



BOGAN SHIRE COUNCIL

Business Paper

22 May 2014

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15 May 2014

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 22 May 2014 at 9.30am.

After morning tea, Council will visit the Library.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 24 April 2014
6. General Manager's Closed and Confidential Report
7. Confirmation of the Minutes of the Council Meeting held on 24 April 2014
8. Confirmation of the Extraordinary (Estimates) Meeting held on 1 May 2014
9. Committee Meeting Minutes – Museum
10. Mayoral Minute
11. General Manager's Report incorporating reports from:-
 - Manager of Corporate Services
 - Manager of Engineering Services
 - Manager of Development and Environmental Services
12. Correspondence
13. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison

Executive Assistant

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

COMMITTEE MEETING MINUTES

1 MUSEUM

Attached are the Minutes of the Museum Meeting held on Wednesday 2 April 2014.

1.1 Recommendation

That the Minutes of the Museum Meeting held on Wednesday 2 April 2014 be received and noted.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

MUSEUM MEETING WEDNESDAY 2nd APRIL 2014

Meeting commenced 10.30 am

PRESENT:

Glad Eldridge as Chair, Marg Snodgrass as Secretary, Dawn Conway, Val Hartwig, Val Keighran, Bay Lovett, Marg & Hugh Sibbald, Anna Corby, Sharon Thompson & Cutie Pie, Donna Pumpa representing the Shire with Mayor Ray Donald and Shire General Manager Derek Francis also attending.

APOLOGIES:

Peter Keighran, Edna Boss, Rae Bywater, Col & Yvonne Pardy, Tammy Trothe

Glad welcomed Ray Donald and Derek Francis to our meeting.

The minutes were read by Glad. Acceptance of the minutes was moved by Hugh Sibbald and seconded by Bay Lovett.

BUSINESS RISING

It has been moved that all padlocks be changed so that they can all be opened by the same key.

The old Riverina map is to be moved out of the V.I.C area. It is to be replaced by a map of N.S.W. that Donna Pumpa is having framed.

Regarding the S.E.S. – they expect to receive enough funding to move their premises. The proposed new premises will be near the Rural Fire Services.

It has been proposed to engage an electrician to remove/replace the fluoro lights from the end room.

CORRESPONDENCE

Donna Pumpa has brought an application form for a Community Heritage Grant.

Nuno Oliveira of Portugal has sent a letter requesting hat pins etc. for his collection.

St James Rail has sent a flyer about their current rail excursions.

Acceptance of correspondence was moved by Dawn Conway, seconded by Marg Snodgrass.

The Treasury Reports for February and March were read by Glad. Acceptance was moved by Anna Corby.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

GENERAL BUSINESS

Regarding the Town Clock – the Shire Council doesn't want it to be put back as they don't see any aesthetic value in it. Glad says that it has historical significance. It was created after the devastating flood of 1956 by the then Shire Engineer to commemorate that disaster.

It was tentatively accepted that if it is possible to remove the clock movement from the casement and if it is possible to repair it then we should do so.

Regarding Nyngan Historical Society – Ray Donald advises that there is to be a public meeting to gauge interest in the re-establishment of Nyngan Historical Society. Speakers from Tottenham and Dubbo would be invited. There would need to be sufficient interest from the local community.

The ceiling in the end room has been repaired by the McMullen Group from Cobar.

The floor of the old Ladies Toilet has fallen through due to damage from water seepage. The kitchen floor also needs looking at. John Holland Rail has been contacted and they have given the go ahead to fix them up.

We have been advised at the meeting that we may be able to have the old computers and printer from the Library.

We have also been advised of a community grant to digitise significant items such as microfiche and old books that have become fragile.

The glass fronted cupboard that was in the V.I.C. has been moved to the end room and is now next to the Bush Kitchen display.

Campbell Irving's hat rack has been moved to a new position near the sewing machines.

The porters' bicycle has been removed from the V.I.C. and moved to the other end of the Station next to the old rail dollies.

The Perspex display files have been removed.

Some old knitting books have been donated to the Museum.

Val Hartwig has brought some more crocheted hand towels and washers.
Thank you Val.

Commemorating Tom McBride who served for 60 years as a teacher.

It has been noted that a lot of people have come through looking for information.

Meeting closed at 11.10 am – no more business

**Mayoral Minute to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

REPORTS TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE

Councillors

The following reports are submitted for consideration:-

1 SIGNS ON SHIRE BOUNDARY

The three signs on the side of the road at the Shire boundary near Mullengudgery on the Mitchell Highway, and boundary on the Barrier Highway and Mitchell Highway on the road to Bourke were erected about 20 years ago and read:-

This is Bogan Shire

Population 3,500 Area 14,500 sq kms

Enjoy your visit

I suggest we give them a face lift and put one at the Shire boundary on the Tottenham Road . Perhaps the signs could read:-

Welcome to Bogan Shire

Comfortable Country Living

Enjoy your visit to Nyngan

1.1 Recommendation

For Council's Consideration.

**Mayoral Minute to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

2 ANZAC DAY 2015

The Executive of the local Sub-Branch have approached the General Manager and myself to inform us that the local Sub-Branch will have to disband due to lack of numbers. I believe it will be transferred to a neighbouring Sub-Branch. They have requested Council take over the organising of future Anzac Day and Remembrance Day services. To enable this to occur and commence the organisation of the Centenary of Anzac next year, I recommend we call a meeting of the Sub-Branch and RSL Executive and Council to commence what is necessary to carry out the transfer and ensure our Anzac Centenary Program is well organised.

2.1 Recommendation

For Council's Consideration

RL Donald

MAYOR

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

REPORTS TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	22/08/2013	338/2013	Retirement Village	Construct first 6 units of "pound paddock" retirement village commencing in north west corner.	MDES	Pending report to May Council Meeting.
	19/12/2013	515/2013		Expressions of interest be invited via the Nyngan Observer for tradespeople who may be available to work on the project.		Pending report to May Council Meeting.
	27/02/2014	036/2014		Extend advertising program for further 2 months. Report to April Council Meeting.		Some publicity undertaken with more planned & recommended. COMPLETED
	27/03/2014	064/2014		Call public meeting to promote the village.		Public meeting – 23 April 2014. COMPLETED

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
	24/04/2014	099/2014		Proceed with building three x two bedroom units, subject to a report to May Council Meeting detailing financial implications & what has been spent to date on project.		Update: Confidential Report to May Meeting.
2	24/05/2012	123/2012	Vacant Block – Cnr Nymagee /Mitchell Streets	Asked John Holland to meet with Council ASAP to work towards some agreement concerning the block.	MDES	JHR require clean-up of site prior to lease approval.
	19/12/2013	507/2013		Approach John Holland to beautify site of former BP Service Station.		Email dated 7/1/2014 from John Holland Rail advising of their proposal to undertaken clean up works in 2014/2015 works program. Update: JHR confirmed work to be completed by 30 June 2014.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
3	28/06/2012	150/2012	Oxley Street Subdivision	1. Land bound by Derrybong, Oxley & Dandaloo Streets be subdivided. 2. The resulting four 20m x 45m blocks be sold for current market value. 3. Council approve the development of 4 x 2 br villas (stage 2) at a cost of \$550,000.	MDES	Project on hold pending completion of Stage 1 of Nyngan Retirement Village.
4	28/06/2012	179/2012	Dog Pound	Construction of the new dog pound in the location closer to the main road in the airport complex.	MDES	Minor site works commenced in readiness of proposed RSPCA requirements. No formal notification received to-date. <u>Update:</u> Contractor to commence slab work based on draft RSPCA document within three weeks.
5	26/07/2012	193/2012	Transfer of Land – Nymagee St 5,7 & 9	Council seek EOI to demolish the subject dwelling & associated structures including removal of excessive vegetation.	MDES	Transfer Completed. Asbestos Licence received. Works programmed for mid 2014. <u>Update:</u> Subject to staffing levels works should commence in late August/Sept 2014.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
6	25/10/2012	315/2012	Local Heritage Sites	When new VIC commences signpost heritage sites with heritage colour and erect sign with the history of each location.	ENG	Pending accreditation of new VIC.
7	13/12/2012	419/2012	Swimming Pool	Filtration plant room & associated structure.	MDES	Asbestos Licence granted. Asbestos removal to filtration plant room planned for winter 2014. <u>Update:</u> Preliminary works already commenced with asbestos removal program to commence early June 2014.
8	28/02/2013	044/2013	Airport Hangars	The Nyngan Airport Management Plan be amended to reflect these changes.	ENG	<u>Update:</u> Amended document to be referred to Council Meeting May 2014. COMPLETED

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
9	13/12/2012 28/03/2013	418/2012 098/2012	Davidson Park Revitalisation Program	Council remove the entire playground, equipment, associated ground cover, fencing & park-bench seating with shelter. Establish paving pathways to the mural.	MDES	Vandalised / unsafe play equipment removed. COMPLETED Update: Park bench seating & shelter still in position, to be removed by mid July 2014 subject to staff levels
	27/03/2014	065/2014		New playground area to be located in the centre of the Park.		Site works for new playground programmed for mid 2014. Update: Playground items received. Minor site works commenced with expected date of completion of playground to be late August 2014.
10	3/04/2013	18/2013	Western Rivers Veterinary Group	Council authorises GM to co-operate with Vets to establish the facility in Lawler Street.	Eng	Contracts exchanged – Council to complete agreed site works. Update: Expected date of completion 31 May 2014.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
11	28/02/2013	043/2013	Waste Management – Village Waste Depot Operations	Program of Works for Hermidale & Girilambone be commenced immediately.	MDES	<p>Girilambone: Completed with exception of asbestos clean-up to be done once Council obtains licence.</p> <p><u>Update:</u> Asbestos clean-up programmed for late July 2014.</p>
12	26/06/2013	258/2013	Traffic Committee Recommendations – Pre School Parking	<p>RMS to re-examine the intersection design including:</p> <ul style="list-style-type: none"> Installing blister on the western side of Moonagee St for “Give Way” sign. <p>Pre-School to confirm:</p> <ul style="list-style-type: none"> Signed confirmation that children are always escorted into the building by staff or parents. 	ENG	<p><u>Update:</u> Engineering preparing design options and estimates for 2014/2015.</p> <p><u>Update:</u> Advised that the policy was under review and expected to be completed in February 2014. Confirmation not yet received.</p>
	19/12/2013	530/2013		That Council examine further speed reduction facilities in Pangee Street to improve safety and seek funding from RMS.		<p>Funding approved for centre median. Construction scheduled for 23 April.</p> <p>COMPLETED</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
13	23/04/2013	124/2013	Insurance	Council seek clarification from the Insurance Council of Aus re: the availability of discounts or other provision on insurance pricing for towns protected against floods and whether flood insurance is mandatory.	Eng	Insurance Council has requested flood study information. <u>Update:</u> Consultant has completed initial flood modelling and now finalising data. To be completed 30 June.
14	28/11/2013	461/2013	Showground Arena Irrigation	Investigate defects in the Showground Arena irrigation system and report back to Council on remedial measures.	ENG	Existing system inspected with estimates for improvements being prepared by supplier. <u>Update:</u> Report in May 2014 Business Paper.
15	27/03/2014	067/2014	Skate Park	Shade Sail Cover over the Skate Park.	MDES	<u>Update:</u> Included in Estimates. COMPLETED <u>Update:</u> To be erected by August/Sept in conjunction with Pool project

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
16	19/12/2013	532/2013	Rezoning of Rural Land Outside the Nyngan Township	Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal.	MDES	Planning proposal lodged with the NSW Department of Planning and Infrastructure. <u>Update:</u> Planning proposal still being assessed. Verbal report at Council Meeting.
17	27/02/2014	006/2014	Medical Services	Pursue & make enquiries into using the Nyngan Multipurpose Service Centre & waiting rooms to attract an additional Medical Officer with VMO rights.	GM	Verbal report at Council Meeting.
18	27/03/2014	057/2014	Water Tanker	GM investigates the option of purchasing a second hand truck with dog trailer already set up as a water taker.	GM	Option of purchasing tanks to be fitted to Council's truck & trailer being pursued. <u>Update:</u> New truck ordered with delivery in July. Existing truck to have water tanks fitted when new truck arrives.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Officer	Status
19	27/03/2014	066/2014	Heritage Park	Order & plant a grove of trees surrounding the sandstone blocks & plant Lone Pine tree.	ENG	<u>Update:</u> Trees to be planted in July.
20	27/03/2014	068/2014	Mitchell Highway	Planting of trees along eastern entrances into town in conjunction with National tree Day.	MDES	<u>Update:</u> Included in Estimates. COMPLETED <u>Update:</u> Species of trees still being confirmed.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

Derek Francis

GENERAL MANAGER

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

**REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES
DEPARTMENT**

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 30 April, 2014.

1.2 Background

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for April 2014		
Council General Fund		
Bank Statement Balance	\$	84,775.87cr
Add Deposits not yet receipted	\$	21,005.46cr
Less Unpresented Payments	\$	36,240.55dr
Balance as per Council	\$	69,540.78cr
Represented by the following in Council Ledgers		
Account		
19001.8000.8000	\$	69,540.78cr
Difference	\$	0.00

1.3 Recommendation

That the Bank Reconciliation Report be received and noted.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

2 INVESTMENTS

2.1 Introduction

The purpose of this report to is to outline the performance of Council's investment portfolio for April 2014.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for April 2014 is shown below. At the end of April Council had \$6.6 million with no significant movement from the previous month.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Investment Movements for April 2014

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for April 2014							
REF	Source	Maturity	Days	% rate	Interest	Bal 31/03/2014	Bal 30/04/2014
833	NAB	17-Oct-14	180	3.720%	14,921	800,000.00	800,000.00
838	NAB	06-May-14	180	3.790%	9,397	500,000.00	500,000.00
839	NAB	08-May-14	180	3.780%	18,745	1,000,000.00	1,000,000.00
840	NAB	11-Sep-14	180	3.700%	18,652	1,000,000.00	1,000,000.00
900	Westpac	13-Oct-14	180	3.720%	18,345	1,000,000.00	1,000,000.00
802	Westpac - Maxi direct	n/a	n/a	2.400%		2,941,010.54	2,346,282.67
				Variable			
	Balance securities held					7,241,010.54	6,646,282.67
	Balance Ledger 19010.8200.8200					7,241,010.54	6,646,282.67
	Summary by institution						
	CBA					0.00	0.00
	NAB					3,300,000.00	3,300,000.00
	Westpac					3,941,010.54	3,346,282.67
						7,241,010.54	6,646,282.67

2.4 Recommendation

That the Investments Report be received and noted.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at April 2014, with the same period last year.

3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2013-2014	2012-2013
Arrears Prior to 01/07/2013	263,624	465,995
Third Installment Arrears as at 30/04/2014	76,552	92,302
Second Installment Arrears as at 30/04/2014	46,681	63,252
First Installment Arrears as at 30/04/2014	32,093	48,060
Total Arrears	418,950	669,609
Total Outstanding	1,198,131	1,464,089
Monthly Transactions		
Amount Levied & B/Fwd	4,925,733	4,529,481
Add: Adjustments	-178,185	61,639
Less: Payments to end of February	-3,473,670	-3,046,381
Less: Rebates	-75,747	-80,650
Add: Postponed	0	0
Gross Total Balance	1,198,131	1,464,089
Arrears of total amount levied %	9%	15%

3.3 Analysis

Each installment amounts to approximately \$1,053,000.

(Total Rates, Waste, Water & Sewer Access Charges)

Therefore:-

Council has collected \$427,000 more than at the same time last year.

Approximately 3.0% have not yet paid their first instalment.

Approximately 4.4% have not yet paid their second instalment.

Approximately 7.3% have not yet paid their third instalment.

3.4 Recommendation

That the Rates Collections Report be received and noted.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

4 REVISION OF DEBT RECOVERY POLICY – FIN001

4.1 Introduction

The purpose of this report is to review policy FIN001 Debt Recovery Policy. The Policy was adopted on 27 September 2012 and is now due to be reviewed.

4.2 Background

The Debt Recovery Policy is one of the most important Council Policies. It has a major affect on Council's cash-flow and its relationships with ratepayers. If enacted properly it can send an important message to residents and ratepayers that there will be consequences if they do not pay their debts on time.

The objective of this policy is to facilitate the collection of all rates, charges and sundry debts owed to Council in an efficient and effective manner that is fair to all ratepayers and complies with legislation.

4.3 Discussion

The major changes to the provisions of the Debt Recovery Policy are as follows: -

1. The inclusion in the debt collection procedures for contacting people with overdue accounts by text message or phone prior to the debt being referred to the debt collector.
2. Changing of the order of steps in the procedure for collection of overdue rates and the inclusion of the issuing of a bankruptcy notice as one of the options for litigation prior to the final step of selling the property under section 713 of the Local Government Act.

The revised policy was considered and approved by Council's Senior Management Group on 5 February 2014. A copy of the revised policy will be available on request from the Manager of Corporate Services.

4.4 Recommendation

That Council adopt the revised Debt Recovery Policy FIN001.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

5 THIRD QUARTER BUDGET REVIEW

5.1 Introduction

The purpose of this report is twofold:-

1. To review actual performance against budget for the nine months ended 31 March 2014.
2. To adopt changes to the budget deemed necessary due to year to date performance and information which has become available since the original budget was adopted.

5.2 Background

Clause 203 (1) of the Local Government (General) Regulation 2005 requires that Council complete a budget review within 2 months of the end of each quarter. More importantly the review should be completed to enable good financial management of Council's resources.

The budget needs to be adjusted to cater for additional items resulting from Council resolutions and for changes in spending and revenue patterns which have resulted from changes in the financial landscape. The figures in the revised budget column are the estimate of where income/spending will be at the end of the financial year.

Factoring in all of the changes for the third quarter the net cost of the budget has remained the same, meaning that savings have more than offset additional costs to Council by this amount.

5.3 Background

Performance Against Budget

When compared against budget for the nine months to 31 March 2014, the actual spending gives Council a good picture of how it is performing financially. The overall operating statement shows that Council is \$219 thousand better than budget year to date. Within this figure there are several favourable variances which offset unfavourable variances against the revised budget.

Revision of the Budget

The budget has been revised in response to actual year to date performance and information which has become available since the setting of the original budget. Council staff have managed to accommodate increases in cost in specific areas with savings in other areas, which has kept the budget balanced.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
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The changes can be summarised as follows:

	Operating	Capital	Total
Original Budget	2,258,658	1,606,970	3,865,628
Depn Add Back	-3,582,300		-3,582,300
Consolidation	55,739		55,739
Original (Adopted) Cash Budget Total	1,267,904 Cr	1,606,970	339,067 (deficit)
Carry Forwards	1,912,715	511,220	2,423,935
Adopted Changes 1st Quarter	283,284 Cr	188,000	95,284 Cr
Adopted Changes 2nd Quarter	18,707	195,000	213,707
Recommended Changes 3rd Qtr	71,474 Cr	0	71,474 Cr
Cash Total	308,761	2,501,190	2,809,951 (deficit)
Take out Carry forwards	1,912,715	511,220	2,423,935
2013/14 Deficit (excl carry forwards)	1,603,954	1,990,770	386,000 (deficit)

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

The above table shows that Council's cash reserves will be depleted by \$2,809,951 if all capital and operating works are completed by the end of the financial year. In reality cash will not deplete by that amount because some works will probably need to be carried forward at the end of the year.

It is important to understand that the deficit is not due to overspending. It is due to items carried forward to this year from the previous financial year which are funded from money held in reserve. If the carry forward items are taken out of the calculation the overall deficit would be \$386,000 which is the original deficit (allowing for the additional road construction) with some additional water and sewer items added.

The overall cash deficit is split between the four funds as shown below:

		<i>Movement</i>		<i>Original Budget</i>		<i>Revised Budget</i>
General Deficit		340,067		2,612,120		2,272,053
Water Deficit		46,495		198,876		152,381
Sewer Surplus	Cr	185,629	Cr	177,629	Cr	8,000
Waste		82,395		120,845		38,450
Consolidation write back		55,739		55,739		0
Total		339,067		2,809,951		2,470,884

The above table shows that \$2.612 million of the total revised budget deficit is attributable to the General Fund, \$199 thousand is attributable to water and that the Sewer Fund is actually making a \$178 thousand surplus.

Revised Budget

The revised budget is divided into two sections, operating and capital. The Revised Budget figure incorporates the Original Budget Adopted by Council, items carried forward from the previous financial year and changes made for the first, second and third quarters. It is the third quarter changes which are shown in the attached spreadsheet that Council are being asked to adopt at today's meeting.

All of the significant changes for the third quarterly review are discussed below.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Recommended third Quarter Changes

The following items are the major changes to the revised budget that are recommended as a result of the second quarterly review:-

Operating

Unfavourable Changes to the Revised Budget

Investment Interest **\$ 140,000 decreased income**

The reduction in budget income from investments is due to two factors. The first factor is lower than budgeted interest rates which accounts for approximately \$65,000. The second factor is the transferred of \$60,000 to the Sewer Fund and a further \$15,000 to the Water Fund to reflect the amount of interest earned on cash balances belonging to those funds. Therefore \$75,000 of \$140,000 reductions is offset by increase in interest income in the Water and Sewer Funds.

Rates **\$ 120,000 decreased income**

Due to the writing off of bad debts from previous years. These write offs related to properties with no contactable ratepayer. These properties will be sold for rates next financial year in an effort to recoup some of these debts. Council's rate book has been tidied up and rate write offs from now on should be less significant.

Human Resources **\$ 20,000 increased cost**

Due to higher than expected fringe benefits tax relating to the private use of vehicles.

Storm Water Drainage **\$ 20,000 increased cost**

This reflects Council's 1/7 contribution to the Bogan River Flood Plain Study approved by the NSW Office of Environment and Heritage.

Favourable Changes to the Revised Budget

Water **\$ 96,424 increased income**

Due to the sale of 88,000 additional kilolitres of water as a result of dry weather. Also due to unbudgeted income for private works, particularly the water connection for the AGL residential camp, and the sale of Water from the standpipe. Partially offset by additional internal charges for IT, Rates and finance.

Sewer **\$ 198,079 increased income**

Due to Council correctly charging users according to the operational plan. This has resulted in higher income than previous years. Due to the healthy income stream Council has decided not to increase access charges in 2014/15.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Finance **\$ 161,300 decreased costs**

Due to a reduction in budgeted staff costs and the charging out of services to the water and sewer funds. This has been justified by the additional income which has flowed to these funds.

Rates **\$ 29,450 decreased cost**

Due to the charging out of billing and collection services to the water and sewer funds.

Information Technology **\$ 29,014 decreased cost**

Due to the charging of the water and sewer funds for Information Technology services and assistance with water billing.

Interest on Loans **\$ 30,000 decreased cost**

Due to the Council budgeting to repay loans which were not drawn down.

Other items shown as changes in the attached spreadsheet are re-allocations between departments, so that the budget reflects actual expenditure.

CAPITAL WORKS

Connecting our Community.

Due to significant savings of approximately \$100,000 in the construction and sealing of 1km length of Mulla Road and the Pangee Road it is proposed to use these savings to fund additional roadworks on local roads as follows:

- | | |
|--|-----------------|
| - Minor heavy patching and reconstruction on the Old Warren Rd | \$20,000 |
| - Additional funds transferred to Pangee Street Beautification
to fund excess expenditure to be able to complete. | \$22,000 |
| - Repairs to old railway wool loading ramp in Nymagee St.
Replacing sleepers and strengthening with steel. | \$2,500 |
| - Bitumen reseal 2km on the Mulla Road. | <u>\$48,000</u> |
| | \$92,500 |

Council Owned Buildings

- An airconditioner for 41 Flashman Ave at a cost of \$2,690 has been allocated to Council owned buildings and funded from other projects not yet completed in the same budget area.

**Manager of Corporate Services' Reports to the Ordinary Meeting of Bogan Shire Council
held on 22 May 2014**

Consulting and Legal Expenses

A review of Council's consulting and legal fees has been conducted as at 31 March 2014:-

CONSULTING & LEGAL EXPENSES			
Expense	Budget \$	Expenditure YTD \$	Revised
Consultancies	205,500	135,858	287,891
Legal	21,500	14,250	21,500

The major expenditure in the consultancy area has been spent on our Specialist Financial Accountant, TRIM Consultant and Channel and Cobar Water Consultancy costs. The bulk of legal costs incurred relate to debt collection.

It is the opinion of the Responsible Accounting Officer that the Quarterly Budget Review Statement for Bogan Shire Council for the quarter ended March 2014 indicates that Council's projected financial position at June 2014 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

4.4 Attachments

Budget Review Statement.

4.5 Recommendation

That Council adopt the Third Quarter Revised Budget for 2013/2014.

Luke Taberner

MANAGER CORPORATE SERVICES

REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

The work undertaken between the reporting period 14 April to the 9 May by Civil Works consisted of the following:-

- Building maintenance work at the Rugby Union Clubhouse.
- Dig out, prepare, and levelled kerb and gutter for the vet clinic.
- Preparation, set out, and excavation for Pangee Street centre median.
- Preparation, set up, and pack up for ANZAC day.
- Packing of books and shelves in library to lay new carpet.
- Erected new cupboards in the Walker Pavilion Secretary's office.
- Reinforced trusses on the water supply shed roof.
- Minor maintenance at the old Ambulance Station.
- Removed green shade and brick barbeque at the pool.
- Repaired fascia on wool shed at the showground.

1.2 Community Facilities

The work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation of the ovals and sporting fields.
- Preparation of the Town Hall for Stormco.
- Cleaning and sweeping of the Nyngan CBD.
- Preparation of the Town Hall for StormCo.
- General maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Preparation of the showground for the Show.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held
on 22 May 2014**

1.3 Roads

The work undertaken during this reporting period by Works Crews consisted of the following:-

No.	Name	Comments
13	Bourkes Road	R2R Re-sheeting commenced.
21	Gongolgon Road	Maintenance grading completed.
39	Hickey's Road	R2R Re-sheeting continuing.
17	Booramugga Road	Maintenance grading continuing.
66	Days Road	Maintenance grading completed.
51	Currans Road	Maintenance grading completed.
MR228	Hermidale/Nymagee Road	Heavy patching completed.
77	Tubba Villa Road	Maintenance grading continuing.
HW7	Mitchell Highway at "Illyria"	Only signage and line marking remaining.
69	Johnsons Road	Maintenance grading completed.
71	Fergusons Road	Maintenance grading completed.

The jet patcher during this reporting period has carried out routine maintenance on the following roads:-

- Mitchell Highway
- Town Streets
- Coolabah Streets
- Barrier Highway
- Colane Road
- Yarrandale Road
- Canonba Road

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held
on 22 May 2014**

The works program for the remainder of May and June includes but is not limited to the following:-

- Maintenance grading rural roads including Elmore Road, Cooneybar Road, Bobadah Road, Cobar Condobolin Road, and Pangee Road.
- Re-sheeting of Pangee Road and Colane Road.
- Construction of a new culvert at the corner of Moonagee Street and Cobar Street.
- Heritage Park improvements.

1.4 Recommendation

That the Operational Report be received and noted.

2 NYNGAN SHOWGROUND ARENA WATERING

1.2 Introduction

The purpose of this report is to provide Council with information on the upgrading of the Nyngan Showground Arena Watering System.

2.2 Background

The existing raw water watering system was installed in the showground arena in 2010 after an original quote of \$37,000 in 2008 was reduced to \$27,000 in 2009 by reducing the number of sprinklers. The supplier of the system says the system was reduced in size to limit the number of sprinklers that would be damaged by horses and the intention was not to provide full water coverage to the arena.

2.3 Discussion

2011 and 2012 were both wet summers and the lack of coverage of the existing watering system was not apparent until we had a dry summer. After inspecting the arena with the supplier in February, it was decided that twelve additional sprinklers were required to provide full coverage of the arena. Increasing the number of sprinklers also requires the system control box to be upgraded to allow for additional stations to be added.

An estimate has been prepared to upgrade the arena system and complete the installation of raw water to the cemetery, which also operates off the same controller and pump. The estimate is based on the original installer supplying the materials and Council staff and plant utilised for the installation. Another supplier of irrigation equipment had offered to quote on the upgrade work but was unable to get to Nyngan before writing this report.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held
on 22 May 2014**

The total estimated cost of the work is \$25,000 which includes \$6,000 for the cemetery, and is made up of following:-

Materials	\$12,000
Electrical	\$ 3,500
Wages	\$ 6,000
Plant	<u>\$ 3,500</u>
Total	\$25,000

Council has allocated \$30,000 in the 2013/14 budget to complete the raw water at the cemetery and some of the work required to upgrade the arena watering system is also required to complete that system. Council has also received a grant of \$10,000 for the upgrade of the arena watering system as part of the recent showground facilities upgrade.

2.4 Recommendation

That the showground arena watering system be upgraded in conjunction with the completion of the cemetery raw water system at an estimated cost of \$25,000, with \$15,000 funded from the 2013/14 cemetery raw water capital budget and \$10,000 from the showground grant.

3 OBSTRUCTION OF COUNCIL PUBLIC ROAD RESERVE

3.2 Introduction

The purpose of this report is to advise Council on the fencing off of a public road reserve along the Whiterock Road, preventing access to the reserve.

3.3 Background

Council was advised by concerned property owners on the Whiterock Road that the road reserve that heads in an easterly direction towards the Tritton Mine had been fenced off and a locked gate installed preventing access to the reserve. Upon investigation, it was found that the owner of the property adjoining the road reserve had fenced the entrance to the reserve, installed a gate and locked it, and removed the boundary fence between his property and the Council road reserve.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held
on 22 May 2014**

3.4 Discussion

Council consulted their Solicitor who wrote to the property owner advising the fence and gate were required to be removed and that the boundary fence had to be reinstated. Following the letter, the owner contacted the Solicitor then wrote to Council with the following comments and request:-

"I understand that these reserves are supposed to be open to the public. However for the last 5 years this reserve has only been accessed by myself and one other property owner. That property owner has access through my locked gateway at the front of the reserve and along the road on my property. He has his own padlock and key for my gateway.

Prior to the construction of the fence across the entrance it was frequented by poachers as well. They would drive down the reserve, cut my fence and help themselves to whatever they pleased. Since the construction of the fence this has no longer happened.

I am writing this letter to ask Council's permission to leave the fence across the front of the reserve until such time as I can construct a new fence along my boundary. Then if I could leave the fence across the reserve with the unlocked gate for access. This would still act as some deterrent to travelling hunters along the road if the gate appeared to be locked as they were driving past. I am sure the property owner at the end of the reserve would prefer this as well.

Further to this I would like to request for Council to grade the track up the reserve for the property owner at the end of the reserve. The current track is no longer fit for vehicles. Also if they might be able to run a track up my fence line so I can construct the new fence. It was cleared some years ago, but is now overgrown again. It may be easier to just make the track along the fence his access road rather than trying to resurrect the old road which is heavily eroded. I have no equipment to do this. I do not think it is too much to ask for Council to do this the next time the grader is out doing the maintenance grade on our main road.

Thanks for taking the time to consider my requests".

The above letter does mention the important issue of trying to prevent unauthorised hunters accessing properties by using lightly trafficked rural road reserves and lanes.

The Nyngan Police have had requests from local farmers to close off roads such as Glengarri Lane, Drummies Road, and Quanda Road during the night as a deterrent to illegal hunters.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held
on 22 May 2014**

Both the Glen Iyde Road and Cox's Road north of Coolabah have had locked gates placed on the road at the request of the owners to try and prevent unauthorised hunters gaining access to the adjoining properties.

3.4 Recommendation

For Council's consideration.

4 AERODROME OPERATIONS MANUAL

4.1 Introduction

The purpose of this report is to adopt amendments to the Bogan Shire Council Aerodrome Manual to allow for access to the aerodrome by Lesees/Licensees of the aircraft hanger lots.

4.2 Background

The Civil Aviation Safety Authority requires that Council has an Aerodrome Procedures Manual that is subject to review and ammendment to meet with changes that may occur with facilities at the aerodrome or personnel associated with the aerodrome.

4.3 Discussion

Now that the new hanger allotments and lease agreements are due to be finalised, the section of the Aerodrome Manual relating to the aerodrome access has been amended to reflect the changes on site.

Amendments to the Aerodrome manual are as follows: -

Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held on 22 May 2014

Access to Aerodrome

Introduction

Nyngan Aerodrome is not rated as a security aerodrome by the CASA.

Council does comply with the CASA requirement that the operator of an aerodrome shall ensure that no person or thing can enter the movement area so as to endanger the safety of aircraft. Access from landside to airside of the aerodrome is strictly controlled.

Particulars of the procedures for preventing the unauthorised entry of persons, vehicles, equipment, plant or animals, or other things into the movement area including the following:

The aerodrome perimeter is fenced with ring lock fencing, steel posts and strainers where appropriate. There are two (2) strands of barbed wire along the top of the fence. There exists a ***"No Trespassing"***, ***"Stop vehicles must not proceed beyond this point"***, and ***"Authorised vehicles only"*** signs on the gate at the point of entry to the apron.

The access to the aerodrome is via the main gate located at the southern end of the apron, double gates between the hangers at the northern end of the apron, and single gate in Minore Lane stock route.

(a) The roles of the aerodrome operator, aircraft operators, aerodrome fixed base operators, and the CASA;

The aerodrome access gate is kept locked at all time. Vehicular access is available to selected organisations e.g. police, ambulance, fire brigade, and refuelling company. Vehicular and pedestrian access is restricted to the apron and aircraft parking areas.

A Lessee/Licensee of a hanger lot at the aerodrome will be issued with a key and authorized to access the airside of the perimeter fence with the Lessee/Licensee vehicle being restricted to the rear of all hanger lots. The Lessee/Licensee vehicles may be parked inside the hanger whilst aircraft is in use.

Visitor parking shall be restricted to the designated parking area outside the perimeter fence. Contractor and other vehicles are not permitted into the hanger lots without the written approval of council and the Lessee/Licensee shall ensure that contractor vehicles or aircraft are not parked on the airside of the hanger and protruding onto the taxiway.

Other aerodrome fixed base operators can have vehicular access on a limited basis by application for an access key to Bogan Shire Council Engineering Office 0800 - 1630 hours.

**Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held
on 22 May 2014**

Applicants are vetted by the aerodrome manager before any access key is issued. Individual aircraft operators do not have vehicular access to the aerodrome.

The aerodrome reporting officer monitors aerodrome vehicular and pedestrian and access and security whilst on duty.

RPT, charter and private aircraft operators are responsible for controlling access of passengers to and from aircraft boarding.

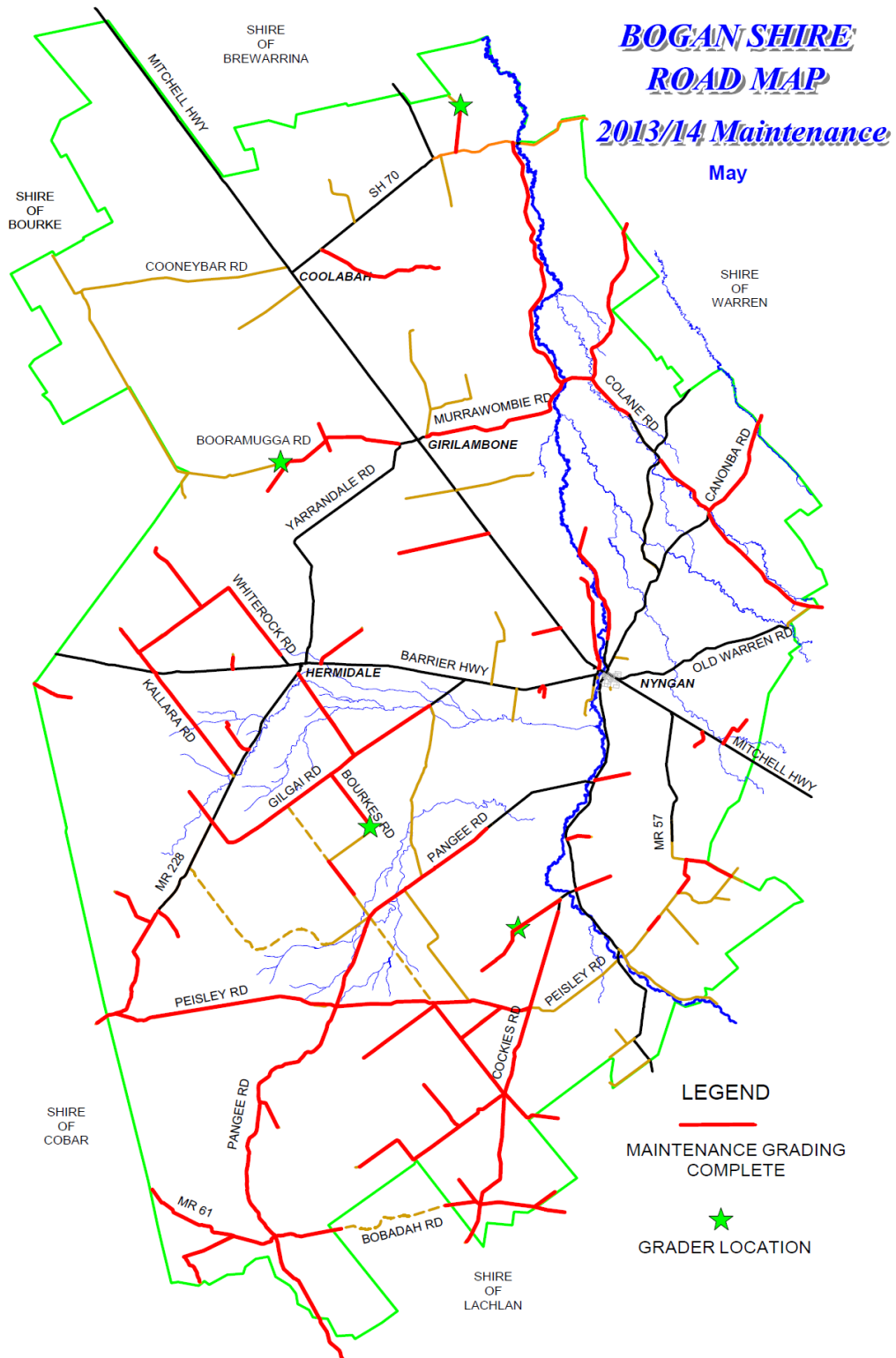
5.4 Recommendation

That the amendments to the Bogan Shire Council Aerodrome Manual be adopted.

Graeme Bourke

MANAGER ENGINEERING SERVICES

Manager of Engineering Services' Report to the Ordinary Meeting of Bogan Shire Council held on 22 May 2014



REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT

Mayor and Councillors

The following reports are submitted for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

No Development Applications have been approved since Council's April Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2013/012	Ian & Sara Drain	6 Cathundril Street NYNGAN	Dwelling extension	40,000	Awaiting additional information as of 16/05/2013
2014/001	Dr Ryan Heggie	Cannonbar Road, NYNGAN	Hangar	64,000	Awaiting additional information as of 10/2/2014
2014/004	Mr Ian Bennett	Mitchell Highway, NYNGAN	Transport Depot	25,000	Awaiting additional information as of 22/4/2014
2014/005	Mr Heath & Mrs Laura Boland & Mr Darren Boland	"The Pines" Gongolgon Road, NYNGAN	Irrigation pump	5,000	Referred to the Office of Water as of 27/3/2014
2014/007	John Tyson	3 Minore Street, NYNGAN	Shed/Garage	10,000	Being assessed as of 30/4/2014

1.2 Recommendation

That the report be received and noted.

2 OPERATIONAL REPORT – PARKS AND GARDENS

2.1 Introduction

The purpose of this report is to outline the key work undertaken since Council's April 2014 meeting by the Parks and Gardens team.

2.2 Discussion

Key work undertaken consisted of the following:-

- Irrigation works were completed to join the new eastern irrigation system with the old western irrigation system. This will allow Council to water the western end of Rotary Park which previously was unable to do;
- Additional ground covers were plated in the entrance garden beds in Davidson Park, species were selected with consultation from the Nyngan Garden Club;
- Works commenced on cleaning up Davidson Park which included removal of the old playground fence and removal of old deteriorated pine logs from around the garden beds in preparation for levelling;
- Completed Microsoft Excel training in Narromine;
- Undertaken additional maintenance to pool grounds due to recent wet weather; and
- Completed routine maintenance tasks.

2.3 Recommendation

The report be received and noted.

3 OPERATIONAL REPORT – NOXIOUS WEEDS OFFICER

3.1 Introduction

The purpose of this report is to outline the key work undertaken since Council's April 2014 meeting by the Noxious Weeds Officer.

3.2 Discussion

Key work undertaken consisted of the following:-

- Conducted 6 road inspections (Barrier Highway, Old Warren Road, Mitchell Highway, Arthur Hall VC Way, Colane Road, Mulla Road) and 10 property inspections;
- Conducted a railway corridor inspection between Nyngan and Hermidale (32 km's)
- Spayed Council controlled areas and parks, including the showground, Historical Park, Flood Evacuation Park, railway crossing areas and the Albert Priest Channel;
- Organised school awareness talks with respective schools to be conducted in May 2014;
- Due to waste management staff vacancies during the month significant time was allocated to the Nyngan landfill site pushing waste and compacting as required; and
- Completed Microsoft Excel training in Narromine.

3.3 Recommendation

That the report be received and noted.

4 NYNGAN & DISTRICT MEMORIAL SWIMMING POOL COMPLEX – PROPOSED REVITISATION PROGRAM REPORT

4.1 Introduction

The purpose of this report is to advise Council of the expenditure breakdown of costs for the utilisation of the carry-over funds from 2012/2013 budget year into 2013/2014 financial year and what works are to be undertaken prior to the commencement of the 2014/2015 swimming season.

4.2 Background

Two previous reports have been presented to Council in 2012, relating to works proposed at the Nyngan & District Swimming Pool:

- October 2012: Resolution 337/2012
- December 2012: Resolution 419/2012

It is not my intention to revamp these old reports but to provide Council of a general overview of current works presently underway and the intended usage of allocated funds that will be associated with the present renovation and construction works and who will be involved to undertake such works.

Council is aware that several attempts to seek grants for works at the Nyngan Pool have failed for one reason or another including the recent change in Government. It was envisaged that the grant monies would allow the entire project of the pool filtration plant room upgrade and the Nyngan Swimming Club, clubhouse (*please see the attached drawings*) could be constructed at the same time. This process would allow all associated works external to the clubhouse to be completed without being disturbed at a later date.

I acknowledge that I did forget the general contents of the Council meeting in 2012/2013 where it was discussed at length that the proposed clubhouse would not proceed without grant funding. I should apologise to Council in this report as I have already mentioned the clubhouse construction to the Nyngan Swimming Club and I have only just realised the situation I have placed Council in.

At present there is insufficient funds allocated to do the entire project to a 100% finish. It is not my intention to seek additional funds at this stage, but for Council to allow staff to undertake works within budget as far as practical and to report if necessary on a monthly basis on the progress of works and of the expenditure of funds, outlined over page:

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 May 2014**

Item	Works to be undertaken	Estimated Costs
1.	External: (<i>Local Contractor</i>)	* \$1,800
	<ul style="list-style-type: none"> ➤ ** Terminate all power supply to pool filtration plant-room. ➤ ** Establish permanent new external power board & pole adjacent to south-eastern boundary chain-wire fence line. 	
2.	External: (<i>Local Contractor</i>)	\$12,000
	<ul style="list-style-type: none"> ➤ ** Remove existing earthenware waste water drainage lines associated from the plant room and replace with install 100mm sewer grade PVC pipe work. Provide a new waste water drainage line junction to the proposed Nyngan Swimming Club, club house. ➤ Install 2 x 100mm sewer grade PVC stormwater drainage line as to be drained all excess surface water and roof water, and discharge into the existing surface water diversion drain adjacent to the tennis courts. ➤ New 450mm x 450mm surface water collection pits to be provided adjacent to western and eastern elevation of pool at the deep end of pool due to clubhouse and proposed sun shade sail construction and remove all defective/nonoperational existing stormwater collection system. 	
3.	External: (<i>BSC</i>)	*\$6,000
	<ul style="list-style-type: none"> ➤ ** Remove existing chain-wire internal fence line. ➤ ** Demolish & remove existing BBQ roof structure, BBQ structure and associated slab. ➤ ** Remove curved roof sheets from existing sun shade structure from in front of existing asbestos cladded pool filtration plant-room. 	(\$4,500)
4.	Nyngan Swimming Club, Clubhouse: (<i>Local Contractor</i>)	\$18,000
	<ul style="list-style-type: none"> ➤ ** Excavate and prepare for construction concrete floor slab. ➤ ** Construct concrete slab for new BBQ structure, adjacent to western common boundary fence line. 	

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 May 2014**

- | | | |
|------------|--|--|
| 5. | Pool Filtration Plant room: (BSC) | * \$20,000 |
| | <ul style="list-style-type: none"> ➤ Remove asbestos sheets from the pool filtration plant room. ➤ Transport and dispose of all asbestos waste material and associated equipment. ➤ Obtain Enviro-Hygenist Report for Councils records. | (\$3,000) |
| 6. | External: (BSC) | \$2,500 |
| | <ul style="list-style-type: none"> ➤ ** Provide new galvanised steel lid and support members to existing trade waste pit to northern elevation of pool filtration plant-room. | |
| 7. | Pool Filtration Plant Room & Clubhouse: (BSC) | * \$28,000 |
| | <ul style="list-style-type: none"> ➤ Reconstruct new truss roof over renovated pool filtration plant-room. ➤ Reconstruct existing wall framing as to suit new roof line to pool filtration plant room. ➤ Construct on site timber wall framing for clubhouse. ➤ Erect truss-roof over, to match and be in-line with renovated pool filtration plant room roof line. ➤ Sislotion blanket to entire roof-line. ➤ Install dark-coloured corrugated iron roof sheeting throughout. | |
| 8. | Pool Filtration Plant Room & Clubhouse (BSC) | * \$50,000 |
| | <ul style="list-style-type: none"> ➤ Reclad the entire filtration plant-room and clubhouse with dark-coloured colourbond corrugated sheeting and trimming, ➤ Install insulation batts to all external walls and ceiling to <u>pool filtration plant room only.</u> | |
| 9. | Pool Filtration Plant Room (BSC) | (Not budgeted for, M&R funds) |
| | <ul style="list-style-type: none"> ➤ Empty existing sand filter beds and allow to dry. ➤ Sealing to be undertaken in consultation with specialised manufacturers. | |
| 10. | Pool Filtration Plant Room: (Local Contractor) | * \$9,000 |
| | <ul style="list-style-type: none"> ➤ Install new electrical wiring throughout. ➤ Install new mains to plant room. | (\$11,000) |

Please note: Anticipated that a portion of this cost (\$9,000) will be associated with a portion of external works associated with a new power supply form item 1 above (A saving or nil increase).

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 May 2014**

11.	Pool Filtration Plant Room: (BSC)	\$18,000
	➤ Supply & install new internal linings (villaboard to plant room walls or water-resistant gyprock to walls and ceiling).	
	➤ Paint ceiling and walls throughout.	
12.	Pool Filtration Plant Room & Clubhouse (BSC)	\$4,000
	➤ Supply and fit 920mm wide solid core entrance doors and aluminium windows to clubhouse.	
13.	Pool Filtration Plant Room & Clubhouse (Contractor)	* \$22,000
	➤ Erect new sun shade sails across entire deep end of pool.	(\$28,000)
	➤ Replacement of the eight (8) umbrellas covers to the small umbrellas located adjacent to the baby pool.	
14.	Pool Filtration Plant Room & BBQ area (Local Contractor)	\$5,000
	➤ Completed electrical fit out; internal lights, switches and security lighting.	
	➤ Complete electrical works for new BBQ area.	
15.	Pool Filtration Plant Room (Local Contractor)	\$2,500
	➤ Completed plumbing & fit out including new SS sink.	
16.	Minor site works (BSC)	\$7,000
	➤ Provision of new hydrant point within pool grounds.	
	➤ General concreting around pool filtration plant room from drainage works and installation of sun shade sails posts.	
	➤ Internal painting to plant room.	
	➤ Minor stormwater drainage works from rear storeroom.	
	➤ Minor repairs to rear storeroom wall due to surface cracks.	
17.	Costs of Drawings: including structural and construction drawings and associated costs	\$10,325
Estimated Total Expenditure:		\$216,125
Allocated funds:		\$196,280
Projected Shortfall:		\$19,845

**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 May 2014**

Please note:

- *: Original quotation for nominated works was provided in December 2012 report. These costs are expected to change, over 15 months has occurred since these quotations were received. Figures marked in red are projected costs based on revised quotations being received. Blue is a projected estimated saving.
- **: Council is to be aware that by the time Council receives this report, it is anticipated that the first stage of works will either be well underway or completed.
- Additional drainage works have already been undertaken, including the removal of illegal connection of stormwater drainage into the sewer main.
- No allowance for supply and installation of:-
 - Electrical power, Insulation batts to external walls or ceiling, internal linings, architraves and skirtings, painting or floor coverings to Nyngan Swimming Club clubhouse, (NSC to seek grant and expenditure their own funds).
 - Any deemed necessary internal works to pool filtration plant-room.
 - No allowance to clad storage sheds with colourbond iron.

4.3 Discussion

Council should be made aware that the structural stability of the existing timber-frame of the pool filtration plant-room will need to be fully assessed upon removal of the asbestos cladding and internal linings prior to progressing. This is to ensure that the structural suitability of the individual frame members are suitable to remain. At present there is evidence of some minor dryrot to a small section of the structure. However, a full inspection cannot be carried out until the entire frame is exposed.

As the entire pool filtration plant room is over sixty (60) years old and still works well any expenditure of the façade of the filtration plant room will only increase its visual life frame of a further 25 – 30 years. If this was the case then Council has an asset that has serviced the community for beyond its expected life span.

Please note: At this stage, no request for a budget review is made as there are sufficient funds available to allow the bulk of work (85%) to be undertaken within the current budget. Minor increase in construction costs may occur due to the delay in commencement, however, some savings may also be possible based on additional works outside the pool area, i.e.: O'Reilly Park - Skate Park, presently being considered by the contractor which could off-set some of the costs on the pool project.

4.4 Attachments

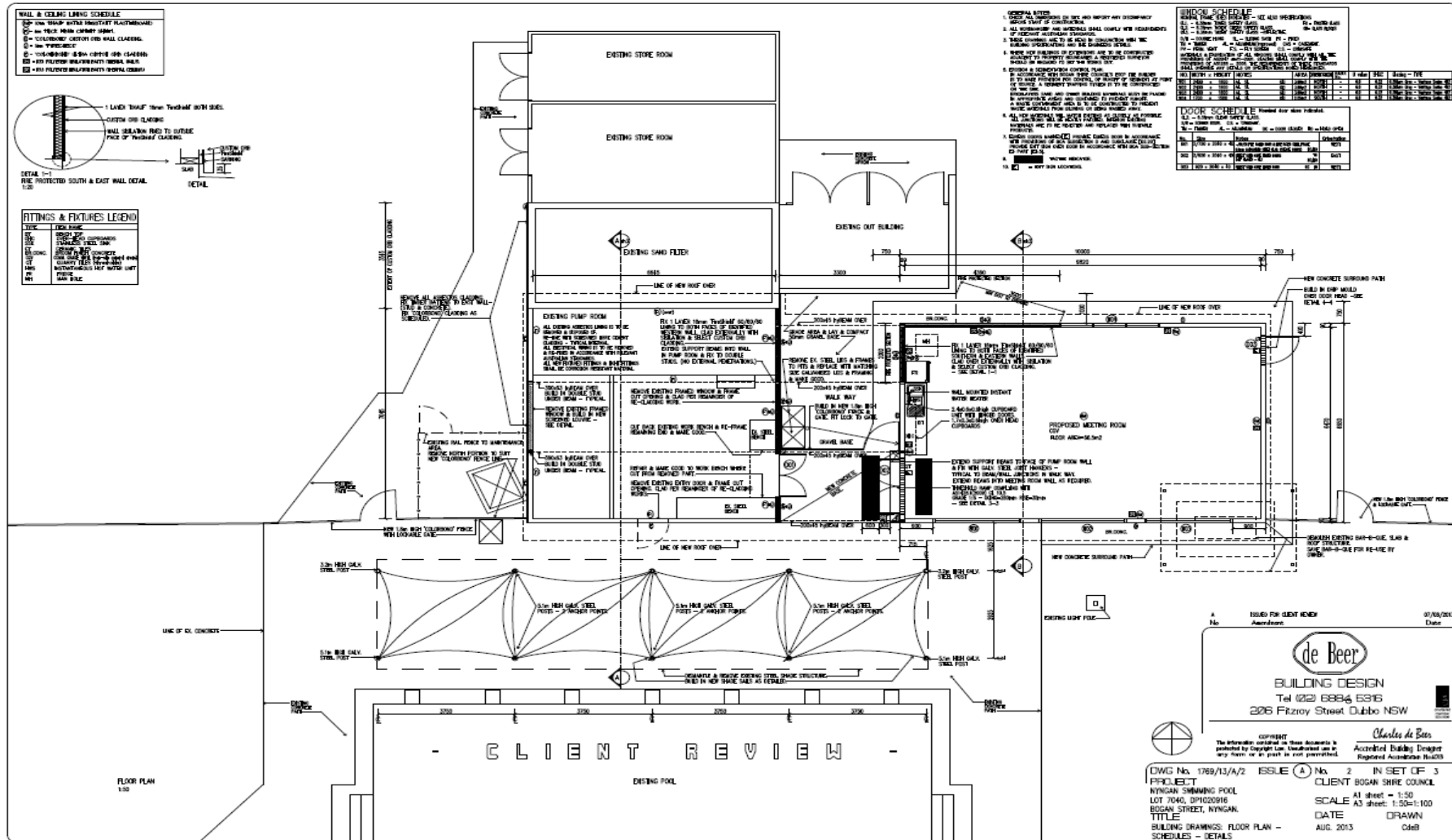
Please note the following:-

- Detail construction drawings for pool filtration plant-room and Nyngan Swimming Club.
- Copy of the Program of Works.

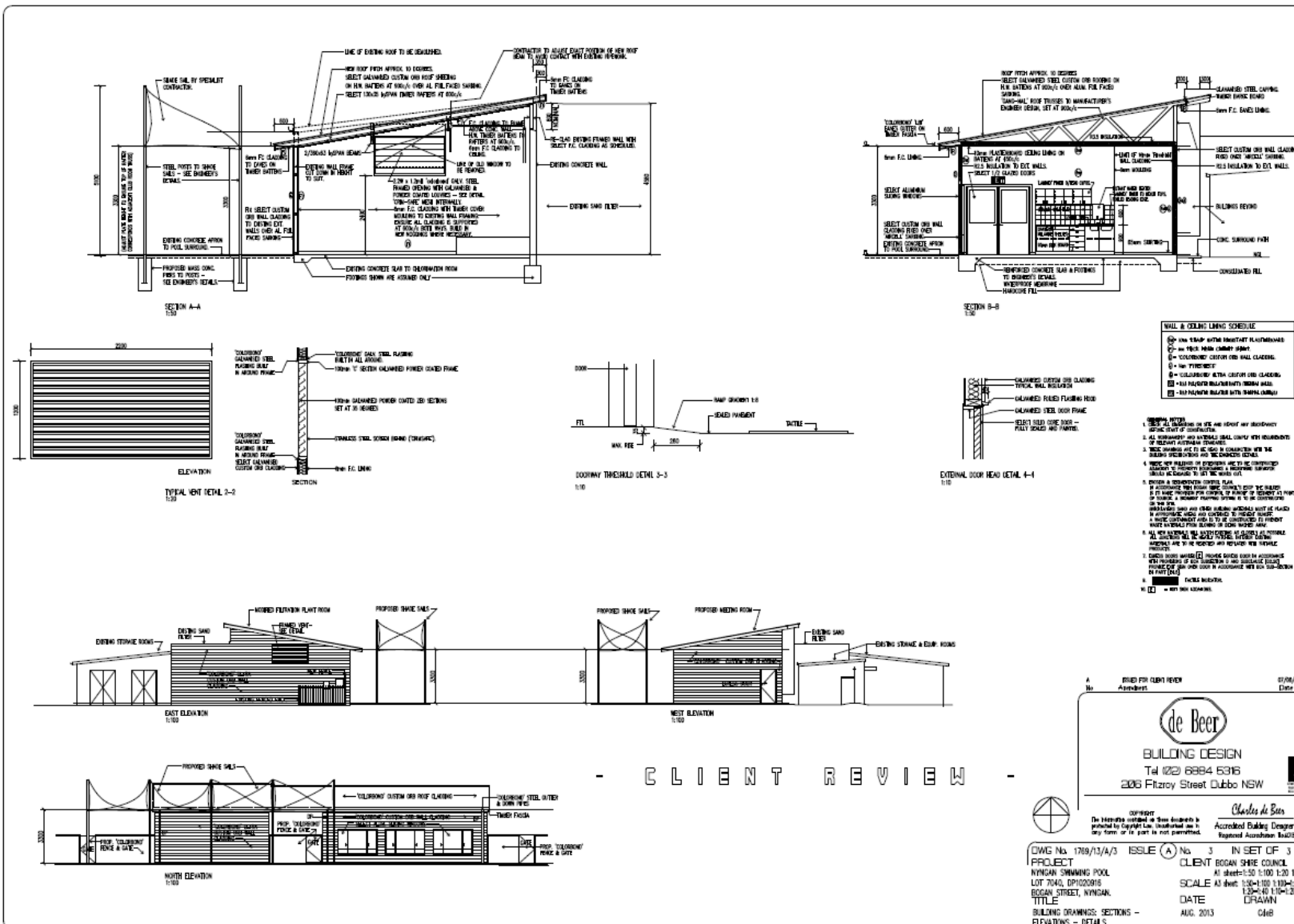
4.5 Recommendation

1. That the report be received and noted.
2. That a following up report be presented to Council at its August Meeting detailing what works have been completed and what is outstanding prior to the commencement of the 2014/2015 swimming season and construction costs to-date.
3. That a final report to be presented to Council at its November Meeting detailing the final costs of all works and proposed future redevelopment works proposal for 2015/2016 and beyond for the Nyngan & District Memorial Pool.

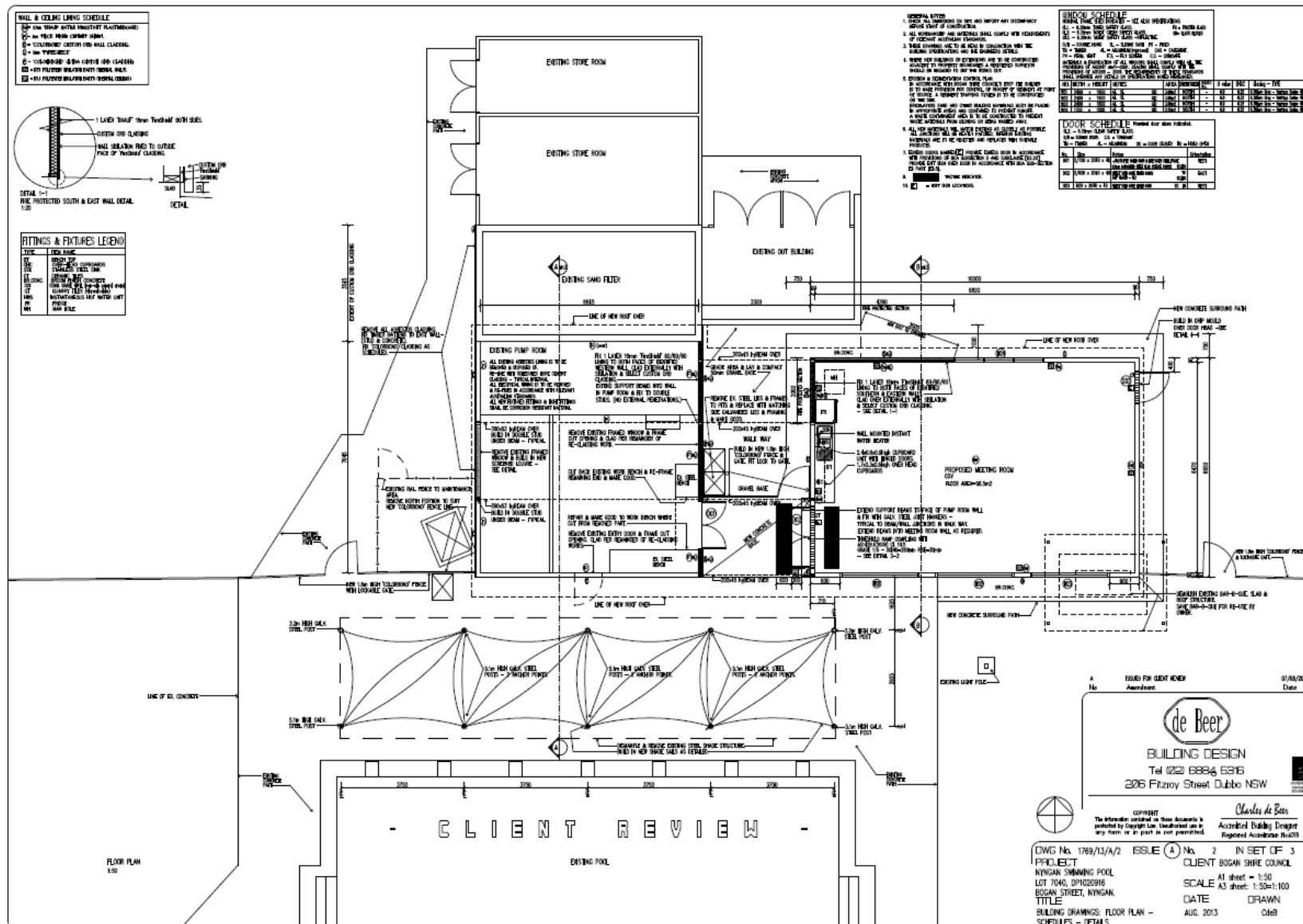
Manager of Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 22 May 2014



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Program of Works – Nyngan Swimming Pool

Floor Tiles
Remove BBQ & Shade Shelters
Make opening in SW Fence line
Asbestos Removal
Power Disconnection/Realign Power
Cleanout excessive old equipment
Reconstruct Filtration Plant Room
Plant & Clubhouse - Framing and cladding
Concrete slab & minor site works
Interior & Exterior Drainage Filter-room
Site works & cleanup program
Erection of sails & complete umbrellas
Remove trees & old shade shelters
Reinstall Shelters as BBQ Shelters
Complete internal lining-Plant Room
Complete external cladding

5 COBB & CO COACH & BULLOCK WAGGON - TEAMSTER REST PLACEMENT PROPOSAL

5.1 Introduction

The purpose of this report is to advise Council of the outcome from research into the proposal to seek a placement for the Cobb & Co Coach and the Bullock Waggon in a secure but public location.

5.2 Background

Council at its April 2014 meeting raised a point of concern with Council staff to seek a suitable location for the Cobb & Co Coach and the Bullock Waggon, presently being stored at the Council Depot.

Issues of such as: - suitable location which provides for public accessibility for general viewing, security, and reasonable availability for public events must be considered as principle points of attention.

Council has considered in the past several different locations including the utilisation of existing shops and of various ideas for the placement of Coach and Waggon. But due to one circumstance or another, both items are still without a permanent home. As previously outlined all of the abovementioned issues are all interconnected, therefore Teamsters Rest is considered an area of suitability.

5.3 Discussion

A proposal for the location of the Cobb & Co Coach and Bullock Waggon could be at the north-western end of Teamsters Rest in a single v-shape building which will:-

- restrict excessive direct northern and western sunlight.
- provide indirect roof light, as the roof line will have a southerly aspect.
- allow community and visitors alike an unobstructed viewing but restricted physical access.
- provide a secure and easy maintain building environment which will enhance the features of the Coach and Waggon.
- provide Council the opportunity to be able to remove either the Coach or Waggon without any major issue of security or building alterations issues.
- provide a secure and weather resistant environment.
- provide the community the opportunity to showcase the Cobb & Co and Bullock Waggon to Visitors.

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The attached sketch requires some refinement but should present to Council the general design features as mentioned above. Estimated costs are as follows:-

Item	Works	Costing
1	Quotation for the supply of two colourbond sheds 7m x 4.5m x 4.5m high with a colourbond skillion roof to be joined to form a slight V shape shed fitted with four automatic roller-doors (see attached sketch drawing). Detailed drawings to be supplied for DA Consent process by the shed supplier.	\$35,000
2	Erection of two colourbond sheds 7m x 4.5m x 4.5m high with a colourbond skillion roof to form a slight V shape shed fitted with four large automatic roller-doors.	\$16,000
3	Provisions for concrete support base to the wheels of the Coach and Waggon, and a concrete perimeter footing (edge beam).	\$9,000
4	Provisions for additional internal security mesh to the rear northern elevation wall covered with a selective sheet flooring, as to form a backdrop mural facade.	\$11,700
5	Placement of compacted red earth filling material to the entire floor area as to present a natural outback feature.	\$4,500
6	Supply and erect a 1.2m high black coloured pool fence within the internal perimeter of shed as to restrict physical access to the Coach and Waggon.	\$6,800
7	Supply additional security lighting (pole)	\$1,500
Estimated Costs		\$84,500

It is considered that if all of the roller doors are operated by a single automatic door controller device, this would provide Council a more cost effective operational procedure during the opening and closing process. Opening and closing procedures could be undertaken by Council staff after 9am and closing during the closure process of the Council toilet amenities in Davidson Park around 6pm daily.

Additional outdoor security lighting can be provided by an additional flood light located on an existing light pole opposite the Teamsters Rest Dump pit on Pangee Street frontage.

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Please note: Due to the location of the proposed structure the external finish of the building/shed should be of a high priority to suit the era that the Cobb & Co Coach and the Bullock Waggon represents.

It is considered appropriate that a sawn timber frame skillion/lean-to awning with timber posts constructed from sawn Cypress Pine be attached to the front and side elevations and any exposed metal wall visible from Pangee Street, is to be cladded by covered by sawn Cypress Pine timbers planks. This entire process will only be a false façade but still give an old shed appearance. The Cypress Pine will weather and may be suitable for a number of years.

The internal rear wall should be covered with some form of hard board finish as to be in the long term a suitable mural as to enhance the Cobb & Co Coach and Bullock Waggon.

5.4 Attachments

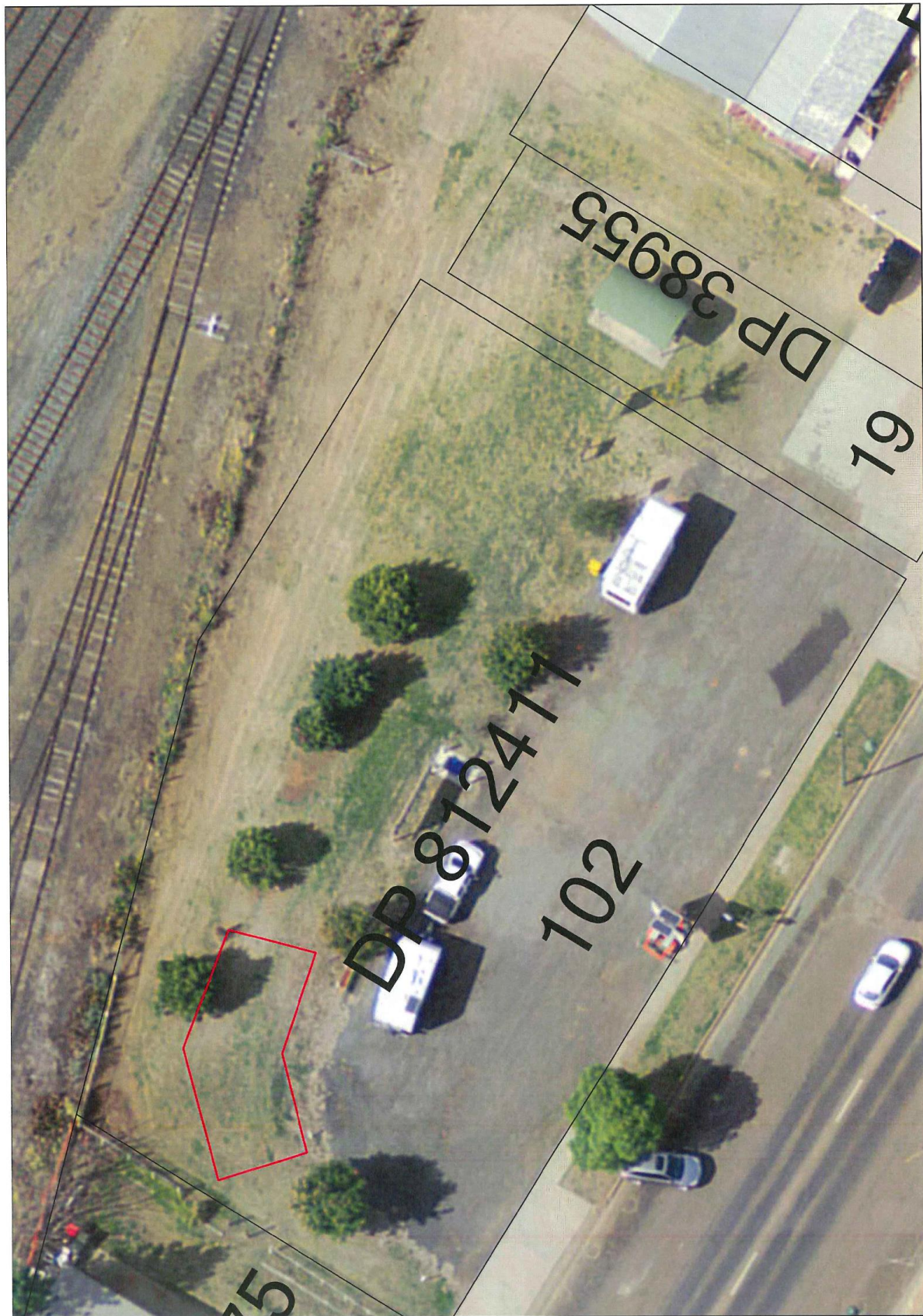
- Aerial view of Teamster Rest with a nominated location of a special designed and constructed secure shed.
- Draft plans indicating general design concept.

5.5 Recommendation

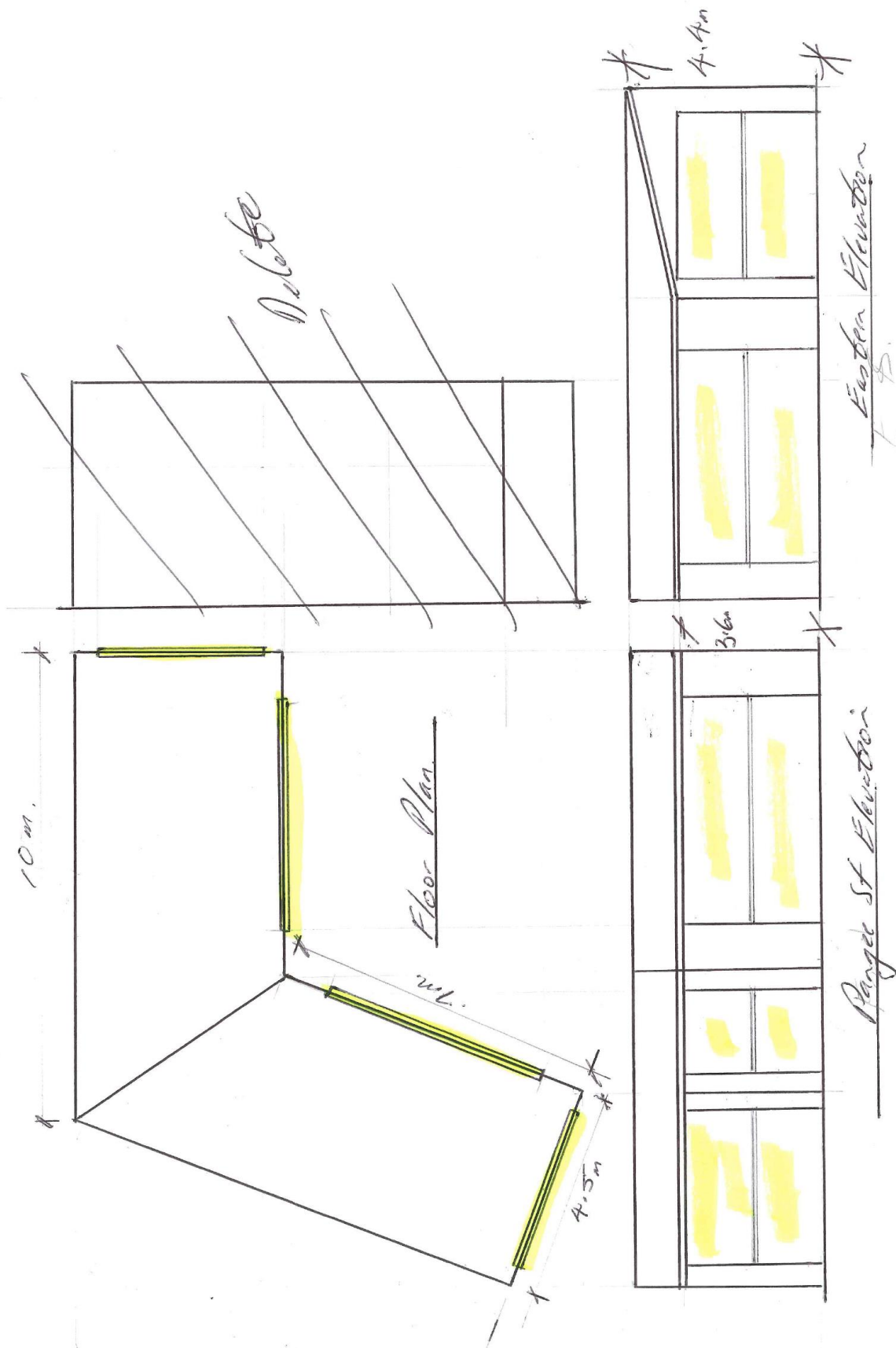
1. That the report be received.
2. That confirmed quotations be obtained and budget allowing, work progress without delay.

Timothy Riley

MANAGER OF DEVELOPMENT & ENVIRONMENTAL SERVICES



**Manager of Development and Environmental Services' Report to the Ordinary Meeting of
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PRECIS OF CORRESPONDENCE

1 2WEB OUTBACK RADIO

Attached is a copy of correspondence received from 2WEB Outback Radio offering Council an annual advertising package with the station for 2014/15 at a cost of \$5,500 +GST.

General Manager's Note: Council has paid 2WEB \$484.00 this financial year.

1.1 Recommendation: That Council not accept the advertising offer from 2WEB for the period 2014/15.

2 COLLIN AND YVONNE PARDY

Attached is a copy of correspondence received from Collin and Yvonne Pardy congratulating Council and staff on the Anzac March and Service this year.

2.1 Recommendation: That the correspondence received from Collin and Yvonne Pardy congratulating Council and staff on the Anzac March and Service be received.

3 IMAG_NE

Attached is a copy of a proposal received from Emma Anna to showcase her sculpture *imag_ne* in Bogan Shire for a period of up to three months from late 2014-2016. The proposal provides an opportunity to access a temporary and innovative piece of public art. The cost to have the sculpture displayed is \$3,500 +GST.

3.1 Recommendation: For Council's Consideration.

4 KEEP NSW BEAUTIFUL

Attached is a copy of correspondence received from Keep Australia Beautiful Council NSW inviting Council to participate in Tidy Towns. Submissions close 18 June 2014.

4.1 Recommendation: For Council's Consideration.

5 MINISTER FOR PRIMARY INDUSTRIES

Attached is a copy of correspondence received from the Minister for Primary Industries, Katrina Hodgkinson MP advising that the NSW Government, through the Country Towns Water Supply and Sewerage Program will provide financial assistance of up to \$26,450 to Council towards water cartage to Girilambone until 30 June 2014 or until normal supply is restored, whichever is the sooner.

3.1 Recommendation: For Council's Information and the Minister be thanked for the assistance.

6 DELEGATION OF POWERS FOR ROAD MANAGERS UNDER HVNL

Attached is a copy of an email received from Peter Wells, Director Safety & Compliance RMS regarding Delegation of Powers for Road Managers under the HVNL.

General Manager's Note: The Engineer will provide a verbal report at the meeting.

6.1 Recommendation: For Council's Consideration.

7 DENICE SIMPSON

Attached is a copy of correspondence received from Denice Simpson seeking Council support of a "5000 Poppies" Campaign for the 100th Anniversary of the Anzac landing at Gallipoli. Council is asked to provide an area to display the poppies.

7.1 Recommendation: For Council's Consideration.

8 WEEKLY CIRCULARS

Weekly Circulars 15/14 to 17/14 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

8.1 Recommendation: That the Local Government Weekly Circulars be noted.

GRANTS AND FUNDING

LG Weekly 16/14 – 2 May 2014

Natural Disaster Funding – Productivity Commission Inquiry

The Australian Government has asked the Productivity Commission to undertake a public inquiry into the efficacy of current national disaster funding arrangements, taking into account the priority of effective natural disaster mitigation and the reduction in the impact of disasters on communities. Submissions are now invited.

LG Weekly 17/14 – 9 May 2014

Regional Visitor Economy Fund Grants – Applications Open

The Deputy Premier and Minister for Tourism and Major Events, the Hon Andrew Stoner MP is inviting regional tourism providers to apply for NSW Government funding under the Regional Visitor Economy Fund (RVEF).

