

# **BOGAN SHIRE COUNCIL**

**Business Paper** 

24 July 2014





# **Table of Contents**

INCIL MEETING NOTICE	5
TING MINUTES	7
MUSEUM	7
RTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S ORT	10
CHECKLIST	
ORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES	
BANK RECONCILIATION	21
INVESTMENTS	22
SUMMARY OF RATE & ANNUAL CHARGES COLLECTION	24
AUDIT OF 2013/14 FINANCIAL ACCOUNTS	26
RMS DIRECTIONAL SIGNAGE INTO NYNGAN	27
BOGAN SHIRE COUNCIL POLICY WHS001 – WORK HEALTH AND	30
INEERING SERVICES REPORT	40
OPERATIONAL REPORT	40
NYNGAN CEMETERY CREMATION PLOTS	43
ORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF ELOPMENT AND ENVIRONMENTAL SERVICES REPORT	47
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LOCAL GOVERNMENT NSW	
UNITED CHRISTIAN BROADCASTERS AUSTRALIA LTD	
	TING MINUTES  MUSEUM  RTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S ORT  CHECKLIST  ORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES ARTMENT  BANK RECONCILIATION  INVESTMENTS  SUMMARY OF RATE & ANNUAL CHARGES COLLECTION  AUDIT OF 2013/14 FINANCIAL ACCOUNTS  RMS DIRECTIONAL SIGNAGE INTO NYNGAN  BOGAN SHIRE COUNCIL POLICY WHS001 – WORK HEALTH AND WEETY  LIBRARY REPORT  BOGAN BUSH MOBILE.  ORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF INEERING SERVICES REPORT  OPERATIONAL REPORT  NYNGAN CEMETERY CREMATION PLOTS  ORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF ELOPMENT AND ENVIRONMENTAL SERVICES REPORT  DEVELOPMENT APPLICATIONS  OPERATIONAL REPORT – PARKS AND GARDENS  REZONING OF RURAL LAND OUTSIDE THE NYNGAN TOWNSHIP  CIS OF CORRESPONDENCE  MINISTER FOR VETERANS' AFFAIRS  MINISTER FOR NATURAL RESOURCES, LAND AND WATER  UNITED SERVICES UNION  NYNGAN LOCAL ABORIGINAL LAND COUNCIL  LOCAL GOVERNMENT NSW



	7	DAVID COUCHMAN AND KAREN PROUD	53
	8	HERA MINE – AURELIA METALS	53
!	9	RED CROSS - NYNGAN COMMUNITY HUB	53
	10	WEEKLY CIRCULARS	53
GF	1AS	NTS AND FUNDING	54



## 17 July 2014

#### **COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 26 June 2014 at 9.30am.

At 10.15am, Red Cross will address Council on the role of the Nyngan Community Hub. (Correspondence item 9 refers.)

At 10.30am Council will visit the new Nyngan Access Centre and join with staff for morning tea.

At 12.15pm Detective Scott Parker, Crime Manager, Darling River Command, will address Council.

#### **AGENDA**

- 1. Opening Prayer
- 2. Remembrances
- 3. Apologies
- 4. Declarations of Interest
- 5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 26 June 2014
- 6. Confirmation of the Minutes of the Council Meeting held on 26 June 2014
- 7. Minutes of the Museum Meeting 7 May 2014
- 8. General Manager's Report incorporating reports from:-
  - Manager of Corporate Services
  - Manager of Engineering Services
  - Manager of Development and Environmental Services
- 9. Correspondence
- 10. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

### **Cathy Ellison**

**Executive Assistant** 





# Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 24 July 2014

## **MEETING MINUTES**

## 1 MUSEUM

Attached are the Minutes of the Museum Meeting held on Wednesday 7 May 2014.

## 1.1 Recommendation

That the Minutes of the Museum Meeting held on Wednesday 7 May 2014 be received and noted.



# Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 24 July 2014

## MUSEUM MEETING WEDNESDAY 7<sup>th</sup> MAY 2014 Meeting Commenced 9.20 am

#### PRESENT:

Glad Eldridge as Chair, Marg Snodgrass as Secretary, Val Keighran, Marg & Hugh Sibbald, Col & Yvonne Pardy, Bay Lovett, Dawn Conway, Sharon Thompson & Cutie Pie, Donna Pumpa representing the Shire

#### APOLOGIES:

Rae Bywater, Peter Keighran, Edna Boss, Anna Corby, Tammy Trothe, Dennis Callaghan

The minutes were read by Glad. Acceptance was moved by Val Keighran and seconded by Bay Lovett.

#### **BUSINESS ARISING**

The light in the old microfiche machine is not working and needs to be replaced.

The map hanging on the wall in the V.I.C. needs to be lowered so that shorter people can see it.

#### CORRESPONDENCE

Flyer regarding National Volunteers Week. There is to be a luncheon/afternoon tea at the Christian Community Centre on Tuesday 13<sup>th</sup> May from 1pm to 3pm to say thankyou to Nyngan's community volunteers.

Poster and flyers from Sydney Symphony Orchestra. There is to be a concert with a Russian Romantics theme on Wednesday 28<sup>th</sup> May at Cobar High School.

Murray Views have sent a flyer for enamel mug souvenirs (min. purchase \$200). They can be purchased in lots of either 36 or 72. See Gen. Bus. They also sent a flyer for embroidered patches.

We have received a photo of George Parker driving a Cobb and Co coach and a poem about him by his sister Beryl Cole.

Acceptance of the correspondence was moved by Dawn Conway and seconded by Marg Snodgrass.

#### GENERAL BUSINESS

It was suggested that we get a photo board made with a sign underneath saying "Proud to be a Bogan" for people to put their heads through and get a photo taken.

Next year, 2015, is the 100<sup>th</sup> anniversary of the ANZAC landing at Gallipoli. A suggestion has been raised to get some tea towels made with a picture of the WW1 Honour Roll Board, A photo of Arthur C Hall, our V.C. winner, and a photo of the Cenotaph. We will need to get permission to use Arthur Hall's photo from his family.



# Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 24 July 2014

It has been decided that it would be too expensive to engage an electrician to see about the fluoro lights in the end room.

Regarding Nyngan Historical Society – the public meeting is to be held on Tuesday 27<sup>th</sup> May at 6 pm at the R.S.L. Bowlers Bar. 2 ladies from Dubbo will be coming – not sure about anyone from Tottenham.

There is no word as yet about the floor of the old ladies toilet.

The old knitting books that were donated are now in the dolls room.

The Treasury Report for April 2014 was read by Glad. Acceptance was moved by Col Pardy and seconded by Sharon Thompson.

Meeting closed 10.30 am. No more business.

### **TREASURY MAY 2014**

Door Takings & Sales Rec. No. 40972	Banked 9/5/2014	\$174.00
Door Takings & Sales Rec. No. 41136	Banked 16/5/2014	\$184.50
Door Takings & Sales Rec. No. 41369	Banked 23/5/2014	\$155.90
Door Takings & Sales Rec. No. 41732	Banked 30.5.2014	\$122.20
TOTAL		\$636.60
	TREASURY JU	NE 2014
Door Takings & Sales Rec. No. 42069	Banked 6/6/2014	\$175.00
Door Takings & Sales Rec. No. 42200	Banked 13/6/2014	\$148.00
Door Takings & Sales Rec. No. 42358	Banked 20/6/2014	\$132.00
Door Takings & Sales Rec. No. 42603	Banked 27/6/2014	\$175.50
TOTAL		\$630.50



## **EPORTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

# **Mayor and Councillors**

The following report is submitted for consideration:-

## 1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	19/12/2013		Vacant Block – Cnr Nymagee /Mitchell Streets	Asked John Holland to meet with Council ASAP to work towards some agreement concerning the block.  Approach John Holland to beautify site of former BP Service Station.	MDES	JHR require clean-up of site prior to lease approval.  UPDATE: Six underground tanks removed. Awaiting clearance from JHR for lease discussions to commence.
2	28/06/2012	150/2012	Oxley Street Subdivision	1. Land bound by Derrybong, Oxley & Dandaloo Streets be subdivided.  2. The resulting four 20m x 45m blocks be sold for current market value.	MDES	Defer any action for the present time.  UPDATE: Future report to Council.  COMPLETED



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
				3. Council approve the development of 4 x 2 br villas (stage 2) at a cost of \$550,000.		
3	28/06/2012	179/2012	Dog Pound	Construction of the new dog pound in the location closer to the main road in the airport complex.	MDES	Works progressing, design of kennels completed and being manufactured by BSC. Kennels should be completed by late October including fencing ready for operations depending on staff availability.
4	26/07/2012	193/2012	Transfer of Land – Nymagee St 5,7 & 9	Council seek EOI to demolish the subject dwelling & associated structures including removal of excessive vegetation.	MDES	Subject to staffing levels works should commence in late August/Sept 2014.
5	25/10/2012	315/2012	Local Heritage Sites	When new VIC commences, signpost heritage sites with heritage colour and erect sign with the history of each location.	ENG	Pending accreditation of new VIC. Accreditation will be sought in time for 2015 'holiday season'.



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
6	22/05/2014	181/2014	Swimming Pool	Filtration plant room & associated structure.  Report to August Council meeting detailing what works have been completed & what is outstanding.  A final report to November Council meeting detailing final costs of all works & proposed future redevelopment works for 2015/16.	MDES	Pool Filtration plantroom works:-  > asbestos removed;  > plantroom demolished due to frame failure;  > external drainage works completed;  > concrete slab to be poured;  > frame, roof truss & associated material on site.  UPDATE: Works progressing within Budget.  Report to Council at its August Meeting.
7	13/12/2012 28/03/2013	418/2012 098/2012	Davidson Park Revitalisation Program	Council remove the entire playground, equipment, associated ground cover, fencing & park-bench seating with shelter. Establish paving pathways to the mural.	MDES	UPDATE: Park bench seating & shelter removed, general clean up still in progress



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
	27/03/2014	065/2014		New playground area to be located in the centre of the Park.		UPDATE: Playground excavated, supports to playground equipment installed. Fencing and installation of playground equipment and soft fall material to be completed by late August 2014.
8	3/04/2013	18/2013	Western Rivers Veterinary Group	Council authorises GM to co-operate with Vets to establish the facility in Lawler Street.	ENG	UPDATE: Settlement 16 July 2014.  COMPLETED
9	28/02/2013	043/2013	Waste Management  – Village Waste Depot Operations	Program of Works for Hermidale & Girilambone be commenced immediately.	MDES	Girilambone: Completed with exception of asbestos.  Asbestos clean-up programmed for late July 2014.



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
10	26/06/2013	258/2013	Traffic Committee Recommendations Pre School Parking	RMS to re-examine the intersection design including:  Installing blister on the western side of Moonagee St for "Give Way" sign.	ENG	Engineering preparing design options and estimates for consideration during 2014/2015.
				Pre-School to confirm:  • Signed confirmation that children are always escorted into the building by staff or parents.		Advised that the policy was under review and expected to be completed in February 2014. Confirmation not yet received.
11	23/04/2013	124/2013	Insurance	Council seek clarification from the Insurance Council of Aus re: the availability of discounts or other provision on insurance pricing for towns protected against floods and whether flood insurance is mandatory.	ENG	Insurance Council has requested flood study information.  UPDATE: Draft Study received. OEH reviewing flood modelling data. Completed by 31 July.



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
12	22/05/2014	175/2014	Showground Arena Irrigation	Showground Watering System be upgraded in conjunction with the completion of the cemetery raw water system.	ENG	Work to commence end of August 2014.
13	27/03/2014	067/2014	Skate Park	Shade Sail Cover over the Skate Park.	MDES	Budget adopted. COMPLETED  UPDATE: Installation August/September 2014 with other minor works.
14	19/12/2013	532/2013	Rezoning of Rural Land Outside the Nyngan Township	Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal.	MDES	UPDATE: Planning proposal lodged with the NSW Department of Planning and Infrastructure.  Report to Council refers.
15	27/02/2014	006/2014	Medical Services	Pursue & make enquiries into using the Nyngan Multipurpose Service Centre & waiting rooms to attract an additional Medical Officer with VMO rights.	GM	Weeting with Senior Management of NSW Western LHD held on 15 July 2014.



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
	26/06/2014	199/2014		GM pursue options for obtaining funding for the construction of a new medical centre.		Verbal report to Council meeting.
16	27/03/2014	066/2014	Heritage Park	Order & plant a grove of trees surrounding the sandstone blocks & plant Lone Pine tree.	ENG	UPDATE: Trees to be planted in August in conjunction with Pangee Street redevelopment.
17	27/03/2014	068/2014	Mitchell Highway	Planting of trees along eastern entrances into town in conjunction with National tree Day.	MDES	UPDATE: To be held on 25 July 2014.  COMPLETED
18	26/06/2014	235/2014	Show Day	Council request a full day public Holiday.	GM	UPDATE: Application to be made October 2014. COMPLETED



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
19	22/05/2014	182/2014	Teamster Rest Area	Cobb & Co Coach & Bullock Wagon location – confirm quotations and budget allowing progress without delay.	MSES	Teamster Rest Shed:  Architectural & structural shed designs completed,  shed supplier selected,  shed ordered for supply & erection by late July/August  external cladding material selected and purchased,  projected completion of entire project by late September 2014.  UPDATE: Redesign due to quotations blowout. Redesign completed and DA submitted for assessment. Quotations received within budget.  Project expected completion by Sept/Oct 2014.



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
20	22/06/2014	209/2014	Tourist Information Bay	On commencement of project, Council advise owners/apparent owners of existing highway signage that existing signs to be removed & may be replaced by signs on the Information Bays. Council charge an annual fee and an initial fee.	GM	UPDATE: Information supplied to AGL – awaiting response on sponsorship.
21	22/06/2014	215/2014	Solar Power Station	Council request the NSW Govt to support the establishment of a compulsory rate in Lieu Agreement for the Nyngan Solar Power Station. Council lobby the NSW Govt to amend the LG Act to enable establishment of a separate rating category.	GM	UPDATE: Submission sent to Minister for Local Government.  Submission to be prepared for LGNSW Annual Conference.  COMPLETED



Item No.	Date	Minute No	Matter	Action Required	Officer	Status
22	22/06/2014	218/2014	Nyngan Child Care	Council submits an application to Dept of Education to fund feasibility study into provision of Long Day Care in Nyngan.  Manager to present to Council report setting out cost of providing a Long Day Care service, should Council agree to auspice it, together with any revenue that might be used to offset costs.	MCS	UPDATE: Survey completed. Council to apply for funding for detailed feasibility study.
23	22/06/2014	226/2014	Oval Place	Conduct traffic count.	ENG	UPDATE: In progress.



## 1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

**Derek Francis** 

**GENERAL MANAGER** 



# REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES DEPARTMENT

## **Mayor and Councillors**

The following reports are submitted for consideration:-

### 1 BANK RECONCILIATION

### 1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 30 June, 2014.

## 1.2 Background

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for June 2014	
Council General Fund	
Bank Statement Balance	\$ 77,128.70cr
Add Deposits not yet receipted	\$ 47,535.34cr
Less Unpresented Payments	\$ 170,768.92dr
Balance as per Council	\$ 46,104.88dr
Represented by the following in Council Ledgers	
Account	
19001.8000.8000	\$ 46,104.88dr
Difference	\$ 0.00

### 1.3 Recommendation

That the Bank Reconciliation report be received and noted.



### 2 INVESTMENTS

### 2.1 Introduction

The purpose of this report to is to outline the performance of Council's investment portfolio for June 2014.

## 2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

#### 2.3 Discussion

The Investment Report for June 2014 is shown below. At the 30 June 2014 Council had \$7.3 million invested. This has decreased by \$0.8 million compared to June 2013 due to the spending of Financial Assistance Grants which had been paid in advance.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.



## **Investment Movements for June 2014**

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for June 2014							
						Bal	Bal
REF	Source	Maturity	Days	% rate	Interest	31/05/2014	30/06/2014
4346	CBA	26-Dec-14	180	3.750%	18,493	0.00	1,000,000.00
833	NAB	17-Oct-14	180	3.720%	14,676	800,000.00	800,000.00
838	NAB	06-Nov-14	180	3.650%	9,000	500,000.00	500,000.00
839	NAB	08-Nov-14	180	3.660%	18,049	1,000,000.00	1,000,000.00
840	NAB	11-Sep-14	180	3.700%	18,246	1,000,000.00	1,000,000.00
900	Westpac	13-Oct-14	180	3.720%	18,345	1,000,000.00	1,000,000.00
802	Westpac - Maxi direct	n/a	n/a	2.400%		3,651,979.44	1,958,545.66
				Variable			
	Balance securities held					7,951,979.44	7,258,545.66
	Balance Ledger 19010.8200.8200					7,951,979.44	7,258,545.66
	Summary by institution						
	CBA					0.00	1,000,000.00
	NAB					3,300,000.00	3,300,000.00
	Westpac					4,651,979.44	2,958,545.66
						7,951,979.44	7,258,545.66

## 2.4 Recommendation

That the Investments Report be received and noted.



### 3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

## 3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at June 2014, with the same period last year.

### 3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2013-2014	2012-2013
Arrears Prior to 01/07/2013	184,953	444,583
Fourth Instalment Arrears as at 30/6/2014	85,967	94,969
Third Instalment Arrears as at 30/6/2014	54,592	79,587
Second Instalment Arrears as at 30/6/2014	38,973	57,197
First Instalment Arrears as at 30/6/2014	26,002	40,768
Total Arrears	390,487	717,104
Total Outstanding	391,929	717,104
Monthly Transactions		
Amount Levied & B/Fwd	4,921,495	4,528,494
Add: Adjustments	-227,514	63,339
Less: Payments to end of June	-4,228,622	-3,794,832
Less: Rebates	-76,172	-79,897
Add: Postponed	2,742	0
Gross Total Balance	391,929	717,104
Arrears of total amount levied %	9%	16%

Arrears have dropped from \$717,000 at the end of June 2013 to 392,000 as at June this year.

Each instalment amounts to approximately \$1,173,000 (Total Rates, Waste, Water & Sewer Access Charges)



Therefore:-

Council has collected \$426,000 more than at the same time last year.

Approximately 2.2% have not yet paid their first instalment.

Approximately 3.3% have not yet paid their second instalment.

Approximately 4.7% have not yet paid their third instalment.

Approximately 7.3% have not yet paid their fourth instalment.

## 3.4 Recommendation

That the rates collections report be received and noted.



### 4 AUDIT OF 2013/14 FINANCIAL ACCOUNTS

## 4.1 Purpose

The purpose of this report is to inform Council of the timing of the Audit of the Statutory Accounts for the 2013/14 financial year.

## 4.2 Background

Council is required to produce and have audited a set of Statutory Accounts each financial year. The 2013/14 financial year closed on 30 June 2014 and audited statutory accounts must be lodged with the Department of Local Government by 7 November 2014.

#### 4.3 Discussion

The auditors have suggested audit dates of 9 and 10 October, providing that certain information is sent in advance.

Staff plans to have a full set of statutory accounts completed by 15 September so that they can be adopted and referred to audit at Council's Ordinary Meeting scheduled for 25 September 2014.

### 4.4 Recommendation

That the report be noted.



## 5 RMS DIRECTIONAL SIGNAGE INTO NYNGAN

## 5.1 Purpose

The purpose of this report is to suggest a change of signage leading into Nyngan to direct car and caravan traffic into the town centre.

## 5.2 Background

Currently all traffic travelling along the Mitchell Highway is directed along Nymagee Street via RMS signing, as shown below.





#### 5.3 Discussion

It would be preferable to have the default route for car and caravan traffic through town for the following reasons:-

- 1. The main street in Nyngan is attractive and a good advertisement for the town. Nymagee Street has some derelict buildings and is not attractive. Many travellers who elect to follow the RMS signage think that Nymagee Street is Nyngan and therefore are left with a poor impression of the town.
- 2. People who stop may spend money which will help the economy of the town. They may also say what a nice place Nyngan is encouraging other people to stop.
- 3. Encouraging people to stop will promote safer driving.

Being two hours from Dubbo, two hours from Bourke, eighty minutes from Cobar, with plenty of cafes, toilets parks and shade, Nyngan is the ideal place for travellers to stop. The problem is a significant percentage of people chose to stay on the signed highway. Some stop in Nymagee Street where there are very few services.

A solution would be to have the Nymagee Street route signed as a by-pass for trucks with signage similar to that which exists in Narromine where trucks are directed down an alternative route and all other traffic is directed through town (as shown below), crossing at the railway line next to the RSL club, rather than near the levee bank at the river end of town.

### **Manager of Engineering Services' Comment:**

The recommendation is supported subject to appropriate signage to prevent heavy vehicles entering Pangee Street.





## 5.4 Recommendation

That Council contact the RMS requesting that Nymagee Street be signed as a truck by-pass and that signage to Bourke and Dubbo, direct all other traffic along the main street of Nyngan (Pangee Street).



# 6 BOGAN SHIRE COUNCIL POLICY WHS001 - WORK HEALTH AND SAFETY

#### 6.1 Introduction

The purpose of this report is to review policy WHS001 Work Health and Safety Policy. The policy was adopted on the 26July 2012 and is now due to be reviewed.

## 6.2 Background

Council's original OHS Policy was reviewed and revised in 2012 in response to legislative changes, primarily the OHS Act 2000 being superseded by WHS Act 2011. The revised policy implemented a number of changes including, but not limited to:-

- Wording
- Definitions and
- Roles and responsibilities

With these changes in place Council was able to meet their statutory obligations under the WHS Act 2011.

#### 6.3 Discussion

Council approved the existing policy on the 26 July 2012.

No amendments have been made to the existing policy.

#### 6.4 Recommendation

That Council adopt Bogan Shire Council Policy WHS001 – Work Health & Safety Policy.



### 7 LIBRARY REPORT

#### 7.1 Introduction

The purpose of this report is to provide Council and Councillors with information both statistical and informative in regards to the library's function.

## 7.2 Background

Historically the Library Manager has provided this report for the information of Councillors.

#### 7.3 Issues

The refurbishment of our library has been the main project of the past three months.

Organising all factors of the refurbishment that needed to be done prior to the three week closure. The first week of closure involved packing up all stock, and moving boxes, shelving and furniture to the Town Hall Supper Room with the help from my casuals and Council staff, Jeff Leek and his team. The carpet tiles were laid in the second week and we then set up the little children's area and brought in some boxes of books ready for week 3. The final week, the new shelving and furniture was delivered to the library on the Monday. Jeff Leek and his team and I unpacked 17 pallets of carefully wrapped shelving and furniture and placed them into the Library. The two Raeco men commenced building the shelving and 17 computer chairs bright early on Tuesday morning. Cheryl Lennon the Raeco Area Manager, who helped with the design and colours, and I were able to help by putting together the computer tables and removing plastic from shelving to help save time. We were able to finish setting up the library that day, so from Wednesday on Library staff started emptying 140 boxes of books. Many thanks to all staff who made it possible to be ready for reopening on Tuesday 20<sup>th</sup> May.

We have had wonderful comments like, "wow, very spacious, great colours, awesome, great seating areas, fantastic, etc", from all who have come into the new-look library.

I am very pleased with the results and thankful to all staff who worked hard to achieve the final result within such a short time.



Our library will provide our community with a comfortable, spacious, flexible space with all new public computers and large TV provided by the Regional Library Revitalising Grant to Councils provided by NSW State Government.

We were fortunate that it coincided with our refurbishment grant so that it was all delivered together.

The past two weeks have been relatively busy because of school holidays with many children using the new computers and coming in to avoid the cold winds and enjoying play time in the children's area.

Our Wireless and internet service is still a very well used section of our Library with locals, workers and visitors (Australian and Overseas) using this service.

## **Library Statistics**

Though our statistics are lower than this time last year the library has been a busy place for staff as our public computers keep us busy with logging clients onto our computer system to keep statistics, helping with emailing, scanning as well as photocopying and laminating services. I have added the statistics for the past quarter to show these services. The library was closed for 3 weeks for refurbishment and two weeks school holidays.

Statistics for the past quarter dating from 1.04.14 to 30.06.14 are as follows with a comparison of the previous year figures for the same period:

### Official Launch

The Librarian would like to have an official launch of the new refurbishments of the library with the Mayor officiating, and has asked Council to confirm a date within the next couple of months and a list of invitees. State Library officials will be attending the launch.



April 1 <sup>st</sup> – 30 <sup>th</sup> June , 2014		April 1 <sup>st</sup> – 30th June 2013	
Adult Fiction	657	Adult Fiction	1001
Western Fiction	53	Western Fiction	85
Large Print	472	Large Print	485
Magazines	141	Magazines	185
Adult Non Fiction	78	Adult Non Fiction	156
Talking Books	205	Talking Books	75
		CD's	17
Junior Fiction	224	Junior Fiction	253
Junior Non Fiction	82	Junior Non Fiction	94
Easy & Easy2 & RR	467	Easy & Easy2 & RR	848
Toys	8	Toys	50
Junior Talking Books	17	Junior Talking Books	13
Young Adult Fiction	50	Young Adult Fiction	79
Equipment	3	Equipment	4
DVD's	238	DVD's	764
TOTAL ISSUES	2893	TOTAL ISSUES	4109
TOTAL MEMBERS	2348	TOTAL MEMBERS	2275
New Members	15	New Members	25
Internet usage	1421	Internet Usage	1404
People Counter	2878	People Counter	4171
Community activities	20	Community activities	122
Reference Inquiries	147		
It Help	75		
Wi Fi tickets (2hr per ticket)	102		



#### 7.4 Conclusion

The Bogan Shire Library provides many services to our community and the community is keen to use the Library for their various needs.

#### 7.5 Recommendation

That the Library report be received and noted.

#### 8 BOGAN BUSH MOBILE

#### 8.1 Introduction

The purpose of this report is to provide Council and Councillors with information on the Bogan Bush Mobile.

### 8.3 Discussion

### **Statistics**

Total klm on vehicle: 75, 342km

Total Children Enrolled: 183 as at 15.7.2014

Total Children Enrolled 223 as at 4.09.2013

### **Current Areas being visited;**

Nyngan (2 sessions per fortnight), Tottenham, Collerreina, Trangie, Mullengudgery, Warren, Marthaguy, Marra, Hermidale, Girilambone, Mungery, Barnardos.

**New Venues**: Nevertire, Duck Creek, Barnardos.

Quambone has finished as there were not enough numbers there. We plan on touching base with the schools at the start of the year to see if there are any new families in the area.

We are seeing a slight decline in our numbers from last year, this appears to be due to more of our mums returning to work so days don't always suit. We have also had a change in venue in Tottenham which has had a big impact on our numbers there.

We are planning on conducting a survey this term and pursuing some promotion of BBM in all our LGA's to see if we can boost our numbers. There will always be natural highs and lows depending on the numbers within our communities that we have available to draw from.



### **Additional sessions**;

BBM will be conducting a session each Wednesday until the end of the year at Barnardos. From discussions with Jenny Hargraves we concluded and were concerned about a number of families within our Shire who are currently not accessing any Early Childhood Service before Preschool, sometimes not until school. In an endeavour to assist both Barnardos and encourage these families and children to feel more comfortable accessing Early Childhood Services we have decided to hold a session at Barnardos each week. This will be staffed and run in addition to our usual program and will be at no cost to our bush sessions.

BBM will be attending Ag Expo on the 2.8.2014 with our usual area.

BBM has been invited to be involved with the Nevertire Family Muster on Saturday 20<sup>st</sup> September, it was a huge success last year with the committee making a donation of \$500 to BBM. We are happy to continue to support this event.

### Report

Mobile has, as usual been very busy, all of our sessions have been positive, with our new venues Nevertire and Duck Creek both really excited to be on board.

**Grant:** Our most exciting news is receiving a grant from the Department of Education to the value of \$130,000 comprising of two separate grants, one being \$30,000 for educational toys and equipment or staff development and the other being \$100,000 for the replacement of our BBM vehicle. We were one of 4 mobiles in the state to receive this grant.

**Department National Mobile Conference:** We have been invited to participate in a National Mobile Conference in Melbourne on the 22<sup>nd</sup> and 23<sup>rd</sup> of July. The purpose of the Conference is to provide a forum for the Assistant Minister for Education to meet with representatives of Australian Government funded mobile children's services to discuss the challenges and opportunities experienced in delivering this type of children's service.

The Conference will also give mobiles the opportunity to provide feedback about the relevance of the National Quality Framework to mobile services and it is also a wonderful opportunity for mobile children's services to showcase the important work they do with children and families living in the more remote parts of our country.



**MCSA Annual Conference:** On the 25<sup>th</sup> of August we will be travelling to Mudgee to participate in the annual Mobile Association Conference. We always find this training highly valuable and very worthwhile.

**Quality Improvement Plan:** Bogan Bush Mobile was asked by CONTACT Inc via Rural Connect (Children's services advocate groups) to be part of a pilot program to partake in the Quality Improvement Program along with 4 other mobiles in NSW. Rani and I will be involved in a series of 5 video conferences and a visit to assist us in writing our plan. Our plan is now complete and will be forwarded to the Department for review. The BBM team now have a clear set of improvement goals that we will work towards over the next 12 months.

**Building:** As you would be aware over the January holidays the old Preschool building was renovated and we have been thoroughly enjoying the improvements, receiving a lot of positive feedback from the families and Early Childhood Professionals using the service. The renovations came in approximately \$5000 under budget.

I have included some of our session collages and article from the LAND newspaper regarding our grant. Nichole Jenkins, Director, Bogan Bush Mobile

#### 8.3 Recommendation

That the Bogan Bush Mobile report be received and noted.

Luke Taberner

MANAGER CORPORATE SERVICES











# Bush childcare bonus

By JESSIE DAVIES

OBILE childcare centres that tour the State's west will receive a share of \$2 million dollars of federal support.

The government supports mobile childcare providers servicing regional, remote, rural, disadvantaged and indigenous communities through its Budget Based Funded (BBF) program.

Federal Member for Parkes Mark Coulton said the funding grants were designed to help mobile services with the cost of upgrading their vehicle, training staff and buying new educational equipment such as books, toys and play equipment.

"These mobile services do a fantastic job supporting regional and remote communities where access to permanent childcare services, let alone places, is not always available." he said

is not always available," he said.

The Nyngan-based Bogan Bush
Mobile is set to receive funding to the
tune of \$130,000 through two separate
grants.

Bogan Bush Mobile director Nichole Jenkins said she was excited to learn of the funding.

"This is such a big bonus for our service and we've got so many ideas of how we can make this work for our families by improving what we offer them," she said.

The grants will allow the Bogan Bush



Children play at the Bogan Bush Mobile playground, Nyngan.

Mobile to upgrade its current twoseater vehicle to a larger one, allowing it to take healthcare specialists along on the fortnightly rounds to 13 western communities.

"Many of the towns we travel to don't have childcare facilities for naught to three-year-olds, so a child may not visit any childhood professionals outside our service until they reach pre-school or school, so we can now offer these services with a big impact."

She said they would also be able to buy new outdoor equipment to encourage physical activity and develop programs to encourage literacy skills.

"We can now get excited about what we can offer the kids. We are interested in unfolding a literacy project to help engage the students in literacy and fantasy.

"We would love to bring a visitor to the kids once a year such as a wellknown story teller."

The Bogan Bush Mobile services the communities of Marthaguy, Quambone, Nyngan, Trangie, Mullengudgery, Collie, Tottenham, Collerina, the Marrar, Hermidale, Girilambone, Warren and Mungery.





# REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT

### **Mayor and Councillors**

I submit the following report for consideration:-

#### 1 OPERATIONAL REPORT

#### 1.1 Civil Works

The work undertaken between the reporting period 9 June to 11 July of the following:-

- Completed the removal of the bonded asbestos cladding from the Nyngan swimming pool filtration plant building.
- Completed earthworks for the vet clinic in Lawlor Street.
- Completed the removal and disposal of the timber framing from swimming filtration plant building.
- Maintenance to the library including the installation of 2 tv's and sound bars on the walls at the library.
- Heritage Park- entrance feature completed and began preparing holes and mixing additional soil for planting new trees.
- Replaced timber on wool rail loading ramp in Nymagee Street.
- Maintenance and improvements at Council's Nymagee Street Works Depot including painting, cleaning and tiling.
- Maintenance to Council administration office building.
- Repairs/maintenance to the Palais Theatre.
- Removal of a palm tree stump at Davidson Park.
- Repairs to racecourse toilets after Duck Creek Races.
- Repaired cracked lead flashing in box gutter at Dentist Surgery in Pangee Street.
- Maintenance and repair at Council's water supply depot in Bogan Street
- Maintenance at the Visitors Information Centre.
- Repairing several culverts on the Colane Road.



### 1.2 Community Facilities

The work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation of the ovals and sporting fields.
- Cleaning and sweeping of the Nyngan CBD.
- Preparation of Race Course for Duck Creek Races.
- Cleaning of the showgrounds after Duck Creek Races.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Preparation of the showground for a one day horse event.
- Irrigation maintenance at Frank Smith Oval.

#### 1.3 Roads

The work undertaken during this reporting period by Works Crews consisted of the following:-

No.	Name	Comments	
13	Bourkes Road	R2R Re-sheeting completed.	
46	Drummeys Road	Maintenance grading continuing.	
MR61	Cobar-Condo Road	Maintenance grading completed.	
77	Tubba Villa Road	Maintenance grading completed.	
73	Jumps Road	Maintenance grading completed.	
74	Doneys Road	Maintenance grading continuing.	
10	Pangee Road	Maintenance grading continuing.	
HWY7	Mitchell Highway	Slashing of shoulders completed.	
	Coolabah Streets	Slashing completed.	
	Girilambone Streets	Slashing completed.	
92	Colane Road	R2R Re-sheeting continuing.	
8	Bobadah Road	Maintenance grading completed.	
19	Cooneybar Road	Maintenance grading completed.	



Council's Jet Patcher during this reporting period has carried out routine maintenance on the following roads:-

- Nyngan Town Streets
- Yarrandale Road
- Booramugga Road
- Colane Road
- Buckinguy Road
- Pangee Road
- Tottenham Road
- Mitchell Highway
- Hermidale Nymagee Road
- Canonbar Road

The works program for the remainder of June and July includes but is not limited to the following:-

- Maintenance grading rural roads including Drummey's Road, Pangee Road. and shoulder grading on Arthur Hall VC Way.
- Re-sheeting of Colane Road and Hermidale Nymagee Road.
- Construction of the new filtration plant room and club house at the Nyngan Swimming Pool.
- Continuing of the Heritage Park improvements.
- Preparation of the showground for the Nyngan Ag Expo.

#### 1.4 Recommendation

That the Operational Report be received and noted.



#### 2 NYNGAN CEMETERY CREMATION PLOTS

### 2.1 Introduction

The purpose of this report is for Council to consider the introduction of cremation plots in the Nyngan Lawn Cemetery.

### 2.2 Background

Council has recently had three enquiries from families wishing to have dedicated plots at the cemetery for the interment of their relatives ashes, as an alternative to having them placed in the existing cremation wall.

### 2.3 Discussion

The people who enquired asked if the ashes could be placed in a conventional plot if a dedicated area was not available. There would be no objection to a conventional plot being used for the interment of ashes except for the fact that a lot more area is being used than necessary.

There has been discussion with staff to the type of headstone and location of plaques provided for the burial of ashes.



• One suggestion is to provide a headstone the same as in the existing lawn cemetery to keep it consistent. The plots either side of the headstone would need to be 1200 mm long and 600 mm wide which would allow 10 plots at 1100mm spacing. Several other family members can be interred in the same plot in the future and the plaque replaced.



Type 1 Headstone

• The other suggestion is to place precast concrete slabs at grass level on top of each plot as required. The plaque can then be placed on the concrete slab and if other family members are to be interned in the same plot, the slab can be moved and then replaced and updated with a new plaque.



Type 2 Headstone



It is proposed that cremation plots be located in the grassed area centrally between the existing cremation walls and headstone as show in the first photo above. This location would allow for 2 rows of 10 plots each with individual headstone slabs or the full length existing type headstone.

Funds for capital works at the cemetery have been carried through from 2013/14 which would be sufficient to construct a headstone for this purpose without a budget review.

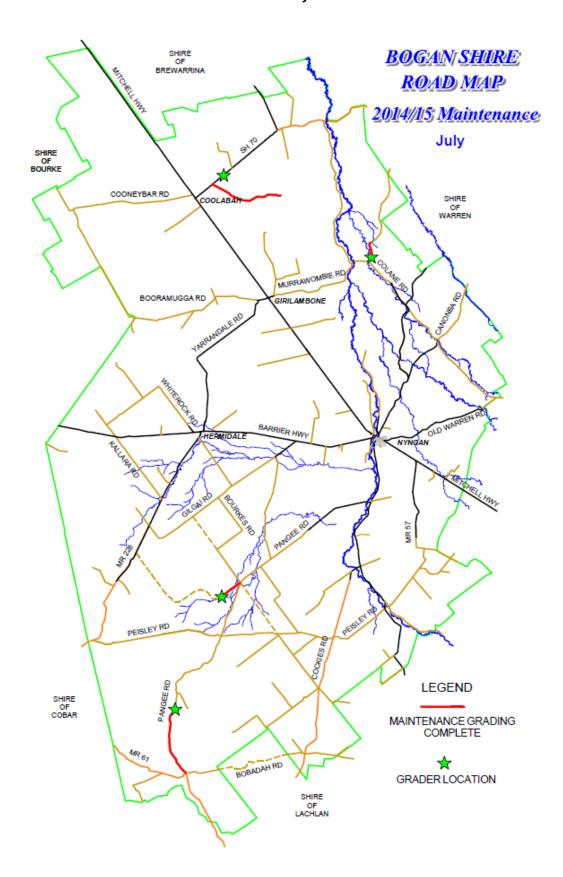
The current cost of interment in the cremation wall is \$315 while the cost of a conventional plot is \$610. It is proposed that the cost of interment in the new cremation plots would be \$480.

### 2.4 Recommendation

- 1. That Council considers the type of headstone to be constructed
- 2. That the cost for interment in a cremation plot for the 2014/15 financial year be \$480.

Graeme Bourke
MANAGER ENGINEERING SERVICES







# REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT

### **Mayor and Councillors**

### 1 DEVELOPMENT APPLICATIONS

I submit the following reports for consideration:-

### 1.1 Introduction

Five (5) Development Applications have been approved since Council's June Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2013/012	Mr Ian & Mrs Sara Drain	6 Cathundril Street NYNGAN	Dwelling extension	40,000	Awaiting additional information as of 16/5/2013
2014/001	Dr Ryan Heggie	Cannonbar Road, NYNGAN	Hangar	64,000	Awaiting additional information as of 10/2/2014
2014/004	Mr Ian Bennett	Mitchell Highway, NYNGAN	Transport depot	25,000	Awaiting additional information as of 22/4/2014
2014/005	Mr Heath & Mrs Laura Boland & Mr Darren Boland	"The Pines" Gongolgon Road, NYNGAN	Irrigation pump	5,000	Approved 8/7/2014
1996/002	Mr Dhwanil Patel	124 Nymagee Street NYNGAN	Modification of opening hours		Approved 3/7/2014
2014/011	Bogan Shire Council	Larkin Oval, Bogan Street NYNGAN	Canteen & dressing shed extensions	100,000	Approved 1/7/2014
2014/012	Mr Brett Jeffery	3 Hoskins Street, NYNGAN	Outbuilding (shed)	22,000	Approved 18/6/2014
2014/013	Mr Bruce Jordan	"Killawarra Station", COOLABAH	Extractive industry	10,000	Awaiting additional information as of 25/6/2014
2014/014	K.J. Halal Meats Pty Ltd	Nyngan Abattoirs, Old Warren Road NYNGAN	Facility extension	150,000	
2014/015	Mr Brendan McHattan	47 Flashman Avenue NYNGAN	Outbuilding (shed)	8,000	Approved 30/6/2014



#### 1.2 Recommendation

That the report be received and noted.

#### 2 OPERATIONAL REPORT – PARKS AND GARDENS

#### 2.1 Introduction

The purpose of this report is to outline the key work undertaken since Council's June 2014 meeting by the Parks and Gardens team.

#### 2.2 Discussion

Key work undertaken consisted of the following:-

- The Rotary Park Mitchell Highway boundary has been cleared of debris and mowed in preparation of an upgrade to the fence line and planting of additional *Bougainvillea* shrubs, the upgrade will include an irrigation line. The majority of bollards have also been repainted with the aid of a juvenile whom undertook community service work within the Parks and Gardens team.
- ➤ In preparation of National Tree Day 2014 to be held 25 July an area has been identified along the Mitchell Highway entrance into Nyngan for tree planting. The tree and irrigation lines have been identified and irrigation installed. The trees have also been ordered and received in preparation of the event.
- Davidson Park has been progressively cleared and made tidy with minor survey work also completed in preparation of the installation of the new playground equipment.
- ➤ The majority of the cedar trees in Vanges Park have been removed from the Pangee Street frontage. Flowering ash trees have been ordered to replace the cedar trees and are due to be planted in early August 2014.
- Graffiti and instances of broken glass were reported on the 9 & 10 July 2014 at O'Reilly Park. The broken glass was removed and the table and chairs painted where required.
- Completed routine maintenance tasks.

#### 2.3 Recommendation

The report be received and noted.



#### 3 REZONING OF RURAL LAND OUTSIDE THE NYNGAN TOWNSHIP

#### 3.1 Introduction

The purpose of this report is to present the progress on Council's planning proposal for the rezoning of lands outside the township of Nyngan since its February 2014 meeting.

Council resolved to submit the planning proposal to the Department of Planning NSW at its February 2014 Meeting (Minute No. 034/2014). Since such time the planning proposal was submitted and Council received a favourable Gateway Determination subject to the conditions presented in the discussion of this report.

### 3.2 Background

Council resolved at its February 2013 (Minute No. 047/2013) Meeting to engage a planning consultant to prepare an options report setting out how the Bogan Local Environment Plan (BLEP) 2011 could be amended to facilitate dwelling development on those smaller lots outside the Nyngan township centre otherwise identified as being unviable for primary production purposes.

An options' report was prepared and present to Council at its June 2013 meeting. Council resolved to continue with the BLEP 2011 amendment process retaining an RU1- Primary Production zoning as its preferred option for identified land and reduce the minimum lot size to facilitate development of up to one (1) dwelling per lot (Minute No. 262/2013).

A planning proposal was competed on behalf of Council by a planning consultant and along with an approval timeline presented at Council's February 2014 Meeting. In additional to Council resolving to submit the planning proposal to the Department of Planning NSW (Department) Council resolved:-

- The Gateway Determination of the planning proposal is presented at the following Council Meeting (attachment 1); and
- An estimate report is provided at Council's next immediate meeting following the Gateway decision and prior to progressing with the proposal.

#### 4.3 Discussion

It was determined that the planning proposal should proceed subject to the variation outlined in the conditions of the Gateway Determination (conditions are presented in attachment 1).



In order to proceed with the planning proposal the following reports (including estimated costs) are required to be completed:-

- Flood study and Floodplain Risk Management Plan (\$61,400);
- Bushfire Assessment (\$5,790);
- Contamination Assessment (\$10,614);

The above reports, project management, updating the planning proposal and projects disbursement costs total an estimated project cost of \$84,972.45 (ex GST).

Council should also note from the Gateway Determination that prior to undertaking public exhibition, Council is to amend the planning proposal and accompanying maps to advise that the proposal will rezone 45 lots from RU1 Primary Production to R5 Large Lot Residential. Council did have a preferred option of an RU1 Primary Production zoning however the Department's preferred option was an R5 Large Lot Residential zoning.

The key differences in the zones are identified by their respective zone objectives and permitted development which is attached as attachment 2.

It should also be noted that the timeframe for completing the LEP is to be 12 months from the week following the date of the Gateway Determination.

### 3.3 Attachments

Attachment 1 - Planning Proposal to amend BLEP 2011 Gateway Determination.

Attachment 2 -Bogan Local Environmental Plan 2011 RU1 – Primary Production and R5 – Large Lot Residential zone objectives

#### 3.4 Recommendation

- 1. The report be received and noted.
- 2. The planning proposal to proceed subject to an additional \$35,000 being made available to this project (\$50,000 currently budgeted) at Council's August 2014 Estimates Meeting.

### **Timothy Riley**

#### MANAGER DEVELOPMENT AND ENVIRONMENTAL SERVICES



# Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 24 July 2014

#### PRECIS OF CORRESPONDENCE

#### 1 MINISTER FOR VETERANS' AFFAIRS

Attached is a copy of correspondence received from the Minister for Veterans' Affairs advising of an approved grant of \$3,945 under the Anzac Centenary Local Grants Program to Council to plant trees, install a plaque and supply banners to commemorate the Centenary of Anzac in 2015.

**1.1 Recommendation:** That the correspondence received from the Minister for Veterans' Affairs advising of an approved grant of \$3,945 under the Anzac Centenary Local Grants Program to Council to plant trees, install a plaque and supply banners to commemorate the Centenary of Anzac in 2015 be received.

### 2 MINISTER FOR NATURAL RESOURCES, LAND AND WATER

Attached is a copy of a response from Kevin Humphries MP to Council's letter concerning the ownership of any proposed infrastructure as part of the Nyngan and Cobar water security project. He acknowledges that the infrastructure developed within Bogan Shire will be owned and operated by Bogan Shire Council along with existing bulk water infrastructure used by Council and the Cobar Water Board.

**2.1 Recommendation:** That the correspondence received from the Minister for Natural Resources, Land and Water acknowledging the infrastructure developed within Bogan Shire will be owned and operated by Bogan Shire Council along with existing bulk water infrastructure used by Council and the Cobar Water Board be received.

### 3 UNITED SERVICES UNION

Attached is a copy of correspondence received from the United Services Union inviting Council to contribute \$100.00 sponsorship towards the White Ribbon Campaign.

**General Manager's note:** Council supported this campaign last year.

**3.1 Recommendation:** That Council support the White Ribbon Campaign and provide \$100.00 sponsorship.



# Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 24 July 2014

#### 4 NYNGAN LOCAL ABORIGINAL LAND COUNCIL

Attached is a copy of correspondence received from the Nyngan Local Aboriginal Land Council thanking Council for their continued support. Council is advised of NAIDOC week to be held the week commencing Monday 1 September 2014 and the NAIDOC Committee has requested the use Council facilities free of charge.

**4.1 Recommendation:** That Council notes the request to close the intersection and the invitation to morning tea.

#### 5 LOCAL GOVERNMENT NSW

Attached is a copy of correspondence received from LGNSW regarding the Australian Government Budget Costs to Local Government. The specific budget measures are:

- The freezing of the Commonwealth Financial Assistance Grants(FAGs) for the nex three years (2014/15 to 2016/17);
- The discontinuation of the National Partnership Agreement on Certain Concessions for Pensioner Concession Card and Senior Card Holders that is likely to flow through to Councils as increased costs for providing Pensioner Rate Rebates; and
- Cuts to Family Day care Funding.

LGNSW has written to the Prime Minster protesting the serious cuts in the 2014/15 Federal Budget that will adversely affect the ability of Local Government to maintain basic infrastructure and services to the community.

**5.1 Recommendation:** That the correspondence received from Local Government NSW regarding the Australian Government Budget Cuts to local Government be received.



# Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 24 July 2014

#### 6 UNITED CHRISTIAN BROADCASTERS AUSTRALIA LTD

Attached is a copy of correspondence received from United Christian Broadcasters Australia Ltd regarding vision radio for Nyngan. The network would like to place a transmitter on the water tower in Terangion Street.

**6.1 Recommendation:** For Council's Consideration.

#### 7 DAVID COUCHMAN AND KAREN PROUD

Attached is a copy of correspondence received from David Couchman and Karen Proud regarding access and new road formation. They are seeking permission to construct an access road to the property "Wirrilah".

**7.1 Recommendation:** For Council's Consideration.

#### 8 HERA MINE - AURELIA METALS

Attached is a copy of correspondence received from Hera Mine in reply to Council's letter on haulage route Nymagee –Hermidale Road. Minute 232/2014 Council Meeting June 2014. Aurelia Metals would like Council to consider five commitments as listed in their letter.

**8.1 Recommendation:** For Council's Consideration.

#### 9 RED CROSS - NYNGAN COMMUNITY HUB

Attached is information on the services provided by the Nyngan Community Hub.

General Manager's note: Representatives of the Red Cross will be addressing Council at 10.15am.

**9.1 Recommendation:** That the information be received.

#### 10 WEEKLY CIRCULARS

Weekly Circulars 23/14 to 26/14 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

**10.1 Recommendation:** That the Local Government Weekly Circulars be noted.



#### **GRANTS AND FUNDING**

### LG Weekly 24/14 - 27 June 2014

### **Healthy Ageing Grants**

The Commonwealth Department of Social Services has announced its Aged Care Service Improvement and Healthy Ageing Grants funding program. Councils are eligible to apply.

### LG Weekly 26/14 - 11 July 2014

### **Local Government Eligibility for Australian Government Grants**

The Department of Social Services (DSS) has issued a revised Fact Sheet to further clarify Local Government's eligibility for grant funding that's currently open for application.

### Fixing Country Roads - Expression of Interest

Expressions of Interest from eligible NSW rural and regional Councils are now welcome for funding under the Fixing Country Roads – Local Roads and Bridges initiative.

