



# **BOGAN SHIRE COUNCIL**

## **Minutes**

**22<sup>nd</sup> April 2010**





**Minutes of the Ordinary Meeting of Bogan Shire Council held on 22<sup>nd</sup> April 2010**

**PRESENT:** Councillors RL Donald, JL Douglas, LH Dutton, HJ Griffiths, JE Hampstead OAM, AM Kennedy, EM McLaughlin, GJR Neill and KM Ryan.

Also present were Mr MJ Brady (General Manager), MR KT Dawe (Manager of Engineering Services) Mr Michael Ryan (Acting Works Manager), Mr JE Loxley (Manager of Environmental Services) and Mrs CJ Ellison.

**Council commenced the meeting with the Closed and Confidential section of the Meeting.**

**96/2010 EXCLUSION OF PRESS AND PUBLIC: RESOLVED** that the Committee move into a closed and confidential section of the Council Meeting because information provided and discussed involves personnel matters concerning particular individual other than Councillors. (Neill/Kennedy)

**DECLARATION OF PECUNIARY INTEREST:** Nil

**The following resolutions arose from decisions made in the Closed and Confidential section of the meeting held on 22<sup>nd</sup> April 2010.**

**89/2010 RESOLVED** that the Minutes of the Closed and Confidential Section of the Ordinary Meeting of Council held on 25<sup>th</sup> March 2010, copies of which has been circularised to Councillors be taken as read and confirmed. (Hampstead/Neill)

**90/2010 RESOLVED** that Council proceed to sign the lease for \$200.00 per week, 5 x 5, with Landmark providing Dr Brown signs a sub lease for \$180.00 per week, 5 x 5. (McLaughlin/Neill) **Carried**

Councillor Hampstead wished his dissent be recorded.

**91/2010 RESOLVED** that Council communicate with Helen Vanges advising her of Council's decision and appreciation of her time and contact with Cr Ryan concerning her premises. (McLaughlin/Douglas)

**92/2010 INCLUSION OF PRESS AND PUBLIC: RESOLVED** that the meeting move into open Council to discuss the Manager of Environmental Services Report – Bogan Bush Mobile. (Hampstead/Ryan)

**93/2010 RESOLVED** that:

1. Council accepts the tender for the crushing of gravels from Neill Earthmoving Pty Ltd of Nyngan in accordance with their rates tendered on 31<sup>st</sup> March 2010 in Tender No. 2010/3.
2. The tender be extended to include an additional 15,000 tonnes of crushed gravel to be stockpiled for regional roads. (Ryan/Hampstead)



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**94/2010 RESOLVED** that the contract for the VIC be awarded to Flashman and Chalker for three years with a two year option. **(Hampstead/Kennedy)**

**95/2010 INCLUSION OF PRESS AND PUBLIC: RESOLVED** that the meeting move into open Council. **(Ryan/Griffiths)**

**97/2010 RESOLVED** that the Minutes of the Ordinary Meeting of Council held on 25<sup>th</sup> March 2010, copies of which has been circularised to Councillors be taken as read and confirmed with the following amendment. **(Neill/Kennedy)**

**Minute 75/2010 to read:-**

**75/2010 RESOLVED** that

1. Council ceases to pursue legal action over the reduction in size of the Siemens meter at the upstream end of the Albert Priest Channel and focuses on controlling vegetation in the Albert Priest Channel to minimise impediments to the water flow.
2. Council allocate money for regular maintenance and if any increase is required that cost will also pass on to the Cobar Water Board.

ie Create a Checklist for a minimum standard flow requirement and also the appearance of the Channel. A report be prepared for the maintenance schedule and an estimate made of the likely expenditure required to completely clean the Channel within 3 years. **(Dutton/Ryan)**

**Business Arising from the Minutes:**

Village and Road Tour now scheduled for Tuesday 11<sup>th</sup> May 2010.



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Mrs Julia Robinson, Director of the Bogan Bush Mobile, Mrs Jodie Smith, President of the Bogan Bush Mobile Parent Committee, Miss Simone Jenner, Assistant of the Mogan Bush Mobile and Ms Nikki Roach, Adminstration, Bogan Bush Mobile attended to the meeting.

Mrs Robinson provided Council with a power point presentation of the Bogan Bush Mobile.

### **MANAGER OF ENVIRONMENTAL SERVICES REPORT TO THE ORDINARY MEETING OF COUNCIL**

#### **1 BOGAN BUSH MOBILE (BBM)**

##### **1.1 Introduction**

The purpose of this report is to present the advantages and disadvantages of the BBM remaining with Council.

##### **1.2 Background**

Councillors will recall the presentation by Yarrabin Incorporated and their offer to take over the administration and delivery of the Bogan Bush Mobile so as operate in conjunction with the Nyngan Preschool.

##### **1.3 Issues**

It is important to provide a brief context by way of a lead in before identifying where the BBM is best located in order to meet community needs and expectations.

Manex is of the view Council is delivering a service that is the envy of other organisations because of the dedication and commitment of staff. Council does receive favourable comments from the community on the way in which staff and management deliver the service. Indeed this high quality service is one of the best performing mobiles of its type in the region

The advantages and disadvantages of the BBM remaining with Council are as follows:

#### Advantages

- The service will continue to flourish, as it has in recent years, because of the cooperative approach taken by staff, the parent committee and Council. Management is extremely proud of the great care exhibited by staff in meeting the needs of mobile users. The service provides Council with an extremely positive image and is a further demonstration of Council's commitment to the community it represents;
- Rental income is derived from the BBM's use of the Town Hall and as such has a positive impact on Council's budget;

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- The service provides indirect employment for non BBM staff such as accounts and payroll, as well as workshop staff;
- It is a significant part of the network of Council operated Community Children Services comprising Bogan, Coonamble, Warren and Narromine Shires;
- BBM operates with the assistance of a committee (comprised of parents, Councillors and staff) under S355 of the LG Act and therefore is reflective of and responsive to the community it serves. Given the makeup of the management committee, it is the strong view of management that no other private sector organisation or incorporated body is capable of achieving the same level of representation and responsiveness;
- BBM under current management has provided considerable opportunities for local residents to be trained and qualified in children's services and therefore is in keeping with Council's policy of creating longer term employment opportunities for our local economy. Furthermore Council management has developed a considerable amount of skill in relation to the delivery of the BBM service and the outcome of that skill is evidence by the continuing high performance of the service;
- The BBM provides an excellent platform for integrating Council services with major events such as Ag Expo, Nyngan Show and so forth;
- BBM is fully compliant, equipped with a mobile preschool licence and as such is ready for a planned expansion into a mobile preschool service in the near future **WITHOUT ANY DETRIMENTAL IMPACT** on the existing mobile service.
- Through the BBM Council already has in place venue management plans for each location of the proposed mobile preschool, as well as the necessary policies and procedures to conduct the service;
- Given the continuing high standard of performance being achieved by the BBM, management is extremely confident similar results will be achieved with a mobile preschool service.

Disadvantages

NIL

## 1.4 Assessment

- 1.4.1 Strategic Implications:** - **The BBM presents enormous opportunities for** Council to maintain its close association with the community and therefore has benefits well beyond merely providing a service. Those opportunities extend to positively influencing the development of the community itself.
- 1.4.2 Statutory and Policy:** - Nil
- 1.4.3 Consultation:** - Parents, staff and Councillors
- 1.4.4 Technical assessment:** - Nil
- 1.4.5 Financial Implications:** - Transfer of the BBM to another service provider will have a considerable negative impact on Council's budget
- 1.4.6 Tables and Graphs** - Nil

## 1.5 Conclusion

The BBM is an extremely successful service for the Bogan Shire and as such ranks the same in terms of pride of place and importance as our Library Service. Should a decision be taken to hand over the service to Yarrabin, Council will have little or no influence on the way that service will be delivered in the future.

Staff have prepared a short presentation to further enhance the case for the service to remain with Bogan Shire Council.

## 1.6 Recommendation

That Council retain care control and management of the BBM and endorse the actions of officers in planning the expansion of children's services to incorporate a mobile preschool service.

**98/2010 RESOLVED** that Council retain care control and management of the BBM and endorse the actions of officers in planning the expansion of children's services to incorporate a mobile preschool service. **(Ryan/Griffiths) Carried unanimously**

Council returned to the Closed and Confidential section of the Meeting to continue with the Business Paper Confidential Reports.

**99/2010 EXCLUSION OF PRESS AND PUBLIC: RESOLVED** that the Committee moved into a closed and confidential section of the Council Meeting with the public excluded, in accordance with the Local Government Act 1993, Clause 10A d) (i) as involving commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. **(Griffiths/Kennedy)-**



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## COMMITTEE MINUTES

### 1 NYNGAN MUSEUM COMMITTEE MEETING

Held at the Nyngan Museum on 3rd March 2010

**Present:** Val Keighran, Campbell Irving, Mona Quinton, Margaret & Hugh Sibbald, Ethel Sands, Allan Collins, Yvonne Parry, Bay & Max Lovett, Donna Pumpa (Representative from Council), Marion Wardman (Acting Secretary), Glad Eldridge in the Chair.

**Apologies:** Edna Boss, Dennis Callaghan.

**Minutes:** Minutes from Previous meeting read and dealt with as read.

Moved - Campbell Irving. Seconded - Val Keighran.

#### **Business Arising:**

1. Car Stickers have arrived. Selling at \$2.00.
2. International Women's Day High Tea.
3. Railway Gates.

#### **Treasurer's Report:**

December Takings	\$161.70
January Takings	\$123.50
February Takings	<u>\$209.75</u>
<b>Total</b>	<u>\$494.95</u>

#### **Correspondence:**

1. Who has been answered?
2. Mugs to be left until next meeting.
3. Look into pens at next meeting.
4. A letter from Frank O'Rourke on Second World War Soldier Settlement.
5. History Council of NSW – to register an event for History Week in 2010.
6. A letter from Mrs Pat Kennedy about her grandfather Henry Phipps who was born at Gilgai Tank near Nyngan in 1889.





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### **General Business:**

1. Duke Family Photos passed around.

Moved - Val Keighran and Seconded Hugh Sibbald that we look into buying a cabinet to put Family Tree Information in.

2. John Read – Major Mitchell visit on 20<sup>th</sup> April. Discuss at next meeting.
3. We have applied to obtain the railway gates when the time comes. Glad to contact the Council about this matter.
4. Glad to ring Judy Richards about the day of the ANZAC Races.
5. Bay offered the use of the Guides tables, chairs and cups etc for the High Tea.

Next Meeting 7<sup>th</sup> April 2010

Meeting Closed 10.20am. Followed by morning tea.

### **1.2 Recommendation**

That the Minutes of the Nyngan Museum Committee Meeting held on 3<sup>rd</sup> March 2010 be noted and received.

**100/2010 RESOLVED** that the Minutes of the Nyngan Museum Committee Meeting held on 3<sup>rd</sup> March 2010 be noted and received. Council sent both the Nyngan Museum and the Mid State Shearing Shed letters of appreciation and commend the volunteers for their contribution to the Museums. **(Griffiths/Kennedy)**

## 2 MINUTES OF THE FRIENDS OF THE CEMETERY GROUP MEETING

Held on 26<sup>th</sup> March 2010.

**Present:** Mayor Ray Donald (Chairperson), Rosemary Dedman, Gaye Lister, Olive Quinn, Robin Carter, Dorothy Inglis, Dawn Meldrem, Mary McDermott, Denise McCarthy, Janet Hayden, John Tilburg & Michael Brady, Jim Hampstead OAM.

**Apologies:** – Don & Leslie Lister, Jean Boland and Colin McCarthy.

### **Discussion**

Need to clarify whether committee members are covered by Council's public liability insurance.

The Mayor reiterated the upkeep of the cemetery remains the responsibility of the Shire.

### **Agreed**

The following is a list of issues considered important in the immediate future:

- Tidy up of older graves;
- Plant more trees;
- New fence;
- Road base on the unsealed sections of the road;
- Paint older graves where appropriate; and
- Whipper edges of graves.

### **Agreed**

Working bee to be held on the second Saturday in May at 9.00am. Notice to be placed in the paper. Council to assist with tools.

There being no further business the meeting closed 5.45pm.

### **2.1 Recommendation**

That the Minutes be received and noted.

**General Manager's Comment:** That Council consider making the Friends of the Cemetery Group a Section 355 Committee of Council.

**101/2010 RESOLVED** that the Minutes of the Friends of the Cemetery Group Meeting held on 26<sup>th</sup> March 2010 be received and noted and that the Group become a Section 355 Committee of Council. **(Douglas/Griffiths)**

## MAYORAL MINUTE

### 1 C DIVISION

The Annual C Division Conference was held at Warren on Thursday 18<sup>th</sup> March 2010 with the General Manager, Michael Brady, Councillor Hazel Griffiths, Donna Pumpa, Karen Hawley and myself representing Bogan Shire. As the Conference clashed with the Federal and State Parliament both sitting, no Ministers or local members were present. Our three great speakers, Inspector and Assistant Police Commission Steve Bradshaw, CEO of GWAHS Danny O'Connor and NSW Rural Fire Service Region West Manager Paul Smith all provided interesting and informative addresses. Importantly resolutions from Danny O'Connor and Steve Bradshaw will go to the Sydney Conference about rural health and training of Police at Dubbo campus. Similar to the Western Division Conference at Bourke, Council's resolutions were passed as was the resolutions from the Shires Association to support one task force to investigate forming one Association to represent Local Government in NSW. Thanks to the Macquarie Credit Union that sponsored lunch provided by Warren Central School Hospitality Class and to Warren Shire for hosting the Conference. Next year's C Division Conference will be held at Coonabarbran hosted by Warrumbungle Shire. Council's motions were well presented by Councillor Griffiths, however it was unfortunate that she was the only Councillor able to attend as Bogan Shire is the Executive C Division.

#### 1.3 Recommendation

That the report be received and noted.

**102/2010 RESOLVED** that the report be received and noted. (Douglas/Kennedy)

### 2. ANNUAL CONFERENCE

The Annual Conference of the Shires Association is to be held in Sydney on Tuesday and Wednesday 1<sup>st</sup> and 2<sup>nd</sup> June 2010 with a Western Division lunch and Mini Conference on Monday 31<sup>st</sup> May 2010. An interesting program has been developed with the Premier attending and hopefully the Prime Minister. Council needs to appoint their delegates to the Annual Conference as registrations prior to 27<sup>th</sup> April 2010 attract an early bird registration discount. Following changes to the Constitution last year, there will be no Executive Presidential or Division Chair Elections as they were elected for two terms at last year's Conference.

#### 2.1 Recommendation

For Council's Consideration.

**103/2010 RESOLVED** that the Mayor, Deputy Mayor, General Manager and any other Councillor who is available and who would like to attend the annual Conference be offered the opportunity to attend the Conference. (McLaughlin/Hampstead)



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**104/2010 RESOLVED** that the Mayor, General Manager, and Councillors Dutton, Neill and Griffiths attend the Annual Conference. **(Kennedy/Dutton)**

Council adjourned for morning tea at 10.40am and resumed at 11.00am.

Mr Charlie MacFarlane and Mr John Brewin, representatives from IRRTEK now addressed Council.

Councillor Peter Yench from Cobar Shire Council now attended the meeting.

A Capability Statement for the Albert Priest Water Conservation Group was provided to Council in power point presentation.

A short question and answer period followed after the presentation.

**105/2010 RESOLVED** that as a matter of urgency, Bogan Shire Council approach Cobar Shire Council to consider jointly accepting this presentation as an initial plan to pipe the Albert Priest Channel, taking into the account the costing of the submission to Federal and State Governments to seek funding to pipe the Channel. **(Douglas/Neill)**

Council thanked both representatives for addressing the meeting.

Mr Keith White now attended and addressed the meeting with his concerns about Rotary Park and the Heritage Walkway. Mr White tabled a diagram for Council to consider his suggestions.

**106/2010 RESOLVED** that Council thank Mr White for his attendance and suggestions and the diagram be included in the Minutes. **(Griffiths/McLaughlin)**

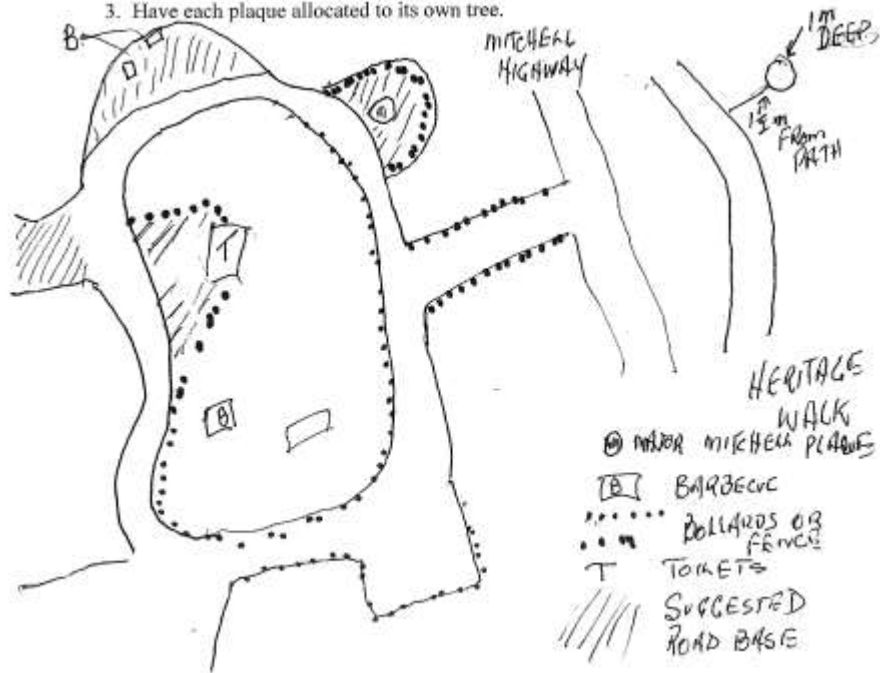
Suggestions for Rotary Park and the Heritage Walk Trees

Rotary Park. See sketch below

1. The shaded areas on sketch be consolidated with Road Base material to make them accessible in wet weather.
2. Put bollards or a fence where marked to prevent vehicles from shortcutting the roadway and destroying the pavement edges.
3. Remove all broken branches and rubbish from whole area from rivers edge to western boundary.
4. Plow up tracks to encourage revegetation of whole centre area.

Heritage Walkway

1. Replace trees that have died with something like Native Bottle Brush in various colours such as Red, Yellow or Orange.
2. When planting them have the hole bored 1 and 1/2 metre from the path edge and down at least 1 metre as that whole area is railway base metal beneath the loam and most trees cannot penetrate this to become firmly established
3. Have each plaque allocated to its own tree.



### 3. ONE ASSOCIATION TASKFORCE

Enclosed are the members from both Associations of the One Association Taskforce formed to draw up options and models for one Association to represent Local Government in NSW. These will be presented to a One Association Convention to be held in Sydney on the 6<sup>th</sup> and 7<sup>th</sup> August 2010 to which all Councils will be invited to attend. The Terms of Reference for this Taskforce is also enclosed with the first meeting already held on the 15<sup>th</sup> April 2010.

#### 3.2 Recommendation

That the report be received and noted.

**107/2010 RESOLVED** that the report be received and noted. (Ryan/McLaughlin)

#### Other Matters

Thomas Mitchell Plaque – unveiling Monday 10<sup>th</sup> May 2010.

**108/2010 RESOLVED** that the plaque be located at the Railway Station Museum with a smaller directional plaque (directing to Rotary Park and the Museum) to be located in Pangee Street outside the Nyngan Newsagency on the footpath, and include donated by the Institute of Surveyors NSW Incorporated. Mrs Glad Eldridge be thanked for the hospitality shown to the visitors. (Hampstead/McLaughlin)

Show Society Committee Meeting – very appreciative of Council's work at the showground.

Stormco – acknowledge visit and letter of appreciation.

Council to arrange for out of pocket expenses for visit in 2011 during show time.

**109/2010 RESOLVED** that Council consider in the Estimates installing more showers at the Town Hall. (Ryan/Kennedy)

**110/2010 RESOLVED** that Council upgrade the Larkin Oval Ladies Toilets before the start of the football season. (Ryan/Douglas)



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**REPORTS TO ORDINARY MEETING OF COUNCIL - GENERAL MANAGER'S REPORT**

**1 CHECKLIST**

Date	Minute No	Matter	Action Required	Responsible Officer	Status
22/02/2007	65/07 480/08	Library	Investigate installing suitable electronic doors to library.	H & B	Grant has been lodged. Advice on grant to be received next year. Grant unsuccessful and will be resubmitted. Enquire as to why unsuccessful.
23/08/2007	500/07 371/07 370/07	Housing Residential & Aged Care Accommodation	Feasibility of developing Council owned land, subdivide, establish further aged care accommodation.	Mayor / GM	Manager of Environmental Services to provide a report on suitable land to commence this project. GM met with Nyngan Community Homes and they will write to Council on the matter.
25/02/2010	20/2010	Aged Care Facility	Investigate the possibility of a facility on the vacant County Energy land opposite the MG Hostel.	Mayor	
13/12/2007	543/07	LEP	Draft LEP be prepared for purpose of reclassifying public lands.	H & B	S54 application has been completed and forwarded to Dept of Planning.
24/01/2008 26/11/2009	438/08 466/09	Swimming Pool	Report to February Council Meeting- assessment of pool structure / cost to repair existing pool / repairs not feasible cost to construct a new pool.	H & B	Application for new Aquatic & Fitness Centre under Regional and Local Community Program Strategic Project not successful. GM met with Minister Albanese & Parliamentary Secretary.

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					<p>Council needs to have project ready for next round of Jobs Fund. Maximum grant \$2M .</p> <p>Recommend project be staged. Surveyor's plans completed.</p> <p>Draft construction plans completed end of Nov 2009. Completed plans next Council meeting. Community meetings to be organise in the new year. Look at outside lighting. New application for grant submitted.</p>
34/04/2008	106/08	Treated Sewerage Effluent Project	Call tenders	Eng	<p>Further amendments to the contract are being made. Met with DECCW (EPA). Consultant GHD is working through points in DECCW letter re final steps to conclude the project. Electrical contractor is working on the electricity supply – delay now expected for creating easement &amp; now negotiating with contractor on timing of construction.</p> <p>GHD still working on Management Plan, electrical work proceeding. Easement approval received. Date of completion to be advised.</p>



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24/04/2008	140/08	Main Street	Advertise preliminary street plans & seek community comment.	H & B	Meeting held with landscape architect to further develop the brief.  Includes Nymagee & Pangee Sts and Truck Stop Mitchell Highway. Waiting on updated plans. Contact with Consultant last week. Blister design received, waiting on street design to proceed. Plans have just arrived. To be considered in the budget.
28/08/2008	309/08	Phillip Dutton Rest Area	Council approach Hermidale Gymkhana Committee, RTA & Traffic Committee to have a rest area sign posted along the highway on both sides.	Mayor	Letter sent. Discussed at 14th Nov 2008 and 17/8/09 Traffic Committee meeting. RTA will design & install signage. RTA has signed listed.
	369/386/489 2008	RTA Heavy Vehicle Inspection Site	Commence negotiations with RTA to retain site in Nyngan and keep current facility. Council forward an EOI to RTA to construct HVIS at the showground.	Eng	RTA lease is being checked by RTA Solicitor. First inspections carried out January 2010, including Council trucks. Access to be completed when sealing contractor is due. Extra door for the shaker trailer access is being arranged. Official opening to be organised (possibility March or April Council Meeting dates). Council's Solicitor recommended changes to lease document, they have been forwarded to RTA Solicitors. Lease submitted to RTA mid March, currently being followed up, will report back to Council ASAP.

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	432/08	Lease of Railway Land on Highway	Investigate if the old shell fuel depot area can be transferred to BSC, or otherwise leased.	Mayor	Letter sent and acknowledged. To be followed up.
	435/08	Raw Water	Investigate expanding raw water to ovals, parks, gardens & cemetery.	Eng / H&B	Progressively checking on various existing infrastructure. Raw water line from showground to cemetery will be installed by end of March. Waiting on installation by contractor.
23/10/2008	447/08	Residences-Pangee Street	Council to speak to residents.	H & B	Fine issued significant improvement in condition of yard. Further inspections are planned. Court Order to clean up. Matter referred to ARTC for action.
22/01/2009	6/09	Recycling	Approach Yarrabin & Western District Supported Employment to discuss the idea. Representatives from Council, Yarrabin & WDSE visit Gilgandra recycling complex. Gauge the support of the community once more information is obtained. Proceed further to establish a recycling complex in Bogan Shire if investigations seem favourable.	Mayor	To hold discussions with Yarrabin and Supported Employment to dispense recycling services.
	9/09 467/09	Ambulance Station	Council express interest in acquiring the former ambulance station premises.	Mayor	Continuing investigating and testing on contamination. Still waiting on reports to be sent to Council. Council to obtain copy of rules when released.

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					<p>National Guidelines to be applied to building, proceed further to insist retain building.</p> <p>Letter sent to NSW Ambulance Service advising Council wishes to retain building for community use. To contact Kevin Humphries Office, report next meeting on the \$ value of the property from a buyer's perspective. Health Dept has advised letter in progress with options to obtain building.</p>
	23/09	Community Hall Renewal Fund	Council lodge an application with the Community Hall Renewal Fund for a grant to upgrade the Town Hall.	H & B	<p>Application in progress, quotes obtained to refurbish floorboards, upgrade kitchen, air-conditioning, reconstruct toilets.</p> <p>Asbestos removed by contractor.</p>
26/02/2009 24/09/2009	41/09 398/09	Businesses in Residential Areas	Advise all residents of the need to adhere to Legislation and Regulations relating to the conduct of businesses in residential areas.	H & B	<p>Meetings held with two residents 15th April 2009. Progress report to Council June 2009. Electricity and sewer issues. Meeting held 16<sup>th</sup> September 2009 with owners. Alternate site suggested.</p> <p>Council to put proposal to owners. Council progress the alternate site &amp; retain ownership.</p> <p>Council depot not considered satisfactory, looking at land near airport.</p>



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					No further progress given priority to waste depot, Yarrabin, two new residences, DA for mines etc.
26/03/2009	99/09	Waste Depot	Make representations to the Minister to expedite acquiring more land for a new tip cell from Livestock Pest & Health Authority.	H & B	Waiting for reply from Dept of Lands to receive instructions. Meeting with RW Corkery regarding design and construction of new waste facility. In progress.
25/08/2009	430/09  59/2010	Drug & Alcohol Policy (Fit for Work Policy)	Report to October 2009 Council Meeting.	GM	Report to October 2009 Council meeting with recommendation. Meeting 16 <sup>th</sup> March 2010. Draft Policy to LGSA, USU, Consultative Committee, made available to Public and employees. Currently on exhibition. Advertised in Council Column.
	339/09	Campervan & Motor Home Rally	Apply for the tender to hold the 2012 Rally in Nyngan	CPO	Application to be completed by 30 <sup>th</sup> September 2009. General Manager of Campervan & Motor Home Assn to visit 30 <sup>th</sup> October 2009.
25/08/2009 17/12/09	363/09 505/09	Levee	Advertise for experienced levee persons to inspect levee & provide costing to bring levee back to acceptable safe standard. Contact other Councils to assist identify suitable levee bank contractors.	Eng	Now investigating option of joint grant funding (1/3 Fed, 1/3 State & 1/3 Council) for an audit of the levee. Levee bank to be assessed. Grant application lodged mid April 2010.

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24/09/2009	391/09	Caloundra RSL – Helicopter	Council offer no objection to the proposal, providing a replacement helicopter is simultaneously, & one used during the flood evacuation. Ask for community comment in Council Column.	Mayor	In progress. Mayor to advise Caloundra RSL of Council's decision. Advice of Council's decision sent to Caloundra RSL. Visit by members 18 <sup>th</sup> January 2010. Members visited. Advised Council's original decision to remain. Advice received of a replacement helicopter.
	437/09 506/09	Mick Glennie Hostel Pathway	Council use \$30,000 RLCIP funding to assist the construction of footpath along the northern side of Flashman Avenue between Hoskins and Derrybong Streets.  Install two disabled pedestrian crossings and improve lighting. Approach GWAHS & Country Energy for assistance with costs & lighting.	Eng	Path is completed. Country Energy has made an offer of lighting. Connection to Wambiana Street to be constructed early May 2010.
24/09/2009	416/09	Pedestrian Crossings	Council investigate the installation of two pedestrian crossings – Nyngan Primary & St Joseph's Schools.  Ask for community comment in Council Column.	Eng	Traffic & pedestrian counts so far indicate that pedestrian crossing warrants are not met.  Discussed at recent Traffic Committee Meeting. RTA specialist is investigating.
22/10/2009		Old Hospital	Letter to GWAHS re condition of yard.	H & B	Letter been forwarded. Response received. Council asked to quote for work. Quote submitted. Site now a fire hazard, refer to RFS.

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22/10/09 25/03/2010	79/2010	House Numbering Oatley Street	House numbers in Oatley to be implemented.	Eng	Details specific to each premises be forwarded to residents & owners in Oatley Street. Letters to Government agencies & other stakeholders indicating the proposed street address changes. Waiting on response from Australia Post.
26/11/09	454/09	BBM	Invite representative from DEEWR to attend meeting.	H & B	Invitation sent.
26/11/09	456/09	Coolabah Rest Area	Letter to Kevin Humphries with concern program may not continue.	GM	Letter sent. Letter May 2010 Precis.
26/11/09	458/09	Flashing Lights	Letters to Kevin Humphries & RTA regarding installing flashing lights at schools.	GM	Letters sent. RTA response received. Letter sent to RTA asking if Council can install & pay for lights. Reply Precis February Council Meeting. Council write another letter of safety concern. RTA has advised that a decision on approving Councils to pay for the installation for flashing lights in about one month's time.
26/11/09	460/09	APC	Letters to surrounding Councils advising of EOI to improve water delivery. Contact Fed Govt to ensure \$12m remains.	GM	Letters sent to Councils. Fed Govt contacted. Mr Jim Spain of IRRITEK has been invited to make a presentation to Council on their proposal for the APC. Presentation to April 2010 Council Meeting.
17/12/09	502/09	Lower Bogan Water Users	Representation to State Water Authorities for 20 odd properties to have their annual entitlement of water reinstated.	Mayor	Letter sent.

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17/12/09	513/09	Payphone	Letters to Telstra & Telecommunications Officer objecting to the removal of Wambiana St payphone, asking for it to be relocated.	GM	Both letters sent. GM has been in contract with Ombudsman. Advice has been received, will now consider the relocation. Telstra indecisive on the relocation, GM to clarify. Telstra has advised that Wambiana St payphone is listed to be removed.
17/12/09	518/09	Donation Policy	Finance Committee to meet prior to Estimates Meeting to discuss policy.	GM	Meeting to be organised.
17/12/09	531/09	Mitchell Highway	Letter to RTA CEO & Minister re condition of Highway between Nyngan and Nevertire. Council not accepting explanation from RTA CEO.	Mayor	Letters sent to RTA CEO & John Cobb MP re condition of Highway.
17/12/09	539/09	Noxious Weed	Approach Minister for Lands to service notice on African Box Thorn weed for Crown lands.	H & B	
17/12/09		Dental Surgery	Investigate if BSC qualifies for funding to upgrade surgery.	GM / H& B	No progress, other issues have priority.
17/12/09		Doctor Surgery	Doctor to confirm in writing that the design is satisfactory, clauses to included in the lease.	H & B	Doctor to confirm preferred location and sign lease.
25/02/2010	19/2010	Doctor at Hospital	Letters to Minister & CEO of GWAHS re no VMO in Dr Chan's absence.	Mayor	Letters sent.
25/02/2010	27/2010	VIC	Subcommittee formed.	GM	Meeting held 16 <sup>th</sup> March 2010. GM Report April 2010.
25/02/2010	32/2010	Road Closures	Investigate upgrading road closure procedures during wet weather conditions.	Eng	Plan to be presented at April Council Meeting, roads to be identified and who will be erecting signs. Report April Council Meeting 2010.



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25/03/2010	55/2010	New Hospital	Letter to Health Council asking to make signs more conspicuous.	Mayor	
25/03/2010	67/2010	Rural hospitals	Letters to Ministers seeking assurances new Federal proposals will not carry any threat to rural hospitals.	Mayor	Letters have been sent.
25/03/2010	75/2010	Upstream Channel Meter	Create checklist – flow requirement/appearance/maintenance schedule/estimate of likely expenditure to clean Channel within 3 years.	Eng	Matter referred to Senior Water and Sewerage Operator.

**1.1 Recommendation:** That the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the checklist.

**111/2010 RESOLVED** that the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the checklist. **(Hampstead/Kennedy)**





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**112/2010 RESOLVED** that the RTA HVIS be opened on the Monday of the Show (3<sup>rd</sup> May 2010) after the official opening of the Show. The RTA and Federal Government representatives be invited to attend the opening. **(Ryan/Douglas)**

Council now adjourned for lunch at 12.40pm and resumed at 1.40pm.

Mr Col Wright (Rugby League Easter Challenge, Far West Academy of Sport) now addressed Council.

Discussion:

Congratulations to the all involved, players, officials, and volunteers on a successful football weekender.

Appreciation to Council for the use and preparation of the facilities.

250 involved in the Challenge.

More volunteers required in 2011.

Written approach to Council for assistance and use of Council facilities.

Mr Wright was thanked for attending the meeting.

## 2 LOWER MACQUARIE WATER UTILITIES ALLIANCE CHECKLIST

MATTER	DUE DATE	ACTION REQUIRED	STATUS
Bogan Shire to complete Strategic Business Plans for Water Supply and Sewerage	30 June 2008	Send final parcels of data to Dept of Commerce	Not yet done
Technical Committee to investigate potential areas for joint procurement of water supply and sewerage materials.	31 Oct 2008	Investigate	Understand Hunter Councils Regional procurement is arrange a tender – to be confirmed
Technical Committee to devise a listing of specialist equipment and staff possessed by particular Member Councils which can be utilised on an occasional basis by the other Member Councils as required.		Develop database	Not yet implemented
<p>Since the ability of “small” Councils to achieve reliable water supply treatment to the 2004 Australian Drinking Water Guidelines is held up by many in the industry as a key “issue” in the water reform process presently underway across Australia, priority will be given in the first instance to the creation of an Operators Group.</p> <p>In the first instance this Group would undertake self-audits across the Alliance for the information of the Technical Committee so that the Alliance can assess for itself the quality of the processes and practices in use at each Member Councils’ facilities.</p>		Form Operators group & undertake self-audits	<p>Operators group formed.</p> <p>A drinking water improvement management plan is likely to become a mandatory “best practice” requirement and so is likely to become a brief for another regional plan.</p>

### 2.1 Recommendation

That the report relating to the Lower Macquarie Water Utilities Alliance be received and those items marked as “**Completed**” be removed from the checklist.

**113/2010 RESOLVED** that the report relating to the Lower Macquarie Water Utilities Alliance be received and those items marked as “**Completed**” be removed from the checklist. (Hampstead/Griffiths)

### 3 LIBRARY REPORT

Library Manager's Report – Maria Kinsey

#### 3.1 Introduction

The purpose of this report is to provide Council with feedback on the library operations.

#### 3.2 Background

Historically the Library Manager has provided this report for the information of Councillors.

#### 3.3 Issues

**The Summer Reading Program** held during the summer holidays went well. Readers collected stickers, bookmarks and wrist bands during their reading. The reading program encourages children to continue reading during the school holidays. Children needed to read 10 books to complete the program. All the children who completed reading 10 books were given prizes for participating in the reading programme. The special prize of a 4GB MP3 player was won by Brigette Lane.

The Library in association with sponsors - Nyngan Country Women's Association, Nyngan Lions Club and the Western Studio of Art Parent's Association are again running the Book Link Reading Program. The reading program has been running since 2006 and its objective is to promote reading and to encourage young people to read. Commencing on Tuesday 2<sup>nd</sup> March children from the ages of 3 years (with parent reading to child) up to 14 years of age are eligible to enter.

Each child will receive a book prize. A \$25 voucher will be awarded to the child who reads the most books in each age group.

Grant Applications: there is good and bad news. Bogan Shire was not successful with the "Improving Access Grant", however the North Western Library was successful in securing the Junior Grant which will see each library acquiring 6 computers and junior books. The State Library is to contact Council with advice on ways to improve our grant application with a view to reapplying in September 2010.

**Library Statistics**

Statistics for the past quarter dating from 1.01.10 to 31.03.10 are as follows with a comparison of the previous year figures for the same period:

January 1 <sup>st</sup> – March 31st, 2009	January 1 <sup>st</sup> – 31 <sup>st</sup> March 2010
Adult Fiction 1143	<b>Adult Fiction 1108</b>
Western Fiction 125	<b>Western Fiction 76</b>
Large Print 622	<b>Large Print 674</b>
Magazines 348	<b>Magazines 337</b>
Adult Non Fiction 258	<b>Adult Non Fiction 323</b>
Talking Books 131	<b>Talking Books 90</b>
CD's 131	<b>CD's 130</b>
Junior Fiction 256	<b>Junior Fiction 413</b>
Junior Non Fiction 71	<b>Junior Non Fiction 78</b>
Easy & Easy2 525	<b>Easy &amp; Easy 2 &amp; Reading res. 512</b>
Junior Talking Books 11	<b>Junior Talking Books 8</b>
Young Adult Fiction 69	<b>Young Adult Fiction 92</b>
Toys 64	<b>Toys 79</b>
Videos 143	<b>Videos 84</b>
DVD's 872	<b>DVD's 874</b>
<b>TOTAL ISSUES 4860</b>	<b>TOTAL ISSUES 4864</b>
<b>TOTAL MEMBERS 1671</b>	<b>TOTAL MEMBERS 1856</b>
New Members 59	<b>New Members 57</b>
Internet usage 1065	<b>Internet Usage 988</b>
People Counter 4549	<b>People Counter 4503</b>

### 3.4 Assessment

- Strategic implications - Nil
- Statutory and policy -Nil
- Consultation (Public, Government agencies) - Nil
- Technical assessment - Nil
- Financial implications - Nil
- Tables and graphs -Nil

### 3.5 Conclusion

The Library continues to be a very popular resource for visitors and the community.

### 3.6 Recommendation

That the Library report be received and noted.

**114/2010 RESOLVED** that the Library report be received and noted.  
(Hampstead/McLaughlin)

## 4 VISITORS INFORMATION CENTRE

The purpose of this report is to provide Council with a verbal report at the Meeting.

This item was dealt with in the Closed and Confidential Section of the Meeting.

Other Matters:

### EFFLUENT REUSE POND

**115/2010 RESOLVED** that Council acquire an easement for overhead power lines within TSR 995 Parish Bergo County Gregory under the Land Acquisition (Just Terms Compensation) Act 1993 for the purpose of progressing the project. (Douglas/Dutton)

## **REPORTS TO ORDINARY MEETING OF COUNCIL - MANAGER OF CORPORATE SERVICES' REPORT**

### **1 BANK RECONCILIATION**

#### **1.1 Introduction**

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 31<sup>st</sup> March 2010.

#### **1.2 Background**

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act but has historically been provided for the information of Councillors.

#### **1.3 Issues**

The month of March 2010 is committed for training in the new Authority software product. Due to this commitment the provision of a bank reconciliation for March as at 12<sup>th</sup> April 2010 is unable to be provided.

The Council's cheque account has a bank balance of \$130,120.95 as at 31<sup>st</sup> March 2010.

#### **1.4 Assessment**

##### **1.4.1 Strategic Implications**

Nil

##### **1.4.2 Statutory & Policy**

Nil

##### **1.4.3 Consultation**

Nil

##### **1.4.4 Financial Implications**

Nil

##### **1.4.5 Technical Assessment**

Nil

##### **1.4.6 Graphs & Charts**

Nil



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**1.5 Conclusion**

Nil

**1.6 Recommendation**

That the report be received.

**116/2010 RESOLVED** that the report be received. **(Hampstead/Douglas)**

**2 INVESTMENTS**

**2.1 Introduction**

The purpose of this report to is to outline the performance of Council's investment portfolio for March 2010.

**2.2 Background**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

**2.3 Issues**

The Investment report for March 2010 is attached. At the end of March , Council had \$4.854 million invested which is some \$381,000 down from the previous month.

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**INVESTMENT MOVEMENTS FOR MARCH 2010**

Invest No.	Source	B/Fwd from 28/02/2010	Interest Earned	Matured	Renewal Funds	New Funds	Rate %	Maturity Date	Days	Balance @ 31/03/2010
802	Westpac - Max-i Direct	280,476.20	0.00			-	3.55	On call	N/A	331,509.38
825	NAB	180,000.00	4,106.21	-184,106.21			4.60	28/03/2010	181	0.00
826	Commonwealth Bank	500,000.00					4.60	29/04/2010	212	500,000.00
827	Suncorp-Metway	0.00	0.00	-			4.75	13/01/2010	91	0.00
828	Bankwest	0.00	0.00	-			5.05	18/01/2010	91	0.00
830	IMB Society	176,682.86					5.40	4/05/2010	180	176,682.86
831	IMB Society	823,317.14					5.25	4/05/2010	91	823,317.14
832	St George Bank	204,822.10	895.36	(2,763.89)			4.80	On call	N/A	202,953.57
833	NAB	820,000.00					6.15	14/06/2010	182	820,000.00
834	Bankwest	500,000.00					4.90	14/04/2010	30	500,000.00
835	Suncorp-Metway	1,000,000.00			0.00		6.40	13/07/2010	181	1,000,000.00
836	Westpac	500,000.00				0.00	6.10	14/06/2010	146	500,000.00
837	Suncorp-Metway	250,000.00		(250,000.00)		0.00	5.15	22/03/2010	32	0.00
		<b>5,235,298.30</b>	<b>5,001.57</b>	<b>(436,870.10)</b>	<b>-</b>	<b>-</b>				<b>4,854,462.95</b>
		-								

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.



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*SUMMARY*

Bankwest	500,000.00
Commonwealth Bank	500,000.00
IMB Society	1,000,000.00
NAB	820,000.00
St George Bank	202,953.57
Suncorp-Metway	1,000,000.00
Westpac	500,000.00
Westpac - Max-i Direct	331,509.38
Bank Of Queensland	-

*RECONCILIATION WITH GENERAL LEDGER*

Balance per above	4,854,462.95
Less Max-i Direct account included with Cashbook reconciliation	(331,509.38)
	4,522,953.57
General ledger a/c no. 14011-000	4,522,058.21
	895.36

**2.4 Assessment**

**2.4.1 Strategic Implications**

Nil

**2.4.2 Statutory & Policy**

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**2.4.3 Consultation**

Nil

**2.4.4 Financial Implications**

Nil

**2.4.5 Technical Assessment**

Nil

**2.4.6 Graphs & Charts**

Nil



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### 2.5 Conclusion

Nil

### 2.6 Recommendation

That the report be received and noted.

**117/2010 RESOLVED** that the report be received and noted. **(Douglas/Kennedy)**

## 3 SUMMARY OF RATE COLLECTIONS

### 3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at March 2010, with the same period last year.

### 3.2 Background

Nil.

### 3.3 Issues

Historically Bogan Shire staff has provided this report for the information of Councillors.

### 3.4 Assessment

#### MARCH

	2009/2010	2008/2009
Arrears as at 30th June previous year	460,020.62	379,727.16
Plus Levy	3,341,969.04	3,172,465.48
Transfers from Postponed	10,470.01	18,423.89
Gross Levy	3,812,459.67	3,570,616.53
Less Pensioner Concession (State)	-42,448.22	-43,359.12
Pensioner Concession (Council)	-34,733.40	-35,479.77
Transfers to Postponed	-3,347.62	-3,251.10
Abandoned	-11,174.52	-17,311.53
Levy Rebate	-10,009.97	-18,697.68
Net Total Levy for Year	3,711,353.07	3,452,517.33
Less Payments to the 31 March 2010	-2,560,861.08	-2,336,012.97
Plus Refunds	247.01	911.05
Net Total Balance	1,150,739.00	1,117,415.41
Plus Postponed	31,028.32	35,920.07
Gross Total Balance	1,181,767.32	1,153,335.48
Collection % of Total Receivable	68.99%	67.64%
Arrears % of Total Receivable	31.01%	32.36%

#### 3.4.1 Strategic Implications

Nil

#### 3.4.2 Statutory & Policy

Nil

#### 3.4.3 Consultation

Nil

#### 3.4.4 Financial Implications

Nil

#### 3.4.5 Technical Assessment

Nil

### **3.4.6 Graphs & Charts**

Nil

### **3.5 Conclusion**

Nil.

### **3.6 Recommendation**

That the report be received and noted.

**118/2010** **RESOLVED** that the report be received and noted. (Neill/Griffiths)

## **4 GST COMPLIANCE**

### **4.1 Introduction**

The purpose of this report is to facilitate completion of the GST Certificate.

### **4.2 Background**

NSW Councils are required to annually certify their Goods and Services Tax compliance and in particular a Council must certify that :

- 1 GST has been paid / claimed for the period 1st May 2009 until 30<sup>th</sup> April 2010.
- 2 Adequate controls were in place surrounding Councils GST obligations and
- 3 No GST non compliance issues or events were identified or raised by the ATO.

Since 04/05 Councils have no longer been required to get a sign off on their GST compliance from their auditors DLG circular 05/26.

### **4.3 Issues**

To comply with the requirements of the NSW Department of Local Government and the Australian Taxation Office the pro forma certificate needs to be noted in the minutes and signed by the required parties.

#### 4.4 Assessment

##### 4.4.1 Strategic Implications

Nil

##### 4.4.1 Statutory & Policy

Nil

##### 4.4.2 Consultation

Nil

##### 4.4.3 Financial Implications

Nil

##### 4.4.4 Technical Assessment

Nil

##### 4.4.5 Graphs & Charts

Nil

#### 4.5 Conclusion

Nil

#### 4.6 Recommendation

That the General Manager (Michael Brady), Mayor (Ray Donald) and one other Councillor be authorised to sign the GST Compliance Certificate and that the Certificate be forwarded to the DLG by 31<sup>st</sup> May 2010.

**119/2010 RESOLVED** that the General Manager (Michael Brady), Mayor (Ray Donald) and one other Councillor be authorised to sign the GST Compliance Certificate and that the Certificate be forwarded to the DLG by 31<sup>st</sup> May 2010. **(Hampstead/Douglas)**

## **REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT**

### **1 ROAD CLOSURES**

#### **1.1 Introduction**

The purpose of this report is to consider the procedures for temporary road closures.

#### **1.2 Background**

Temporary road closures for specific works such as the recent rail crossing projects are done on a project basis with Traffic Control Plans prepared to suit the operational and safety needs.

Unplanned road closures mainly relate to rain and flooding, and consequent damage or as a precaution to minimise risk to roads and users. A specific closure due to damage has signage set up.

General closures due to rain have not had signs set out. The accepted trigger for generally closing the unsealed roads is reports of rain exceeding 25mm (approximately) in a day. This works well as a guide, but is affected by various road condition and safety considerations, such as:

- Whether the rain is general or localised;
- A sudden thunderstorm can run off quickly – it may leave scour damage or it may leave the pavement under the surface skin still dry and intact;
- Light protracted rain soaks into the pavement, especially if the road is flat or rutted;
- If the roads are already wet, they need less rain to become potentially too soft or slippery;
- Grader crews unable to work without doing more damage to the roads is a good indicator;
- Closing roads is a significant action that inconveniences many people and travel on a ‘closed’ road may affect insurance cover, so closures cannot be undertaken lightly or too often.

Road closure notifications go to neighbouring councils, media outlets and the NSW Roads and Traffic Authority’s Transport Management Centre. The TMC has a recorded message line on 132 701 or select Regional traffic reports in the quick links on their website [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au).

Council’s variable message sign can be used to advise of general closures when available.

The seemingly simple idea of signs for closing roads is complex, including risk to staff and roads, logistics and cost as a council operation. However, involving landholders at strategic locations to unlock and fold down a prepared sign appears to offer a workable solution.

### 1.3 Issues

The issues are mainly:

- Safety of road users and closing roads as a precautionary measure;
- Minimising damage to roads by heavy vehicles, to manage maintenance and repair costs;
- How quickly should the roads be closed and what are the triggers;
- Who authorises road closures;
- The decision can sometimes be complex – any policy or procedure set up should allow flexibility rather than impose constraints that may be unworkable in some situations;
- Promulgating the message that the roads are closed;
- Formally closing the roads does not stop all traffic;
- Local people often know the condition of their road and can safely use it with a light vehicle;
- Potentially prosecuting drivers who damage roads, most likely involving heavy vehicles;
- Erecting barricades to physically stop all traffic would be a large logistical operation, requiring many more signs and boards, but some drivers bypass signs and barriers, putting themselves or the road at risk. It would also involve risks to staff and council vehicles damaging the roads when inspecting or setting out signs;
- What to do about school buses;
- Finding a workable solution without going to great expense, complexity or effort;
- Being consistent so the public knows what to expect and can make informed travel decisions.

### 1.4 Assessment

#### 1.4.1 Strategic Implications

In common with other road authorities, Council does not have the resources to maintain access on the unsealed roads in all weather conditions. Unsealed roads can only be considered as “dry weather only” roads. They may still be passable in some conditions by light vehicles.

From a public liability and duty of care point of view, Council cannot guarantee all weather access and should close the roads if there is a potential risk of harm and subsequent litigation.

#### 1.4.2 Statutory and Policy

Council’s power under the Roads Act to temporarily close roads for undertaking work or public safety is delegated to the General Manager and Manager Engineering Services.

#### 1.4.3 Consultation

Internal and landholders.

#### 1.4.4 Technical Assessment

A solution to several of the issues is to involve landholders at strategic points on some of the through roads to set up a sign near their property. A fold down sign similar to the 'flood signs' appears to be the most likely workable solution. In more detail, this would involve:

- A fixed folding sign, locked in the closed position (no message visible) with a common Council padlock issued to identified landholders and usable by council staff;
- A fold down message such as "Unsealed roads in Bogan Shire are closed" (use alone or with);
- A second fold down message such as "To vehicles over 4T" to allow light vehicles;
- Providing a key to the designated landholder and possibly a reserve person nearby;
- Placement on roads with significant traffic, potential risk when wet and drivers likely lacking local knowledge (maybe more than one sign set at some intersections);
- Advertising what the closures mean to the public - this has been done adhoc in the Nyngan Observer Council Column when wet weather provides the opportunity, but a more concerted campaign should improve understanding and perhaps compliance.

Landholders that have indicated their willingness to operate the signs so far include at:

- MR228 Hermidale-Nymagee Road, southern boundary;
- Pangee Road, Bobadah Road and MR461 Cobar-Condobolin Road intersection;

Approaches are being made to landholders near:

- MR 7514 Cockies Road and Bobadah Road (Four Ways) intersection;
- Dandaloo Road at Tottenham Road intersection.

Other potential sites for drop down road closed signs suggested for now include:

- Shire boundaries on SH7 Mitchell Highway and SH8 Barrier Highway.
- Melrose and Tottenham with the approval of Lachlan Shire;
- Nymagee and/or Kidman Way intersection with the approval of Cobar Shire;
- MR228 Hermidale-Nymagee Road at Hermidale;
- MR57 Tottenham Road at Nyngan.
- MR 7514 Cockies Road at MR57.
- MR461 Cobar-Condobolin Road, at the Shire boundaries;
- Peisley Road at MR57, and at MR228 if no sign at Nymagee;
- Pangee Road, at MR57 or Coffills Lane, and at MR461 intersection;
- Bobadah Road at Cockies Road if no sign at Tottenham;
- Murrawombie Road and Booroomugga Road at Girilambone;
- Cooneybar Road and SH70 Coolabah-Brewarrina Road at Coolabah;



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- MR 424 Monkey Bridge Road at SH70;
- Colane Road at Canonba Road;
- Canonba Road at Nyngan;
- Intermediate locations may include at Cockies/Peisley Road, Five Ways, Pangee/Peisley and Pangee/Bobadah/MR461 intersections.

Traffic from Warren Shire in wet weather on MR424 Monkey Bridge Road, Colane Road, Canonba Road and Old Warren Road may not warrant fold down signs at shire boundaries or at intersections further back in Warren Shire. These sites could be considered if there is sufficient feedback from residents and/or after discussion with Warren Shire. The existing 'impassable when wet' signs may suffice or installed if missing.

Flooding causeways can temporarily close the sealed SH70 Coolabah-Brewarrina Road. Closure requires inspection by council staff and using portable signs and barriers. Fixed fold down signs could be discussed with Brewarrina Shire and the Roads and Traffic Authority. The message could be 'Road to Brewarrina closed' (use if only MR70 is affected) and 'high clearance vehicles excepted' (also use if only closed to light vehicles), located at:

- The Coolabah turnoff, separate to the unsealed road closure signage, and
- The MR424 junction.

Council staff would open and close signs with sealed road access near Nyngan. Sites further out on sealed roads could be staff or resident operated. Sites with unsealed road access only or in other Shires would be operated by a nearby resident.

It is expected that the list will change from discussion with other councils and various landholders and the input of local knowledge. The sign sites need to enable heavy vehicles to turn around or provide an alternate route even if it is longer. The suggested Nymagee, Melrose and Tottenham sites would cover several roads and hopefully discourage drivers before they are committed with no chance to turn around. If there is nobody available for a location, there is no point in erecting a sign there – better to look at other options.

Installations can be staged, starting with sites at the ends of roads and adding some sites at significant intermediate intersections on the longer roads later if found necessary.

Some additional signs may be considered on roads easily accessible to council staff, such as Gilgai Road and Coffills Lane from Nyngan and Currans Road from Hermidale.

Easily accessed roads that can be cut by a moderate to major flood such as Moonagee Road can be closed with portable signs when needed – the frequency does not justify permanent signs and the locals would probably know anyway.

Barrier boards would be desirable to reinforce the road closure sign, but involving a landholder would require them to be trained every three years to RTA standard and raises potential liability issues. This would need investigation and legal advice, perhaps as a later stage after assessing the effectiveness of the fold down signs and the assistance of landholders.

Some councils close roads to all traffic except emergency vehicles and school buses. This probably implies sharing liability if an accident occurs.

Emergency services responding to calls on closed roads will assess safety and options. Their insurance covers all risks. There is no point in quibbling over repairs if they damage the road.

School buses are a difficult issue. The drivers are contracted to do a job of getting the children to school but must also ensure the children's safety. Some councils are quick to close the roads, possibly giving out the wrong message unintentionally like the 'boy who cried wolf'. Does the bus driver take on more risk by trying to get through all the time or do the children miss school more often? There is probably no easy solution. However, closing the roads to all vehicles less often, when really necessary, should educate drivers to understand that the risk is real.

Rain does not fall uniformly even if widespread, so the impacts on roads tend to be patchy. Some school bus routes may still be trafficable during a general closure. This suggests an opportunity to improve communication between landholders, bus drivers and Council.

Several roads have signs at the start or at Shire boundaries advising that they are dry weather roads only and may be impassable when wet. This provides some protection for the council, but does not necessarily assist the drivers as they are usually committed to the trip by then.

Reciprocal arrangements are being discussed with neighbouring Shires to find sites with turnaround or alternate route options, whether managed by councils or landholders.

There is no standard sign for this, so DeNeeffe Signs are designing a fold down sign.

It is suggested that when the Manager Engineering Services is unavailable, that the Works Manager and Asset Engineer be formally empowered to temporarily close the roads by sub-delegation from the General Manager. This would maintain the capability to react quickly despite staff absences when the need arises.

#### **1.4.5 Financial Implications**

The cost of the signs is relatively small compared to cost of repairing roads. If the signs can convince only one truck driver or landholder to rearrange their trip it would reduce the repair cost and enable the road to return to normal more quickly.

However, there is a cost and the scale depends on how many roads will have signs.

A recent quote for a multi hinged sign is for \$348.75 each. An initial batch of 8 would cost \$2,790 excluding GST. Adding the posts, locks, concrete, plant and labour would at least double the cost, probably at least \$700-800 each installed.

Staff members are still working on the final wording, so the sign cost may vary a little from the initial quote.

The above list without the intermediate sites amounts to at least 26 sign sets, costing approximately \$20,000 for the first wave of installations. Some signs relating mainly to regional roads could be installed this year as regional roads block grant expenditure for 2009/2010 is presently low. It is suggested that \$7,000 for local roads and \$13,000 for regional roads be referred for consideration in the 2010/11 budget, giving staff time to refine the proposal and talk to residents about operating signs.

#### **1.4.6 Tables and Graphs**

Nil.

### 1.5 Conclusion

Implementing measures to improve compliance with road closures will of necessity be a staged “work in progress”. Major components include pre-positioned fold down signs and having council staff and landholders available to unlock and fold them down, plus improved information gathering capability on the need for closures.

For now, implementing the proposed processes would be a start and if effective, the lessons learnt could then inform a policy if one is considered necessary. Some details such as sign wording are still being worked on.

### 1.6 Recommendation

That the Works Manager and Asset Engineer be formally empowered to temporarily close roads by sub-delegation from the General Manager and Council endorses actions:

1. To develop fold down signs for temporary road closures, to be placed at strategic locations;
2. To engage nearby landholders for opening and closing fold down road closure signs;
3. To discuss reciprocal arrangements with neighbouring councils for closing roads and placing signs at strategic locations where traffic can turn around or choose an alternative route;
4. To develop more contacts for obtaining weather and road condition information around the Shire.
5. That \$7,000 for local roads and \$13,000 for regional roads be referred for consideration in the 2010/11 budget.

**120/2010 RESOLVED** that the Works Manager and Asset Engineer be formally empowered to temporarily close roads by sub-delegation from the General Manager and Council endorses actions:

1. To develop fold down signs for temporary road closures, to be placed at strategic locations;
2. To engage nearby landholders for opening and closing fold down road closure signs;
3. To discuss reciprocal arrangements with neighbouring councils for closing roads and placing signs at strategic locations where traffic can turn around or choose an alternative route;
4. To develop more contacts for obtaining weather and road condition information around the Shire.
5. That \$7,000 for local roads and \$13,000 for regional roads be referred for consideration in the 2010/11 budget. **(Hampstead/Neill)**

## **REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF ENVIRONMENTAL SERVICES REPORT**

### **1 DEVELOPMENT APPLICATIONS**

#### **1.1 Introduction**

Council is to be advised that no Development Applications and Complying Development Certificates have been approved during the last month.

#### **1.2 Background**

Nil

#### **1.3 Issues**

Nil

#### **1.4 Assessment**

##### **1.4.1 Strategic Implications**

Nil

##### **1.4.2 Statutory & Policy**

Nil

##### **1.4.3 Consultation**

Nil

##### **1.4.4 Financial Implications**

Nil

##### **1.4.5 Technical Assessment**

Nil

##### **1.4.6 Graphs & Charts**

Nil

#### **1.5 Conclusion**

Nil

#### **1.6 Recommendation**

That the report be received and noted.

**121/2010 RESOLVED** that the report be received and noted. (Douglas/Griffiths)

The Manager of Environmental Services tabled the RFS map outlining the fire zone areas/fire prone areas. A report will be submitted to the May Council Meeting.

## **PRECIS OF CORRESPONDENCE**

### **1 BREASTSCREEN NEW SOUTH WALES**

Attached is a copy of a “thank you” from BreastScreen NSW Greater Western thanking Council for the support in assisting the van return to Nyngan. Particular thanks to Brad McDougall for assisting with the arrangements.

**Recommendation:** That the report be received and noted and Brad receive a copy of the letter.

**122/2010 RESOLVED** that the report be received and noted and Brad receive a copy of the letter.  
(Kennedy/Neill)

### **2 DAWN FARDELL**

Attached is a copy of correspondence received from Dawn Fardell, Independent Member for Dubbo seeking support behind a petition to overthrow the electricity price hike.

**2.1 Recommendation:** That Council supports the petition. Petition forms to be placed at the Council Office and the Library. A notice advising of the petition be placed in the Council Column.

**123/2010 RESOLVED** that Council supports the petition. Petition forms to be placed at the Council Office and the Library. A notice advising of the petition be placed in the Council Column.  
(Griffiths/Neill)

### **3 GOVERNMENT WEEKLY CIRCULARS**

Weekly Circulars 09/10 to 13/10 are tabled for Council’s information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

#### **3.1 Recommendation:**

That the Local Government Weekly Circulars be noted.

**124/2010 RESOLVED** that the Local Government Weekly Circulars be noted.  
(Dutton/Kennedy)



**Minutes of the Ordinary Meeting of Bogan Shire Council held on 22<sup>nd</sup> April 2010**

Discussion

Council consider in the Estimates the following items at the Showground:-

Upgrade the wool pavilion;

Line and make the side that holds the fleeces adjustable;

Paint cattle yard;

Tile toilets and showers – high priority;

Show Society - if prepared to make a contribution to the above items and the rodeo yard.

There being no further business the meeting closed at 2.40pm.

These Minutes were confirmed by resolution at a meeting held on ..... and were signed as a true record.

.....  
**GENERAL MANAGER**

.....  
**MAYOR**

