closure	121

- 1 OPENING PRAYER**
- 2 REMEMBRANCES**
- 3 APOLOGIES**
- 4 DISCLOSURE OF INTERESTS**

5 CONFIDENTIAL MATTERS

CONFIDENTIAL

6 CONFIRMATION OF ORDINARY MINUTES

6.1 MINUTES OF ORDINARY MEETING - 26 FEBRUARY 2026

The minutes of the Ordinary Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 26 February 2026 have been circulated to Council.

Recommendation

That the minutes of the Ordinary Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 26 February 2026, be received and noted.

7 NOTICE OF MOTION

Nil

8 MAYORAL MINUTES

Nil

9 COMMITTEE MEETING MINUTES

Nil

10 GENERAL MANAGER’S REPORTS

10.1 GENERAL MANAGERS CHECKLIST

Item	Date	Minute No	Matter	Action Required	Officer	Status
1	21/12/2017	392/2017	Increase of train speed through Nyngan	Strong letter of concern and a request to address Council be sent to the relevant rail authorities and a copy to the local member.	GM	Refer below.
	23/11/2023	282/2023		That Council respond to Minister Aitchison, with a request that the train speed limit be reduced to 20km/hour, as Council is not in a position financially to provide rail crossing lights.		<p>This matter was drawn to the attention of Minister Aitchison on 12/01/2024 during her visit to Nyngan.</p> <p>Further letters sent to Minister Aitchison and Roy Butler MP. Discussed with Minister Aitchison on 15/07/2024 during her visit to Nyngan.</p> <p>Letter received from Minister Aitchison. TNSW has requested a review of train speeds from UGL.</p>

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
2	27/02/2025	012/2025	Nyngan Emergency Bore	<p>That Council seek tenders for the Nyngan Emergency Bore project as now proposed by NSW Public Works with the following scope of works:</p> <p>i. Installation of a new bore, with power supply, in the vicinity of the current bore that meets the boundary proximity requirements of the Water Sharing Plan.</p> <p>ii. Installation of pipeline from the new bore site to Nyngan</p> <p>iii. Project design, project management and other associated costs.</p>	DIS	<p>Construction of the pipeline from the bore, along Old Warren Road has commenced.</p> <p>Investigation of a preferred route through Nyngan is in progress.</p>
	23/10/2025	228/2025		<p>That Council make application through the required processes for the Minister to exercise their discretion under the modified Clause 37(4)(d) to permit approval</p>		DIS

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				of the water supply work on the original bore site for the Nyngan Emergency Bore in parallel that Council pursues the regulatory processes to continue with the second bore in keeping with Resolution 12/25.		
3	27/05/2021	126/2021	Addressing Local Job Vacancies	Council delays the launch of the marketing campaign until progress is made with establishing more housing accommodation in Nyngan.	DPCS	Refer below.
	28/09/2023	207/2023		Council provides a budget of \$25,000 for production of videos for the relocation campaign.		Production of Employment video in progress. Production of Health and Education video in progress.
4	25/07/2024	144/2024	New Water Treatment Plant Site	That Council does not proceed with building the new Water Treatment Plant on the site adjacent to the substation at the end of Dandaloo Street.	DIS	In Progress <u>Update</u> Report to Council refers.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				That Council constructs the new Water Treatment Plant on the Council owned land at the Raw Water Pump Station at the upper weir.		
5	24/10/2024	245/2024	Reclassification of Land – 8 Tabratong Street	That Council resolve to: 1. Lodge the Planning Proposal to Reclassify Public Land at 8 Tabratong Street Nyngan with the Department of Planning, Housing and Infrastructure for a Gateway Determination	DDES	Awaiting Planning Approval from DPHI
6	27/07/2023 25/07/2024	160/2023 146/2024	School Exchange Program	The General Manager commence discussions around the future of the Tongling Exchange Program, with a report to Council. That Council consider locations that may have economic/industry ties for the School Exchange	GM	Discussions held with Acting Principal, Nyngan High School.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				Program, to enhance the student experience.		
7	26/10/2023	247/2023	Before and After School Care, Nyngan	That the Before and After School Care matter be further pursued with the Department of Education, and if necessary, the Minister.	GM	Refer below.
	22/02/2024	009/2024		Issue of lack of Before and After School Care in Nyngan be referred to Local Member.		Correspondence sent to Local Member.
	25/07/2024	147/2024		That Council request the Local Member to make further contact with the Minister for Education about the lack of Before and After School Care in Nyngan.		Email sent to Local Member in August 2024. Contact, with reminder, made with Local Members Office October 2024. GM and DPCS met with officials of Department of Education to discuss community concerns. Local Member has written to Minister for Education and Early Learning and issued a press release.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
8	23/11/2023	278/2023	Nyngan Year-Round Fishery	That Council provide in principle support for the development of a Memorandum of Understanding with DPI Fisheries for a managed fishery in the Nyngan off-river storages, with a further report to Council to consider a draft Memorandum of Understanding.	DIS	<p>Department of Primary Industries and Regional Development have advised that preparation of a risk assessment and draft Memorandum of Understanding is in progress.</p> <p>Contact made with the Department of Primary Industries and Regional Development representative, who confirmed the Departments desire to progress the Fishery.</p> <p><u>Update</u></p> <p>A draft Memorandum of Understanding has been received and is being reviewed.</p>
9	27/06/2024	134/2024	Nyngan Community Homes	That Council request that Nyngan Community Homes Association presents a satisfactory Business Plan and shows it has the capacity to build planned homes on the land, Council will consider an appropriate arrangement to facilitate the provision of the land	GM	<p>Email forwarded to Nyngan Community Homes with Council resolution and to contact the General Manager if further information is required.</p> <p>Business Plan received from Nyngan Community Homes, 01/12/2024 with a request to address Council at a future</p>

Item 10.1

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				which was formerly the Palais Theatre, on the basis of that plan.		meeting. Date to be determined in consultation with Mayor. Further information now received from Nyngan Community Homes. Meeting with Nyngan Community Homes scheduled.
10	22/05/2025	120/2025	Control of Pest Bird Species	That Council apply for grant funding to promote community participation in managing Indian Myna populations within the Bogan LGA.	DDES	COMPLETED
11	27/03/2025	045/2025	Cobar Water Board Water Supply Agreement	That the General Manager enter into a lease agreement with the Cobar Water Board for Lot 1 DP803368 for a period of 10 years, at an agreed market related rental, with annual rent renew for the purposes of the installation of solar panels and a water pump station. This agreement is subject to a successful negotiation of a Water	GM	In progress

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				Supply Agreement with Cobar Water Board.		
12	27/11/2025	260/2025	Nyngan Footpaths	<p>1. Council urgently complete repair works to the Dandaloo Street Footpath outside Nyngan Public School which is uneven/sunken footpath and creates a trip hazard in this high traffic area.</p> <p>2. Council create a footpath access ramp at the public school bus stop to allow people with bikes and prams to access the footpath safely.</p> <p>3. These works be funded from Councils existing Footpath Repair Program budget or, alternatively, other suitable funding identified by the General Manager.</p> <p>4. The General Manager provides Council with information on the process and cost to update the 2023 Bogan Shire Active</p>	DIS	<p>Works are planned to be undertaken during the school holidays.</p> <p>Grinding of various joints (to remove level changes) undertaken.</p> <p>Footpath access ramps (at the school car park entry) in Cathundril Street completed.</p> <p><u>Update</u></p> <p>Replacement of a number of damaged concrete panels is in progress.</p>

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				Transport Plan so that more priority projects can be included in the Plan which has to be used as supporting evidence for grant funding.		
13	27/11/2025	273/2025	Hermidale Water	That the General Manager monitors any consumption from the meters in Hermidale at the base of the elevated storages and the small tank in the CWA War Memorial Park, with a further report to Council in March 2026.	DIS	In progress <u>Update</u> Report to Council refers
14	27/11/2025	274/2025	Nyngan Cemetery	That the simple style of cemetery row marker (approx. \$15 each), be installed, with costs to be covered from existing operating budget.	DIS	Row markers yet to be fabricated
15	27/11/2025	280/2025	Tree Removal Request – 9	1 That Council approves that the pine tree be removed on the provision that the applicant maintain trees to be supplied from	DDES	COMPLETED

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
			Mudal Street Nyngan	<p>the Bogan River Bushcare Nursery.</p> <p>2 Given that the tree is assessed as being in good health, Council requires the applicant to pay 50% of the removal cost of the tree.</p>		Council have made contact with the applicant.
		281/2025		Prior to carrying out the previous resolution 280/2025, that Council contacts Essential Energy to see if removal of this tree is part of their future program of works.	DDES	<p>Essential Energy agreed to remove the tree in the next cycle of urban tree trimming, however requested that Council remove the debris.</p> <p>COMPLETED</p>
16	27/11/2025	282/2025	Wangaaypuwan Wellness, Nyngan LALC	That the Mayor facilitates a discussion between Wangaaypuwan Wellness and local State Member Roy Butler about this matter, given that the NSW Government is responsible for providing housing assistance for women and children	GM	<p>Wangaaypuwan Wellness advised of Councils decision.</p> <p>Contact made with Roy Butlers office to facilitate a meeting.</p>

Item	Date	Minute No	Matter	Action Required	Officer	Status
				experiencing domestic and family violence.		
	27/11/2025	283/2025		That Council provide, in principle, support for the establishment of temporary accommodation to support women and children experiencing domestic and family violence in Nyngan and ask that the Mayor and General Manager investigate the possibility of providing a suitable building for a 12 month trial period through the discussions with State Member Roy Butler.	GM	Refer above
17	18/12/2025	308/2025	Sale of Land – 25 Lot Subdivision	1. That Council, in the first release of land, choose to use an Expression of Interest process for the purchase of lots in Stage 1 of the new Hoskins Street residential subdivision with EOI's closing on the 27 th February 2026.	DFCS	Expression of Interest process underway. <u>Update:</u> Report to Council refers

Item 10.1

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				<p>2. That the following criteria be used by Council, to determine successful expressions of interest:</p> <ul style="list-style-type: none"> a) Council selects 8 blocks for the first release, Lot numbers 3, 5, 8, 10, 15, 17, 21, 23 then 8 blocks for the second release and 9 blocks for the third release. b) In the first release, limit to individual persons and only one lot per buyer. c) Expressions of interest will only be accepted from persons currently living in the Bogan Shire with proof of residence to be provided by way of a current electricity bill 		

Item 10.1

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				<p>(most recent) and driver's licence.</p> <p>d) Only offers exceeding \$35,000, including GST, will be considered.</p> <p>e) Commitment to complete building works for a dwelling within 2 years of purchase, as negotiated by Council.</p> <p>f) Buyers may list at least three lots in order of priority to give Council the option to allocate lots and negotiate with buyers based on highest offers and meeting criteria.</p> <p>g) Should more than one EOI be offered on a lot, then the highest offer will be considered. If</p>		

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				<p>offers are equal on any one lot, then Council may negotiate with all interested parties.</p> <p>h) All offers that meet the criteria will be submitted to Council, through the formal meeting process, to make decisions on the sale of lots.</p>		

1. Attachments

Nil

2. Recommendation

That the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the Checklist.

10.2 PECUNIARY INTERESTS**1. Introduction**

The purpose of this report is to table the Pecuniary Interest Register as required under Section 450A of the Local Government Act.

2. Background

Tabling of the Register is a requirement under Section 450A of the Local Government Act.

3. Attachments

Nil

5. Recommendation

That the Pecuniary Interest Register in respect of the period 1 July 2024 to 30 June 2025 be received and noted.

11 PEOPLE AND COMMUNITY SERVICES REPORTS

11.1 BOGAN SHIRE EARLY LEARNING CENTRE - PRIORITY OF ACCESS

1. Introduction

The purpose of this report is for Council to review the current Priority of Access policy position applicable to health care professionals at the Bogan Shire Early Learning Centre and to consider whether the policy should continue and/or be expanded to support other key workforce sectors within the Bogan Shire.

Access to childcare is widely recognised as a significant factor in the ability of regional communities to attract and retain essential workers. In small rural communities such as Nyngan, limited childcare availability can have a direct impact on the sustainability of key services and industries.

2. Background

At its meeting held on 23 March 2023, Council resolved as follows:

044/2023

Council recognises the acute shortage of health care professionals, especially nurses in the Bogan Shire, affecting the Nyngan Multi-Purpose Service and the Bogan Shire Medical Centre. To help address this situation, Council will give priority of access to children of clinical staff on the ELC waitlist. This policy position is to be reviewed in 12 months' time.

At this same meeting Council also resolved to give priority of access to children of Bogan Shire Council ELC educators and early childhood teachers.

At its meeting held on 28 March 2024, Council resolved to continue the arrangement for health care professionals for a further 12 months and review the position again.

Council again considered the matter in March 2025 and resolved to continue the Priority of Access provision, acknowledging the ongoing workforce shortages affecting local health services and the importance of childcare access in supporting recruitment and retention.

At the time the policy was initially adopted, the Bogan Shire Early Learning Centre had a significant waiting list for places.

Since that time, the introduction of an additional room has increased capacity, which has enabled the waitlist for those requiring immediate placement to be reduced.

3. Discussion

At the time of the March 2025 review, there was strong demand for childcare places at the ELC, with 66 children on the waiting list, an increase from 59 children when Council first considered the matter in 2023.

Following the expansion of the service in early 2025, which included the addition of a third room, the waiting list for immediate placement was initially cleared. However, by late 2025, not all placement requests could be accommodated as they arose, resulting in the re-establishment of a waiting list for immediate placement. Since 14 January 2025, 30 children have commenced at the service.

There are currently 48 children on the waiting list. Of these, four have not yet been offered any days, and six families have accepted partial placements and are awaiting availability of their preferred days. The remaining 38 children have nominated future start dates and do not require immediate placement.

Over the past 12 months, six children with a parent employed as a nurse at the MPS have enrolled and are currently attending the ELC. Of these, two children were provided priority access in accordance with the policy.

One child with a parent employed as a nurse remains on the waiting list; however, the family is not yet ready for the child to commence on the additional day requested.

Demand pressures have continued, and discussions with the Western NSW Local Health District indicate there remains a need to attract and retain health care professionals in Nyngan, particularly nurses and other clinical staff. Access to childcare remains a consideration for many families relocating to regional communities.

In addition to the health sector, Council has recently received feedback from other key employers and service providers within the community regarding the importance of childcare availability in workforce recruitment and retention.

In particular:

- Local schools have advised that the ability to attract and retain teachers in rural communities is increasingly challenging, and access to childcare is often a determining factor for young families considering relocation.
- Nyngan Police have indicated that the ability for officers and their families to secure childcare places can influence whether officers accept or remain in regional postings.
- Aeris Resources, which operates the Tritton copper operations in the region, has also highlighted that access to childcare can impact the ability to attract and retain skilled employees and professional staff relocating to the area.

In small communities such as Nyngan, the inability to recruit or retain workers in key sectors can have a disproportionate impact on service delivery and community wellbeing. Essential services such as health, education and policing rely on stable staffing levels, while major employers such as the mining sector play a significant role in the regional economy.

Given these factors, Council may wish to consider whether the current Priority of Access policy should:

1. Continue in its current form, applying only to health care professionals; or
2. Be expanded to include additional critical workforce groups such as:
 - Teachers and education staff
 - Police officers
 - Key mining industry employees
 - Other essential service workers as determined by Council.

It should be noted that any expansion of the policy would need to be carefully managed to ensure it remains consistent with the national childcare Priority of Access Guidelines and does not disadvantage other families within the community.

Council may also wish to consider whether a defined quota or limited number of places should be available under any expanded priority category.

It is also worth noting that this matter aligns with Council's objectives relating to:

- Supporting a sustainable and resilient local community, and
- Facilitating economic development and workforce attraction within the Shire.

4. Attachments

Nil

5. Recommendation

Option 1 (Status Quo)

That Council continue the Priority of Access policy at the Bogan Shire Early Learning Centre for children of health care professionals for a further 12 months and review the policy again in March 2027.

Option 2 (Expanded Priority Consideration)

That Council continue the Priority of Access policy for children of health care professionals and request a further report on the potential expansion of the policy to include other key workforce groups such as teachers, police officers and mining industry employees, taking into account feedback received from local schools, Nyngan Police and Aeris Resources.

11.2 BOGAN SHIRE MEDICAL CENTRE OPERATIONAL REPORT

1. Introduction

The purpose of this report is to provide information to Council on the operations and statistics of the Bogan Shire Medical Centre.

2. Background

3. Discussion

Below are the activities and statistics of the Bogan Shire Medical Centre from 1 December 2025 to 1 March 2026.

Statistics

Total registered patients as of March 2026:	4,894
Total active patients:	3,396
Patient numbers who identify as Aboriginal:	870
Total Chronic Disease Management appointments:	170
Total RAC (Residential Aged Care) patients:	32
Total 75+ Health Assessment patients conducted:	25

Current waiting periods to see a GP is approximately 1-2 days, with appointments available for acute complaints (On the Day appointments) daily.

New Patients

During the reporting period, there have been 179 new patients registered at the clinic.

Childhood Vaccinations

The Medical Centre's Registered Nurse and Authorised Immunisation Provider has been providing routine childhood immunisations and Blue Book developmental checks as per the National Immunisation Program.

During this appointment, the child is also reviewed by a General Practitioner, and should the RN or Doctor identify the need for a paediatric hip or scrotum ultrasound during the physical examination, the Sonographer can usually accommodate this on the same day to eliminate the need for travel or frequent presentations.

Residential Aged Care (RAC) Patients

The Bogan Shire Medical have been providing prescriptions to the 32 Residential Aged Care (RAC) patients currently residing at the Nyngan Multipurpose Service.

Bulk Billing Practice Incentive Program

The Bogan Shire Medical are one of 3,400 practices who have registered for the Bulk Billing Practice Incentive Program (BBPIP) since the program launched on 1 November 2025. Practice staff have also received very positive patient feedback on this change.

From 1 March 2026, new MBS items for patient end support (PES) services will allow GPs to support a patient face to face during a video consultation with a specialist. This is an important alignment for supporting the Endocrinologist and Pain Specialist who currently offer video consultations with our patients.

Influenza Vaccinations

The influenza season for 2026 is fast approaching. Medical Centre staff have placed the Early Bird Flu Vaccine order. Both private and federally funded free vaccines will be available under the National Immunisation Program (NIP).

Free influenza vaccines under the NIP were available and given for:

- children aged 6 months to less than 5 years,
- pregnant women at any stage of pregnancy,
- First Nations people aged 6 months and over,
- people aged 65 years and over, and
- people aged 6 months and over with certain medical conditions that increase their risk of severe influenza and its complications.

Total number of patients vaccinated during the 2025 flu season was 390 and 42% of patients aged 65 and over were immunized against influenza.

Technology

AutoMed

The BSMC's online booking system, AutoMed, continues to be a useful addition, with many online bookings being made every week. In February a total of 2,166 text messages and confirmation reminders were sent out via AutoMed.

Ultrasound Services

The Ultrasound service continues to operate four days per week (Monday to Thursday), with on call services provided on a Friday for acute/emergency care.

Medical Diagnostic Services

For the period of December 2025 to March 2026, the following number of medical diagnostic services were provided:

December:	69
January:	53
February:	131

Allied Health/ Outreach Services, Programs and Promotions

- Bourke-based Dietician, Derek, who is employed by Outback Division of General Practice (ODGP) has resigned from his role. The ODGP are actively seeking to recruit for this role.
- The Breast Bus attended from 2 to 17 February.
- Optometrist and The Skin Cancer Doctors conducted their monthly clinic as well as our regular visiting allied health Royal Flying Doctors D&A and mental health nurse.
- Paediatrician Dr Nicholas Wood conducted the first of his monthly clinics through the Medical Wings visiting paediatric services program on Thursday 26 February. Dr Wood will be coming to the BSMC each month with the support of Little Wings.
- The Rural Doctors Network (RDN) "Go Rural" Student Road Trip visited Nyngan on Friday, 6 March. The group of 20 university students was welcomed at the Bogan Shire Youth and Community Centre by the Mayor, General Manager, Director of People and Community Services, and the Medical Centre team. Students were then provided with a tour of the Medical Centre and had the opportunity to meet the GPs and other clinical staff. Council has supported this program and hosted visiting medical, nursing, allied health, and paramedic students for the past four years.
- The Go Rural program brings 20 medical, nursing, allied health, and paramedic students to rural and regional communities to visit local health facilities and hear presentations about rural work and lifestyle from guest speakers. The initiative provides students with a valuable opportunity to experience first-hand the benefits of living and working in rural communities. The program forms part of the broader RDN initiative aimed at encouraging students to pursue careers in rural health.

Physiotherapy Services

Physiotherapy services provided by Infinity Physiotherapy from Dubbo operates on Thursday each week and specialises in complex pain management, sports injury management, post-surgery rehab, vertigo management, fall prevention, cranio-sacral therapy, headache management, pre employment assessment, W/C, NDIS and DVA and dry needling.

Locum Doctor Coverage

Locum bookings for 2026 are almost full and are based on a minimum of 3 weeks per booking. Many of our regular GPs have chosen to return to the Practice, ensuring continuity for our patients as well as reduction in travel and other related expenses for more regular turnaround times.

Dr Mina Ayad, who is based locally in Dubbo, has agreed to a roster of three weeks on and two weeks off for the duration of 2026. This arrangement will deliver cost savings, as flight expenses will no longer be required.

The following dates have been confirmed:

- 16–20 April
- 20–24 April
- 18 May–26 June
- 20 July–7 August
- 24 August–11 September
- 28 September–16 October
- 2–20 November
- 7–24 December (subject to closure dates)

Allied Health services as of September 2025 are listed below:

Type of Service	Days	Times	Frequency	Service Accessed by
Drug & Alcohol worker	Tuesday	9.30am-3pm	Fortnightly	BSMC or Self-Referral
Diabetes Educator (virtual clinic)	Flexible days	9am-4pm	Monthly	Referral
Dietician	Tuesday	9:30am-4pm	Fortnightly	Referral
Family Planning NSW	Monday/ Tuesday	11am-5pm	Monthly	BSMC or Self-Referral
Mental Health Clinician	Tuesday, Wednesday & Thursday	9am-4pm	Monthly	BSMC Referral
Pathology	Monday to Friday	8.30am - 11.30am	Weekly	Anyone holding a pathology request form – not required to be a patient of BSMC
Physiotherapy	Thursdays	8.30am – 4.30pm	Weekly	Referral or Private appt.
Podiatrist	Wednesdays	9.00am - 2.30pm	Weekly	Referral or Private appt.
Paediatrician	Thursday	9am-4pm	Monthly	Referral
Occupational Therapy	Fridays	8:30am- 4:30pm	Monthly	Referral/ private

Psychiatrist	Wednesday	9.00am - 3.30pm	Monthly	Referral or Private appt.
Sonography	Monday, Tuesday, Wednesday & Thursday	8:30am-4:30pm	Weekly	Private bill with Medicare rebate
Telehealth Services - variety of specialists (pain specialist, endocrinology, psychology)	Offered 5 days a week	8:45am-5pm	Offered 5 days a week	Referral (Medicare or private bill)

4. Attachments

Nil

5. Recommendation

That the Bogan Shire Medical Centre Operational Report be received and noted.

12 FINANCE AND CORPORATE SERVICES REPORTS

12.1 INVESTMENTS FEBRUARY 2026

1. Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of February 2026.

2. Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

3. Discussion

The Investment Report for February 2026 is shown below. On the 28 February 2026 Council had \$29.9 million invested. There has been an increase of \$315,000 due to Council receiving payment of the third quarter Financial Assistant Grant, LRCI4 Program instalment, TfNSW ordered works claim and income from ratepayers for the third rates instalment. Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

Investment Movements for February 2026

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

REF	Source	Maturity	Days	% rate	Bal Jan 26	Bal Feb 26
42-150-6894	NAB - Professional Funds	4/05/2016	At Call	4.100%	10,846,150.12	11,162,121.27
I2108308	Westpac	17/12/2025	17/12/2026	4.610%	6,000,000.00	6,000,000.00
88-392-4994	NAB	29/05/2025	29/05/2026	4.200%	2,000,000.00	2,000,000.00
98-544-4756	NAB	30/01/2026	29/01/2027	4.760%	2,000,000.00	2,000,000.00
98-568-5779	NAB	30/01/2026	29/01/2027	4.760%	2,000,000.00	2,000,000.00
I2392103	Westpac	17/04/2025	17/04/2026	4.200%	2,000,000.00	2,000,000.00
I2437444	Westpac	9/05/2025	11/05/2026	4.250%	2,800,000.00	2,800,000.00
I2875708	Westpac	3/11/2025	3/11/2026	4.340%	2,000,000.00	2,000,000.00
	Balance securities held				29,646,150.12	29,962,121.27
	Balance Ledger 19010.8200.8200				29,646,150.12	29,962,121.27
	Summary by institution					
	NAB				16,846,150.12	17,162,121.27
	Westpac				12,800,000.00	12,800,000.00
					29,646,150.12	29,962,121.27

4. Attachments - Nil

5. Recommendation

That Council receives and notes the Investment Report for February 2026.

12.2 SUMMARY OF RATE AND ANNUAL CHARGES COLLECTION

1. Introduction

The purpose of this report is to provide a comparison of rate collections as at 28th February 2026, with the same period last year.

2. Background

This report is provided for the information of Councillors.

3. Discussion

Rate Collections	2025-2026	2024-2025
Arrears Prior to 30/06/2025	200,991	267,270
First Instalment arrears as at 28/02/2026	20,900	9,058
Second Instalment arrears as at 28/02/2026	52,199	263,088
Third Instalment arrears as at 28/02/2026	249,254	470,600
Fourth Instalment outstanding as at 28/02/2026	1,090,670	1,062,863
Total Arrears	523,344	1,010,016
Total Outstanding	1,614,014	2,075,879
Monthly Transactions		
Amount Levied & B/Fwd	6,201,080	6,248,285
Add: Adjustments	30,453	54,274
Less: Payments to end of January	-4,549,065	-4,154,756
Less: Rebates	-68,454	-74,924
Add: Postponed	0	0
Gross Total Balance	1,614,014	2,072,879
Arrears of total amount levied %	8.4%	16.1%

Total arrears have decreased from \$1,010,016 at the 28th February 2025 to \$523,344 as at 28th February this year.

Each instalment amounts to approximately \$1,550,000 (Total Rates, Waste, Water & Sewer Access Charges)

As at the 28th February 2026 Council had collected \$394,309 more than at the same time last year. At the time of writing this report, Council has collected an additional \$176,917.

1.3% of rates remain outstanding on the first instalment.

3.3% of rates remain outstanding on the second instalment

16% of rates remain outstanding on the third instalment which was down to 6.7% at the time of writing this report.

4. Attachments Nil

5. Recommendation

That Council receive and note the Rate and Annual Charges Collection Report for February 2026.

12.3 SALE OF LAND - 25 LOT SUBDIVISION

1. Introduction

The purpose of this report is to provide Council with an update on the Expression of Interest (EOI) results and for Council to redetermine the process for selling 25 residential lots within the new residential subdivision in the vicinity of Hoskins, Oxley, Oatley and Derrybong Streets.

2. Background

At its meeting held on 18 December 2025 Council resolved the following:

Resolved **308/2025**

Moved: Cr Bright Seconded: Cr Bootle

1. That Council, in the first release of land, choose to use an Expression of Interest process for the purchase of lots in Stage 1 of the new Hoskins Street residential subdivision with EOI's closing on the 27th February 2026.
2. That the following criteria be used by Council, to determine successful expressions of interest:
 - a) Council selects 8 blocks for the first release, Lot numbers 3, 5, 8, 10, 15, 17, 21, 23 then 8 blocks for the second release and 9 blocks for the third release.
 - b) In the first release, limit to individual persons and only one lot per buyer.
 - c) Expressions of interest will only be accepted from persons currently living in the Bogan Shire with proof of residence to be provided by way of a current electricity bill (most recent) and driver's licence.
 - d) Only offers exceeding \$35,000, including GST, will be considered.
 - e) Commitment to complete building works for a dwelling within 2 years of purchase, as negotiated by Council.
 - f) Buyers may list at least three lots in order of priority to give Council the option to allocate lots and negotiate with buyers based on highest offers and meeting criteria.
 - g) Should more than one EOI be offered on a lot, then the highest offer will be considered. If offers are equal on any one lot, then Council may negotiate with all interested parties.
 - h) All offers that meet the criteria will be submitted to Council, through the formal meeting process, to make decisions on the sale of lots.

3. Discussion

On the 13 January 2026 Council undertook an Expression of Interest (EOI) process for the sale of 8 of the residential lots within the Subdivision. By the close of the EOI period, 27 February 2026, Council received two eligible offers.

To progress the development of the subdivision and support Council's local housing supply objectives, Council now needs to consider alternative sales and marketing options.

1. Proceed to Private Treaty Sale

Placing the remaining lots to the open market could be Council's next step following the limited EOI response.

Benefits:

- Extensive buyer reach through advertising campaigns.
- Flexibility to set standardised sale terms and conditions for all purchasers.

Council may, once again, determine whether to release lots individually or in stages.

Considerations:

Council would retain responsibility for administration unless an agent is engaged.

2. Appointment of Real Estate Agent

Engaging one or more real estate agents to market and sell the lots could improve visibility and assist the sales process.

Benefits:

- Agents provide market expertise, professional advertising, and established buyer networks.
- Reduced administrative burden for Council in handling enquiries, negotiations, and contract processes.

Considerations:

- Council must follow procurement guidelines in selecting and appointing agents.
- Commission impacts revenue received from sales, but agents may achieve higher sale prices and quicker turnover.

3. Entering Arrangements with Builders or House-and-Land Package Providers

Council has been approached by one company wishing to provide house-and-land packages to prospective buyers. This option may assist buyers in understanding the full cost of building their potential home, the company does all the marketing at no cost to Council and offers more certainty of being able to secure a builder once the land is purchased, which should also accelerate building completion.

Benefits:

- Provides buyers with certainty on build costs, designs, and timeframes.
- Helps attract first-home buyers or investors seeking simplified processes.
- Could support faster realisation of Council's housing objectives.
- No marketing costs for Council.

Options for Council:

- Non-exclusive marketing partnership (builder markets packages; Council retains full control of land sales).
- Preferred-builder panel, where multiple builders are authorised to offer packages.
- Dedicated "display home" approach on one lot (if financially viable or cost-shared).

Considerations:

- Council needs to avoid arrangements that could be perceived as giving one builder preferential access unless undertaken through a transparent process.
- Council must ensure any arrangement complies with procurement and conflict-of-interest requirements.

Council should maintain the land sale contract directly with the purchaser.

4. Attachments

Nil

5. Recommendation

That Council:

1. Move that the General Manager or delegate negotiate with the two eligible offers for the sale of the blocks they were interested in, in their EOI.
2. Move the remaining 23 lots that are ready for sale to full open-market sale, with pricing and contract terms to be finalised by the General Manager or delegate.
3. Engage one or more real estate agent through an appropriate procurement process to market and sell the lots on Council's behalf.
4. Enter non-exclusive arrangements with interested builders to offer house-and-land package options to prospective buyers, ensuring compliance with procurement requirements and maintaining transparency.
5. Continue promoting the subdivision through Council's website and social media

13 INFRASTRUCTURE SERVICES REPORTS

13.1 DEPARTMENTAL ACTIVITY REPORT

1. Introduction

The purpose of this report is to provide Council with information regarding the activities of the Infrastructure Services Department.

2. Background

A regular activity report is provided for the information of Councillors.

3. Discussion

Roads

Road work undertaken for the reporting period 12th February 2026 to 6th March 2026 consisted of the following:

No.	Name	Comments
	Local Roads	
5	Peisley Road	Maintenance Resheeting
11	Honeybugle Road	Resheeting
79	New Bogan Road	Maintenance Resheeting

	State Highways	
HW8	Barrier Highway	Shoulder Grading, & Heavy patching
HW70	Arthur Hall VC Way	Shoulder Grading

Council has completed pothole repairs on the following roads:

• Hermidale Nymagee	• Monkey Bridge Road
• Cockies Road	• Town Streets
• Coolabah Town Streets	• Dandaloo Road
• Gilgai Road	• Mulla Road
• Yarrandale Road	• Pangee Road
• Moonagee Road	• Mitchell Highway
• Barrier Highway	

The upcoming Road Works Program includes, but is not limited to, the following works:

- Completion of 800m of resheeting on New Bogan Road
- Continue heavy patching on sections of State Roads
- Resealing sections of State Roads
- Kallara Road Resheeting – 2kms
- Dickson’s Road Resheeting – 1km -RERRF
- Honeybugle Rd maintenance grading

Works and Services

The work undertaken during this reporting period consisted of the following:

Civil Works

- Replaced damaged Bollards Rotary Park beside boat ramp
- Installed concrete pad to BBQ area Larkin Oval canteen
- Repairs to ceiling at Library completed.
- Repairs to roofs of Walker and Wye pavilions (sky light replacement ongoing)

Community Facilities

- Mowing/slashing and maintenance of ovals, reserves and highway approaches to Nyngan
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Carried out works in preparation for circus, locating services etc
- Carried out cedar tree maintenance

Water & Wastewater

- APC order extended to 17th of March. There will be one more run in the current water year which is expected to commence mid-May and finish end of June
- Village water supply levels as follows:
 - Coolabah 20%
 - Girilambone 15%
 - Wilga 8 %
 - There have been slight increases at Girilambone and Wilga Tank.
 - The current forecast date for commencement of water carting is mid/late April 2026.

- Repaired leaks in Nyngan and Girilambone
- Installed water services to storm water pump station sites

4. Background

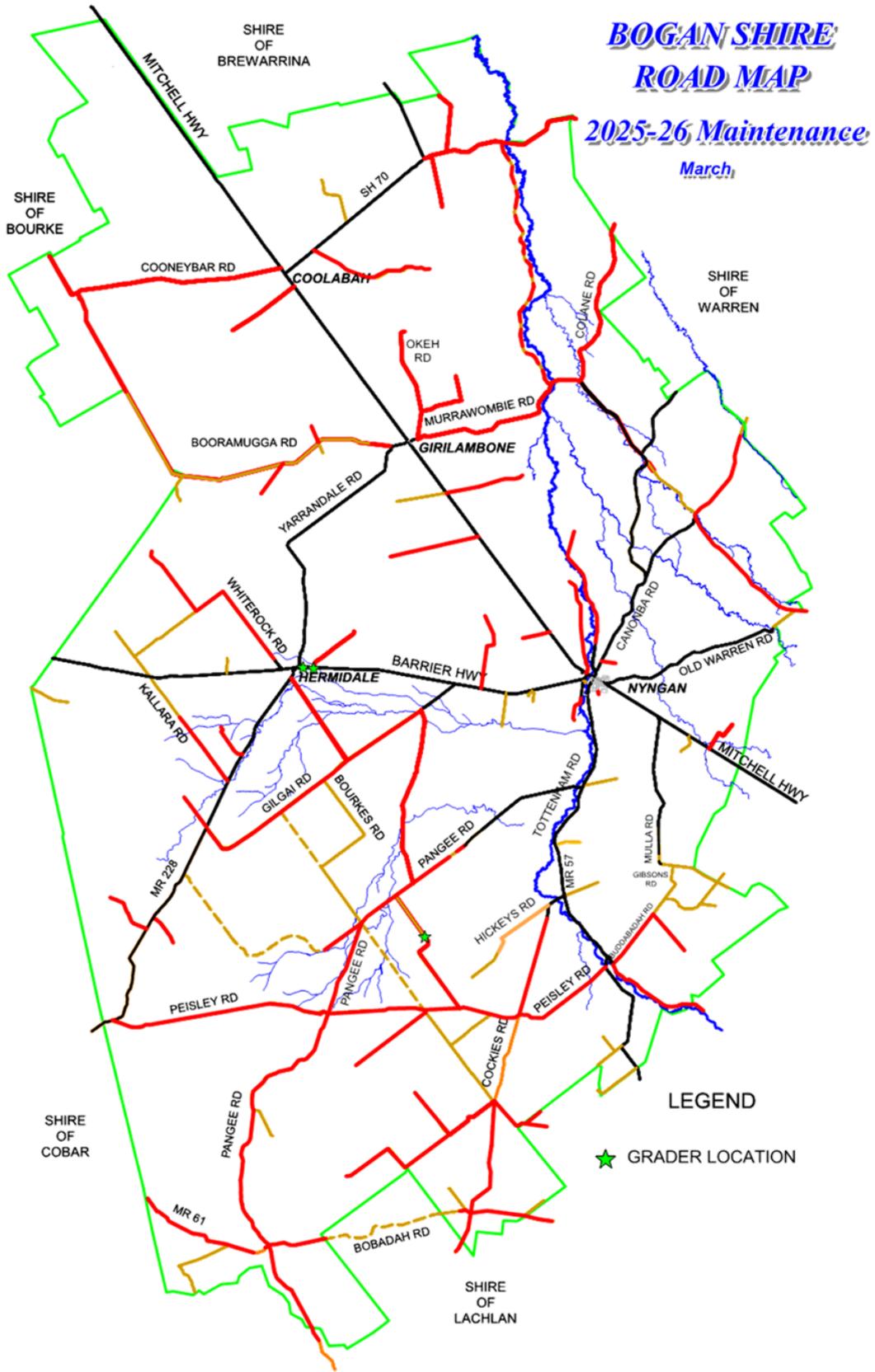
A regular activity report is provided for the information of Councillors.

5. Attachments

1. Maintenance Map March 2026

6. Recommendation

That the Infrastructure Departmental Report be received and noted.



13.2 HERMIDALE WATER FEBRUARY 2026

1. Introduction

The purpose of this paper is to provide information on Hermidale water and an update on water consumption.

2. Background

Hermidale water consumption, and the increasing use of water from the Cobar Water Board's pipeline was considered at Council's November 2025 meeting. The Business Paper (attached) explored several potential reasons for the high consumption, and it was resolved (273/2025).

That the General Manager monitors any consumption from the meters in Hermidale at the base of the elevated storage and the small tank in the CWA War Memorial Park, with a further report to Council in March 2026.

3. Discussion

The meters at the base of the elevated storage and to the small tank in the CWA War Memorial Park have been read regularly since installation in late November 2025.

The meters have recorded no water consumption until early February 2026. At the time of writing 3kl has been taken from the overhead tanks, and 114kl from the CWA War Memorial Park.

As outlined in the Business Paper to the November 2025 meeting that if the installation of meters at these locations does not provide any insights to consumption, "Council may need to consider other options such as metering all services in Hermidale or significantly increasing the Raw Water Access Charge for Hermidale consumers. Council may also need to consider alternative water sources, mandating rainwater tanks, or limiting further development."

Regarding the above options:

- It is estimated that the cost of metering all Hermidale water connections would be in the vicinity of \$20,000.
- Based on the Cobar Water Board invoices (two quarters) the estimated annual Raw Water Charge would need to be in excess of \$5,000 per connection to recover the cost of water.
- The investigation of alternative water sources is likely to be a long term, and expensive project, and does not address the current issue.
- Mandating significant on-site rainwater storage for future development may assist, but will be a long-term project, and does not address the current issue.
- Limiting further development via the Development Application process is likely limited to only those developments which require a DA and does not address the current issue.

- Limiting further development via acquisition and amalgamation of vacant blocks would be a long-term project and does not address the current issue.

4. Attachments

1. Hermidale Water Report November 2025

5. Recommendation

That the report be received and noted.

13.3 HERMIDALE WATER

1. Introduction

The purpose of this paper is to provide information on the Hermidale water supply, including higher than average Cobar Water Board costs.

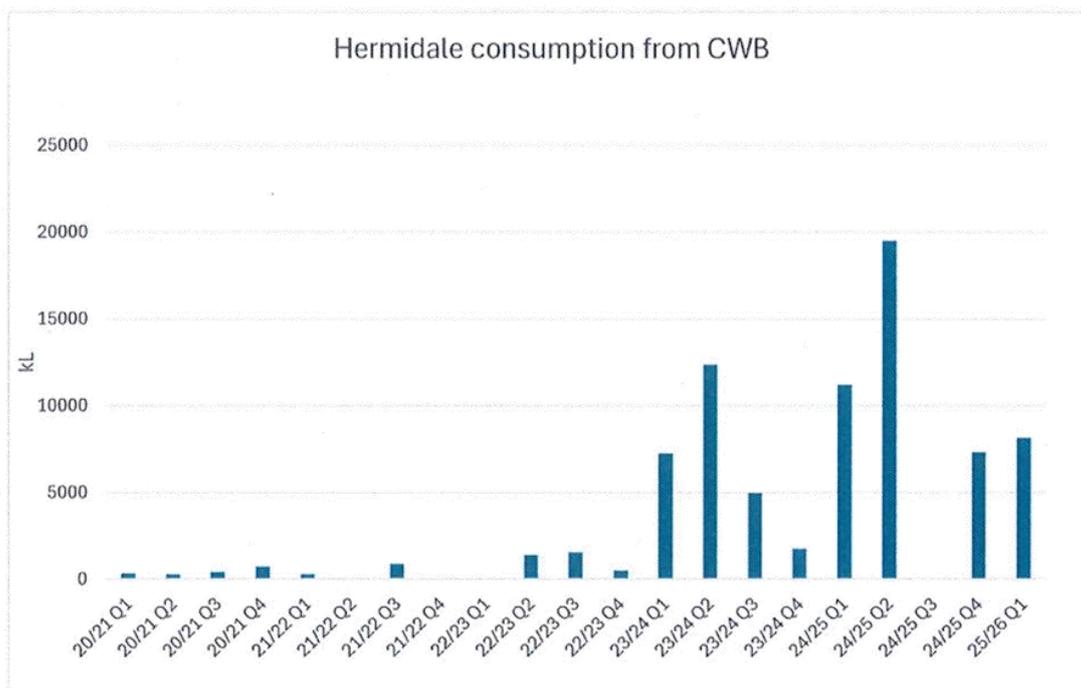
2. Background

At Council's 2025/26 Integrated Planning and Reporting Workshop, the high cost of payments to Cobar Water Board for purchase of raw water in Hermidale was highlighted with a request from Council for this to be investigated further.

Hermidale residents are provided raw water from Council's ground tank located approximately 1.6km southwest of the village, with a supplementary supply from an offtake of the Cobar Water Board's pipeline.

It is understood that in recent times there has been negligible water in the ground tank, and therefore an increase in reliance on the pipeline. Unfortunately there are no Council records that indicate when the ground tank became dry.

Council purchases water from the Cobar Water Board for the residents of Hermidale. Billing from CWB indicates the following consumption;

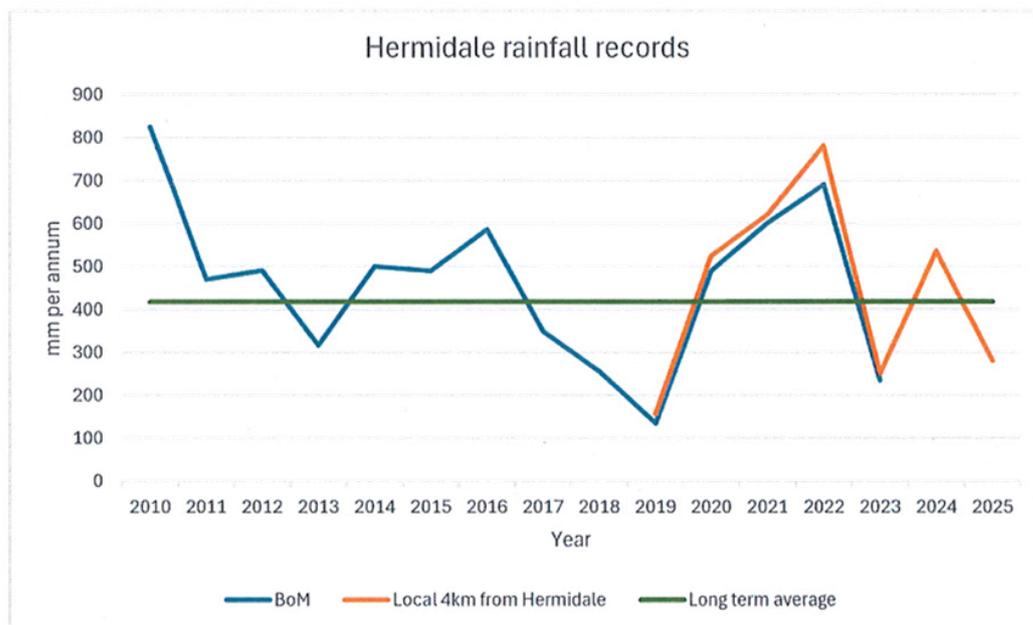


In addition to increased consumption, the impact on Council is also related to the cost of purchasing water. The Cobar Water Board has increased its charges for the supply of water to Hermidale by 5%, 6% and -0.5% over the last three financial years.

3. Discussion

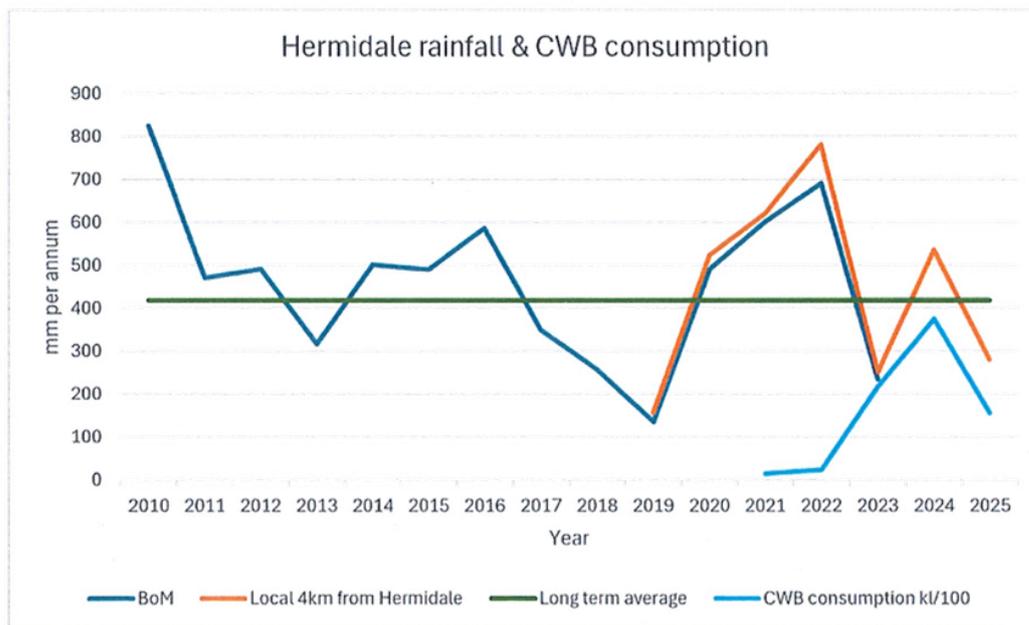
The Bureau of Meteorology (BoM) has rainfall records for Hermidale from 1906 to 2023. In this period the average annual rainfall is 418mm and a minimum annual rainfall of 135mm in 2019. It is unclear why rainfall records for 2024 & 2025 are not published.

As 2024 and 2025 are of interest, rainfall data was sourced from a local property approximately 4km from Hermidale. Data from prior years was also sourced to compare with BoM records. As can be seen from the graph below, there is a reasonable correlation between the data sources. The rainfall total for 2025 is rainfall to time of writing.



The 2023 calendar year appears to have been particularly dry, receiving 170 – 180mm less than average.

To assist in determining the effect of rainfall on Cobar Waterboard consumption, the calendar year consumption in kl/100 has been added to the below graph. The CWB consumption and rainfall for 2025 are the totals up to the time of writing.



It appears that the low rainfall in 2023 has contributed to increased CWB consumption. However, 2024 had above average rainfall 4km from Hermidale, yet an increase in consumption. To discount any storm effects (i.e. storm at property gauge but not at Hermidale) the annual totals for Nyngan and Girilambone (Okeh) were also reviewed. In 2024 Nyngan and Girilambone (Okeh) also had more rainfall than average.

Logically, and based on the above data, it is obvious that rainfall in the Hermidale tank catchment has an inverse relationship with consumption from the CWB pipeline (i.e. more rainfall in the catchment corresponds with a lower usage). However 2024 is an anomaly.

The increase in CWB consumption has a number of other potential causes. Three potential limbs are explored below.

Reduced catchment / catchment infiltration/losses

To ensure that the full catchment contributes to the ground tank, the tank drains were checked and graded in April/May 2025. No significant issues were detected.

Not all rainfall events will result in runoff. Accordingly the daily rainfall totals for 2024 were analysed. Notable daily and event totals exceeding 25mm are tabulated below.

Month	Max Day rainfall (mm)	Event rainfall (mm)	Event duration (days)
January	40	49.5	3
February	60	60	1
March	18	35.5	4
April			
May	25	25	Two events each totalling 25mm
June			
July			
August	29	30.5	2
September			
October			
November			
December	32.5	47.5	Second event totalling 44m

Based on the above, it is highly likely that even though 2024 was wetter than average, runoff to the ground tank may have been limited.

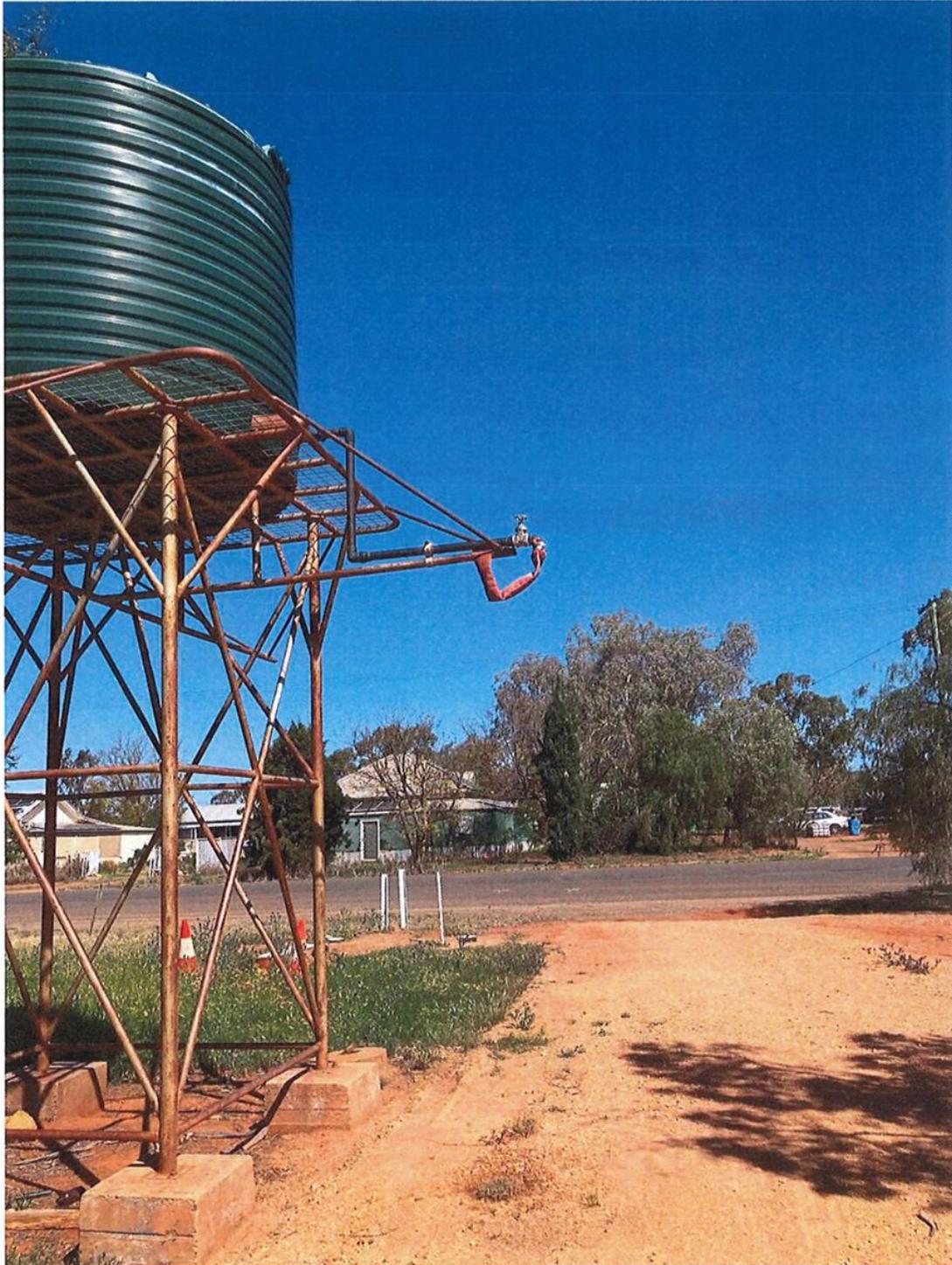
Increased user consumption

Hermidale customers are not metered, and therefore there is no individual consumption data. A recent inspection of the village, including commercial premises, did not reveal any obvious signs of high water use. There are a number of commercial enterprises in Hermidale.

Council's Development and Environmental Services Department advises that there have been three Development Approvals in Hermidale in the last five years. These were a freight grain terminal, a new dwelling and a satellite dish. On face value it is difficult to imagine that approved development in recent years has significantly increased consumption.

Public access

There is a 75/80mm camlock fitting at the base of the elevated storages (photo below). There is also a small tank in the CWA War Memorial Park with an approx. 37mm outlet. Neither of these outlets are locked.





Meters to these facilities have recently been arranged.

At this time it is probable that dry weather is the most significant factor in the increased consumption from the Cobar Water Board's pipeline. Should the newly installed meters (on the above tanks) not provide any meaningful data (in terms of consumption), Council may need to consider other options such as metering all services in Hermidale, or significantly increasing the Raw Water Access Charge for Hermidale consumers. Council may also need to consider alternative water sources, mandating rainwater tanks, or limiting further development.

4. Attachments

Nil

5. Recommendation

That the General Manager monitors any consumption from the meters in Hermidale at the base of the elevated storages and the small tank in the CWA War Memorial Park, with a further report to Council in March 2026.

13.3 PLANT UTILISATION, FUTURE FUNDING AND PLANT NEEDS

1. Introduction

The purpose of this report is to present information on selected plant utilisation, forecast funding and the resultant need for plant; prior to preparing a report on Plant Fund sustainability.

2. Background

As Council’s meeting of 18 December 2026, it was resolved **(290/2025)**

That Council does not accept the tender for the supply and delivery of three Caterpillar CW34 rollers at a cost of \$225,000.00 (exclusive of GST) each, on the basis that Council has requested further reports to Council on plant utilisation and the sustainability of the plant fund.

And similarly (291/2025)

That Council does not accept the tender for the supply and delivery tender of Hutcheon & Pearce the supply and delivery of a John Deere 670G at a cost of \$518,146.00 (exclusive of GST) each, on the basis that Council has requested further reports to Council on plant utilisation and the sustainability of the plant fund.

This report outlines historic utilisation of graders and rollers, and then using expected funding, projects the plant requirements for the next few years.

3. Discussion

Utilisation for Council’s graders and multi tyred rollers is outlined below. Graders and rollers have been used as they were the subject of the above resolutions, and because it is relatively easy to correlate these items of plant to road funding.

Plant No.	Year purchased	Machine	Age in 2026	Lifetime average annual hours
2532002	2024	Cat Grader	2	610
2533001	2017	Cat Grader	9	806
2534001	2020	Cat Grader	6	865
2535001	2020	Cat Grader	6	762
2722001	2015	Cat Roller	11	614
2723001	2018	Multipac Roller	8	401
2724001	2019	Multipac Roller	7	449
2725	2020	Multipac Roller	6	503

Note:

The lifetime average use contains an element of error as it utilises year of purchase rather than month and year. The error is greatest in plant no. 2532002 as it is only two years old. The potential error reduces as the age of the plant increases.

There are a number of considerations when discussing plant utilisation.

- the hours are engine hours, and not the hours that a machine is on a job site, and therefore not able to be utilised elsewhere,
- there is a (not insignificant) cost in moving plant from one site to another,
- some work types require plant, but do not require the plant all day. For example, heavy patching (using a stabiliser) requires rollers, but the roller is not required until after the patch has been pulverised, cement/lime added, cement/lime mixed into pavement, material laid out; and then rolling is required,
- time that the machines have been unavailable due to breakdown etc has not been included,
- resourcing is linked to plant utilisation and resource constraints may be the limiting factor to high plant utilisation.

Whilst many Councils aim to maximise internal plant use, they are not in the business of plant hire. Plant hire businesses generally charge for plant whenever it is away from the depot and cannot be hired to someone else.

In local government, plant is a tool to deliver the service, such as grading. Similar to a builder who has tools, to deliver the service of building a house. A builder does not use every tool every day.

As mentioned above, there can be resource constraints to high plant utilisation, predominantly personnel or funds.

Personnel

In the road's crews, Council's current establishment allows for four grader crews, with one water truck required to be wet hired. Any leave from any employee of these crews, has an impact on the crew, or another item of plant.

Funding

In recent years Council has been fortunate to receive various grants. These grants have come to an end or are nearing completion.

Foreseeable future funding is limited to:

- Financial Assistance Grant Local Roads component (Federally funded)
- Regional Roads Block Grant (TFNSW funded)
- TFNSW Routine Maintenance
- TFNSW Ordered Works
- TFNSW Capital Works (John Butler widening to be completed in 2026)

- Safer Local Roads (Tottenham Rd)
- Rural Emergency Road Repair Fund (scheduled completion June 2027)
- Roads to Recovery

It is possible that government may extend or re-name the RERRF between now and June 2027.

The below table outlines the expected revenue (in current year dollars), and in the adjacent column the expected number of grader crew days associated with this funding. Grader crew day is one crew working one day.

The calculation of grader crew days associated with funding is based on costing data from 2023/24, 2024/25, & 2025/26 YTD. There are assumptions associated with this calculation, but the below provides a general picture.

	2026/27		2027/28		2028/9	
	Million dollars	Grader crew days	Million dollars	Grader crew days	Million dollars	Grader crew days
FAG	1.99	170	1.99	170	1.99	170
Regional Roads	1.04	50	1.04	50	1.04	50
TFNSW Maint	1.0	35	1.0	35	1.0	35
TFNSW Ordered Works	1.3		1.3		1.3	
TFNSW Capital	4	70				
SLRIP	5	20				
RERRF	2	35				
RTR	1.73	25	1.82	25	1.82	25
Total	18.06	405	7.15	280	7.15	280

Notes:

The grader crew days for TFNSW Maintenance and Ordered Works have been combined.

The values for TFNSW, RERRF and RTR are typical of recent years but could vary based on need (TfNSW) and the type of work undertaken.

As can be seen, there is a general trend of reduced funding and consequently reduced grading days.

Based on the information presented, it seems apparent that funding and personnel are the limiting factors to high plant utilisation.

There is limited scope for Council to increase the funding for road works and in particular grader-based activities. Ideally funding increases are long term, to align with plant life, and to provide certainty of tenure in any recruitment.

- Council can advocate for additional grant funding; however grants tend to be short term, and Council has limited or no certainty on value, timing or longevity (of the grant).
- Council could use own funds to increase grader crew days, but this would disadvantage another Council service.
- Alternatively, Council could change the mix of road work activities by increasing grading, but this would reduce the level of service or asset management of other aspects of the road network.

As can be seen above, it is necessary to understand long term funding, and type of work, to then analyse plant utilisation and the sustainability of the plant fund.

It is proposed that a future report discuss plant utilisation based on 2028/29 funding, and assuming that there are no changes to the current work types.

4. Attachments

Nil

5. Recommendation

That the Plant Utilisation, Future Funding and Plant Needs Report be received and noted.

13.4 COBAR WATER BOARD - MINOR CONSUMERS IN BOGAN SHIRE

1. Introduction

The purpose of this paper is to seek Council's direction regarding a request from Cobar Water Board.

2. Background

Council recently received correspondence from the Cobar Water Board (CWB) seeking confirmation from Bogan Shire that its Water Access Licence (WAL) can be utilised to supply landholders in the Bogan Shire who access the CWB's pipeline. The correspondence is included in Attachment 1.

Council received similar correspondence in March 2019. This was considered at Council's April 2019 meeting (Business Paper extract included in Attachment 2), and resolved **(117/2019)**:

1. That the General Manager requests further information from Cobar Water Board concerning the apparent change in licence holdings, a copy of the legal advice concerning supply of water and reason why Cobar Shire Council cannot supply minor users within the Bogan Shire LGA.
2. Notes that all current minor user agreements are between Cobar Water Board and relevant users and that there may potentially be logistical and legal implications to Bogan Shire Council being responsible for supply of water, via Cobar Water Board's infrastructure.
3. Whilst Council is prepared to have discussions with Cobar Water Board to explore options for delivery of water to minor users within the Bogan Shire LGA, it does not agree to the Board's proposal at this stage.

Council's correspondence to CWB of 2 May 2019, and 13 September 2019 is included in Attachments 3 & 4 respectively. It appears that CWB did not respond to Council's correspondence, and Council corresponded with CWB again on 16 December 2019 (Attachment 5).

3. Discussion

In discussions with CWB regarding the Water Supply Agreement, CWB have sought confirmation from Bogan Shire that its Water Access Licence (WAL) can be utilised to supply landholders in the Bogan Shire.

As outlined above, Council has requested a copy of the legal advice concerning supply of water and the reasons why CWB cannot supply users within the Bogan Shire. In addition, the 13 September 2019 correspondence specifically requested "details of how the Macquarie River Entitlements held by the CWB (which underpinned its ability to supply water under the Act) were transferred". The responses to these questions are likely to assist Council in considering the current correspondence remain outstanding.

The September 2019 correspondence included a proposal to progress this matter but has not been progressed.

4. Attachments

1. CWB correspondence of 8 December 2025
2. Extract from April 2019 Business Paper
3. Council correspondence of 2 May 2019
4. Council correspondence of 13 September 2019
5. Council correspondence of 19 December 2019

5. Recommendation

For Council's consideration.

Cobar Water Board

ABN: 82 617 007 174

PO BOX 8
COBAR NSW 2835

PHONE: (02) 6836 5888

FAX: (02) 6836 5889

SERVICES MANAGER: 0427 879 238

Ref: WB1-24
PV: SD

Monday 8 December 2025

Bogan Shire Council
General Manager
Derek Francis
PO Box 221
NYNGAN NSW 2825

Dear Derek,

RE: CWB Minor Consumers in Bogan Shire Council

Further to our previous letter dated 4 March 2019 the board is seeking Bogan Shire Council's cooperation in managing minor consumers along the Bogan Shire section of the Nyngan-Cobar Pipeline.

As you are aware, under the Water Management Act 2000 (NSW), it is an offence to supply water without a valid Water Access Licence (WAL). Legal advice obtained by Cobar Water Board (CWB) in 2018 confirmed this position. Consequently, CWB cannot legally supply water to any customer who does not hold a WAL.

Historically, when the pipeline was constructed in the 1960s, the NSW Government negotiated with landholders across both shires to secure easements and access, including compensation, water connections, and maintenance obligations. These arrangements were made in good faith to support regional development.

There are currently 21 connections along the Bogan Shire section of the Nyngan-Cobar Pipeline, including three operated by Bogan Shire Council. Over the past three years, total average consumption has been 35 megalitres (ML), with Bogan Shire Council accounting for the majority at approximately 25 ML.

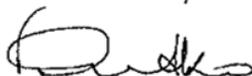
In 2010, as part of statewide reforms, bulk water entitlements previously held by CWB were transferred to Cobar Shire Council (for town water supply) and major mining companies (for industrial use). Since then,

CWB no longer owns any water entitlements and operates solely as an infrastructure provider.

We believe that confirmation from Bogan Shire Council that its Water Access Licence (WAL) can be allocated to supply landholders would be sufficient, with Cobar Water Board (CWB) continuing to bill the users directly. This approach ensures compliance with the Water Management Act 2000 while honouring historical commitments.

If you have enquiries regarding the above matters, please feel to contact me on (02) 6836 5888.

Yours faithfully



Peter Vlatko
Secretary

Precis of Correspondence to the
Ordinary Meeting of Bogan Shire Council held on 24 April 2019

4 COBAR WATER BOARD

Attached is a copy of correspondence received from the Cobar Water Board (CWB) concerning minor consumers in Bogan Shire Council. Council is advised that CWB does not hold a Water Access Licence (WAL) and can no longer supply water directly to the minor consumers without a WAL. Under the current arrangements it is a requirement for minor users to consider and verify with Water NSW whether they need to obtain a WAL to ensure they are not committing an offence. In order to alleviate the issues that this advice will cause, the Board has resolved to seek cooperation from Bogan and Cobar Shire Councils and that the CWB charges each Council (WAL holder) at a major user rate and each Council then bills the minor user as a landholder at a rate determined by each Council. There are currently 18 minor users connections in Bogan Shire. CWB has determined to charge Bogan Shire Council \$1.18 per kl for the remainder of the financial year. The next billing cycle with CWB will finish on 31 March 2019. Minor users in Bogan Shire have been advised they will be billed by Bogan Shire Council in the future.

4.1 Recommendation: For Council's Consideration.



"Comfortable Country Living"

2 May 2019

Mr Peter Vlatko
Secretary
Cobar Water Board
PO Box 8
COBAR NSW 2825

Dear Peter

Cobar Water Board Minor Users in Bogan Shire Council

Your letter dated 4 March 2019 was tabled at our recent Council meeting held on 24 April 2019.

At this meeting Council resolved that, whilst it is prepared to explore options with Cobar Water Board for delivery of water to minor users within the Bogan Shire LGA, it does not agree to the Board's proposal contained in your letter at this stage.

Council believes that further discussions and advice are necessary to address concerns it has regarding any potential logistical and legal implications of Bogan Shire Council being responsible for supply of water via Cobar Water Board's infrastructure, noting that all current minor user agreements are between Cobar Water Board and relevant users.

Council have asked me to convene a meeting with you to discuss the matter further, request further information from Cobar Water Board concerning the apparent change in licence holdings, a copy of the legal advice concerning supply of water and reason why Cobar Shire Council cannot supply minor users within the Bogan Shire LGA.

I will be in touch to arrange a mutually convenient time to meet and work through the issues raised in the spirit of cooperation that the Shire and the board have enjoyed.

Yours sincerely

Derek Francis
General Manager
Bogan Shire Council

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Council Chambers
81 Cobar Street
Nyngan
New South Wales
Australia



"Comfortable Country Living"

13 September 2019

Mr Peter Vlatko
Secretary
Cobar Water Board
PO Box 8
COBAR NSW 2835

Dear Peter

Without prejudice: Supply of Water to the Minor Consumers

We refer to the Bogan Shire Council (BSC) letter of 2 May 2019 (2 May letter) in reply to your Cobar Water Board (CWB) letter dated 4 March 2019, which was emailed to me on 20 March 2019, to which we have not received a written response.

Background

The CWB supplies water on the terms of the CWB Minor Consumers Agreement to the water users listed in Annexure A and located in the Bogan Shire (together the Minor Water Consumers) each having a supply point off the CWB Pipeline that runs from the Nyngan Upper Weir Pool on the Bogan River to Cobar.

In the 4 March letter BSC was advised by CWB that it intended to cease supplying water to the Minor Consumers effective 1 April 2019. The 4 March letter further proposed to unilaterally transfer CWB water supply obligations under the CWB Minor Consumers Agreements to BSC:

'The next billing cycle will finish on 31 March 2019. Cobar Water Board will continue to read the minor user meters and will invoice your council while providing the readings for each user.

We have advised the Minor Consumers in your shire that they will be billed by your Council in future.'

As stated in the 2 May letter, following resolutions of Council, BSC does not consent to the unilateral transfer of water supply obligations and notes that it is not a party to the CWB Minor Consumers Agreement. We have sought legal advice and that advice confirms any obligation to supply water under those agreements remains with you.

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Australia

We also state for the record that a reference to 'reviewing all minor consumers agreements' in a CWB letter of 10 October 2018 does not comprise earlier notice of CWB's desire to shift water supply obligations to BSC.

Further information

Further to our 2 May letter, and in accordance with resolution of Council, we again request a copy of the legal advice referred to the 4 March letter as well as details of how the Macquarie River Entitlements held by the CWB (and which underpinned its ability to supply water under the Act) were transferred.

Next steps in relation to Minor User water supply

BSC is willing to working with CWB to develop a mutually agreeable Minor Consumers water supply solution. BSC has sought legal advice in relation to the supply of water to the Minor Consumers.

We propose on a without prejudice basis the following steps:

1. BSC investigates obtaining the necessary water entitlement to underpin the supply of water to the Minor Consumers;
2. A pipeline access agreement is agreed between BSC and CWB facilitating the use of the CWB pipeline to supply water to the Minor Consumers.
3. Minor Consumer Agreements between BSC and the Minor Consumers are drafted and executed which replace to the extent required the obligations currently owed by CWB to the Minor Consumers.

We have obtained a quote for this solution and attach it as Annexure B. We will require a commitment from CWB to reimburse BSC before we proceed down this path.

Ongoing Supply Arrangements between BSC and CWB.

We also take this opportunity to make some observations about the ongoing supply arrangements.

1. The Overshot Weir Agreement dated 1970 only entitles CWB to take just over 1091ML from Councils Weir on the Bogan River. We think it may be timely to update this agreement and suggest an inception meeting in the coming months.
2. During the 2018/19 water year it has been reported that CWB extracted water at the Upper Weir pool without an effective meter on multiple occasions and for extended periods of time. CWB needs to maintain the meter on the main inlet to the electric pump so it is operational and accessible to BSC staff at all times and if any temporary pumping structures are put in place they must be accurately metered and inspected by BSC staff before pumping commences.

3. We note that in the last few years BSC has been flexible in volumes we supply to CWB, allowing CWB to extract over 4000ML annually – increased from just 2801ML in 2009/10. This has not been an issue in past years due to additional top up flows in the Bogan River which have enabled BSC and CWB to supplement their own extraction.

However, due to the extreme drought conditions and no prospect of Bogan River flows we give notice that BSC will only allow CWB to extract 2192.5ML water year. We base this figure on the following calculation:

Cobar TWS:	1,850ML	Allocation 2019/20 : 80% total available	1,480ML
Mines HS:	4,150ML	Allocation 2019/20: 70% total available	2,905ML
Total available at Gunningbar Offtake (2019/20 Allocation):			4,385ML
Less actual loss 2018/19 (forecast for 2019/20): 50%			2,192.5ML
Total available to be pumped:			2,192.5ML

Please check these figures and confirm your undertaking to extract subject to the limits. This does not preclude any special arrangements or water purchases you may undertake to supplement the figure available to you at the offtake but any additional water will have the same loss factor applied to it before it increases the available water to be pumped.

BSC intends to give CWB quarterly statements showing how you are tracking towards keeping to this limit.

We will work with you in good faith to resolve the above issues and again extend an offer to meet.

Yours sincerely



Derek Francis
General Manager
Bogan Shire Council



"Comfortable Country Living"

16 December 2019

Mr Peter Viatko
Secretary
Cobar Water Board
PO Box 8
COBAR NSW 2825

Dear Peter

Without prejudice: Supply of Water to Cobar Water Board

We refer to the Bogan Shire Council (BSC) letter of 2 May 2019 (2 May letter) in reply to your Cobar Water Board (CWB) letter dated 4 March 2019 which was emailed to me on 20 March 2019 (4 March letter) and the further BSC letter of 13 September 2019 (13 September letter) and confirm that we have not received a written reply to the 2 May letter or the 13 September letter in relation to the following points raised:

1. Supply of Water to the Minor Water Users (as described in the 13 September letter) and the Overshot Weir Agreement.

We reiterate the comments, questions and issues raised in our 13 September letter and again seek your response.

2. Ongoing Supply Arrangements between BSC and CWB: water usage for 2019/2020

As stated in our 13 September letter we have calculated your maximum extraction from the Weir for this water year to be 2192.5ML. We have taken your lack of response to our 13 September letter to indicate your agreement with extraction of up to 2192.5ML (to be reviewed by us at 31 December 2019 based on losses sustained this year).

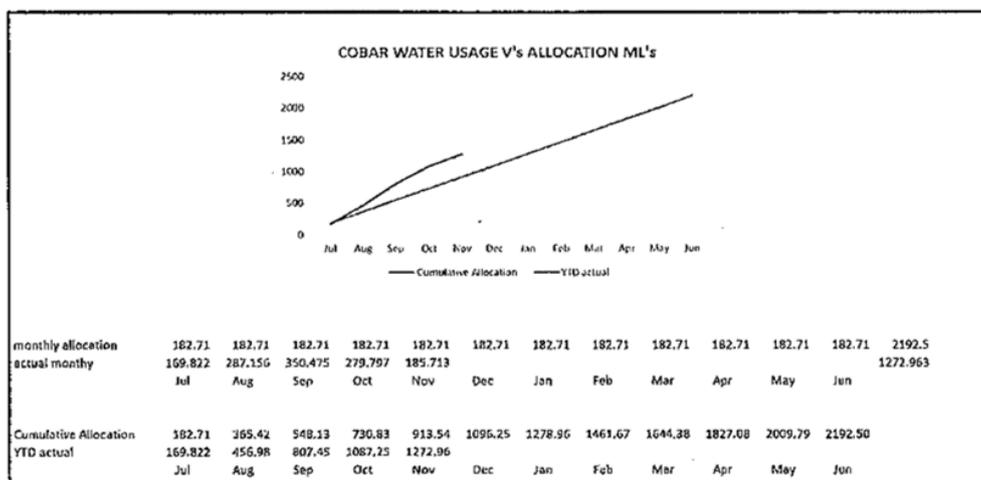
On the next page of this letter is a copy of our '*CWB Water Use 2019/20 Table*' where we have included year to date volumes and which we intend to issue monthly. We note that 5 months of pro rata usage means that you should have extracted no more than 913.54ML whereas your actual extraction was 1272.96 ML, a factor of 34% over

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your allocation. Even if we allow for the 300ML taken from the failed emergency off-river storage (which should have resulted in significantly less pumped the next month) your total is still 972.96ML a factor of 6.5% over your allocation. We note the higher usage months are still ahead of us.



We are genuinely concerned that Cobar Water Board needs to put in place sufficient systems to prevent running out of water prior to the end of the water year and note again our inability to provide you with further water when you reach a metered extraction of 2192.5ML(subject to actual losses) from the Nyngan Upper Weir.

Council have asked me to convene a meeting with the Board in the new year to discuss the matter further, request further information from Cobar Water Board concerning the apparent change in licence holdings, a copy of the legal advice concerning supply of water and reason why Cobar Shire Council cannot supply minor users within the Bogan Shire LGA.

I will be in touch to arrange a mutually convenient time to meet and work through the issues raised in the spirit of cooperation that Bogan Shire and the Board have enjoyed.

Yours sincerely

Derek Francis
 General Manager
 Bogan Shire Council

13.5 NYNGAN WATER TREATMENT PLANT SITE

1. Introduction

The purpose of this report is to confirm the location of the proposed new Water Treatment Plant (WTP) and de-couple treatment plant funding from access road funding.

2. Background

Council considered potential water treatment plant sites at its meeting of 23 April 2024 (Attached). Council resolved (Min 074/24) to commence negotiations with NSW Aboriginal Lands Council to determine compensation for Site 3 (adjacent to electrical substation).

Council resolved in July 2024 (144/24) as follows:

1. That Council does not proceed with building the new Water Treatment Plant on the site adjacent to the substation at the end of Dandaloo Street.
2. That Council constructs the new Water Treatment Plant on the Council owned land at the Raw Water Pump Station at the upper weir.
3. That Council does not contract NSW Public works to provide consultancy services to manage land acquisitions, as Council will no longer be utilising the land in question

The April 2024 Business Paper noted that “For site 4 [near existing raw water pump station] to be accessible during a major flood, the site access road, and a section of the Tottenham Road needs to be raised in height at an estimated cost of \$1,888,896 including a 25% contingency.” The report went on to state that “The cost of road flood protection works would not be covered under the Safe and Secure Water Program funding.”

In 2024 the estimated cost of Site 3 (substation) was \$15,588,000, and Site 4 (raw water pump station) was \$17,195,000.

With the passage of time the estimated cost of site 3 has increased due to native title matters and the need to re-locate fibre optic cable which runs through this site. Escalation has been applied to both sites, with the current cost estimates.

- Site 3	\$17,981,000
- Site 4	\$18,490,000
- Site 4 (excluding raising of road & access)	\$17,128,000

Note that raising of the treatment plant site footprint is still required, even if the access is not raised.

The road and access raising cost is based upon raising these roads to 200mm above the 100 year flood level.

3. Discussion

As outlined in April 2024, the cost of road flood protection works would not be covered under the Safe and Secure Water Program funding. This leaves Council with a shortfall of approximately \$1.4M.

Raising of the access to the new WTP site above the 100 year flood level is desirable. But rather than tie Council to funding the access raising at the same time as any WTP construction, Council may wish to consider a risk-based approach, until such time as funding to raise the access roads to the new WTP is sourced.

It is understood that floods in the Bogan River have a reasonable awareness time in which Council could store additional chemicals at the WTP. In addition, with the use of telemetry it should be feasible for Council to operate the WTP remotely (if access cannot be gained by road). And should personnel absolutely need to access the water treatment plant during flooding there is always the option of using a boat.

4. Attachments

1. Extract April 2024 Business Paper

5. Recommendation

1. That Council confirm the decision that the new Water Treatment plant be located adjacent to the Raw Water Pump Station at the upper weir, and
2. That if funding for raising a section of Tottenham Road, and the access road is not included in the new Water Treatment Plant funding; that Council will take operational measures to operate the Plant remotely, until funding for raising the access can be sourced.

13.3 NEW WATER TREATMENT PLANT SITE SELECTION

1. Introduction

The purpose of this report is for Council to determine the site of the new water treatment plant to allow Public Works to proceed with a detailed site investigation and design.

2. Background

Council requested Public Works in March 2023 to prepare a report on the cost, and pros and cons on the various proposed new water treatment plant sites. A previous report considered two vacant residential land private property sites that have been included for comparison purposes.

3. Discussion

The Public Works report has been prepared to:

- discuss the site requirement for the new water treatment plant (WTP)
- examine feasible locations for the WTP
- discuss environmental and flood risk considerations of each location
- consider proximity to exiting services, raw/treated water delivery arrangement, construction convenience, construction cost
- land ownership considerations
- compare construction cost and O&M costs
- discuss constraints, pros and cons of each site and provide a summary table
- recommend a suitable site for the new WTP.

Identified Sites

Sites 1 and 2 are freehold, privately owned properties located adjacent to Boundary Street East inside the levee which are currently utilised for rural residential and pastoral purposes. The current residential land use zoning (R1 and R5) at both sites is incompatible with WTP development. Voluntary or compulsory land acquisition would be required by Council to construct a WTP at either of the sites.

Site 3 is located adjacent to the sub-station on Boundary Street East within Lot 7017 DP 1020095, approximately 1.5 km south of the Nyngan town centre. The majority of the property comprises disturbed native vegetation, with a cleared area in the eastern section of the site comprising grass cover and an unsealed access road, as shown below.

The property is Crown Reserve (Reserve number 94366) under the management of Local Land Services (Central West region) as Travelling Stock Reserve (TSR).

The current primary production land use zoning (RU1) is compatible with WTP development.

The Crown Reserve is subject to two undetermined Aboriginal Lands Claims (ALCs). It is anticipated that compulsory land acquisition from NSW Crown Lands would be required by Council to construct a WTP at the site, subject to prior withdrawal or determination of the ALCs.



Conceptual arrangement of the WTP on Site 3

As shown above, part of Site 3 is located inside the Nyngan Levee, and the remaining area is outside the levee. The area outside the levee is susceptible to flooding. If this site is selected for the new WTP, the main process equipment, plant building, water tanks, etc., need to be located within the area inside the levee. Waste handling facilities (Sludge lagoons) can be situated within the area susceptible to flooding.

Site 4 is located on Tottenham Road adjacent to the raw water pump station within Lot 7013 DP 1020839, approximately 2.7 km south-west of the Nyngan town centre. The proposed WTP site is a cleared area in the western section of the property comprising grass cover and an unsealed access road to the current town water supply pump station situated on the banks of the Bogan River (see Figure below).

The property is Crown Reserve (Reserve number 97917) under the management of Bogan Shire Council for public recreation/water supply use.

The current primary production land use zoning (RU1) is compatible with WTP development.

Preliminary feedback from NSW Crown Lands indicates that the Crown Reserve is not subject to any ALCs. It is anticipated that either Crown land acquisition, amendment of Council’s existing Crown Reserve management agreement and/or a licence to occupy with NSW Crown Lands would be required to construct a WTP at the site.

The site has a relatively flat elevation throughout.



Approximate arrangement of new WTP infrastructure at Site 4

Flood Study

Site 4 and access road to the site sit below the 1 in 100-year flood level and partially below the 1 in 20-year flood level. Accordingly, flood mitigation works (e.g. site infill or a levee) would be required to prevent inundation of the WTP site and access road during a significant flood event. Similar to Site 3, site fill or the levee can be limited to the area where the WTP process units and plant building are located. The sludge lagoons can be constructed on the existing ground without a landfill.

For site 4 to be accessible during a major flood, the site, access road, and a section of the Tottenham Road needs to be raised in height at an estimated cost of \$1,888,896 including a 25% contingency.

Environmental Overview

The four sites identified for new WTP have been considered in a Preliminary Environmental and Planning Overview study.

A number of potential environmental impacts including flood risk, bushfire hazard, biodiversity values and Aboriginal heritage have been identified, and these would need to be examined further through specialist assessments and investigations. Subject to the findings of a detailed environmental impact assessment (REF), and consultation with the relevant NSW government agencies, it is predicted that all environmental impacts associated with the proposal could be managed through the implementation of suitable mitigation measures.

Raw and treated water delivery

Site 1 and 2 are located next to the existing raw water rising main. The proposed new treated water line (1.5km) can also be constructed parallel to the raw water line. Although the existing 60-year old AC raw water rising main can be converted to the new clearwater rising main, it is planned to construct a new clearwater rising main from the new WTP to the town reservoir.

Site 3 requires 250m of pipeline extension to obtain raw water from the existing raw water line and 1.8km of treated water line is to be constructed.

Site 4 is very close to the existing raw pump station and a small pipe section (about 50m) required to divert the raw water to the new plant. Approximately 3.3km of treated water rising main will be required to transfer the water from the new WTP to the reservoir.

Power supply

The power demand estimate for the new WTP reveals that the power requirement needs to be sized for not less than 250KVA. The existing transformers located near the four sites are 200KVA and 100KVA. A new transformer of 315KVA (standard next size after 200KVA) to supply the estimated 250KVA WTP power need is proposed and installed near the site.

The existing 200KVA transformer on the boundary of Site 4 is supplying power to three premises including Council's main raw water pump station. A new 315KVA pole mounted transformer is proposed at the plant. The estimated cost to power supply is:

Sites 1, 2, and 3 is in the order of \$300,000, Site 4 cost is \$100,000.

Cost Comparison

Construction Cost Comparison (x\$1000)

	Site 1	Site 2	Site 3	Site 4
WTP site fill and, raising of site access road and Tottenham Road cost	\$0	\$0	\$0	\$1,889
WTP Cost	\$14,015	\$14,015	\$14,165	\$14,015
Land purchase	\$500	\$500	\$350	\$100
Raw water Pipeline Cost (only the cost of pipe extension from existing raw water rising main)	\$35	\$35	\$88	\$18
New dedicated treated water pipeline	\$588	\$588	\$685	\$1,073
Power supply	300	300	300	100
Total Capital Cost	\$15,438	\$15,438	\$15,588	\$17,195

Site Evaluation

Sites 1 & 2

These two sites are considered as the last resort due to the proximity to the town centre and the need for residential developments. The current residential land use zoning at both sites is incompatible with a WTP.

Site 3

Preferred location on the outskirts of the town centre.
 Current primary production land use zoning is compatible with WTP development.
 Main WTP will be built inside the existing levee, with lagoons outside the levee and is considered acceptable.
 Estimated site acquisition time is 12 months.

Site 4

Preferred location on the outskirts of the town centre.
 Current primary production land use zoning is compatible with WTP development.
 Land fill for main WTP area is required. Raise height of access road and Tottenham Road above major flood level.
 Lagoon area is susceptible to flooding and considered acceptable.
 Estimated site acquisition time is 4 months.
 The cost of road flood protection works would not be covered under the Safe and Secure Water Program funding.

4. Attachments

Nil

5. Recommendation

That Council select site 3 as the preferred location for the new water treatment plant.

13.6 O'REILLY PARK IMPROVEMENTS

1. Introduction

The purpose of this paper is to seek Council's direction on funded improvements to O'Reilly Park.

2. Background

Council's 2025/26 Capital Budget included \$60,000 for a project titled O'Reilly Park – Shelter near playground and skatepark.

At the time there was a request for a larger shed with seats and tables near the barbeques.

Council also resolved at its meeting of March 2025 a request for seating within the soft-fall playground, additional seating around the park, and a gate between the two playgrounds. Copy of correspondence is included as an attachment. Council resolved (063/25) That this matter be referred to Councils Budget Discussions.

3. Discussion

Councils' direction is sought as to which elements of the above requests is required.

Large shed

- Size options
 - 6m x 8m Similar to Bush Care open classroom
 - Cost including concrete slab \$30,000
 - Suits four table and chair units \$10,000
 - 4m x 6m Similar to new shed at mine village car park
 - Cost including concrete slab \$25,000
 - Suits two table and chair unit \$5,000
- Town water tap at one corner \$1,500
- Concrete path to connect to existing path Allow \$200/m²
- Lighting and power Allow \$7,000
- Location to be determined, but it is recommended that one of the two locations shown in Attachment 2 be selected. These locations provide proximity to the barbeques and minimise the intrusion into the kick and play area.



Image of Bush Care classroom



Image of Shelter at mine village

Seating in soft fall (within the fenced playground)

- There are limited locations due to playground equipment fall zone, shade, and sufficient distance from fencing so as not to assist climbing fence. They would be bench seats.
 - Allow \$3000 each.

Undercover seating (each)

- Shelter \$8,000
- Seat \$2,000
- Location(s) to be determined

Gate between playgrounds

- Further investigation required to determine if this would be compliant with Standards.
 - Estimate \$2,000

4. Attachments

1. Request for Additional Seating and Safety Improvements-O'Reilly Park
2. Potential sites for large shed - O'Reilly Park

5. Recommendation

For Council's consideration.

Ordinary Council Meeting Agenda

27 March 2025

Dione Bright

71 Warren Street

[REDACTED]

[REDACTED]

16/02/2025

Bogan Shire Council

Nyngan, NSW

Subject: Request for Additional Seating and Safety Improvements at O'Reilly Park,
Nyngan

Dear Mayor, General Manager and Bogan Shire Councillors,

I am writing to request some improvements to O'Reilly Park, including the installation of adequate seating within the soft-fall playground at O'Reilly Park, additional undercover seating around the park and an additional gateway between the two playgrounds.

As a frequent visitor to the park, I have noticed that there is a lack of seating for parents and carers who are supervising their children while they play. O'Reilly Park is a well-used community space, and the playground is particularly popular with families. However, the limited seating options inside the soft-fall area make it difficult for parents to comfortably watch their children, especially during longer visits. Providing more seating within the playground area would enhance the park's usability, ensuring that parents and carers have a comfortable place to sit while still keeping a close eye on their children.

Additionally, I would like to request more undercover seating around the park grounds. With the extreme temperatures we often experience, shaded areas are essential for families who want to enjoy the park while staying protected from the sun. Installing more covered seating would make the park more accessible year-round and provide a much-needed respite for parents, grandparents, and other visitors.

Ordinary Council Meeting Agenda

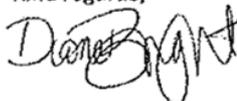
27 March 2025

Another suggestion would be the installation of a gate between the smaller and larger play equipment areas. At present, children often climb the fence to access both parks. Additionally, parents find it challenging to access both playgrounds quickly when they have multiple children playing in the separate playgrounds. A simple gate between these sections would allow easy access for families with children of different ages.

I appreciate the Bogan Shire Council's ongoing efforts to maintain and improve community spaces, in particular the recent improvements at O'Reilly Park to make them such an inviting space for families. I hope you will consider these requests and please let me know if there is any further information I can provide.

Thank you for your time and consideration.

Kind regards,



Dione Bright



13.7 INTENT OF LAWN CEMETERY PLINTHS

1. Introduction

The purpose of this report is to seek Council's direction on accessorising the plinths in the lawn section of the cemetery.

2. Background

In recent weeks Council has received two proposals that alter the look of the lawn cemetery plinths.

Council's 2016 Cemetery Policy (attached) is not explicit on this matter. It is staff understanding that plaques only are permitted to be attached to the concrete plinths in the lawn cemetery.

3. Discussion

Council has received two recent proposals to alter the look of the plinths in the lawn cemetery.

In one instance, the proposal is to replace the existing concrete plinth (in the newer section of the lawn cemetery) with a 'granite cement lookalike'. A sketch of this proposal is included in Attachment 1.

In the second proposal (in the old section of the lawn cemetery), a series of sections is proposed to provide a base slab and vase holders. A sketch of this proposal is included in Attachment 2.

A revision to the Cemetery Policy is currently being prepared. Council's intent with respect to the look of the Lawn Section can be specifically addressed in the new policy. In addition, Council's intent can be conveyed to the proponents.

4. Attachments

1. Cemetery Policy
2. Proposal 1
3. Proposal 2

5. Recommendation

For Council's consideration.

POLICY DES001

BOGAN SHIRE CEMETERIES POLICY



Adopted 25 February 2016 Council Resolution 030/2016

Bogan Shire Cemeteries Policy

CONTENTS

1. PURPOSE.....3

2. STATEMENT.....3

 2.1. Citation.....3

 2.2. Commencement.....3

 2.3. Application.....3

 2.4. Definitions.....3

3. MANAGEMENT OF CEMETERIES.....6

 3.1. Planning Conduct and Maintenance of Cemeteries.....6

 3.2. Right of Burial.....7

 3.3. Licence of Burial.....7

 3.4. Refusal to Grant Exclusive Rights of Memorials.....8

 3.5. Register of Burial Places and Interments.....8

 3.6. Certificates of Exclusive Right of Burial9

 3.7. Hours of Burial and Exhumation.....9

 3.8. Permit for Burials.....9

 3.9. Exhumation..... 10

 3.10. Miscellaneous.....10

 3.11. Requirements for Graves..... 11

 3.12. Monuments and Inscriptions..... 12

 3.13. Monumental Masons..... 13

 3.14. Removal of Structures.....13

 3.15. Removal and Replacement of Structures on Request..... 14

 3.16. Maintenance of Structures..... 14

 3.17. Unsafe Monuments.....14

 3.18. Lawn Cemetery Sections..... 16

 3.19. Conservation and Heritage Issues..... 19

 3.20. Addresses & Locations of Council Cemeteries..... 19

 3.21. Concluding Remarks..... 19

4. IMPLEMENTATION..... 19

5. REVIEW..... 19

6. APPLICATION OF ESD PRINCIPLES..... 19

Bogan Shire Cemeteries Policy

1. PURPOSE

The policy will assist in the administration, management and maintenance of the cemeteries within the Bogan Shire Council Local Government Area. It provides effective guidelines that will assist in ensuring the objective functions of the cemeteries are carried out in accordance with statute and common law, regulation and National Standards. It will also ensure the conduct of those entering the cemeteries is in accordance with reasonable and practical standards.

2. STATEMENT

2.1 Citation

This Policy may be cited as "The Policy" or "The Bogan Shire Cemeteries Policy".

2.2 Commencement

This Policy is to commence when adopted by Council.

2.3 Application

2.3.1 This Policy applies to all cemeteries administered, operated and maintained by the Council.

2.3.2 This Policy does not affect the operation of any Regulations under the Public Health Act 2010 relating to cemeteries.

2.4 Definitions

"Applicant" means the person making an application –
for a burial or memorial right;
for a work permit or other Council consent;
for burial or cremation.

"Appropriate fee" means a fee fixed by Council.

"Ashes" means the processed remains recovered from the cremation of a body or pathological samples.

"Body" means a human body and any part thereof.

"Burial place" means a grave site, vault site, crypt site, memorial site or other place for the disposition or commemoration of the remains of the dead, whether cremated or not.

"Burial right" see "Right of burial"

Bogan Shire Cemeteries Policy

“Cemetery or cemeteries” means an area containing one or more burial places. When used as a generic term it can apply to lone graves, family plots and larger collections, such as those under Council’s control.

“Coroner” means an officer appointed under the Coroners Act (Part1 A &2).

“Cost” means the total cost to provide a service. For example, plaque cost includes the time taken to design the plaque, plaque manufacture, transport and fixing.

“Cost recovery fee” a fee calculated to recover all of the costs incurred to provide a particular service or function.

“Council” means the Bogan Shire Council.

“Cremated Remains” means the residue left after a human body has been cremated.

“Cremated Remains Memorialisation” Areas or spaces for interment of cremated remains can be located in gardens, freestanding structures, or incorporated into a building within the cemetery grounds. Maintenance of the structure is the responsibility of the cemetery. Maintenance of the plaque is the responsibility of the owner.

“Crown Land” land owned by government. In NSW the nominal owner is the Minister for Land and Water Conservation. In this context the lands are allocated to Trusts and Local Councils and dedicated as cemeteries.

“Exhumation” means the removal of the remains of a dead person or still-born child from a grave or vault but does not include the removal of remains from a vault in a cemetery for immediate transfer to another vault in the same cemetery.

“Family Cemeteries” Small cemeteries located on properties in excess of 2ha which meet special conditions as set out in the Public Health Act.

“General Manager” means the General Manager of the Bogan Shire Council.

“Grantee” is the original owner/purchaser of the right of burial. Where there are 2 or more owners these should be registered as “joint tenants”. The recognized owner of the right of burial is that person(s), or corporation(s) currently entered in the cemetery’s burial register. In the case of Monuments as referred to in 3.16, the grantee refers to a surviving member of that persons family.

“Lawn Cemetery” means a lawn area with smaller, matching plaques with burial plots arranged head to head.

“Licensee” means a grantee.

“Masonry lined grave” means a below ground structure of masonry construction with provision for multiple interments. The structure is back filled and sealed by a stone/concrete slab. Embalming of the body is not required.

“Manager Health & Development Services” means the Bogan Shire Council’s officer responsible for the administration and control of cemeteries.

“Monument” means any structure, plaque, headstone, masonry, metal work, casting or item placed over, in or around a burial right.

“Monument grave” means a fully or partially enclosed grave with a substantial headstone.

“Monumental mason” a tradesman mason or person possessing the skills to carry out monumental masonry work

4

Bogan Shire Cemeteries Policy

“Owner for the Time Being” is the lawful owner of the right of burial, subsequent to the grantee. Ownership may have been formally transferred or bequeathed by a Will.

“Policy” means this Policy

“Private Land” areas of land that is used by private enterprise or church groups zoned for use as cemeteries.

“Register” means the Council’s formal repository of data containing all the required details of a burial, cremation, memorial site, inurnment right or burial right.

“Reservation” means a pre-need burial right.

“Right of burial/burial right” is the exclusive right to the owner/holder to inter human remains in a burial place. There is no entitlement to any “real estate” or property as such.

“Shallow Burial” is to be carried out in accord with Health Department procedures and approval.

“Transfer of Human Remains” A transfer involves the removal of remains from an above ground structure in a cemetery for immediate transfer to another above ground structure in the same cemetery.

“Transfer of Right of Burial” is the owner/holder for the time being may transfer the right of burial in accord with the by-laws or rules of the cemetery and the transfer takes place when payment is made and details entered into the burial register.

“Usual fees” means the fees for specific purposes, as determined by the Council.
Legislation:

“Health Regulation” means the Public Health (Disposal of Bodies) Regulation 2012 under the Public Health Act 2010 (NSW), as amended.

“WH&S Act” means the Work, Health & Safety Act 2011 (NSW) as amended and associated Regulations.

“Human Tissues Act” means the “Human Tissues Act – 1983 (NSW)”.

“Coroners Act” means the Coroners Act 2009 (NSW).

“Birth, Death & Marriages Act” means the “Births, Deaths and Marriages Registration Act 1955 (NSW)”.

Bogan Shire Cemeteries Policy

3 MANAGEMENT OF CEMETERIES

3.1 Planning Conduct and Maintenance of Cemeteries

Council will make such provisions as it considers necessary for the following:

- a) the setting aside of sections for different types and classes of burials;
- b) the establishment of standards of construction and design for monuments and structures and conditions of entry for funeral directors, monumental masons, their workmen and contractors and other service providers associated with work in the Cemeteries;
- c) the size, multiple use and location of burial places;
- d) interments;
- e) the erection or installation of structures and the making of inscriptions;
- f) the carrying out of work by monument masons;
- g) the qualifications required by, and the security deposits to be lodged by, monument mason;
- h) the removal, replacement and maintenance of structures;
- i) the improvement and maintenance of cemeteries;
- j) the making of arrangements for the care of burial places on an annual or other basis;
- k) the preservation, conservation and promotion of cemetery sites presently in use as places of community significance in terms of their architectural, heritage, social and genealogical content;
- l) the promotion and interpretation of cemeteries through the installation of signage, brochures and other interpretive materials.

3.2 Right of Burial

- 3.2.1 Right of Burial is a written undertaking by the Council to grant a licence to occupy a specific grave or burial site without interference once the remains of a deceased person have been placed in it.
- 3.2.2 The Council may charge a fee to issue a Right of Burial Certificate.
- 3.2.3 The Right of Burial or any licence issued under its provisions does not transfer any equity or ownership of cemetery land to the owner of the Certificate or a beneficiary of it.

Bogan Shire Cemeteries Policy

Note: *In the matter of the legal status of a "Burial Right", Council relies upon Common Law and a recent NSW Supreme Court Judgment, "Smith v Tamworth City Council" and Appeal Court judgment "Rutherford v Wallace". An important aspect of these judgments is that it confirms the Grantee's exclusive right to the entitlement. The judgment also makes a distinction between the payee (applicant) and the Grantee, protecting the Grantee absolutely. Consequently, Council regards the Grantee's rights as exclusive. Council will only entertain an application to bury or carry out work on an existing burial right if the Grantee's identity and consent has been clearly established.*

3.3 Licence of Burial

3.3.1 The Council will only consider granting a licence to bury or immure the remains of a deceased person in the space described in a Right of Burial when;

the deceased person is the person named in the Right of Burial Certificate;

or;

the person, or estate of the person, named in the Right of Burial Certificate has given their formal consent.

3.3.2 Licence of Burial once issued by Council is irrevocable.

3.3.3 Additional fees and charges, as determined by Council from time to time, will be charged at the time the Licence of Burial is issued.

3.4 Refusal to Grant Exclusive Rights of Memorials

The Council may refuse to grant an exclusive right of burial to any person if, in the opinion of Council, the grant would create a monopoly or encourage dealings in such Burial Rights as a business rather than as an affordable service to the public, or within the bounds of normal free trading. (Note: the intention of this clause is to prevent anyone purchasing bulk numbers of burial areas in order to "corner the market").

3.5 Register of Burial Places and Interments

3.5.1 Council shall ensure that:

- a) A register of burial, as required by the Regulations of the Public Health Act 2010, is kept in respect of all burial places and other memorials.
- b) A register of pre-need burial rights (reservations) is maintained.
- c) Each register, which may be kept in written, printed or electronic form, contains sufficient information to allow for simple cross-referencing of entries by -
 - Surname
 - Date of Burial
 - Burial Place location
- d) Each register entry contains the name and address of the owner of the burial right.

Bogan Shire Cemeteries Policy

- e) Each burial is recorded in its respective register immediately after the service.

3.5.2 Registers may be amended to remove or correct inaccuracies.

3.5.3 Upon application made by any person, Council will make available to the person a copy of any entry made in the burial registers.

- a) Such applications shall be made on an approved form;
- b) Each form shall be limited to a single register entry;
- c) A fee per page, as set out in Council's Annual Fees & Chargers - Copying Fee may be charged for each application.

3.5.4 The registers will be used in any proceedings requiring evidence of the identity of the holder of an exclusive right that has been granted in respect of any burial or memorial site.

3.6 Certificates of Exclusive Right of Burial

3.6.1 The Council will issue to the owner of an exclusive right of burial a certificate, clearly showing:

- The owners name and address;
- The amount paid;
- The date of issue;
- A description of the physical location of the grave;
- The terms and conditions under which the certificate is issued.

3.6.2 The application for a certificate must be made on a form approved by Council.

3.6.3 Any fees relating to the purchase and issue of the certificate must be paid at the time of application.

3.6.4 In the event that reservations are cancelled by notification of the owner or their authorised representative the Council has the discretion to determine if the fees associated with that reservation are to be refunded.

3.6.5 In the event that the Council has conclusive proof that an owner of an exclusive right of burial will have no need for a plot, that plot may be re-allocated.

3.7 Hours of Burial and Exhumation

Burials and exhumations shall take place only during the hours approved by Council between sunrise and sunset Monday to Friday and until Noon Saturdays. No burials or exhumations are permitted on Sunday.

Bogan Shire Cemeteries Policy

3.8 Permit for Burials

3.8.1 Burials are not to take place unless an *Application for Burial Permit* has been received and approved by Council, with a copy of the Policy provided to the applicant upon request.

A copy of the Policy is to be provided to the Funeral Director.

3.8.2 An Application for a Burial Permit will be approved when:

- All details have been supplied,
- fees received; and
- death certificate has been sighted. (Note: a facsimile copy of death certificate may be furnished as an interim step).

3.8.3 Burial shall be in accordance with the Regulations of the Public Health Act 2010 and Council's Procedures.

3.9 Exhumation

3.9.1 Exhumations are not to take place unless -

- a) Prior written consent has been obtained from the Director-General of The NSW Department of Health; and
- b) Order for Exhumation has been issued by Council.

3.9.2 This clause does not apply if an exhumation has been ordered by a Court.

3.10 Miscellaneous

3.10.1 A person must not do any of the following (within a cemetery):

- a) damage, deface, interfere with or alter burial places;
- b) damage, deface, interfere with or alter monuments;
- c) bury, inter or exhume any human remains, whether cremated or not;
- d) cause or permit an animal that is under the person's control to enter or remain in a cemetery;
- e) take part in any gathering, meeting or assembly, except for the purpose of religious, research, historical, educational or other ceremony of burial or commemoration;
- f) engage in trade or commerce;
- g) distribute any circulars, advertisements, paper drawn or photographic material without prior Council consent;
- h) erect a commercial sign;
- i) drive a vehicle at a speed of more than 10 kilometres per hour;
- j) drive a vehicle or a vehicle and trailer having an unladen weight of more than 3 tonnes;
- k) drive a vehicle through a cemetery for the purpose of travelling between places outside of the cemetery;

Bogan Shire Cemeteries Policy

- l) park a vehicle on any known burial place, verge or plantation, or in a manner that is likely to impede traffic;
- m) teach, learn or practice driving a vehicle;
- n) camp or reside on any land;
- o) possess or consume an alcoholic or intoxicating beverage or substance except from that directly associated with a funeral service;
- p) urinate or defecate;
- q) bring into or leave any rubbish, refuse, scrap metal (including remains of vehicles), rock, soil, sand or any other such substances;
- r) kill, capture or in any way interfere with any animal, bird, fish or other fauna, whether native or introduced; or
- s) plant any tree, shrub, herbage or other plant without prior consent.

Penalty: Offenders may be prosecuted under Common Law, Statute Law, The Health Act (NSW 1910), The Criminal Code.

3.10.2 Subsection 3.10.1 e) does not prevent a person from riding a horse or leading or walking a dog on a leash.

3.10.3 Council's written consent is required to legally carry out any act that might otherwise give rise to an offence under this clause.

3.11 Requirements for Graves

3.11.1 The dimensions of a grave shall be a minimum of -

- a) 1000mm x 2400mm for adult graves;
- b) 900mm x 1500mm for children's graves.

3.11.2 The number of interments permitted in a grave shall be in strict accordance with the Regulations of the Public Health Act 2010. For the purpose of this clause:

- a) 3 infants shall be treated as one adult (infant being defined as up to 1 year old);
- b) 2 children shall be treated as one adult (child being defined as from 1 year to 7 years old); or
- c) prior written consent has been obtained from the Director-General of the NSW Department of Health to vary the number of interments.
- d) Where a coffin containing the deceased remains is interred in a grave, the upper surface of the coffin shall be at a depth not less than that required by the Regulations of the Public Health Act 2010.

Bogan Shire Cemeteries Policy

- e) The maximum number of burials within any General Cemetery in a plot is limited to two (2). However, the depth of the plot will depend on the depth of the first burial and maybe restricted by natural ground conditions (rock, water table, type of soil). The location and/or depth of existing burials can also determine whether a second interment can be located into an existing plot. This is subject to confirmation prior to interment, which may involve probing of the plot.
- f) The maximum number of burials within the Nyngan Lawn Cemetery in a plot is limited to three (3). However, the depth of the plot will depend on the depth of the first burial and maybe restricted by natural ground conditions (rock, water table, type of soil). The location and/or depth of existing burials can also determine whether a second interment can be located into an existing plot. This is subject to confirmation prior to interment, which may involve probing of the plot.

3.11.3 Council will allow ashes remains to be placed into a general cemetery plot, at the Interment Fee specified in the Annual Fees and Charges recognising that this is the wish of some families, provided that:

- a) Where ashes remains are placed into a general cemetery plot the first (original interment) shall be at the normal rate for the purchase of a general cemetery plot.
- b) Up to 3 additional ashes remains can be placed or memorialised at the Interment Fee as specified in Council's Annual Fees & Chargers document.
- c) The limits for placement in general cemetery plots shall be:
 - i. 1 burial and 2 ashes memorials, or:
 - ii. No burial and 4 ashes memorials
- d) Prior Council approval is required prior to the interment of ashes.

3.12 Monuments and Inscriptions

3.12.1 A person shall not, in a cemetery:

- a) Construct or install any monument, memorial, foundation, vault, table, headstone, gravestone, kerbing, railing or other structure, unless it is of
 - i) a material and design approved in writing by the Council;
 - ii) carried out to the standard of workmanship required by the Council; and
 - iii) constructed in accordance with AS 4204 – 1994 "Monuments & Headstones"
- b) Make any inscription or carry out any adornment, unless it is approved by the Council and made or carried out to the standard required by the Council.

Bogan Shire Cemeteries Policy

3.12.2 Application for the approval of the Council in accordance with 3.1.12.1 shall;

- a) be made to the Council in writing;
- b) be accompanied by sketches, drawings and other particulars of the design that may be required by the Council; and
- c) where the application relates to an inscription, be accompanied by a copy of the proposed inscription.

3.12.3 No trade inscription shall be allowed on any masonry work unless approved, in writing, by Council.

3.13 Monumental Masons

3.13.1 A person shall not carry out any work as a monumental mason within a cemetery unless with the written consent of the Council.

3.13.2 The Council may issue approval to undertake work as a monumental mason to any person it considers to be suitably qualified to undertake such work.

3.13.3 Any person may apply to work as a monumental mason in a cemetery, provide the application is in writing.

3.13.4 The Council may suspend or cancel approval of any person by giving notice in writing.

3.14 Removal of Structures

3.14.1 The Council may;

- a) remove, demolish, alter or require the removal, demolition or alteration of any structure or any adornment; or
- b) erase, correct, or require the erasure or correction of wording of any inscription that has been constructed, installed, made or carried out;
 - i) without the written consent of the Council; or
 - ii) otherwise than in accordance with an approval given by Council.

3.14.2 Where any work that has been approved is not completed within a reasonable time (normally four weeks where there has not been an excess of poor weather) the Council may issue a written notice seeking completion of works within 8 weeks. Where this notification is not complied with, the Council may remove or demolish such partially finished work as it deems necessary to preserve the fabric of the cemetery and public safety.

3.15 Removal and Replacement of Structures on Request

3.15.1 Where notice to open a grave or vault for a lawful purpose is given in accordance with 3.9, the Council may authorise the removal of any part of the structure to enable the safe opening of the grave or vault. Prior to such consent, Council shall require: the lodgement of proof of ownership the payment of the scheduled fees and related costs;

Bogan Shire Cemeteries Policy

- 3.15.2 The consent is subject to the requirement that the grantee or applicant to make good the repair of the structure affected within 14 days of the interment or service date.

3.16 Maintenance of Structures

- 3.16.1 The ownership of monuments or other structures is deemed to be with the person or persons (or their heirs and successors) who caused the monument or structure to be constructed.
- 3.16.2 The Council shall not be responsible for the upkeep, maintenance, repair etc of any monument or structure.
- 3.16.3 The owner is responsible for the upkeep, maintenance and repair of the monument.
- 3.16.4 The Council may act to remove any structure that has become dilapidated or unsightly.
- 3.16.5 The Council may remove any trees, shrubs or other vegetation from any cemetery where, in its opinion, it is in the interest of the cemetery to do so.

3.17 Unsafe Monuments

3.17.1 Risk Category

Any monument identified as posing a safety risk will be accorded a category ranking as follows.

Category 1

Monuments over 1200mm in height that, irrespective of cause (subsidence, deterioration, etc);

are likely to collapse or fall over at any time; or

have significant sections or parts separating from the main monument.

Category 2

Monument 1200mm or less in height, that irrespective of cause (subsidence, deterioration, etc);

are likely to collapse or fall over at any time

have significant sections or parts separating from the main monument.

Category 3

Monuments that are affected by subsidence and are leaning by more than 10 degrees, but are otherwise deemed to be in sound condition.

3.17.2 Identification and Reporting

Any identification of unsafe monuments and consequent actions under this clause will be thoroughly documented and supported with photographs. All actions will be recorded against the respective cemetery register entry.

Bogan Shire Cemeteries Policy

3.17.3 Subsidence

Where subsidence is evident, Council will fill and compact the ground in the normal manner.

3.17.4 Repair of Monument

Council will not repair monuments. Council will only act to ensure public and employee safety.

3.17.5 Category 1 Monuments

- 3.17.5.1 The area surrounding the monument is to immediately be secured with suitable barriers and signs.
- 3.17.5.2 The Council will make reasonable efforts to contact the grantee of the burial right and instruct the grantee to take immediate steps to repair the monument.
- 3.17.5.3 Where the grantee cannot be contacted, a public notice will be issued, clearly identifying the grave and; Indicating Council's intent to make the monument safe unless the grantee acts within fourteen (14) days; Reserving Council's right to recover the costs, relating to the handling of the monument, from the grantee.
- 3.17.5.4 If the grantee has not contacted Council within fourteen (14) days of the public notice, the Council may take steps to make the monument safe.

***Note:** Making the monument safe will (usually) consist of laying the headstone face down on the ground of the grave. This method, which preserves the inscription, is recommended by the National Trust.*

3.17.6 Category 2 Monuments

Same as Category 1, except that the notice and action period will be extended from fourteen (14) to twenty eight (28) days.

3.17.7 Category 3 Monuments

- 3.17.7.1 The Council will make reasonable efforts to contact the grantee to the site and instruct the grantee to take steps to repair the monument.
- 3.17.7.2 Where the grantee cannot be contacted, a public notice, clearly identifying the grave and indicating to the grantee that he or she should take steps to repair the monument may be issued.
- 3.17.7.3 Council will continue to monitor the site until such time as the monument is identified as Category 1 or Category 2. The appropriate procedure will then be activated.

Bogan Shire Cemeteries Policy

3.18 Lawn Cemetery Sections

3.18.1 The Council will ensure that;

- a) it maintains, preserves, and repairs lawn cemetery graves;
- b) graves are not enclosed with any railing or kerbing;
- c) all flowers are placed in the receptacle located adjacent to the headstone. Vases are not be placed on or by the grave unless approved by Council;
- d) no headstone, statue or other structure is erected or constructed over a grave in a lawn section;
- e) no tree, shrub or other plant is placed or planted on any grave in a lawn section other than by Council at its absolute discretion.

3.18.2 The Council shall place over each grave headstone in the Lawn Section, as soon as practicable after a burial or interment has taken place in that grave, and upon receipt of written instructions from the grantee, a memorial plaque, of a standard size and type as determined by the Council. The purchase of the plaque is at the full cost of the grantee. The installation of the plaque is provided by Council.

3.18.3 The grantee may apply to privately supply and fix a memorial plaque in Lawn Cemetery Sections provided that;

- a) an application has been lodged with Council;
- b) all fees as scheduled by Council for the lodgement of the application have been paid;
- c) the design and type of plaque is consistent with the requirements determined by Council;
- d) Council has given its written approval.

3.18.4 The grantee is responsible for the ongoing maintenance or cleaning of the memorial plaque in Lawn Cemetery Sections ensuring that;

- a) no cleaning agents, solvents, etc cause any detrimental effect to the plaque, concrete surrounds, neighbouring memorials or grassed areas;
- b) the design and type of plaque remains consistent with the requirements determined by Council; and
- c) the plaque was in good order when received from the supplier and installed.

It is reasonable to expect that any concerns are reported to Council within 60 days of the grantee receiving written notification that installation is complete.

3.18.5 Council will not be liable for the repair, maintenance, upkeep or preservation of any plaque or item placed on a grave in a lawn cemetery under the provisions of 3.18.6 of the Policy.

Bogan Shire Cemeteries Policy

- 3.18.6 Council will allow small items of commemoration to be placed or affixed adjacent to the memorial plaques, provided that:
- a) items do not exceed 120mm in height;
 - b) items are placed so they are fully contained on the upper surface of the concrete plinth within the area immediately in front of the memorial plaque;
 - c) items are not of glass or any other fragile material; and
 - d) items are not likely to offend.
- 3.18.7 Council confer with the family prior to removing any items that do not comply with the provisions of 3.18.6 of the Policy and those deemed to be damaged, unsightly, likely to offend, or likely to be potentially harmful to the public or workers.
- 3.18.8 Council will allow ashes remains to be placed into a lawn cemetery plot, recognising that this is the wish of some families, provided that:
- a) Where ashes remains are placed into a lawn cemetery plot the first (original inurnment) shall be at the normal rate for the purchase of a lawn cemetery plot.
 - b) Up to 3 additional ashes remains can be placed or memorialised with the payment for each being the Interment Fee as per Council's Annual Fees & Chargers document.
 - c) The limits for placement in lawn cemetery plots shall be:
 - i) 1 burial and 2 ashes memorials, or:
 - ii) No burial and 4 ashes memorials

3.19 Conservation and Heritage Issues

- 3.19.1 The Council recognises that burial grounds and cemeteries are places of significance to the community by virtue of their architectural, botanical, social or genealogical significance, and will:
- a) Provide reasonable assistance to community groups and interested parties who seek to promote or research cemetery issues.
 - b) Provide signage and interpretive materials regarding historical information and points of interest regarding the cemeteries in the area.
 - c) Actively promote the publication of burial records, collection and publication of other historical information.
 - d) Actively promote the repair of monuments within the cemeteries, contacting families where possible, and assisting local groups to facilitate repair of historic features.
 - e) At the discretion of each Committee work with persons who may be interested in issues of botanical significance. Such discretion is taken to include the level of cooperation that may be provided to such person(s).

Bogan Shire Cemeteries Policy

3.20 Addresses & Locations of Council Cemeteries

- a) Nyngan Cemetery;
- b) Girilambone Village Cemetery; and
- c) Hermidale Village Cemetery

3.21 Concluding Remarks

- 3.21.1 This document is the 1st edition of the cemetery policy to be adopted by Bogan Shire Council, and whilst every effort has been made to provide a comprehensive coverage of issues, the very nature of cemetery management and memorialisation indicate it is likely that there will need to be future revisions and updates.
- 3.21.2 Anyone wishing to provide input to future revisions of the policy should provide suggestions by contacting the Manager Development & Environmental Services, Bogan Shire Council, P.O. Box 211 Nyngan NSW 2825.

4. IMPLEMENTATION

The Development & Environmental Services Division of Council will administer the Policy.

5. REVIEW

This policy will be reviewed by Council in February 2018.

6. APPLICATION OF ESD PRINCIPLES

- 6.1.1 The policy assists in achieving practical allocation of diminishing resources, primarily rights of burial (graves and burial plots) within the cemeteries and memorial gardens.
- 6.1.2 It also encourages all new structures (monuments etc) to be built in accordance with the best practices and standards, thereby making them as sustainable as possible.

Bogan Shire Cemeteries Policy

Authority

Council Resolution No. 030/2016 – 25 February 2016

Policy Owner / Further Assistance

Manager – Development and Environmental Services

Related Information

Review Date

February 2018

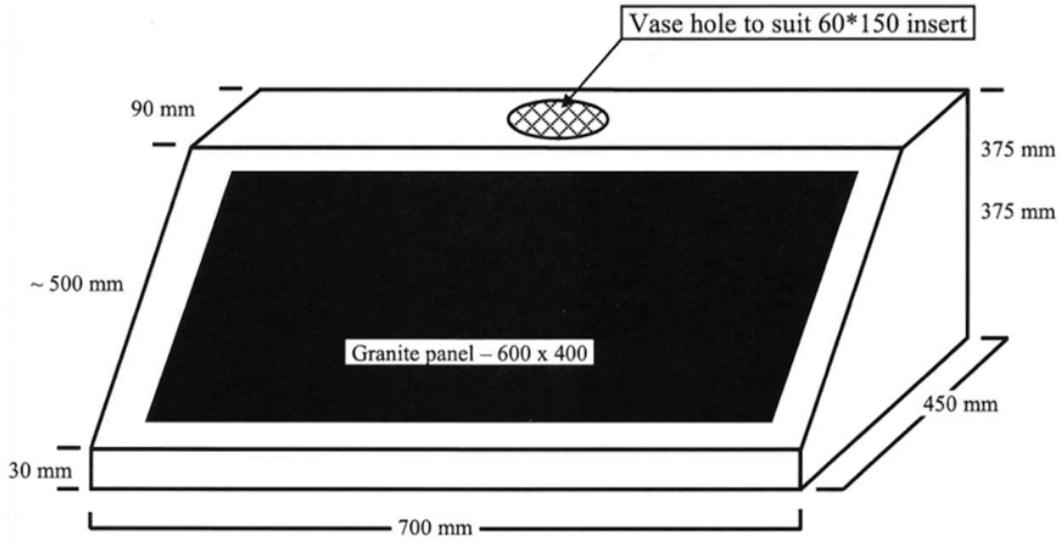
Revision History

Date	Description of Change	Sections Affected
25 July 2013	Minor rewording and inclusion of additional paragraph.	Section 3: 3.1, 3.5.3, 3.7, 3.10, 3.11.2, & 3.18
25 February 2016	Adopted with amendments	Section 3.8.1 Section 3.18.7

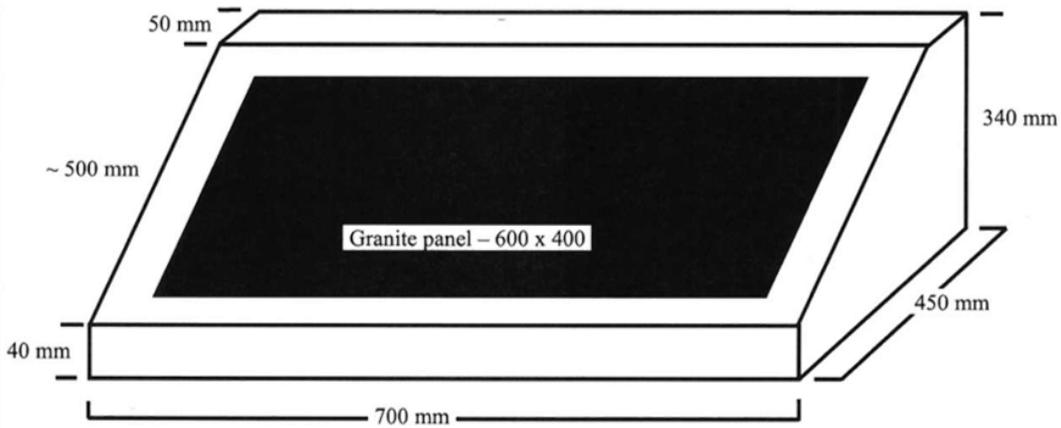
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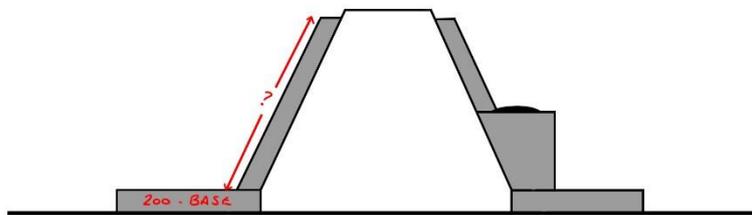
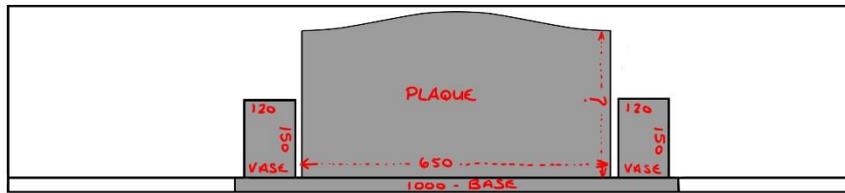
Laydown Desk

Option 1 – with vase hole



Option 2 – NO vase hole





14 DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORTS

14.1 DEVELOPMENT APPLICATIONS REPORT

1. Introduction

The purpose of this report is to advise Council of Development Applications that have been submitted to Council for approval.

2. Discussion

Eight Development Applications were approved during the reporting period and four new Applications were received. The table below outlines Development Applications that are currently under assessment:

DA NUMBER	APPLICANT	LOT - DP	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2024/014	Mr S Issa	Lot 8 Section 26 DP 758441	15 Pine Street, Girilambone	Hotel/Motel accommodation	\$1,607,026	Additional Information Required
2025/010	Mr T Roach	Lot 12 DP 618986	26 Oatley Street, Nyngan	New Private Shed	\$25,000	Approved
2025/012	Mr J Cox	Lot 24 DP 730786	35 Flashman Ave, Nyngan	New Private Shed	\$30,000	Approved
2025/020	Taylor Made Building	Lot 22 DP 751320	1110 Murrawombie Road, Girilambone	Manufactured Dwelling	\$779,535	Approved
2025/021	Mr R Pelkey	Lot 61 DP 861733	60-62 Tottenham Road, Nyngan	New Private Shed	\$30,000	Approved
2025/022	Mr R Brook	Lot 81 DP 539799	9 Cannonbar Street, Nyngan	New Private Shed	\$22,000	Approved
2025/023	Mr A Witherby	Lot 14 DP 755305	232 Mitchell Highway, Nyngan	Solar Farm	\$6,000,000	Additional Information Required
2025/024	Nyngan Riverside Tourist Park	Lot 1 DP 1320203	145 Barrier Highway, Nyngan	Alterations, Additions and Use of Existing Structures – Caravan Park	\$900,000	Additional Information Required
		Lot 47 DP 824106 - Lot 2 DP 1315800	30 Mitchell Highway. Nyngan			
		Lot 1 Section 1 DP 1121	65 Barrier Highway, Nyngan			
2025/025	Mr K White	Lot 86 DP 755305	343 Old Warren Road, Nyngan	Alterations and additions to dwelling	\$297,000	Additional Information Required

2026/001	Mr J Lawry	Lot A DP 395808	9 Bogan Street, Nyngan	New Private Shed	\$35,000	Approved
2026/002	Mr R Thomas	Lots 13 and 23 DP 751328	654 Mitchell Highway, Nyngan	New Single Dwelling	\$1,300,000	Approved
2026/003	Ms S Korn	Lot 1 DP 1321843	66 Hoskins Street, Nyngan	New Private Shed	\$22,500	Approved

Council staff continue to receive enquiries and assist the public in relation to Development Applications and the complexity of their lodgment on the NSW Planning Portal.

Attachment 1 contains statistical and historical information in relation to applications received.

3. Attachments

1. Development Applications Statistics

4. Recommendation

That the Development Applications Report be received and noted.

	Application Type							Application Value
	Totals		Breakup					
	DA	CDC	Dwellings	Shed/Garage/ Patio/Awning	Pool	Sub- division	Other	
July 2025	0	0	0	0	0	0	0	\$0.00
August 2025	2	0	0	2	0	0	0	\$56,000.00
September 2025	2	1	0	1	0	0	2	\$751,600.00
October 2025	3	0	0	1	0	0	2*	\$3,020,674.00
November 2025	4	0	1	2	0	0	1**	\$1,046,035.00
December 2025	1	0	0	0	0	0	1***	\$900,000.00
January 2026	3	0	0	1	0	0	2****	\$6,319,500.00
February 2026	4	0	1	3	0	0	0	\$1,390,000.00
March 2026								
April 2026								
May 2026								
June 2026								
Total 2025/26	19	1	2	10	0	0	8	\$13,483,809.00
Total 2024/25	18	2	4	9	1	2	4	\$ 4,476,447.00
Total 2023/24	27	0	8	14	1	0	4	\$ 7,576,651.00
Total 2022/23	33	1	7	12	5	2	8	\$ 7,443,708.00
Total 2021/22	26	0	13	8	2	1	5	\$ 6,354,396.00
Total 2020/21	34	3	5	14	3	5	9	\$ 4,107,610.00
Total 2019/20	24	0	0	10	1	3	10	\$ 11,294,300.00

* Hotel/Motel accomodation + New Multi Dwelling

** Alterations to building

*** Alterations, Additions and Use of Existing Structures – Caravan Park

****Alterations & additions to dwelling & Solar Farm

14.2 AMENDMENT TO FEES AND CHARGES 2025/2026

1. Introduction

This report is to request that Council adopt a fee for Building Information Certificates in the Fees and Charges for 2025/2026.

2. Background

Currently there is no set fee for a Building Information Certificate in Bogan Shire Council's Fees and Charges. This has occurred because whilst the fees applicable were previously regulated under the *Environmental Planning and Assessment Regulation 2000*, this was changed with the introduction of the updated *Environmental Planning and Assessment Regulation 2021*, and as such Council is required to determine their own fees for issuing these certificate.

3. Discussion

An application for a Building Information Certificate (BIC) is made to Council when a building or structure has been constructed unlawfully and without approval. It is often referred to as an application for unapproved works.

Since it is not possible to obtain development consent or a construction certificate for building that has already begun or been erected, a BIC is the only option to 'regularise' the building work that has been undertaken unlawfully.

A BIC is a certificate issued by Council under Division 6.7 of the *Environmental Planning and Assessment Act 1979* that prevents the Council from taking the following actions from the date of issue of the certificate:

- make an order (or take proceedings for the making of an order or injunction) under the *Environmental Planning and Assessment Act 1979* or *Local Government Act 1993*, requiring the building to be repaired, demolished, altered, added to or rebuilt; and
- take civil proceedings in relation to any encroachment by the building onto land vested in or under the control of the council.

The BIC applies indefinitely to unauthorised building works carried out prior to the issue of the certificate however only for 7 years in relation to matters arising from deterioration of the building due to wear and tear.

A BIC does not approve or legitimise unauthorised building works, instead a BIC provides assurance that a council will not take certain compliance actions relating to those unauthorised works.

Research has been undertaken to determine an appropriate fee with the below examples taken from neighbouring Council's Fees and Charges:

Example 1

Building Information Certificate Fee (cl. 260)

Class 1 and Class 10 Building	\$250.00	\$0.00	\$250.00	005
Each additional dwelling – dwelling is in the building or on the allotment	\$250.00	\$0.00	\$250.00	005
Class 2 to Class 9 not exceeding 200m2	\$250.00	\$0.00	\$250.00	006
Plus: for areas within 201m2 to 2,000m2 per m2	\$0.55	\$0.00	\$0.55	006
Exceeding 2,000m2	\$1,165 + 7.5c per m2 exceeding 2,000m2			999
Where re-inspection required	\$92.50	\$0.00	\$92.50	006
Copy of Building Certificate (cl. 261)	\$13.00	\$0.00	\$13.00	006

Example 2

BUILDING CERTIFICATE

Building Certificate under section 149D Building Certificate Class 1a or Class 10	301.00	Council	y
Other Classes - not exceeding 200m2 floor area	301.00	Council	y
Other Classes - 201m2 - 2000 m2 floor area plus \$0.50 per square metre over 200	301.00	Council	y
Other Classes - exceeding 2000m2 floor area plus \$0.075 per square metre over 2000	1,405.00	Council	y
Other Classes - where no floor area applies	301.00	Council	y
Copy of a Building Certificate	15.00	Council	y

Example 3

Building Information Certificates

Note: Where the Section 6.23 Building Information Certificate is required to regularise illegal building work, the fee charged will be equivalent to the fee that would ordinarily be charged for a Development Application and Construction Certificate or Complying Development Certificate for the illegal building work, whichever is applicable, plus the Building Certificate fee.

Name	Basis	Pricing Policy ID	2025/26 GST	2025/26 Fee (excl. GST)	2025/26 GST	2025/26 Fee (incl. GST)
Fee for a Certificate for Unauthorised Works to a Class 1 and Class 10	Each	REF	N	\$500 + the maximum fee payable if the application were an application for Development Consent and Construction Certificate or for a Complying Development Certificate		
Fee for a Certificate for Unauthorised Works to a Class 1 and Class 10						
Fee for a Certificate for Unauthorised Works to a Class 1 and Class 10						
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (not exceeding 200m2)	Each	REF	N	\$600 + relevant fee payable in the application were an application for Development Consent and Construction Certificate or for a Complying Development Certificate		
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (not exceeding 200m2)						
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (200 - 2000m2)	Each	REF	N	\$600 + \$1 per m2 over 200m2 and the relevant fee that should have been paid for Development Consent and Construction Certificate or for a Complying Development Certificate		
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (200 - 2000m2)						
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (200 - 2000m2)						
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (exceeding 2000m2)	Each	REF	N	\$600 + \$1 per m2 over 2000m2 and the relevant fee that should have been paid for Development Consent and Construction Certificate or for a Complying Development Certificate		
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (exceeding 2000m2)						
Fee for a Certificate for Unauthorised Works to a Class 2 -9 (exceeding 2000m2)						

As a Building Information Certificate is generally issued for unauthorised building works, Council's staff recommend adopting the fees outlined in Example 3 as follows:

- Class 1 and 10 - \$500 plus the maximum fee payable had the application been lodged for Development Consent and a Construction Certificate, or for a Complying Development Certificate.
- Class 2 – 9 (not exceeding 200m²)- \$600 plus the applicable fee that would have been payable had the application been lodged for Development Consent and a Construction Certificate, or for a Complying Development Certificate.
- Class 2 – 9 (200m² to 2000m²) - \$600 plus \$1 per m² over 200m², in addition to the applicable fee that would have been payable for Development Consent and a Construction Certificate, or for a Complying Development Certificate.
- Class 2 – 9 (exceeding 2000m²) - \$600 plus \$1 per m² over 2000m², in addition to the applicable fee that would have been payable for Development Consent and a Construction Certificate, or for a Complying Development Certificate.

The recommended fees aim to recover Council's assessment costs, discourage unlawful building works and promote compliance by ensuring development is undertaken with the required approvals.

4. Attachments

Nil

5. Recommendation

That Council adopt the following fees for Building Information Certificates for 2025/2026.

- Class 1 and 10 - \$500 plus the maximum fee payable had the application been lodged for Development Consent and a Construction Certificate, or for a Complying Development Certificate.
- Class 2 – 9 (not exceeding 200m²)- \$600 plus the applicable fee that would have been payable had the application been lodged for Development Consent and a Construction Certificate, or for a Complying Development Certificate.
- Class 2 – 9 (200m² to 2000m²) - \$600 plus \$1 per m² over 200m², in addition to the applicable fee that would have been payable for Development Consent and a Construction Certificate, or for a Complying Development Certificate.
- Class 2 – 9 (exceeding 2000m²) - \$600 plus \$1 per m² over 2000m², in addition to the applicable fee that would have been payable for Development Consent and a Construction Certificate, or for a Complying Development Certificate.

14.3 COMPLIANCE REPORT

1. Introduction

The purpose of this report is to advise Council of the activities and statistics relating to Council's compliance functions.

2. Background

Council employs staff to enforce compliance related matters and to manage and implement Council's responsibilities under various State Legislation such as the *Food Act 2003*, *Local Government Act 1993*, *Companion Animals Act 1998* and *Protection of the Environment Operations Act 1997*.

3. Discussion

Food Related Matters

Council, in partnership with the NSW Food Authority, is required to conduct regular inspections of food premises within the local government area to ensure compliance with the *Food Act 2003*. Authorised officers carry out these inspections to verify that appropriate food safety and hygiene practices are in place, including temperature control, cleanliness, suitable storage conditions and dedicated handwashing facilities.

All food premises assessed at medium or high risk, must be inspected at least once every twelve months. Where businesses are found to have inadequate food safety practices, they are normally given an opportunity to rectify the identified issues. If a follow up inspection identifies that the concerns have not been adequately addressed, authorised officers may issue an Improvement Notice or Penalty Notices.

Overgrown Properties

Under Section 124 Order No 21 of the Local Government Act 1993, Council has the authority to issue an order requiring a property owner "*to do or refrain from doing such things as are specified in the order to ensure that land is, or premises are, placed or kept in a safe or healthy condition*". This type of Order is normally issued when a property has overgrown vegetation.

Before an Order can be issued, Council must give a written Notice of Intent to the owner of the property of interest. This notice must include the terms of the proposed Order and the time period proposed for the terms of the Order.

It should be noted that there is no statutory timeframe for which an Order is to be completed, however, the Order must specify a *reasonable period* to complete the required works in the terms.

Council undertakes property inspections for overgrown vegetation throughout the year, however inspections are increased in the lead up to the warmer months when vegetation tends to grow more rapidly and can pose as fire risk.

Since the September 2025 Compliance Report, thirty Notice of Intent and three Orders have been issued.

Companion Animals

In accordance with the *Companion Animals Act 1998*, owners of companion animals are required to fulfil specific obligations to ensure the responsible care and control of their animals. These include:

- Ensuring that their animal is microchipped by 12 weeks of age.
- Registering the animal by 6 months of age.
- Keeping the animal under effective control in public areas using a suitable chain, cord, or leash.
- Preventing the animal from escaping the property where it is ordinarily kept.

Council employs an Authorised Officer (Ranger) to ensure compliance with these requirements under the *Companion Animals Act 1998*.

Council operates and manages a quality pound facility, comprising of eight large holding cages used primarily for dogs when their owner cannot be identified via the Companion Animals Register (CAR), often due to the animal not being microchipped and/or registered.

The cages are cleaned daily and have auto-filling water dishes to ensure animal welfare. All impounded animals are provided with appropriate sustenance on a daily basis during their impoundment and if required veterinary services are sought prior to impoundment.

When an animal is claimed, owners are charged a release fee, daily sustenance fee and if applicable, required to have the companion animal microchipped and registered. Should the animal not be claimed in the legislated time period (14 days if an owner is identified on CAR and 7 days when the owner is unknown), the animal is then able to be rehomed.

In recent months Council has issued one (1) Dangerous Dog Order, two (2) Nuisance Orders and four (4) Penalty Infringement Notices (PINS) for breaches of the *Companion Animals Act 1998*.

Compliance statistics relating to pound activities can be seen in Attachment 1.

Illegal Dumping

Council undertakes regular patrols in response to illegal dumping activities. In addition to the public reports made via RIDonline (Report Illegal Dumping online), Council staff have independently identified and addressed several other dumping incidents.

All recent reports were cleaned up, and the waste was appropriately disposed of at Council's waste management facility.

RIDonline is an online reporting platform managed by the NSW Environment Protection Authority (EPA) and is used by participating councils and government agencies across New South Wales to record and manage illegal dumping incidents. The platform is accessible to all members of the public, and Council strongly encourages residents to report any instances of illegal dumping via the RIDonline website.

4. Attachments

1. Compliance Statistics

5. Recommendation

That the Compliance Report be received and noted.

Compliance Statistics

	Animals Impounded	Animals Released		Complaints /Enquires
		To Owner	Rehomed	
July 2025	4	2	0	10
August 2025	9	1	4	6
September 2025	2	0	2	9
October 2025	12	1	6	21
November 2025	9	0	6	10
December 2025	8	1	3	9
January 2026	6	4	5	14
February 2026	4	4	2	14
March 2026				
April 2026				
May 2026				
June 2026				
Total 2025/26	54	13	28	93
Total 2024/25	39	19	12	146
Total 2023/24	53	25	22	130
Total 2023/24	73	36	26	228
Total 2021/22	62	28	35	185

Note - Enquires include dogs, cats, straying stock, dead animals, and general matters

15 PRECIS OF CORRESPONDENCE**15.1 CORRESPONDENCE FROM NYNGAN GOLF CLUB**

Correspondence received from Nyngan Golf Club.

Note from Director Development & Environmental Services:

Lot 7026 DP 1019893 is located on Crown Land which is managed by Council. Should Council wish to support the proposed shed, one of two options must be considered:

Option one:

- Council takes ownership and management of the proposed shed;

or

Option two:

- Council establishes a lease agreement over the area where the shed is proposed to be constructed, which will then be leased to the Golf Club.

Option two is preferable, subject to necessary Council administrative approval processes.

Attachments

1. Correspondence received from Nyngan Golf Club

Recommendation

That Council confirms that it has no objection to the works being carried out at the Nyngan Golf Club, subject to necessary Council administrative approval processes.

**NYNGAN GOLF CLUB LTD**

PO Box 149
NYNGAN NSW 2825
nyngangolfclub@outlook.com
ABN: 44 001 063 449

06/03/2026

Dear General Manager and Councillors,

RE: Request for land owner approval.

On behalf of the Nyngan Golf Club, I am writing to formally request Council's consideration and approval to construct part of a new shed on Lot 7026 DP 1019893.

The Club currently has approximately 180 playing members, however we only have cart storage spaces for 16 golf carts. With strong and consistent membership numbers, the limited cart storage is becoming increasingly restrictive and is impacting our ability to adequately service members and support future growth.

We have carefully investigated alternative locations on the site, including the area on the opposite side of the levee bank. However, due to the risk of occasional flooding in that area, as well as concerns regarding security and recent incidents of crime, the Club does not consider that location to be a safe or suitable option for the storage of valuable equipment and member property.

Accordingly, we are seeking approval to construct the shed in the most practical and secure location within the lot to ensure a functional, compliant and safe facility for our members. The proposed shed will significantly improve facilities and help ensure the ongoing viability of the Club, which continues to play an important social, recreational and community role within the Shire.

We respectfully request that Bogan Shire Council consider this proposal and advise on the appropriate approval pathway. We would welcome the opportunity to provide plans, site details or meet onsite to discuss the proposal further.

Thank you for your consideration.

Yours sincerely,
David Read
President
Nyngan Golf Club







**15.2 CORRESPONDENCE/MEDIA RELEASE FROM HON. TARA MORIARTY MLC,
MINISTER FOR AGRICULTURE, MINISTER FOR REGIONAL NSW, MINISTER
FOR WESTERN NSW**

Correspondence Media Release, received from the Hon. Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW, Minister for Western NSW.

General Managers Note: Council staff are due to meet with the Department of Primary Industries and Regional Development on 18 March 2026 and further information will be discussed at the Council meeting.

It is suggested that Councillors consider prioritising suitable projects that they may wish to put forward for grant funding.

Further information is available online at <https://www.nsw.gov.au/grants-and-funding/active-regional-communities-package>

Attachments

1. Media Release: \$50 Million for building thriving regional communities.

Recommendation

For Councils consideration.

Tara Moriarty

Minister for Agriculture
Minister for Regional New South Wales
Minister for Western New South Wales

**Media Release****\$50 million for building thriving regional communities****Monday, 9 March 2026**

The Minns Labor Government has announced a new \$50 million fund that will deliver regional community connection and build up creative, industry and sporting events that boost economic development and enhance the lifestyle of regional families, workers and businesses.

Across NSW, families are choosing regional living for jobs, lifestyle and community connection. With this initiative the Minns Government is strengthening local facilities, activities and social programs that will increase social participation and economic success.

The \$50 million Active Regional Communities Package will fund projects of all sizes that are smart and practical, plus embrace the uniqueness of regional communities, and embed resilience.

The Minns Government's new package delivers support through three funding streams for non-profit local community groups, local councils and cultural or sporting organisations to deliver events, programs and activities that deliver lasting benefits.

The three funding streams cover the following funding levels and project types:

1. **\$15 million for Regional Events and Partnerships - Grants up to \$2 million** to support regional communities attract or develop new events across industry, sport, culture, or music; boost economic impact of existing events; improve accessibility with upgraded infrastructure. *Applications open on 16 March 2026.*
2. **\$25 million for Community Participation - Grants of up to \$1 million** to improve access to local activities and regional connection. For example, upgrading sports grounds to competition standard; expanding cultural and community facilities; safe transport and/or staffing to expand participation in group activity and engage across a region. *Applications open on 23 March 2026.*
3. **\$10 million dollars for Local Priorities - Grants of up to \$100,000** to help community organisations boost well-being and social or economic participation. Funding could upgrade safety and equipment; hire skilled staff to tutor, referee or supervise; increase the frequency and range of activities; support and establish groups that support community connection and resilience. *Applications open on 13 April 2026.*

For information go to: www.nsw.gov.au/regionaldevelopmenttrust

This funding initiative complements the work underway by the Minns Government to boost essential services in regional NSW by abolishing the unfair wages cap, increasing pay rates and facilitating relocation for 2,700 essential workers to regional towns via The Welcome Experience program.

The Minns Government has a strong track record of funding big and small projects that make a real difference to regional communities' quality of life, including:

- Securing the NRL Women's Magic Round Weekend for regional NSW for three years – with it being held in Wagga Wagga this year, and Newcastle last year.
- Funding NSW Rugby's Tackle Life program that has delivered life changing leadership and empowering opportunities for 1,200 teenage people in western NSW communities.

- Funding an additional 151 childcare places in Broken Hill, Bourke and Cobar to enable people to get back to work or to undertake community activities.
- Funding the construction of accommodation in Queanbeyan for people living with a disability, John Fordham House, so they can live independently and engage with their local community.

Minister for Regional NSW Tara Moriarty said:

“A strong sense of community helps people stay connected and face challenges together and I am proud of the support the Minns Government is providing to enable thriving regional communities.

“The Minns Government is stepping up with additional support for local councils, clubs and organisations to deliver the facilities and support they need to remain active and connected.

“This funding will deliver major events for regional towns that entertain local audiences, attract tourist dollars, and inspire participation.

“Club secretaries, coaches, show judges, referees, players, tuck shop and BBQ volunteers are the glue that binds a village or town together and these grants will make sure locals can participate in activities that will enhance their wellbeing.

“Regional towns have infrastructure that can be upgraded or its useability expanded with this new funding so they can hold regional sporting, cultural or industry events; or improve existing facilities to make it easier for women, youth or disabled to participate.

“I encourage community and sporting groups, local councils, and major organisations to start thinking about what they can do to increase economic benefits and the fun and joy of country life.”

MEDIA: Alastair Walton | Minister Moriarty | 0418 251 229

16 MEETING CLOSURE