



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**17 December 2015**



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**10 December 2015**

## **COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 17 December 2015 at **8.30am.**

### **AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 26 November 2015
6. General Manager's Closed and Confidential Report

#### **1. Organisational Structure**

In accordance with the provision of Section 10A (2) (a) of the Local Government Act 1993 the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: *because information provided and discussed involves personnel matters concerning particular individuals other than Councillors.*

7. Manager of Corporate Services Closed and Confidential Report

#### **1. Banking Tenders**

In accordance with the provision of Section 10A (2) (d) (i) of the Local Government Act 1993 the Manager of Corporate Services is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: *commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*

8. Confirmation of the Minutes of the Council Meeting held on 26 November 2015
9. Committee Meeting Minutes
10. General Manager's Report incorporating reports from:-
  - Manager Corporate Services
  - Manager Engineering Services
  - Acting Manager Development and Environmental Services

11. Correspondence
12. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

*Cathy Ellison*

**Executive Assistant**





**Committee Meeting Minutes to the Ordinary Meeting  
of Bogan Shire Council held on 17 December 2015**

**COMMITTEE MEETING MINUTES**

**1 OROC BOARD MEETING**

Attached are the Minutes of the OROC Board Meeting held at Lightning Ridge on Friday 30 October 2015.

## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015

### Minutes of the OROC Board Meeting

held at  
Lightning Ridge Bowling Club  
John Murray Room  
On Friday 30<sup>th</sup> October 2015  
at 9.15 am

#### 1. Meeting Open and apologies

**Present:** Clr Bill McAnally, OROC Chair and Mayor Narromine Shire; Greg Lamont, General Manager Narromine Shire; Clr Mathew Dickerson, Mayor Dubbo City; Clr Peter Abbott, Deputy Mayor Cobar Shire; Gary Woodman, General Manager Cobar Shire; Steve Loane, General Manager Warrumbungle Shire; Clr Phillip O'Connor, Deputy Mayor Brewarrina Shire; Dan Simmons, General Manager Brewarrina Shire; Don Ramsland, General Manager Walgett Shire; Clr David Lane OAM, Mayor Walgett Shire; Clr Ray Donald OAM, Mayor Bogan Shire; Luke Taberner, Manager Corporate Services, Bogan Shire; Clr Doug Batten, Mayor Gilgandra Shire; Neil Alchin, Director Corporate and Business Services, Gilgandra Shire; Mark Riley, General Manager Dubbo City; Clr Rex Wilson OAM, Mayor Warren Shire Council; Ashley Wielinga, Warren Shire; Ross Earl, General Manager Bourke Shire; Clr Andrew Lewis, Mayor Bourke Shire; Clr Anne Jones OAM, Mayor Wellington Council; Clr Graham Cross, Deputy Mayor Wellington Council; Clr Michael Webb, Mayor Coonamble Shire; Rick Warren, General Manager Coonamble Shire; and Belinda Barlow OROC Executive Officer.

The meeting was opened at 9.15 am by OROC Chair Clr Bill McAnally.

Mayor of Walgett Shire Council **Clr David Lane OAM** warmly welcomed the OROC Board and guests to Lightning Ridge.

Chair Clr Bill McAnally acknowledged the 5 OROC Board members that are recipients of Order of Australia Medals for their service to local government and to their communities these Board Members include Clr Anne Jones OAM, Clr David Lane OAM, Clr Rex Wilson OAM, Clr Ray Donald OAM and Clr Lilliane Brady OAM.

**Apologies:** Clr Peter Shinton, Mayor Warrumbungle Shire; Karen Roberts, General Manager, Wellington Council; Paul Mann, General Manager Gilgandra Shire and Clr Lilliane Brady OAM, Mayor Cobar Shire.

**Motion:** *That the apologies be accepted by the OROC Board.*

**Moved:** Clr Ray Donald

**Seconded:** Clr Rex Wilson

**CARRIED**

#### 2. Central West Rural Financial Counselling Service – Jeff Caldbeck CEO

The OROC Board had before it a briefing paper prepared by Central West Rural Financial Counselling Service (CWRFCs). The OROC Board reports meeting with CWRFCs Chief Executive, Jeff Caldbeck who discussed the status of the Federal funding in respect of this service.

Discussion took place in respect to the increase in area of the CWRFCs region and the significant reduction in funding from the Commonwealth to maintain and manage the service in its current form.

**Motion:** *That pending the outcome of the tender process for Rural Counselling Services due on 21<sup>st</sup> December 2015, OROC raise considerable concerns and strongly lobby both Federal and State Governments regarding the inadequate level of funding and the number of rural counsellors that will be able to be employed in the NSW Central West region.*

**Moved:** Clr Ray Donald

**Seconded:** Clr Andrew Lewis

**CARRIED**

At this juncture Jeff Caldbeck left the meeting.



## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015

### 2.1 Essential Energy – Mark Summers, Regional Manager Northern

Mark Summers entered the meeting.

Mark Summers presented an update to the OROC Board in respect of the organisational transformation of Essential Energy noting the following:

- The AER's determination has reduced Essential Energy's operating expenditure by 25%.
- Current workforce has been reduced by 446 employees and another 234 surplus unfunded positions will be made redundant.
- There is to be a consolidation of 10 Essential Energy depots that are currently underutilised or vacant.
- It is envisaged Essential Energy staff reductions will not reduce service to customers.
- A trial of LED street lighting is currently underway in the New England/ North West region of the state.
- A full aerial patrol is being conducted by Essential Energy and a visual image of very asset is being recorded.
- Street light patrols are still being undertaken by Essential Energy as well as outages able to be reported by customers via internet.

**Motion:** *That the OROC Board note the information supplied by Essential Energy.*

**Moved:** Mark Riley

**Seconded:** Greg Lamont

**CARRIED**

At this juncture Mark Summers left the meeting.

### 2.2 NSW Planning – Ashley Albury and Azaria Dobson

Ashley Albury and Azaria Dobson entered the meeting.

The OROC Board had before it a summary document of the Draft Central West and Orana Regional Plan as prepared by NSW Planning and Environment Western Region Office.

The following points were raised by Ashley and Azaria in discussion with the OROC Board:

- It is the first time a regional plan has been undertaken in the Central West / Orana region (it includes environmental, economic, employment, community, infrastructure and social themes).
- NSW Planning and has worked closely with council staff in preparing such a plan.
- This document is expected to go through a rigorous process with state government agencies.
- The Plan is designed to acknowledge the importance of each region and their large contribution towards the State's economy.
- The Plan will be presented to NSW Cabinet in December 2015.
- The Plans will be placed on public exhibition to gain comment.
- There are 9 regional plans across the state and one in metropolitan Sydney that includes 6 sub-regional plans.
- NSW Planning population projections are the figures used by all NSW Government agencies – the Chief Demographer from NSW Planning is willing to travel to regional areas of NSW to discuss the determination of population projections.

**Motion i):** *That OROC formally request NSW Planning and Environment Western Region Regional Director Ashley Albury to invite NSW Planning Demographer Dr Alison Taylor to attend the next meeting of OROC to discuss each LGA's population projections.*

**Motion ii):** *That OROC note the information provided by NSW Planning and Environment in respect to the Central West Orana Regional Plan.*

## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015

**Motion iii):** *That OROC acknowledges the information supplied and work undertaken by Dubbo City Council on behalf of the region towards the Central West Orana Regional Plan.*

**Motion iv):** *That OROC note the SEP Orana Regional Environmental Plan No 1 (Sidings Springs) period of public exhibition has now concluded.*

**Moved:** Steve Loane

**Seconded:** Greg Lamont

**CARRIED**

At this juncture Ashley Albury and Azaria Dobson left the meeting.

### 3. Confirmation of previous OROC Board Meeting Minutes

**Motion:** *That the minutes of the meeting of OROC held in Dubbo on Friday 31<sup>st</sup> July 2015 be accepted as a true and accurate record of that meeting.*

**Moved:** Clr Doug Batten

**Seconded:** Clr Ray Donald

**CARRIED**

### Business Arising

The OROC Board had before it an update of the following items:

- 3.1 Court House closures
- 3.1.1 Tour de OROC
- 3.1.2 OROC Cost Shift Survey
- 3.1.3 Orana Regional Infrastructure Study and Masterplan

**Motion:** That OROC's business arising from the previous meeting be noted.

**Moved:** Clr Doug Batten

**Seconded:** Clr Ray Donald

**CARRIED**

### 4. Confirmation of previous GMAC Meeting Minutes

**Motion:** *That the minutes of the meeting of GMAC held in Dubbo on Friday 9<sup>th</sup> October 2015 be accepted as a true and accurate record of that meeting.*

**Moved:** Mark Riley

**Seconded:** Steve Loane

**CARRIED**

**Motion:** *That the 7 recommendations contained therein be adopted by the OROC Board.*

**Moved:** Clr Andrew Lewis

**Seconded:** Greg Lamont

**CARRIED**

#### Recommendations:

- 1: That GMAC conceptually agree to the LMWUA Technical Committee further pursuing the issue of an asset management program as per the report of Stewart McLeod Director Technical Services, Dubbo City Council dated 27<sup>th</sup> September 2015.
- 2: That OROC provide the General Purpose Standing Committee Inquiry into Local Government with a copy of the amended 2013/2014 Cost Shift Survey.
- 3: That GMAC nominate Cobar Shire Council, General Manager, Gary Woodman as the OROC representative to the Central West Orana Enabling Regional Adaptation Task Group and that the OROC Executive Officer advises NSW Premier and Cabinet accordingly.

## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015

- 4: That GMAC supports in principle for OROC Executive Officer to engage a suitable facilitator to conduct a planning session for HR & LD Team with an indicative cost not exceeding \$1500.
- 5: That GMAC engage Peter Halyburton from Energy and Management Services to provide an appropriate submission on behalf of OROC to the Electricity Tariff Reform Issues Paper and that it be noted for this to be managed by Warren Shire Council General Manager Ashley Wielinga and OROC Executive Officer.
- 6: That OROC request for the Roads and Transport Directorate (IPWEA) to determine how the Roads Act be practicably changed to allow for the sufficient protection of unsealed roads during inclement weather without the need for wide- spread signage on unsealed roads.
- 7: That GMAC note the Central West Rural Financial Counselling Service be invited to the next OROC Board Meeting to discuss the implications to funding reduction and increased boundary to the current service.

**Motion:** *That the 25 determinations contained therein be adopted by the OROC Board.*

**Moved:** Cllr Andrew Lewis

**Seconded:** Greg Lamont

**CARRIED**

### Determinations

1. That the apologies be accepted.
- 2: That GMAC encourage representatives from their respective Councils and/or members of the community to attend the Natural Disasters Conference to be held in Dubbo on 22<sup>nd</sup> October 2015.
- 3: That GMAC note 'Dubbo and the Great Western Plains' tourism campaign and acknowledge Dubbo City Council's City Development and Communications Team for overseeing the campaign in conjunction with Inland NSW.
- 4: That GMAC notes the Inland NSW ASPIRE Performance Summary 2014/2015.
- 5: That GMAC note Ashley Albury NSW Planning and Environment will present the Orana Regional Plan to the next OROC Board Meeting on 30<sup>th</sup> October 2015 in Lightning Ridge.
- 6: That GMAC note the Central West Orana Agricultural Industry Study.
- 7: That GMAC acknowledge the information supplied by LG Procurement.
- 8: That LG Procurement be invited to run training sessions in the region for relevant council staff.
- 9: That the minutes of previous GMAC Meeting held 17<sup>th</sup> July 2015 be adopted.
- 10: That the 2013/2014 cost shift survey be amended by the OROC Executive Officer as it presently shows Walgett and Wellington Councils have identical financial figures.
- 11: That the 2013/2014 Cost Shift survey be amended to indicate that the survey does not include 'the values of depreciation for Regional Roads and Rural Fire Service Assets'.
- 12: That GMAC notes the OROC EO is preparing a response for the Emerging Directions Paper and the draft will be circulated before lodging a submission.
- 13: That the Joint Organisations Emerging Directions paper be listed for discussion as an Agenda Item at the next OROC Board Meeting.

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- 14: That the update on the Orana Infrastructure Study and Masterplan be noted by GMAC.
- 15: GMAC noted that Mark Summers, Essential Energy Regional Manager Northern, will be available to attend the next OROC Board Meeting on 30<sup>th</sup> October 2015 to discuss the impacts of job cuts to rural communities in Essential Energy's geographic footprint, Electricity Tariff reform and other issues relating to Essential Energy's services in the region.
- 16: That GMAC note feedback to NSW Travelling Stock Route Planning Framework is due on 3<sup>rd</sup> November 2015.
- 17: That GMAC note there is a current review by a Senate Committee inquiring on the positive and negative impacts of the Murray Darling Basin Plan and associated Commonwealth programs on regional communities.
- 18: Warren Shire Council together with Murray Darling Association is endeavouring to attract a public hearing to Warren Shire and that Bourke and Warren Shire Councils will be making representation to the public hearing process.
- 19: That information supplied in respect to the Inquiry into regional planning processes in NSW be noted.
- 20: That GMAC notes a meeting of Pilot Joint Organisations and Regional Organisations of Councils is being planned to discuss any achievements, experiences and additional functions that JOs could undertake, the meeting is to held on 6<sup>th</sup> November 2015 in Sydney and is being coordinated by Centroc Chair Clr Bill West.
- 21: That the OROC Correspondence be accepted.
- 22: That the financial report for period ending 6<sup>th</sup> October 2015 be noted.
- 23: That the Executive Officer's report be accepted.
- 24: That GMAC note the Economic Development Network Team meeting minutes 31<sup>st</sup> July 2015.
- 25: That GMAC note the Economic Development Network Team meeting minutes 29<sup>th</sup> September 2015.

### Business arising from previous GMAC Meeting

The OROC Board had before it information on the following items:

#### 4.1.1 Enabling Regional Adaptation Task Group

**Motion:** *That the information supplied in respect to the Enabling Regional Adaptation Task Group be noted.*

**Moved:** Gary Woodman

**Seconded:** Greg Lamont

**CARRIED**

#### 4.1.2 HR & LD Professional Team

**Motion:** *That the information supplied in respect to the OROC HR & LD Professional Team be noted.*

**Moved:** Greg Lamont

**Seconded:** Gary Woodman

**CARRIED**

## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015

### 4.1.3 Lower Macquarie Water Utilities Alliance

Chair GMAC Mark Riley referred the OROC Board to Recommendation 1 (of GMAC meeting held 9<sup>th</sup> October 2015) and noted that Mayor Wellington Shire Council Cllr Anne Jones OAM be requested to discuss this item further with Wellington Shire Council General Manager Karen Roberts, as Wellington Council is the only OROC member not involved in the Asset Management program at this time.

**Motion:** *That Wellington Council be requested to reconsider its involvement in the LMWUA Asset Management program.*

**Moved:** Mark Riley

**Seconded:** Greg Lamont

**CARRIED**

### 4.1.4 NSW Travelling Stock Reserves

**Motion:** *That the information supplied in respect to NSW Travelling Stock Reserves be noted.*

**Moved:** Steve Loane

**Seconded:** Gary Woodman

**CARRIED**

### 4.1.5 MDBP Senate Select Committee

Warren Shire Council General Manager Ashley Wielinga and Bourke Shire Council Mayor Cllr Andrew Lewis and Bourke Shire Council Manager Tourism and Development Phil Johnston attended the Griffith hearing on 27<sup>th</sup> October 2016. Ashley Wielinga encouraged the OROC Board to read the transcript from this hearing when it is made publically available.

**Motion:** *That the information supplied in respect to Murray Darling Basin Senate Select Committee be noted.*

**Moved:** Cllr Andrew Lewis

**Seconded:** Ashley Wielinga

**CARRIED**

### 4.1.6 NBN update

**Motion:** *That the information supplied in respect to NBN be noted.*

**Moved:** Ashley Wielinga

**Seconded:** Greg Lamont

**CARRIED**

### 4.1.7 Standing Committee on State Development

**Motion:** *That the information supplied in respect to Standing Committee on State Development Inquiry into Regional Planning processes in NSW be noted.*

**Moved:** Ashley Wielinga

**Seconded:** Greg Lamont

**CARRIED**

### 4.1.8 Meeting of Joint Organisations

**Motion:** *That the information supplied in respect to the meeting of Joint Organisations to be held on 6<sup>th</sup> November 2015 be noted.*

**Moved:** Mark Riley

**Seconded:** Ashley Wielinga

**CARRIED**

### 4.1.9 Fit for the Future

**Motion:** *That the information supplied in respect to the 'Joint Organisations' Emerging Directions submission offered by OROC be noted.*



## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015

**Moved:** Mark Riley

**Seconded:** Greg Lamont

**CARRIED**

### 4.1.10 IPART

**Motion:** *That the information supplied in respect to the IPART Assessment of Council Fit for the Future proposal in the Orana region be noted.*

**Moved:** Mark Riley

**Seconded:** Greg Lamont

**CARRIED**

Kevin Humphries Member for Barwon and Conrad Bolton Chair North West LLS entered the meeting.

#### 4.1.1 The Member for Barwon addressed the OROC Board Meeting discussing the following matters:

- At this time Local Government should be offering the Minister for Local Government some direction in respect to the future framework of councils in rural and regional areas – particularly the rural council model and the purpose of Joint Organisations and elevate local government into guiding the shape of the region - for example: regional planning, strategic roads, infrastructure, responding to State and Federal Governments as a united force – be prepared and in a position to go to the Minister and express to him what you want the Orana JO to look like with a set of criteria.
- The Minister for Local Government can't park the rural council model if amalgamations go ahead in Metropolitan areas; it would be useful for OROC, CENTROC and NAMOI to have discussions and guide the Minister further on the proposed rural council model.
- Political representatives in regional areas do not support forced amalgamations.
- The only way to force councils to come together is via the Boundaries Commission, this is a long and tedious process.
- Metropolitan areas will more than likely experience amalgamations, and unless friendly arrangements are entered into in rural and regional areas, these areas will more than likely be left alone.
- The Far West Initiative will more than likely councils responsible for the delivery of social service activities to communities, and it is recognised that the delivery of service needs to change and evolve in these communities. It does not exclude Far West Councils from having a relationship with Orana region councils and be involved in strategic regional planning matters.
- There is an opportunity for Economic Zones/Tax Incentive Zones be established to encourage economic and industry development in the Far West areas of NSW to grow.
- The NSW Government (NSW Planning) has established the Greater Sydney Commission is a statutory planning authority responsible for metropolitan planning in a partnership between State and local government – including delivering the plans for each of Sydney's 6 sub-regional areas.
- Rural and regional areas presently lack a Regional Planning Act that is given statutory powers to oversight regional plans – this currently being examined by NSW Standing Committee on State Development Inquiry into regional planning processes in NSW.
- A second round of Fixing Country Roads will be released shortly.
- A second round of Murray Darling Economic Diversification Fund has been released.

**Motion:** *That the OROC Executive seek a meeting with NSW Minister for Local Government The Hon Paul Toole through the office of the Member for Barwon Kevin Humphries and Member for Dubbo and Deputy Premier The Hon Troy Grant at an opportune time to discuss suggestions about a rural council model and a future Orana Joint Organisation.*

**Moved:** Clr Ray Donald

**Seconded:** Steve Loane

**CARRIED**

### 5. OROC Correspondence

**Motion:** *That the OROC correspondence be accepted.*

**Moved:** Clr Rex Wilson

**Seconded:** Greg Lamont

**CARRIED**

## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015

### Late Correspondence

That the OROC Board had before it late correspondence from Elton Consulting.

**Motion:** *That the OROC Executive Officer be requested to assist Elton Consulting conduct a workshop involving OROC Member Councils to participate in a study commissioned by Centre for Population Health to design a Local Government and Health Promotion Resource for NSW Local Health Districts.*

**Moved:** Clr Rex Wilson

**Seconded:** Greg Lamont

**CARRIED**

### 6. OROC Financial Report

**Motion:** *That the OROC financial report for the period ending 6<sup>th</sup> October 2015 be accepted by the OROC Board.*

**Moved:** Clr Ray Donald

**Seconded:** Clr Rex Wilson

**CARRIED**

### 6. OROC Executive Officers Report

**Motion:** *That the OROC Executive Officer's Report be accepted by the OROC Board.*

**Moved:** Clr Rex Wilson

**Seconded:** Clr Andrew Lewis

**CARRIED**

### 7. Lower Macquarie Water Utilities Alliance update

**Motion:** *That LMWUA report be noted by the OROC Board.*

**Moved:** Gary Woodman

**Seconded:** Ashley Wielinga

**CARRIED**

It was noted that in absence of a representative from LMWUA it is suggested that Director Technical Services, Dubbo City Council Stewart McLeod or LMWUA Consultant David Swann, be linked in via telephone at future OROC Board Meetings to review and discuss LMWUA business.

### 10. OROC General Business

General Manager Warrumbungle Shire Council Steve Loane raised the issue of declining rural and regional populations, together with the systemic removal of essential services such as financial institutions, health services and Essential Energy are eroding many communities of its population. Steve Loane would like to further discuss this matter at the next OROC Board Meeting.

### 11. Close / Next Meeting

Meeting closed 12.45 pm.

The next OROC Board Meeting is to be held on Friday 4<sup>th</sup> March 2016 in Cobar.

It was noted that it may be necessary for the OROC Board to meet prior to this allocated March 2016 date pending any announcement from State Government in respect to the Fit for the Future reform.

## **Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015**

### **Summary of Motions:**

1. That the apologies be accepted by the OROC Board.
2. That pending the outcome of the tender process for Rural Counselling Services due on 21<sup>st</sup> December 2015, OROC raise considerable concerns and strongly lobby both Federal and State Governments regarding the inadequate level of funding and the number of rural counsellors that will be able to be employed in the NSW Central West region.
3. That the OROC Board note the information supplied by Essential Energy.
4. i): That OROC formally request NSW Planning and Environment Western Region Regional Director Ashley Albury to invite NSW Planning Demographer Dr Alison Taylor to attend the next meeting of OROC to discuss each LGA's population projections.  
ii): That OROC note the information provided by NSW Planning and Environment in respect to the Central West Orana Regional Plan.  
iii): That OROC acknowledges the information supplied and work undertaken by Dubbo City Council on behalf of the region towards the Central West Orana Regional Plan.  
iv): That OROC note the SEP Orana Regional Environmental Plan No 1 (Sidings Springs) period of public exhibition has now concluded.
5. That the minutes of the meeting of OROC held in Dubbo on Friday 31<sup>st</sup> July 2015 be accepted as a true and accurate record of that meeting.
6. That OROC's business arising from the previous meeting be noted.
7. That the 7 recommendations contained therein be adopted by the OROC Board.
8. That the 25 determinations contained therein be adopted by the OROC Board.
9. That the information supplied in respect to the Enabling Regional Adaptation Task Group be noted.
10. That the information supplied in respect to the OROC HR & LD Professional Team be noted.
11. That Wellington Council be requested to reconsider its involvement in the LMWUA Asset Management program.
12. That the information supplied in respect to NSW Travelling Stock Reserves be noted.
13. That the information supplied in respect to Murray Darling Basin Senate Select Committee be noted.
14. That the information supplied in respect to NBN be noted.
15. That the information supplied in respect to Standing Committee on State Development Inquiry into Regional Planning processes in NSW be noted.
16. That the information supplied in respect to the meeting of Joint Organisations to be held on 6<sup>th</sup> November 2015 be noted.
17. That the information supplied in respect to the 'Joint Organisations' Emerging Directions submission offered by OROC be noted.
18. That the information supplied in respect to the IPART Assessment of Council Fit for the Future proposal in the Orana region be noted.



## **Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 17 December 2015**

19. That the OROC Executive seek a meeting with NSW Minister for Local Government The Hon Paul Toole through the office of the Member for Barwon Kevin Humphries and Member for Dubbo and Deputy Premier The Hon Troy Grant at an opportune time to discuss suggestions about a rural council model and a future Orana Joint Organisation.
20. That the correspondence be noted.
21. That the OROC Executive Officer be requested to assist Elton Consulting conduct a workshop involving OROC Member Councils to participate in a study commissioned by Centre for Population Health to design a Local Government and Health Promotion Resource for NSW Local Health Districts.
22. That the OROC financial report for the period ending 6<sup>th</sup> October 2015 be accepted by the OROC Board.
23. That the OROC Executive Officer's Report be accepted by the OROC Board.
24. That LMWUA report be noted by the OROC Board.

### **1.1 Recommendation:**

That the Minutes of the OROC Board Meeting held on Friday 30 October 2015 be received and noted.

**Committee Meeting Minutes to the Ordinary Meeting  
of Bogan Shire Council held on 17 December 2015**

## **2 NYNGAN MUSEUM**

Attached are the Minutes of Museum Committee meeting held on Wednesday 4 November 2015.

**MUSEUM MEETING WEDNESDAY 4<sup>th</sup> November 2015**  
**Meeting Commenced 9.30am**

**PRESENT:**

Val Keighran, Shirley Biddulph, Anna Corby, Stewart McKenzie, Colin Pardy, Yvonne Pardy, Sharon Thompson, Tammy Trothe, Hugh Sibbald, Margaret Sibbald.

**APOLOGIES:**

Bay Lovett, Donna Pumpa.

The minutes were read by Tammy Trothe. Acceptance was moved by Sharon Thompson and seconded by Stewart Mackenzie.

**Business Rising**

1. Letter to be sent to ask railway for removal of trees and weeds from platform.
2. Hat badge and Stubby holders, Donna has sent samples for us to vote on.
3. New DVD's have arrived and will be sold for \$8.00.

**Correspondence**

Nil

**General Business**

**Treasurers Report**

Please write down all donations and sales so they are included in our account. Support Group monthly takings all presented, read Colin Pardy, seconded Tammy Trothe.

**Co-ordinators Report**

1. 2 DVD's have been sold since arrival at the Museum.
2. 1 Bullet Pen has been stolen, so please keep an eye on visitors browsing.
3. Keep a close eye on sales and admissions so we have a record of all money.
4. Could we have more change in the till so we can cover \$50.00 notes?
5. Could we purchase an outdoor vacuum for cleaning the platform? Cost is about \$100 - \$150. Moved Colin, seconded Val.
6. Kitchen taps need replacing. Stewart to buy and repair.
7. RSL night 13<sup>th</sup> November. Tammy and Glad to do.
8. Christmas celebration at December meeting 2<sup>nd</sup> December. Invitations to go out to Shire, Shearing Shed and Garden Club. Please bring a plate. Decorate office at next meeting, Tammy's tree to attend.
9. Last day for this year will be Friday 18<sup>th</sup> December 2015. First day back will be Monday 11<sup>th</sup> January 2015.

Meeting closed 10.00am.

**Committee Meeting Minutes to the Ordinary Meeting  
of Bogan Shire Council held on 17 December 2015**

**Monthly Banking  
For November 2015**

Visitors Through Museum		Adults	Children	
		38	38	\$ 38.00
		35	2	\$ 2.00
		20	2	\$ 2.00
		17	3	\$ 3.00
		11	0	\$ -
<b>TOTAL</b>		121	45	\$ 45.00

DATE	Sales	Visitors	Surplus/shortage
2/11/2015	\$ 89.00	\$ 152.00	\$ 9.05
9/11/2015	\$ 67.00	\$ 107.00	\$ -
16/11/2015	\$ 73.00	\$ 62.00	\$ -
23/11/2015	\$ 14.00	\$ 54.00	\$ -
30/11/2015	\$ -	\$ 33.00	\$ -
<b>TOTAL</b>	\$ 243.00	\$ 408.00	\$ 9.05

Visitors Through Museum 166

MONTHLY BANKING \$ 660.05

Monthly Surplus/Shortage \$ 9.05

Comparison with November 2014	
Visitors Through Museum	89 \$ 265.00
Sales	\$ 62.00
<b>Total Banking for November</b>	<b>\$ 350.15</b>

## 2.1 Recommendation:

That the Minutes of the Museum Committee Meeting held on Wednesday 4 November 2015 be received and noted.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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**REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

**Mayor and Councillors**

The following report is submitted for consideration:-

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	25/10/2012	315/2012	<b>Local Heritage Sites</b>	When new VIC commences, signpost heritage sites with heritage colour and erect sign with the history of each location.	<b>GM</b>	VIC accreditation approved.  Design of signs underway.
2	13/12/2012 28/03/2013	418/2012 098/2013	<b>Davidson Park Revitalisation Program</b>	Council remove the entire playground, equipment, associated ground cover, fencing & park-bench seating with shelter. Establish paving pathways to the mural.	<b>MDES</b>	Most works completed. Due to completing priorities and need to incorporate Medical Centre planning, majority of remaining works to be reprogrammed to 4 <sup>th</sup> quarter 2015/2016.
3	19/12/2013	532/2013	<b>Rezoning of Rural Land Outside the Nyngan Township</b>	Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal.	<b>MDES</b>	Planning proposal lodged with the NSW Department of Planning and Infrastructure. Gateway Determination: Rezoning to proceed subject to conditions.

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						<p>Consultants underway.</p> <p>Draft Bushfire Assessment completed.</p> <p><b>UPDATE:</b> Input currently being sought from affected landowners in preparation of Flood Risk Management Plan.</p> <p>Deadline for completion of Planning Proposal is February 2016.</p>
4	27/02/2014	006/2014	<b>Medical Services</b>	Pursue & make enquiries into using the Nyngan Multipurpose Service Centre & waiting rooms to attract an additional Medical Officer with VMO rights.	<b>GM</b>	Discussions with Senior Management of NSW Western LHD ongoing – use of MPS is a possibility.
5	28/05/2015	156/2015	<b>Teamster Rest Area</b>	<p>Cobb &amp; Co Coach &amp; Wool Wagon location.</p> <p>Invite NHS to make suggestions for internal &amp; external painting that the school could undertake.</p>	<b>MDES</b>	Ongoing discussions progressing with NHS.

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	24/09/2015	342/2015		Dump point be relocated to Flood Memorial Car Park.	<b>MDES</b>	Further report detailing options and costings to re-locate the dump point will be presented to Council.
6	22/06/2014	209/2014	<b>Tourist Information Bay</b>	On commencement of project, Council advise owners/apparent owners of existing highway signage that existing signs to be removed & may be replaced by signs on the Information Bays. Council charge an annual fee and an initial fee.	<b>GM / MES</b>	DA approved.  Sign construction commenced.  Earthworks delayed due to wet weather.
7	26/09/2014	362/2014	<b>Nyngan Waste Management &amp; Resource Facility</b>	Cost analysis be presented to Council to compare costs of providing additional staff to man the facility against awarding a contract to an external party.	<b>MDES</b>	Section 96 modification application under assessment to amend the hours of operation as no Sunday trading is currently approved.  <b><u>UPDATE:</u></b> <b>Informed by EPA 7/12/15 that General Terms of Approval will be issued shortly.</b>  Expression of Interest to be advertised within the Region to enable cost analysis once Waste Facility Operational Plan is prepared.

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						<p>This will provide the details to understand how the facility will need to be managed during operation and in accordance with licence requirements for either Council staff or contractor.</p> <p>Further report to Council once above matters have been finalised.</p>
8	26/09/2014	363/2014	<b>Fire Safety Audit Program</b>	Further report on progress of compliance with Program.	<b>MDES</b>	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners/Board of Directors.
	26/02/2015	033/2015		Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR.		Efforts still being made to have owners upgrade building voluntary.

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9	26/02/2015	024/2015	<b>Long Day Care</b>	Loan be raised for Council's contribution to the project.	<b>MCS</b>	Will be raised towards the end of 2015/16 financial year.
	24/09/2015	337/2015		Subject to checking the LG Act, Council proceed with constructing the project itself.	<b>MDES</b>	Site works commenced Monday 26 <sup>th</sup> November.
	22/10/2015			Advise appropriate name for Nyngan Long Day Care Centre.		<b><u>UPDATE:</u></b> <b>December 2015 Report refers.</b>
10	26/02/2015	042/2015	<b>Chinese Portion – Nyngan Cemetery</b>	Repairs to the burner be carried out in the current year's program.	<b>MDES</b>	Three quotes received and preferred consultant to be selected based on budget and inclusions within quotation.
	25/06/2015	224/2015		Other upgrading matters be considered in 2015/16 estimates.  A Heritage Conservation & Management Report be prepared by a selected Consultant within the allocated budget.		Action pending completion of report.  Action pending completion of report.



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				<p>Send a copy of the MDES report &amp; recommendations from the Heritage Conservation &amp; Management Report to Mr White.</p> <p>Send a letter to the Chinese Embassy with a copy of the Heritage Conservation &amp; Management Report.</p>		
11	23/07/2015	243/2015	<b>Dental Surgery</b>	Report be prepared for Council on the cost/benefit of co-locating the Dental Surgery with the Medical Centre.	<b>MDES</b>	Scheduled for second quarter 2016.
12	23/07/2015	252/2015	<b>Railway Turntable</b>	Make enquiries through Rail Heritage, or elsewhere, to source the availability of an old steam engine, & if so, what would be the cost of locating it onto the old Turntable.	<b>MES</b>	<p>No suitable engines have been located to date.</p> <p>No further progress.</p> <p><b>COMPLETED</b></p>
13	23/07/2015	263/2015	<b>Crushed Waste Rock</b>	Council approach Tritton Mines to offer to purchase the rock.	<b>MES</b>	Tritton have not yet set a price. Council staff to inspect material.

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14	23/07/2015	269/2015	<b>O'Reilly Park Toilet Facility Upgrade</b>	Upgrades to toilet facility, an access way, ramp and handrail.	<b>MDES</b>	<b><u>UPDATE:</u> Works scheduled to commence in December 2015.</b>
15	20/08/2015	297/2015	<b>Removal of shed – proposed Medical Centre, Pangee Street.</b>	Call for Expressions of Interest for the purchase & removal of shed.	<b>MDES</b>	<b>COMPLETED.</b>
16	24/09/2015	377/2015	<b>Baby Change Tables</b>	Baby Change Tables be made available in O'Reilly Park & Davidson Park.	<b>MDES</b>	Quotes received. Installation programmed simultaneously with the toilet facilities upgrade works.
17	22/10/2015	402/2015	<b>Councillors &amp; Officer Liability insurance</b>	Report to Council on the requirement of the Insurance, giving examples form other Councils that have made use of the cover.	<b>COR</b>	Representative from StateWide Mutual / JLT to address Council at the February 2016 meeting.
18	22/10/2015	406/2015	<b>Maintenance Grading of Logans Road</b>	Council, in consultation with affected property owners, develops & communicates a policy in regard to gates on public roads so as to comply with the provision of the Roads Act.	<b>MES</b>	No progress to date.

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19	26/11/2015	436/2015	<b>Showground</b>	Remove fence to the north of the Pavilion & repair trackside fence in that area.	<b>ENG</b>	Scheduled for 2016.
				Advise uses of their responsibility to erect a security fence on day of event & Council has supplies of temporary security fencing available for hiring.	<b>GM</b>	Scheduled for 2016.
				Duck Creek be required to advise Council by end of March 2016 on what crowd control measure they plan to have in place for stage access at the annual race meeting.	<b>GM</b>	Scheduled for 2016.
20	26/11/2015	440/2015	<b>Show Day</b>	Joint approach from Nyngan Combined Schools & Council be made to the Dept of Education for schools to have a full day holiday.	<b>GM</b>	Scheduled for 2016.

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21	26/11/2015	441/2015	<b>Lions Park</b>	Council consults with community, including Local Aboriginal Land Council & Bogan Aboriginal corporation & submits a Social Housing Community Improvement Fund Grant Application for recreational facilities in Lions Park.	<b>GM</b>	<b><u>UPDATE:</u></b> <b>Consultation undertaken.</b> <b>Most users favour:-</b> <ul style="list-style-type: none"> <li>• <b>Bike track</b></li> <li>• <b>Cricket nets</b></li> <li>• <b>Shelter</b></li> <li>• <b>Shade trees</b></li> <li>• <b>Community vegie garden</b></li> </ul> <b>Grant to be submitted by 18 December 2015.</b>
22	26/11/2015	449/2015	<b>Graincorp</b>	Council write to Graincorp requesting them to take action to reduce dust hazard on northern side of railway crossing adjacent to Graincorp – reported detrimental effect on nearby residents.	<b>ENG</b>	<b><u>UPDATE:</u></b> <b>Letter sent. Will be followed up in 2016 prior to harvest.</b>
23	26/11/2015	457/2015	<b>Sports Insurance</b>	Council write to Minister for Sport & Minister for Health concerning inadequate reply to Council's enquiry on what local sports insurance fees are spent on.	<b>COR</b>	<b><u>UPDATE:</u></b> <b>Letters to be sent next week.</b>

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24	26/11/2015	454/2015	<b>Tree Risk Assessment – Town Streets</b>	<p>4 moderate risk trees within O'Reilly Park be removed within the next 6 months and replanted with appropriate mature species.</p> <hr/> <p>33 trees (excluding any figs) be progressively removed over the next 2 to 3 years and replanted with appropriate mature species, subject to the necessary budget being approved each year.</p> <hr/> <p>Fig trees be selectively pruned / shaped, with bracing systems installed and stumps grinded, as appropriate by a qualified AQF Level 2 Arborist, subject to the necessary budget being approved each year.</p> <hr/> <p>Council have a qualified arborist attend in 24 months to reassess those trees which have been retained.</p>	MDES	<p><b><u>UPDATE:</u></b> 4 moderate risk trees due for removal by contractor this week 14/12/15. Replanting to occur in autumn.</p>
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				Manager Development & Environmental Services prepares a street tree planting program, including a diagram of the assessed trees within the next 12 months, ensuring that appropriate mature replacement tree species are included within the future program for Council's consideration.		
25	26/11/2015	462/2015	<b>Nyngan Historical / Heritage Society</b>	Response be forwarded addressing their concerns.	<b>GM</b>	<b><u>UPDATE:</u> Letter sent. COMPLETED</b>
26	26/11/2015	463/2015	<b>Scouts Australia</b>	<p>Council refuse the offer to be appointed Reserve Trust Manager for Crown land Reserve 88617 at Nyngan.</p> <hr/> <p>Advise Scouts Aust if they wish to relinquish trusteeship of land they suggest to NSW Govt it be transferred to Council under freehold ownership.</p>	<b>GM</b>          <b>GM</b>	<b><u>UPDATE:</u> Advice sent advising of refusal. COMPLETED</b>       <b><u>UPDATE:</u> Advised Scouts Australia of Council's Resolution. Precis December 2015 refers.</b>



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**1.1 Recommendation**

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## 2 VILLAGE MEETINGS

### *Summary:*

- The purpose of this report is to inform Councillors of the recent Manex meeting with representatives of the Shire's villages.*
- Following recent practice, the General Manager, Managers of Corporate Services and Engineering and the Senior Environmental Officer held mid-year meetings with representatives of the villages to follow up on matters raised during the annual meetings between villages and Councillors and to establish whether any new matters*

### 2.1 Introduction

The purpose of this report is to inform Councillors of the recent Manex meeting with representatives of the Shire's villages.

### 2.2 Background

Following recent practice, the General Manager, Managers of Corporate Services and Engineering and the Senior Development and Environment Officer held mid-year meetings with representatives of the villages to follow up on matters raised during the annual meetings between villages and Councillors and to establish whether any new matters have arisen.

### 2.3 Discussion

Attached is an updated checklist for the information of Councillors.

### 2.4 Attachment

Village Checklist.

### 2.5 Recommendation

For noting.

**Derek Francis**

**GENERAL MANAGER**



**Bogan Shire Council**

**Coolabah Village Meeting – 11 April 2013**

**Coolabah Follow-up Meeting – 3 December 2013**

**Coolabah Village Meeting – 8 April 2014**

**Coolabah Follow-up Meeting – 24 November 2014**

**Coolabah Village Meeting – 16 April 2015**

**Coolabah Follow-up Meeting – 9 December 2015**

**Coolabah**

Key discussion points and actions:

Items for Action – Previous Meetings	Responsible Officer	Status
i. Mitchell Highway – Steep slopes along certain areas, Shire will be requesting funds from the RMS (RTA) to reinstate the road shoulders.	<b>Manager Engineering Services</b>	<b>Shire will continue to refer to RMS for consideration in their budget. RMS has advised they are currently putting funds into pavement rather than shoulders and batters.</b>
ii Upgrade of rest area – Shire will investigate what the position is with regard to the upgrade and application for funding that was done some time ago.	<b>Manager Engineering Services</b>	<b>Concrete slab for existing shelter and new shelter completed.  Shelters to be erected by March 2016.</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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Items for Action – Previous Meetings	Responsible Officer	Status
<b>Items for action from meeting 11 April 2013</b>		
i. Shire requested to continue lobby for reduction in daylight savings.	<b>Mayor</b>	<b>Continue to raise with NSW Government.</b>
ii. Minor maintenance requested for tennis court lights & memorial plaques.  <b><u>Meeting 24 November 2014</u></b>  Defer pending community discussions.	<b>Manager Engineering Services</b>	<b>Plaques completed.</b> <b>Awaiting input from the community regarding the replacement of lights with modern LED system.</b>  <b><u>UPDATE:</u></b> <b>No longer a community priority – will be deferred. <u>COMPLETED</u></b>
<b>Items for action from meeting 8 April 2014</b>		
i. Burnt down house – clean up required.  <b><u>Meeting 16 April 2015</u></b> <b>Incorrect house identified – item still outstanding.</b>	<b>Manager Development &amp; Environmental Services</b>	<b>All fire damaged material removed. Asbestos clearance certificate issued. No further action required.</b>  <b><u>COMPLETED</u></b>  <b><u>UPDATE:</u></b> <b>Actions currently under way.</b>

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Items for Action – Previous Meetings	Responsible Officer	Status
<p>ii. Recycling – investigate central point in Nyngan.</p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p><b>240lt MGB recycling bins to be installed for 12 month trial period at Rotary Park, Flood Memorial Carpark, Teamster Rest and proposed Tourist Information Bays.</b></p> <p><b>Bins placed in Teamster's Rest Area and Rotary Park.</b></p> <p><b>Major recycling collection facility to be located within new Nyngan Waste Depot during 2015.</b></p> <p><b><u>UPDATE:</u></b></p> <p><b>Significant contamination occurring in trial bins at Teamster's Rest. Recommend to Council that the trial be discontinued as contamination increases cost to Council and defeats the purpose of recycling.</b></p> <p><b>Recycling facility still to be incorporated into new Nyngan Waste Depot.</b></p>

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Items for Action – Previous Meetings	Responsible Officer	Status
<b>Items for action from meeting 24 November 2014</b>		
i Bus Stop – BSC to investigate replacing damaged perspex screen with mesh when slab is done.	<b>Manager Engineering Services</b>	<b><u>UPDATE:</u> New bus stop to be installed.</b>
ii Water Quality – BSC to monitor, some mud coming through lately.	<b>Manager Engineering Services</b>	<b>Becomes a problem when supply is getting low. <u>UPDATE:</u> No recent complaints.</b>
iii Ground Tank – BSC to consider measures to resolve littering at tank. Reported that pontoon broken. (By swimmers ??)	<b>Manager Engineering Services</b>	<b>Monitor complaints. <u>UPDATE:</u> No recent complaints.</b>
iv Hotel – BSC to pursue whatever action can be taken to secure / demolish fire-damaged building.	<b>Manager Development Environmental Services</b> &	<b><u>UPDATE:</u> Fire-damaged structure demolished.</b>

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Items for Action – Previous Meetings	Responsible Officer	Status
<b>Items for action from meeting 16 April 2015</b>		
i BBQ area – fencing required, especially along Highway – use of village funds.	<b>Manager Engineering Services</b>	<b><u>UPDATE:</u> To be scheduled in the first quarter 2016.</b>
ii Rest Stop – fenced off area needs a bigger gate.	<b>Manager Engineering Services</b>	<b><u>UPDATE:</u> To be scheduled in the first quarter 2016.</b>
iii Car parking near exit from Foodworks, Nyngan obscures oncoming traffic.	<b>Manager Engineering Services</b>	<b>Refer to Traffic Committee. <u>UPDATE:</u> Changes not supported by Traffic Committee.</b>

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**Bogan Shire Council**

**Girilambone Village Meeting – 11 April 2013**

**Girilambone Follow-up Meeting – 3 December**

**Girilambone Village Meeting – 8 April 2014**

**Girilambone Follow-up Meeting – 24 November 2014**

**Girilambone Village Meeting – 16 April 2015**

**Girilambone**

Key discussion points and actions:

Items for Action – Previous Meetings	Responsible Officer	Status
<p>Park fence, Shire to source quotes for pool fencing, turf and watering system on behalf of the community. Costs to be met from the Village Improvement fund.</p> <p><b><u>Meeting 23/10/2012</u></b></p> <p>All very keen to get the park started asap – irrigation, fencing, turf. Agreed that area previously discussed with Shire staff is the area to be fenced. Request to consider levelling area between shelter and toilet to be used for parking for caravans etc.</p> <p><b><u>Meeting 03/12/2013</u></b></p> <p>Awaiting confirmation of funds from sale of former RSL to put these towards the purchase of playground equipment before turfing / irrigation.</p>	<p><b>Manager</b></p> <p><b>Engineering Services</b></p>	<p><b><u>UPDATE:</u></b></p> <p><b>Minor works outstanding (sign and small area of road base).</b></p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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Items for Action – Previous Meetings	Responsible Officer	Status
<p>Shire to arrange installation of playground equipment.</p> <p>All playground improvements installed by Shire, funded by village fund.</p> <p>Playground improvements expected to be complete by winter 2014.</p>		
<p>Tip – Shire is currently cleaning up by way of grading and installation of signage indicating where to dump metal, for example.</p> <p><b><u>Meeting 23/10/2012</u></b></p> <p>Major issues with full hole and indiscriminate dumping. Requested signage for separate areas (scrap metal etc).</p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p><b>COMPLETED</b></p>
<p>Illegal scrap metal – concern about snakes, pests etc. and encroachment onto neighbouring blocks. Shire to investigate and address.</p> <p><b><u>Meeting 24 November 2014</u></b></p> <p>Owners have returned to property, significant community concerns about scrap metal, snakes and pests. BSC to investigate.</p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p><b>Two premises have been identified and legal notices have been issued on owners.</b></p> <p><b>One property has cooperated and undertaken major clean-up.</b></p> <p><b>Other property, owners has left property and subject dwelling has recently been fire damaged.</b></p>

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<b>Items for Action – Previous Meetings</b>	<b>Responsible Officer</b>	<b>Status</b>
		<p><b>Legal Action commenced for fire damaged dwelling to be removed and PINs to be issued on non-compliance with previous Orders.</b></p> <p><b>Other premises identified as being fire damaged and legal action to be commenced.</b></p>
<b>Items for action from meeting 11 April 2013</b>		
ii Memorial at Park – consider upgrades / repairs once other work has been completed at park.	<b>Manager Engineering Services</b>	<b>Waiting on other work to be completed.</b>
<b>Items for action from meeting 03 December 2013</b>		
i. Concern regarding traffic on road between pub (former RSL) and park – children crossing / high speeds. Shire to investigate signage and other measures.	<b>Manager Engineering Services</b>	<p><b><u>UPDATE:</u></b></p> <p><b>Mother &amp; Child warning signs installed. <u>COMPLETED</u></b></p>
<b>Items for action from meeting 8 April 2014</b>		
i. Water quality – investigate potential for second tank as a desilting tank.	<b>Manager Engineering Services</b>	<p><b>Not an economical solution.</b></p> <p><b><u>COMPLETED</u></b></p>



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<b>Items for Action – Previous Meetings</b>	<b>Responsible Officer</b>	<b>Status</b>
<b>Items for action from meeting 24 November 2014</b>		
i. Plaque at Memorial – Community to consider whether they wish to fund plaque – BSC can arrange to have it made.	<b>Manager Engineering Services</b>	<b>To be considered for 2016/17.</b>
<b>Items for action from meeting 16 April 2015</b>		
i. Barking dogs at Lots 122 & 128 – major concern.	<b>Manager Development &amp; Environmental Services</b>	<b><u>UPDATE:</u> Under investigation.</b>
ii. Playground – shade for consideration using 2015/16 village fund & community funds.	<b>Manager Engineering Services</b>	<b><u>UPDATE:</u> Obtaining quotes – considerable cost involved but shade required to protect undersurfacing.</b>
iii. Playground – need to formalise arrangements for lawn mowing.	<b>Manager Engineering Services</b>	<b><u>UPDATE:</u> Community volunteers to be inducted.</b>
iv. Cemetery needs clean up.	<b>Manager Development &amp; Environmental Services</b>	<b><u>UPDATE:</u> Cemetery cleaned up.</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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<b>Items for Action – Previous Meetings</b>	<b>Responsible Officer</b>	<b>Status</b>
v. Murrawombie Road needs re-sheeting.	<b>Manager Engineering Services</b>	<b><u>UPDATE:</u> Completed</b>
vi. Park – sign required, no alcohol. Bins required.	<b>Manager Development &amp; Environmental Services</b>	<b><u>UPDATE:</u> To be installed.</b>
vii. Illegal hunting activities causing major concern for residents of rural properties.	<b>General Manager</b>	<b><u>UPDATE:</u> Raised by Council at November 2015 Police Forum Meeting.</b>
<b><u>Items for action from meeting 9 December 2015</u></b>		
i Safety fence required around park septic tank.	<b>Manager Engineering Services</b>	
ii Sign for war memorial rather than brass plaque.	<b>Manager Engineering Services</b>	
iii Council asked to investigate uniform entrance signs into each village – like Narromine.	<b>Manager Engineering Services</b>	

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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## Hermidale

**Bogan Shire Council**

**Hermidale Village Meeting – 11 April 2013**

**Hermidale Follow-up Meeting – 3 December 2013**

**Hermidale Village meeting – 8 April 2014**

**Hermidale Follow-up Meeting – 24 November 2014**

**Hermidale Village Meeting – 16 April 2015**

Key discussion points and actions:

Items for Action – Previous Meetings	Responsible Officer	Status
<p>i. Outstanding item for 2011 – property behind the pub. Council to address.</p> <p><b><u>Meeting 24 November 2014</u></b></p> <p><i>Request for BSC to follow up with family again.</i></p> <p><b><u>Meeting 16 April 2015</u></b></p> <p><b>Strong request for Council to progress as property is a fire hazard.</b></p>	<p><b>Manager Development &amp; Environmental Services</b></p>	<p><b>Communications received from owner. Vegetation cleared. Orders to demolish issued 14 March 2013. Owner has removed vegetation nuisance and discussing demolition options with Council.</b></p> <p><b>No further communication received. Legal Action pending.</b></p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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Items for Action – Previous Meetings	Responsible Officer	Status
<p>iii Nymagee Road –</p> <p><b><u>Meeting 24 November 2014</u></b></p> <p>Request for Council to reconsider, especially on dangerous bends. White lines on edges of road also needed for night time. Increased mine traffic &amp; harvest traffic a concern.</p>	<p><b>Manager Engineering Services</b></p>	<p><b>Reconsider at Estimates Meeting.</b></p> <p><b><u>UPDATE</u></b></p> <p><b>Not approved in 2015/16 estimates.</b></p>
<b>Items for action from meeting 8 April 2014</b>		
<p>i. Telephone exchange – assistance with raising priority for replacement. (down 17 times since May 2013)</p> <p><b><u>Meeting 24 November 2014</u></b></p> <p>Phone lines not identified as a problem, but very poor internet speeds are a major problem.</p> <p><b><u>Meeting 16 April 2015</u></b></p> <p><b>Internet speed &amp; phone lines still a major issue.</b></p>	<p><b>General Manager</b></p>	<p><b>Raised with Area General Manager of Telstra, no response.</b></p> <p><b>To be raised with Mark Coulton, Federal Member.</b></p> <p><b>Deputy Mayor explained this had been brought to the Federal Member's attention.</b></p> <p><b><u>UPDATE:</u></b></p> <p><b>To be raised with Mark Coulton, Federal Member on 14 December 2015.</b></p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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<b>Items for Action – Previous Meetings</b>	<b>Responsible Officer</b>	<b>Status</b>
<b>Items for action from meeting 24 November 2014</b>		
i. Currans Road - Problem with coarse gravel on surface – BSC to inspect ASAP.	<b>Manager Engineering Services</b>	<b>Maintenance grading completed.</b>
ii. Hermidale – Nymagee Road:- a. Request to start seal from Nymagee end → maximise benefit for residents. b. Straighten out chicane bends on Shire boundary when constructing – in the meantime ensure appropriate warning signs.	<b>Manager Engineering Services</b>	<b>2016/17 application to RMS was for the Northern End, and it was considered to be the area with greatest issues.</b>  <b><u>UPDATE:</u></b> <b>Straightening of bends to be included in future applications and plans.</b>
iii. O'Neill's Road & Sarona Downs Road – dangerous dips identified – maintenance work required. Table drains need to be done.	<b>Manager Engineering Services</b>	<b>COMPLETED</b>
<b>Items for action from meeting 16 April 2015</b>		
i. Hermidale/Nymagee Road needs warning signs on right hand bend urgently.	<b>Manager Engineering Services</b>	<b>COMPLETED</b>
ii. O'Neill's Road – stated that in urgent need of repair (nothing has been done for 2 years).	<b>Manager Engineering Services</b>	<b>COMPLETED</b>

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<b>Items for Action – Previous Meetings</b>	<b>Responsible Officer</b>	<b>Status</b>
iii. Old airport road – big potholes that need repair.	<b>Manager Engineering Services</b>	<b><u>UPDATE</u></b> Not an official road.
iv. Request that Council investigate state of O'Neill's Road and Currans Road.	<b>Manager Engineering Services</b>	<b>Deputy Mayor gave an undertaking that this would be done on the Council Roads Tour.</b>  <b>Included in 2015 roads tour.</b>  <b>COMPLETED</b>
<b>Items for action from meeting 9 December 2015</b>		
i Certain town blocks not slashed or cleared because of rubble/rubbish	<b>Manager Development &amp; Environmental Services</b>	
ii Cricket pitch removal, not enough consultation – already caused issues with cricket match.	<b>Manager Engineering Services</b>	
iii Peisley Road between Cockies Road & Pangee Road very bad.	<b>Manager Engineering Services</b>	

## **REPORT TO ORDINARY MEETING OF COUNCIL – MANAGER CORPORATE SERVICES**

### **Mayor and Councillors**

The following reports are submitted for consideration:-

### **1 BANK RECONCILIATION**

#### **1.1 Introduction**

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 30 November 2015.

#### **1.2 Background**

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

<b>Bank Reconciliation for November 2015</b>		
<b>Council General Fund</b>		
Bank Statement Balance	\$	497,595.06cr
Add Deposits not yet receipted	\$	120,393.41cr
Less Unpresented Payments	\$	5,845.31dr
<b>Balance as per Council</b>	<b>\$</b>	<b>612,143.16cr</b>
<b>Represented by the following in Council Ledgers</b>		
Account		
<b>19001.8000.8000</b>	<b>\$</b>	<b>612,143.16cr</b>
<b>Difference</b>	<b>\$</b>	<b>0.00</b>

#### **1.3 Recommendation**

That the Bank Reconciliation Report as at 30 November 2015 be received and noted.

## **2 INVESTMENTS NOVEMBER 2015**

### **2.1 Introduction**

The purpose of this report is to outline the performance of Council's investment portfolio for the month of November 2015.

### **2.2 Background**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

### **2.3 Discussion**

The Investment Report for November 2015 is shown below. At the 30 November 2015 Council had \$11.3 million invested. There has been an increase to Council's investments since the October 2015 due to the quarterly rates payment being due and grant monies being received for roads while corresponding expenditure not yet having been invoiced.

All money has been invested in accordance with Council's investment policy.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.



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### Investment Movements for November 2015

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for November 2015							
REF	Source	Maturity	Days	% rate	Interest	Bal 31/10/2015	Bal 30/11/2015
4493	CBA	11-Feb-16	365	3.250%	32,500	1,000,000.00	1,000,000.00
6784	NAB	06-May-16	180	2.830%	7,309	500,000.00	500,000.00
5189	NAB	08-May-16	180	2.860%	14,619	1,000,000.00	1,000,000.00
3204	NAB	11-Mar-16	180	2.900%	14,460	1,000,000.00	1,000,000.00
1203	NAB	17-Mar-16	180	2.950%	14,943	1,000,000.00	1,000,000.00
7202	NAB	17-Feb-16	180	2.930%	8,015	800,000.00	800,000.00
4608	NAB	01-Mar-16	180	2.900%	28,921	2,000,000.00	2,000,000.00
802	Westpac - Maxi direct	n/a	n/a	Variable		2,466,178.35	3,969,435.52
	Balance securities held					9,766,178.35	11,269,435.52
	Balance Ledger 19010.8200.8200					9,766,178.35	11,269,435.52
	<b>Summary by institution</b>						
	CBA					1,000,000.00	1,000,000.00
	NAB					6,300,000.00	6,300,000.00
	Westpac					2,466,178.35	3,969,435.52
						9,766,178.35	11,269,435.52

### 2.4 Recommendation

That the Investments Report for the month of November 2015 be received and noted.

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### **3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION**

#### **3.1 Introduction**

The purpose of this report is to provide a comparison of rate collections as at 30 November 2015, with the same period last year.

#### **3.2 Discussion**

This report is provided for the information of Councillors.

<b>Rate Collections</b>	<b>2015-2016</b>	<b>2014-2015</b>
Arrears Prior to 01/07/2015	264,905	290,944
First Instalment Outstanding as at 30/11/2015	42,000	68,569
Second Instalment Outstanding as at 30/11/2015	196,610	176,870
Third Instalment Outstanding as at 31/11/2015	929,259	890,593
Fourth Instalment Outstanding as at 31/11/2015	940,797	899,030
<b>Total Arrears</b>	<b>503,515</b>	<b>536,383</b>
<b>Total Outstanding</b>	<b>2,373,445</b>	<b>2,326,006</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	4,956,742	4,739,021
Add: Adjustments	704	20,706
Less: Payments to end of September	-2,505,963	-2,359,467
Less: Rebates	-81,053	-77,231
Add: Postponed	3015	2,977
<b>Gross Total Balance</b>	<b>2,373,445</b>	<b>2,326,006</b>
<b>Arrears of total amount levied %</b>	<b>11%</b>	<b>12%</b>

Total arrears have decreased from \$536,000 at the 30 November 2014 to \$503,000 as at 30 October this year.

Each instalment amounts to approximately \$1,240,000

(Total Rates, Waste, Water & Sewer Access Charges)

Council has collected \$146,000 more than at the same time last year.

4% of Ratepayers are in arrears for their first instalment.

16% of Ratepayers are in arrears for their second instalment.

#### **3.3 Recommendation**

That the Rates Collections Report as at 30 November 2015 be received and noted.

## 4 SERVICE CHARGES IN THE 2016/17 OPERATIONAL PLAN

### Summary

1. Council clarification of service charges to be charged to ratepayers in the 2016/2017 Operational Plan and Budget.
2. Properties not receiving water and sewer charges will be charged if within the distance required to receive the charge, even if not connected.
3. Definition of Multi Dwelling Properties for Non-Res Sewer Charges and how they will be charged per "dwelling unit".
4. Clearly defining Waste Management charges and what properties will be charged.
5. Determine which Council properties, of a non-commercial purpose, may be made Non-Rateable to all annual rates and charges.

### 4.1 Introduction

The purpose of this report is to clarify Council's intentions in relation to charges that Council may make for specific services, which are provided under the Local Government Act.

### 4.2 Background

Pursuant to the Local Government Act 1993, Council must levy compulsory charges and may levy other charges if it chooses to do so. Corporate Services Financial staff need clarification from Council on its intention to charge ratepayers these service charges, in certain circumstances, so that they can be included in the 2016/2017 Operational Plan.

Also, at present, Council levies, and then pays, rates and charges on all its own properties. It would be prudent to review this policy with a view to reducing this number to just those Council properties that are of a commercial nature, (generating some sort of income) and rate only those. It is intended to audit the property and rating database to identify these instances prior to 2016/17.

### 4.3 Discussion

In light of the above, and due to some uncertainty in the interpretation of the current Operational Plan, Council is asked to consider the following changes to its annual service charges for 2016/2017.

## **Annual and User Charges**

In accordance with Section 501 of the Local Government Act 1993, Council may make an annual charge for any of the following services provided, or proposed to be provided, on an annual basis. The following are suggested updates to our Operational Plan to provide clarification as to who Council intends to charge and for what. They fall into four broad categories, which are:

- Water Supply
- Sewerage Services
- Domestic Waste
- Other Waste

### **Water Supply - Access Charges and Consumption Charges**

Council has implemented a two-part water charging policy, as per Best Practice guidelines, consisting of an annual Water Access Charge and a Water Consumption Charge.

For 2016/2017 Council will levy an annual Water Access Charge based on the size of the water meter(s) connected, or, if there is no water meter connected, the appropriate minimum charge. If applicable, each additional water meter will be further charged according to the diameter, or size, of the meter. Therefore, in accordance with the provisions of Section 535 and Section 552 of the Local Government Act 1993, and the NSW Water Management Act & Regulations, Water Supply Access Charges be levied on all properties (except for those non-rateable properties described in part (c) of the non-rateable properties section shown below), which is:

- i) Land that is supplied with water from a water pipe of the Council; or
- ii) Land that is situated within 225 metres of a water pipe of the Council, whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, and confined within the area shown on each of the Town Water Supply areas, even though the land is not actually supplied with water from any water pipe of the Council;

**subject to**, water being able to be supplied to some part of the land from a standpipe at least 1 metre in height from the ground level, if such a pipe were laid and connected to Council's main.

In short, the big change here is that properties within 225 meters of a water main will be levied the minimum access charge whether or not they have water connected.

In addition, Council will levy Water Consumption (usage) charges based on the number of kilolitres consumed at a rate set out in Council's Operational Plan.

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The following will apply for non-rateable properties:

- ***Criteria For non-rateable properties\*\****

- a) A compulsory annual fixed Water Access Charge as set out in Council's Annual Fees and Charges shall be levied for access to the water supply system.
- b) All variable Consumption (usage) charges shall be levied as for rateable properties
- c) Non-rateable State Government properties of a non-commercial nature without a water connection and not utilising the service will not be levied an annual fixed Water Access Charge.

The following will apply for rural residential properties:

- ***For residential or rural residential properties outside town or village boundaries***

Residences outside the existing village boundaries, and connected to the town water supply, will be charged the normal town water supply charges including annual fixed Water Access Charges and the applicable variable town usage charges as set out in Council's Annual Fees and Charges, or any special charge or consumption charge or tariff as it deems necessary or appropriate.

**\*\*NOTE:** "Non-rateable properties" refers to properties that are defined as "non-rateable under the Local Government Act 1993

## Sewer Charges

### RESIDENTIAL SEWER ACCESS SUPPLY CHARGES - Nyngan

Council will charge residential properties a minimum annual Sewer Access Supply charge per assessment. The annual Sewerage Access Supply charge will be applied to all single dwellings, strata units and vacant land, categorised as Residential Nyngan, under the following criteria:-

**- For rateable properties inside town or village boundary**

In accordance with the provisions of Section 535, 501 and 552 of the Local Government Act 1993, a Sewer Access Supply Charge will be levied on all rateable land within the area shown on the Town or Village Sewer Supply area except:

- i) Land which is more than 75 metres from a sewer of the Council **and** is not connected to the sewer;
- ii) Land from which sewerage could not be discharged into any sewer of the Council.

This means that several residential properties that are within 75 meters of the sewer main may be levied the sewer charge for the first time.

**- For rateable properties outside town or village boundary**

Rateable properties outside the existing village boundary, and connected to the town sewer supply, will be charged the normal town Sewer Access Supply charges.

As per Best Practise Guidelines, in the case of properties which may contain more than one dwelling unit, such as Dual Occupancies, Multi-dwellings, Residential flats, (excluding granny flats), the annual Sewer Access charge, called Residential Flat Sewer charge, will be levied per each 'dwelling unit'.

The relevant definitions of a dual occupancy, residential flat building and multi dwellings per the Bogan LEP 2011 is provided below.

*Definitions:      **Dual occupancy (attached)** means 2 dwellings on one lot of land that are attached to each other, but does not include a secondary dwelling.*

***Dual occupancy (detached)** means 2 detached dwellings on one lot of land, but does not include a secondary dwelling.*

***Multi dwelling** housing means 3 or more dwellings (whether attached or detached) on one lot of land, each with access at ground level, but does not include a residential flat building. Multiple Dwelling properties are a classification of housing where multiple separate housing units for residential inhabitants are contained within one building or several buildings within one complex.*

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**Residential flat building** means a building containing 3 or more dwellings, but does not include an attached dwelling or multi dwelling housing.

**Secondary Dwelling (Granny Flats)** means a self-contained dwelling that:  
(a) is established in conjunction with another dwelling (the principal dwelling), and  
(b) is on the same lot of land as the principal dwelling, and  
(c) is located within, or is attached to, or is separate from, the principal dwelling.

Currently several multi-dwelling properties are levied only one sewer charge for the whole property. From 2016/2017 each dwelling contained within the property will be levied.

### **NON-RESIDENTIAL SEWER ACCESS AND / USAGE CHARGE – Nyngan**

Council will charge non-residential Nyngan ratepayers (ie any assessment not rated as Residential), a Sewer Access Supply charge based on their water meter connection size, sewerage discharge factor and water usage.

Best practice guidelines for non-residential customers requires that an appropriate Sewer Usage charge be charged for the estimated volume discharged to the sewerage system based on the capacity requirements that their loads place on the system relative to residential customers.

The use of the sewerage service by all non-residential properties will be charged on a quarterly basis in accordance with the following formula:

$B = SDF \times (AC + C \times UC)$  where;

B = Sewerage charge non residential

SDF = Sewerage Discharge factor

$AC = ((AC_{20} \times D^2) / 400)$  Access Charge

C = Annual Water Consumption

UC = Usage Charge for Non-Residential Properties is \$1.96 (in 2015/16) or \$2.07 (in 2015/16) for non-rateable properties eg (Schools churches etc and also multi use properties eg (Motels, Hotels, Caravan Parks, etc).

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Sewerage Discharge Factors (SDF) apply through Council's adopted Sewerage Services Pricing Policy as at 2015/16

Discharger	Discharge Factor	Discharger	Discharge Factor
Aged Care Facility	.90	Library	.90
Bakery	.90	Mixed Business	.90
Caravan Park	.50	Mixed Development (home based small business)	.50
Church	.90		
Club	.90	Motel	.90
Cottage Industry	.50	Motor Repairer	.90
Butcher	.90	Office Based Businesses	.90
Dental Surgery	.90	Other (default category)	.90
Doctor	.90	Panel Beater	.90
Engineering Services	.90	Public Amenities	1.0
Hardware	.90	Restaurant	.90
Hospital	.50	Schools	.30
Florist	.50	Service Station	.90
Guest House	.90	Supermarkets	.90
Halls	.90	Swimming Pool Complex	.50
Hairdresser	.90	Takeaway Shop	.90
Hotel/Tavern	.90	Utility Services	.90
Laundromat	.90	Veterinary Clinic	.90



## **Waste Management Charges**

### **DOMESTIC WASTE MANAGEMENT CHARGE – Nyngan**

Council will levy Domestic Waste Management charges to residents in accordance with Section 496 of the Local Government Act 1993, which states the following:

- (1) A Council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.
- (2) A Council may make an annual charge for the provision of a domestic waste management service for a parcel of land that is exempt from rating if:
  - a. the service is available for that land, and
  - b. the owner of that land requests or agrees to the provision of the service to that land, and
  - c. the amount of the annual charge is limited to recovering the cost of providing the service to that land.

Where additional Domestic Waste Management services are requested, the proposed charge will be less than the cost of the first Domestic Waste service charge. The current annual Domestic Waste Management Charge for 2015/2016 and additional charges proposed for 2016/17 are shown below:

- Domestic Waste Management Collection Charge \$190 for each rateable parcel of land for which the service is available whether or not that land is vacant.
- Domestic Waste Management Collection charge \$190 for each parcel of land exempt from rating if the service is provided.
- Domestic Waste Management Additional Collection Charge \$99 for each additional bin collected at the rateable parcel of land for which the service is available whether or not that land is vacant.
- Domestic Waste Management Additional Collection Charge \$99 for each additional bin collected at the parcel of land exempt from rating if the service is provided.
- Domestic Waste Recycling Collection Charge \$107 for each rateable parcel of land for which the service is available whether or not that land is vacant.
- Domestic Waste Recycling Collection charge \$107 for each parcel of land exempt from rating if the service is provided.
- Domestic Waste Recycling Additional Collection Charge \$57 for each bin provided to the rateable parcel of land for which the service is available.
- Domestic Waste Recycling Additional Collection Charge \$57 for each bin provided to the parcel of land exempt from rating if the service is provided.

## **WASTE MANAGEMENT CHARGES – Other**

Section 501 of the Local Government Act 1993 is the legislation which Council relies upon to levy charges. It states the following:

(1) A Council may make an annual charge for any of the following services provided, or proposed to be provided, on an annual basis by the Council:

- water supply services
- sewerage services
- drainage services
- waste management services (other than domestic waste management services)
- any services prescribed by the regulations.

(2) A Council may make a single charge for two or more such services.

(3) An annual charge may be levied on each parcel of rateable land for which the service is provided or proposed to be provided.

Council will levy charges for other waste services within Bogan Shire, in accordance with Section 501 of the Local Government Act 1993, such as a Business Waste Management Collection Charge, Business Waste Recycling Collection Charge and a Waste Management Depot Charge. The Business collection and recycling charges are charged on the basis of each property serviced multiplied by the number of services provided. The Waste Management Depot Charge is charged to each rateable parcel of land for the maintenance of the Waste Management Depot.

- Business Waste Management Collection Charge of \$190 on each rateable parcel of land for which the service is available whether or not that land is vacant.
- Business Waste Management Additional Collection Charge of \$99 for each additional bin collected per day on each rateable parcel of land for which the provided.
- Business Waste Management Recycling Collection Charge of \$107 on each rateable parcel of land for which the service is available whether or not that land is vacant.
- Business Waste Management Recycling Additional Collection Charge of \$57 for each additional bin collected per day on each rateable parcel of land for which the service is available whether or not that land is vacant.
- Waste Management Depot Charge of \$276 on every rateable parcel of land for which the service is available, excluding Farmland, within the Bogan Shire.

*Note: These Waste Management charges are based on the 2015/2016 Operational Plan and Budget and will be subject to change depending on budget requirements. The main purpose is to clarify who Council will be charging for these services.*

### **Rates and Charges on Council Properties**

Council currently levies rates and charges on most of its own properties, but there are some anomalies where this does not happen. To be more consistent, and to reduce unnecessary work which involves levying and paying its own rates, Management is of the opinion that on properties that are specifically of a non-commercial nature, Council should abandon the levying of such rates and charges. The overall net result will be a zero effect on Council's income and expenditure.

#### **4.4 Recommendation**

Council accept the proposal above for inclusion in the draft 2016/2017 Operational Plan and Budget to enable preliminary estimates to be completed and detailed checking of each assessment.

## 5 REVALUATION OF PROPERTIES

### *Summary:*

- *The purpose of this report is to inform Council of the new revaluation of properties for rating purposes and the consequences of the revaluation.*
- *Council uses valuations from the NSW Valuer General to calculate its Ordinary rates. Land value is the value of the land only, and does not include the value of a home or other structures or improvements on the land.*
- *In the Bogan Shire, properties are re-valued every four years. This has recently happened and Council has received the re-valuation figures. It must now update its property database. The new values will be used to calculate the rates for the 2016/17.*

### 5.1 Introduction

The purpose of this report is to inform Council of the new revaluation of properties for rating purposes and the consequences of the revaluation.

### 5.2 Background

Council uses valuations from the NSW Valuer General to calculate its Ordinary rates. Land value is the value of the land only, and does not include the value of a home or other structures or improvements on the land. However, works such as clearing, filling, draining and retaining walls are included in the land value. Other factors the Valuer considers include the lands:

- most valuable use
- zoning, heritage restrictions or other use constraints
- location and views
- size, shape and land features
- nearby development and infrastructure

These valuations are multiplied by an ad Valorem rate-in-\$ **(subject to a minimum)** for each property class or category to calculate the rates payable on each property.

In the Bogan Shire, properties are re-valued every four years. This has recently happened and Council has received the re-valuation figures. It must now update its property database. The new values will be used to calculate the rates for the 2016/17 financial year and for the following three years.

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### 5.3 Discussion

Whilst the recent revaluation figures only show a small reduction overall (on the **total** rating values - **2.96%**), there have been significant changes in valuations between individual categories. The following is a table showing what the % impact the values have had on each Rating category, as at 02/12/2015.

	Ordinary Rate Category			Old	New	%
Date	Cat	Name	I Ass	Rateable LV	Rateable LV	Change
2/12/2015		Non-Rateable	154	\$0	\$0	0
2/12/2015	1	Residential - NYNGAN	923	\$25,602,480	\$22,327,448	-12.79%
2/12/2015	2	Residential	9	\$490,300	\$490,300	0.00%
2/12/2015	3	Residential - RURAL	13	\$1,080,700	\$1,017,600	-5.84%
2/12/2015	4	Farmland	636	\$254,177,550	\$256,457,970	0.90%
2/12/2015	5	Residential - HERMIDALE	47	\$128,400	\$130,800	1.87%
2/12/2015	6	Residential - GIRILAMB	52	\$36,490	\$47,690	30.69%
2/12/2015	7	Residential - COOLABAH	26	\$16,500	\$16,500	0.00%
2/12/2015	8	Business - NYNGAN	130	\$4,208,240	\$3,249,002	-22.79%
2/12/2015	9	Business	34	\$1,058,920	\$1,129,960	6.71%
2/12/2015	10	Business - HERMIDALE	11	\$31,800	\$31,800	0.00%
2/12/2015	11	Business - GIRILAMBO	5	\$9,350	\$11,150	19.25%
2/12/2015	12	Business - COOLABAH	5	\$5,900	\$5,900	0.00%
2/12/2015	14	Business - UNKNOWN	56	\$18,587	\$20,473	10.15%
2/12/2015	13	Mining	3	\$15,025,000	\$8,025,000	-46.59%
			2104	\$301,890,217	\$292,961,593	-2.96%

**(NOTE:** Fluctuations in land values do not necessarily mean that rates will rise and fall accordingly by similar percentages, as the ad Valorem must usually be adjusted to compensate for land value movements. Broadly speaking, the quickest and simplest method to ascertain if rates on an individual property will increase or decrease from last year is to determine if that property's movement in individual land value is more or less than that property's category average. **As a guide only**, a property's land value movement that is greater than the category average may result in an increase in rates while a decrease in value against the category average may very well result in a drop in rates **(before any permissible increase is applied)**).

As can be seen from the table, the most significant effect has been on the Mining category, which has shown a major decrease in land value from a total of \$15 million to \$8 million. Most other categories have fluctuated, except the Residential Nyngan category which has decreased by almost 13%. Farmland has more or less remained the same overall, increasing by less than 1%.

It is worth noting that in 2012/13 mining value increased from \$4.8 million to \$15,025,000 (213%) whilst the rating revenue increased by 3.6% demonstrating the principal explained in the note above.

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It should be noted that, due to the fluctuations, in particular with the Mining and Residential Nyngan categories, the ad Valorem will need to be adjusted accordingly to offset these changes, in order to achieve similar category revenue as from previous years, or differing percentages (see below).

When setting its budget for 2016/17, Council will need to look at its rating categories and decide what percentage of rates it wishes to collect from each category. The new valuations will be used, and the ad valorem rate and minimum rate, for each category, will be adjusted accordingly. Council may decide to maintain a status quo, and keep the category revenue percentages as has been levied in the last few years (see table below / next page).

This creates three issues:

- A possible redistribution of the rates levied **between** rating categories.
- A redistribution of the rates levied **within** rating categories. For example Council may decide that properties categorised as Farmland may still need to carry the same percentage of the rating burden, but there will still be changes in the rating burden for individual properties because their valuations, relative to other farms, will have changed due to the revaluations.
- A conceptual problem for ratepayers where their valuation may decrease (in some cases significantly) but their rates may in fact increase.

The percentages of total rates billed for the 2015/16 financial year are shown in the table below:

Date	Ordinary Rate Category		All	Yield	Revenue
	Cat	Name	Ass	Revenue	%
2/12/2015		Non-Rateable	154		
2/12/2015	1	Residential - NYNGAN	923	\$261,217	9.63%
2/12/2015	2	Residential	9	\$4,137	0.15%
2/12/2015	3	Residential - RURAL	13	\$8,513	0.31%
2/12/2015	4	Farmland	636	\$1,632,463	60.16%
2/12/2015	5	Residential - HERMIDALE	47	\$6,616	0.24%
2/12/2015	6	Residential - GIRILAMB	52	\$7,294	0.27%
2/12/2015	7	Residential - COOLABAH	26	\$3,640	0.13%
2/12/2015	8	Business - NYNGAN	130	\$206,206	7.60%
2/12/2015	9	Business	34	\$17,735	0.65%
2/12/2015	10	Business- HERMIDALE	11	\$1,650	0.06%
2/12/2015	11	Business - GIRILAMBO	5	\$750	0.03%
2/12/2015	12	Business - COOLABAH	5	\$750	0.03%
2/12/2015	14	Business - UNKNOWN	56	\$56	0.00%
2/12/2015	13	Mining	3	\$562,345	20.72%
			2104	\$2,713,373	100.00%

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Council should also consider if it is appropriate to change the categories by either adding new or merging some existing ones, however substantial work will be required from staff if Council decides to make any changes in this regard, to be ready in time for the next Operation Plan.

In addition to the ad Valorem rate-in-\$, Council may consider increasing the Minimum Rates for 2016/17, which, after the application of the new land values, will substantially increase the number of assessments on the minimum rate from 719 to 943 (as shown in the table below). These numbers may alter again if Council decides to change the Category revenues %, and / or increase the Minimum rate amounts.

				2015/16	2016/17
				No. Assess	Expected
Ordinary Rate Category					
Date	Cat	Name	Minimum \$	on Minimum	on Minimum
2/12/2015		Non-Rateable			
2/12/2015	1	Residential - NYNGAN	\$240	436	657
2/12/2015	2	Residential	\$140	2	2
2/12/2015	3	Residential - RURAL	\$140	0	0
2/12/2015	4	Farmland	\$230	52	52
2/12/2015	5	Residential - HERMIDALE	\$140	45	45
2/12/2015	6	Residential - GIRILAMB	\$140	51	48
2/12/2015	7	Residential - COOLABAH	\$140	25	25
2/12/2015	8	Business - NYNGAN	\$270	7	13
2/12/2015	9	Business	\$270	24	24
2/12/2015	10	Business- HERMIDALE	\$150	11	11
2/12/2015	11	Business - GIRILAMBO	\$150	5	5
2/12/2015	12	Business - COOLABAH	\$150	5	5
2/12/2015	14	Business - UNKNOWN	\$1	56	56
2/12/2015	13	Mining	\$350	0	0
				719	943

#### **5.4 Recommendation**

That the report be noted with a view to Council considering a further report on rating prior to the setting of the 2016/17 budget.

## **6 FEES & CHARGES – BOGAN SHIRE EARLY LEARNING CENTRE**

### **Summary:**

- The purpose of this report is for Council to adopt fees for the usage of the Bogan Shire Early Learning Centre.
- Council will be calling for enrolments later in December and therefore must be able to quote a fee to prospective clients.

### **6.1 Introduction**

The purpose of this report is for Council to adopt fees for the usage of the Bogan Shire Early Learning Centre.

### **6.2 Background**

With the construction of the new Early Learning Centre Council must set its fees for attendance of children. Council will be calling for enrolments later in December and therefore must be able to quote a fee to prospective clients.

### **6.3 Discussion**

In order to make the centre financially viable it is recommended that fees be set at:-

\$95 per child per day for children under 2 years of age.

\$92 per child per day for children between 2 – 3 years of age.

\$89 per child per day for children 3 – 6 years of age.

Parents of children attending the centre would be eligible for the Federal Government Childcare Rebate. The amount of the rebate will depend on their financial situation.

It is estimated that charging these fees and opening for 50 weeks per year will raise a total of \$833,000 which will enable the centre to make a small surplus.

The above mentioned fees are comparable to those charged by Centres around Dubbo.



#### **6.4 Recommendation**

That the fees for the use of the Bogan Shire Early Learning Centre be:-

\$95 per day for children under 2 years of age.

\$92 per day for children between 2 – 3 years of age.

\$89 per day for children 3 – 6 years of age.

## 7 NAME FOR BOGAN SHIRE EARLY LEARNING CENTRE

### Summary:

- *This report is for Council to consider the name of the Long Day Care Centre.*
- *A name for the new Long Day Care Centre needs to be adopted by Council as documents will start being distributed soon.*

### 7.1 Introduction

The purpose of this report is for Council to consider the name of the Long Day Care Centre.

### 7.2 Background

A name for the new Long Day Care Centre needs to be adopted by Council as documents will start being distributed soon.

### 7.3 Discussion

It is suggested that the an overarching name of Bogan Shire Childrens Services be used which will encompass the Long Day Care Centre and the Bush Mobile. The current Bogan Shire logo will be used.

The Licence name for Council's new Long Day Care Centre is the Bogan Shire Council Early Learning Centre.

The Director of Children's Services would recommend the Long Day Care Centre to be named *Bogan Shire Council Early Learning Centre*. This name reflects a more positive imagine of the business of childcare and advocates the early learning that would take place within this service. The name Long Day Care Centre would reflect long tedious hours and does not promote the early learning of the service.

The Director of Children's Services will develop a logo for the Bogan Shire Council Early Learning Centre in consultation with the Mayor and General Manager in January 2016.

### 7.4 Recommendation

That Council approve the name of the Long Day Care Centre to be *Bogan Shire Council Early Learning Centre*.

**Luke Taberner**

**MANAGER CORPORATE SERVICES**

**Manager of Engineering Services' Report to the Ordinary Meeting of  
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**REPORT TO ORDINARY MEETING OF COUNCIL – MANAGER ENGINEERING SERVICES**

**Mayor and Councillors**

I submit the following report for consideration:-

**1 OPERATIONAL REPORT**

**1.1 Civil Works**

Work undertaken between the shortened reporting period of the 16 November 2015 to the 4 December 2015 consisted of the following:-

- Repairing paving in Pangee Street CBD.
- Construction of new headstones for the cremation area at the cemetery.
- Repairing chairs at Palais Theatre.
- Installing sign for Teamsters Rest.
- Completing the construction of footings and installation of the new rubbish bins in the Pangee Street CBD.
- Installation of a new windsock for the Nyngan Aerodrome.
- Removal and disposal of asbestos sheets from buildings at the Medical centre site in Pangee Street.
- Hanging the Christmas banners in Pangee Street.
- Pouring concrete slab at Coolabah for the bus shelter.
- Repairs to Council's administration building awnings in Pangee Street.
- Repairs and maintenance to the Town Hall in Cobar Street.

**1.2 Community Facilities**

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Repairing the sprinkler system at No.3 Ovals.
- Preparation of the ovals and sporting fields including spraying for clover.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Preparing for private functions.
- Cleaning and maintenance of town streets and nature strips.

**Manager of Engineering Services' Report to the Ordinary Meeting of  
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- Cleaning of town streets gutters and culverts.

### **1.3 Roads**

The work undertaken during this reporting period by Works Crews consisted of the following:-

<b>No.</b>	<b>Name</b>	<b>Comments</b>
8	Bobadah Road	Maintenance grading commenced
20	Murrawombie Road	Maintenance grading commenced Re-sheeting completed
	Gilgai Road	Re-sheeting commenced
92	Colane Road	2km of construction completed Re-sheeting completed
67	Payne's Road	Maintenance grading completed Re-sheeting completed
5	Piesley Road	Maintenance grading continuing
7514	Cockies Road	Maintenance grading continuing
10	Pangee Road	Maintenance grading continuing
12	Coffil's Lane	Maintenance grading commenced
11	Honeybugle Road	Maintenance grading commenced
17	Booramugga Road	Re-sheeting completed
HW7	Mitchell Highway	Heavy Patching completed
HW8	Barrier Highway	Heavy Patching completed
	Access Road off Okeh Road	Clearing and formation completed
56	Dickson's Road	Maintenance grading completed

**Manager of Engineering Services' Report to the Ordinary Meeting of  
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During this reporting period Council engaged Westrac to provide 1 day training to its grader operators. This training was not to retrain the operators but provide them with information, ideas and experience that could allow them to improve aspects of their own work. The feedback from Council operators on this training was generally extremely positive with operators gaining a few new ideas and techniques that they said will allow them to improve their own work.

Council's Jet-Patcher during this reporting period has carried out routine maintenance on the following roads:-

- Colane Road.
- Tottenham Road.
- Buckinguy Road.
- Canonba Road.
- Nyngan town streets.
- Gilgai Road.
- Mulla Road.
- Mitchell Highway.
- Barrier Highway.

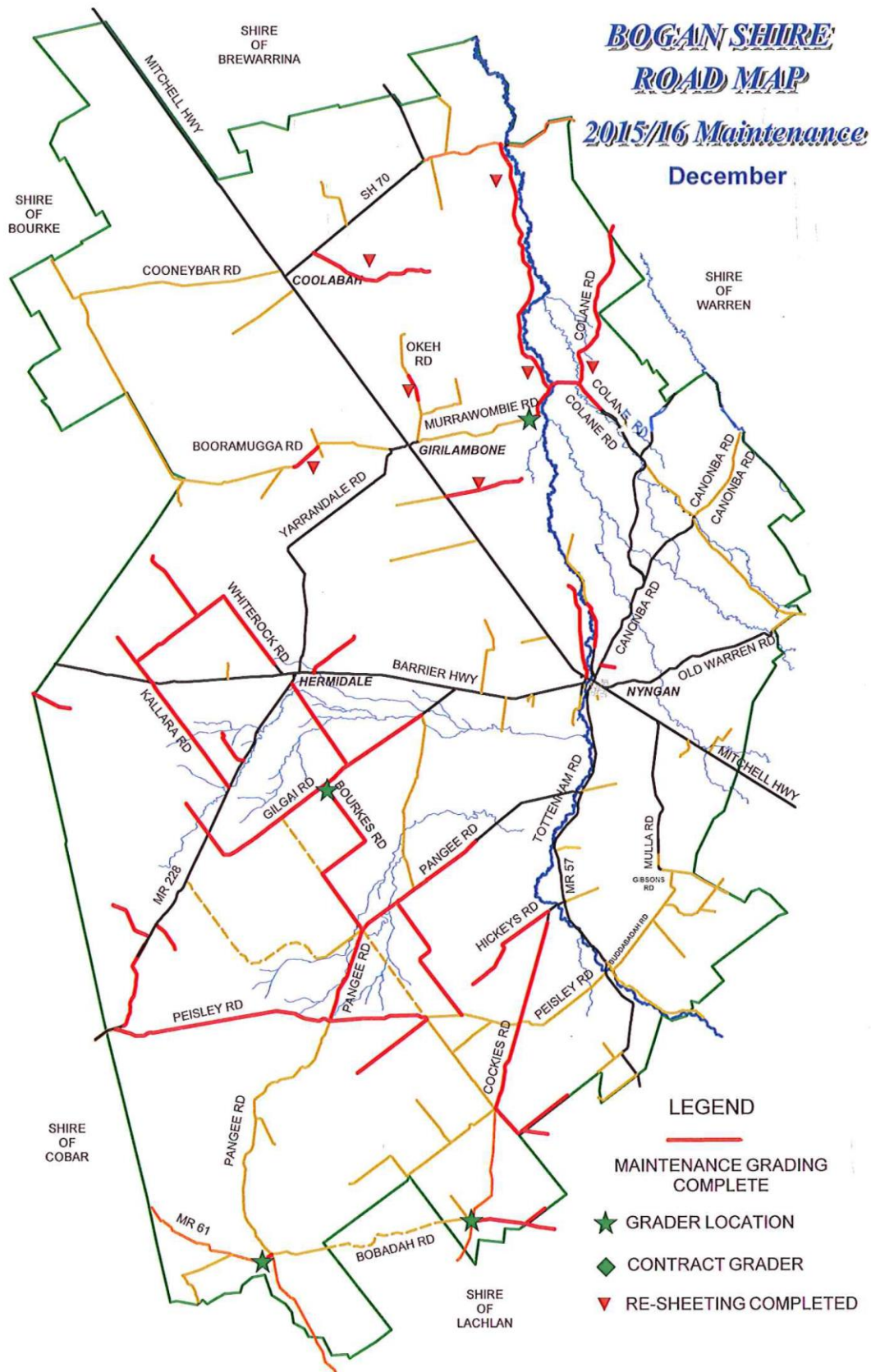
The works program for the remainder of December and January includes but is not limited to the following:-

- Maintenance grading and re-sheeting of the following roads Cockies Road, Murrawombie Road, Cobar Condo Road, Kallara Road, Whiterock Road, Budgery Road, Payne's Road, Coffil's Lane, Pangee Road and Gilgai Road.
- Continuing slashing of its rural road network.
- Resealing segments of the Barrier Highway and Mitchell Highways.
- Construction of the information bays along the Mitchell Highway at the eastern and western approaches to Nyngan.

#### **1.4 Recommendation**

That the Operational Report be received and noted.

**Manager of Engineering Services' Report to the Ordinary Meeting of  
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**Manager of Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

## **2 TRAFFIC COMMITTEE MEETING RECOMMENDATIONS**

### **2.1 Introduction**

The purpose of this report is to present the discussions of the Traffic Committee meeting held on Wednesday 25<sup>th</sup> November 2015 and for Council to consider their recommendations.

### **2.2 Background**

The Traffic Committee meets quarterly to discuss traffic and pedestrian facilities and issues and to make recommendations to Council.

### **2.3 Discussion**

The following issues were discussed:

#### **Mitchell Highway Intersection with Moonagee Steet**

The newly erected larger sized "Give Way" signs in Moonagee Street appear to be successful with no traffic issues observed or reported.

#### **School Zone Flashing Lights**

RMS contractors have commenced the replacement of the existing Council operated School Zone flashing lights. There are still three lights to be replaced with contractors expected to return soon to complete the work.

#### **Extension of School Bus Parking Zone at St Joseph's School in Warren Street**

Council had received a request from a school bus driver to extend the School Bus Parking Zone at St Joseph's School in Warren Street.

The exiting zone has a 20 metre section on the eastern side of the access driveway that is not currently being used and suggested that the 20 metres would be better utilised on the western end. It was noted that this School Bus Zone is a timed zone.

**Manager of Engineering Services' Report to the Ordinary Meeting of  
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### **“Big Bogan” Direction Signage**

Previously Council have investigated signage to attract travellers to the CBD and had been advised by RMS that non-standard signs would not be approved on the highway. White on blue signs providing directions to the “Big Bogan” would be suitable on the highway and it was suggest that Council consult with RMS when the wording of the signs are determined.

### **Traffic counter results – Mitchell Highway / Nymagee Street**

Tabled at the meeting were results of traffic counts from three locations along the Mitchell Highway/Nymagee Street. A summary of results are attached. The areas identified are:-

Location A – Nyngan Toyota

Location B – Between BP and Outback Motor Inn

Location C – East of the Aussie Hotel

Location A was area previously identified as an area of higher speeds, while Location B had been noted as an area where school children are possibly crossing highway.

The Nyngan Police mentioned the inaccuracy of travel speeds obtained from traffic counters and also requested vehicle classification information is included in the table.

### **Improvements to pedestrian access from Mick Glennie Hostel to CBD**

Community concerns of poor pedestrian access from the Mick Glennie Hostel to the CBD have been raised again, including the high volume of traffic near the BP Service Station.

The attached map shows the two routes used from the Mick Glennie Hostel to access the pedestrian refuge at the Outback Motor Inn and onto the CBD.

There are safety issues for pedestrians with vehicles accessing BP when using the yellow route and the red route is a greater distance. It was also discussed that pedestrians using the existing Outback refuge still have difficulty crossing Mitchell Street to the west at both the Nymagee Street and Pangee Street intersections due to the width and traffic volumes.



**Manager of Engineering Services' Report to the Ordinary Meeting of  
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The provision of an additional pedestrian refuge in Nymagee Street on the western side of Mitchell Street is an option that can be considered to provide improved accessibility to the main CBD. RMS advised that Council could make submissions for the 2016-17 financial year to widen the concrete footpath along one of the routes and to install an additional pedestrian refuge.

### **2015/16 Projects**

Two projects were put forward for the current financial year. Pavement widening of Hoskins Street on the northern side of the Mitchell Highway and removal of the existing traffic island / garden in Oxley Street at the intersection of Moonagee Street. After review of these proposals and budgets, Council was asked to submit a further two projects for consideration. These projects were:-

1. Bitumen sealing bus bay shoulder on the Mitchell Highway at Girilambone.
2. Junior Rugby League Oval - Bitumen sealing shoulders for parking.

Verbal confirmation received from RMS that project 1 will be fully funded and project 2 will receive 75% of the estimate, a total of \$19,375 provided by RMS.

### **Harvest Dust on Roads/Railway Crossing in Town**

Community complaint received regarding grain trucks dropping dirt on crossing causing concern during harvest period. Attendees noted that the existing truck drop dirt stops are being used at the provided locations although this does not remove all dust.

Request Graincorp to wash the dust off the road rather than settle the dust and Council to look at the same procedure in other locations.

### **2.4 Recommendation**

That the Traffic Committee Meeting Recommendations Report be received and noted.

**Graeme Bourke**

**Manager Engineering Services**

**Manager of Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

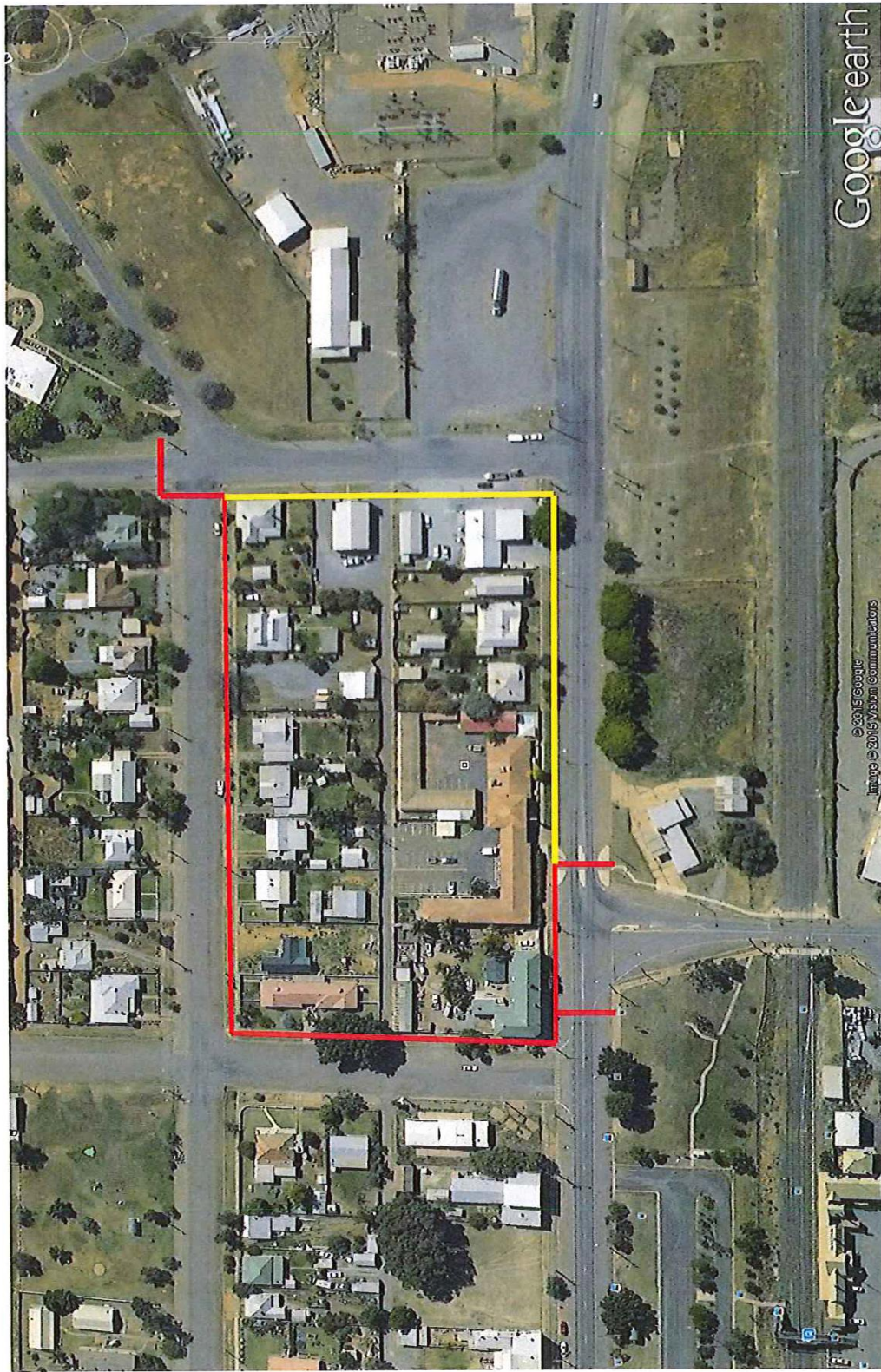
**Traffic Counter Results Mitchell Highway / Nymagee Street Nyngan**

SPEED	LOCATION A		LOCATION B		LOCATION C	
	Number of Vehicles	Percentage	Number of Vehicles	Percentage	Number of Vehicles	Percentage
10-20	18	0.0%	334	2.0%	111	0.4%
20-30	193	0.3%	1126	6.8%	252	0.9%
30-40	1604	2.5%	4547	27.5%	1791	6.5%
40-50	13730	21.2%	7913	47.8%	12548	45.7%
50-60	31694	49.0%	2331	14.1%	10924	39.8%
60-70	13993	21.6%	269	1.6%	1601	5.8%
70-80	2902	4.5%	22	0.1%	183	0.7%
80-90	448	0.7%	9	0.1%	21	0.1%
90-100	72	0.1%	9	0.1%	7	0.0%
100-110	8	0.0%	1	0.0%	1	0.0%
110-120	4	0.0%	0	0.0%	8	0.0%
123-130	0	0.0%	2	0.0%	9	0.0%
130-140	2	0.0%	0	0.0%	8	0.0%
140-150	0	0.0%	0	0.0%	5	0.0%
<b>Totals</b>	<b>64668</b>		<b>16563</b>		<b>27469</b>	
No. of Days	34		19		18	
<b>Av No. Per Day</b>	<b>1902</b>		<b>872</b>		<b>1526</b>	





**Manager of Engineering Services' Report to the Ordinary Meeting of  
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**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

**REPORT TO ORDINARY MEETING OF COUNCIL – ACTING MANAGER  
DEVELOPMENT AND ENVIRONMENTAL SERVICES**

**Mayor and Councillors**

I submit the following reports for consideration:-

**1 DEVELOPMENT APPLICATIONS**

**1.1 Introduction**

Two (2) Development Applications have been approved since Council's November 2015 Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2014/001	Dr Ryan Heggie	Cannonbar Road, NYNGAN	Hangar	64,000	General Manager awaiting further advice from Applicant
2014/013	Peter Groeger	'Killawarra' COOLABAH	Extracting sand and gravel	5,000	Still waiting on consent from Crown Land Office 24/7/2014
2015/004	Tritton Resources Pty Ltd	Mitchell Highway GIRILAMBONE Lot 10 DP 751315 & Lot 3 DP 751342	Underground mine – "Avoca Tank"	20,000,000	Additional Information required from Applicant to satisfy Government Agencies
2015/009	Emma Templeton	93-101 Pangee Street, NYNGAN	Modification to DA 2012/011	250,000	Report to Council December 2015
2015/019	Bogan Shire Council	72,74,76 Pangee Street, NYNGAN	Medical Centre	1,200,000	Under assessment
2015/021	KJ Halal Meats Pty Ltd	Old Warren Road, NYNGAN	Alterations and Additions to Abattoirs	250,000	Stop the Clock Issued – EPA requires more information
2013/015/02	Bogan Shire Council	Canonba Road, Nyngan	Section 96 Modification to Operating Hours Approved	Nil	Under assessment

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
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2015/030	Matthew Barry	126 Pangee Street, NYNGAN	Demolition of Infrastructure	85,556	Approved.
2015/012/02	D & K Martin	Lot 3 Gregory Street Nyngan	Section 96 to permit temporary use of shed during construction of dwelling	Nil	Approved.

## 1.2 Recommendation

That the Development Applications Report since the November's Council Meeting be received and noted.

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

## **2 OPERATIONAL REPORT – PARKS AND GARDENS TEAM**

### **2.1 Introduction**

The purpose of this report is to outline the key works undertaken since Council's November 2015 meeting by the Parks and Gardens Team.

### **2.2 Discussion**

Key works that have been undertaken consisted of the following:-

- Routine maintenance duties.
- Assisting Aqua West with irrigation installation at O'Reilly Park.
- Trimming of conifers and hedges at Nyngan Cemetery.
- Trimming of Kangaroo Paw within Pangee Street Garden beds.
- Cleaning of Centenary Fountain.
- Fertilising of trees with Heritage Park.
- Maintenance of Girilambone Cemetery.
- Assistance with removal of the four O'Reilly Park trees (Moderate Risk Trees following Council Resolution 454/2015).
- Completed work experience high school program for 2015.

### **2.3 Recommendation**

That the Operational Report – Parks and Gardens Team since Council's November Council Meeting be received and noted.

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

### **3 OPERATIONAL REPORT - WEEDS**

#### **3.1 Introduction**

The purpose of this report is to outline the key works undertaken since Council's November 2015 meeting by the Noxious Weeds Officer.

#### **3.2 Discussion**

Key works that have been undertaken consisted of the following:-

- Routine property inspections.
- Spraying of Blue Heliotrope along Gilgay Road.
- Spraying of Blue Heliotrope and Woody Weeds along Arthur Hall VC Way.
- Spraying of Blue Heliotrope and Woody Weeds at Hermidale and Nymagee.
- Spraying of Blue Heliotrope along Pangee Road at the Four Ways.
- Spraying of Tiger Pear along Cathundril Street and Frank Smith Oval.
- Monitoring and spraying of Coolatai Patches in the Shire.
- Noxious weed spraying at Nyngan Cemetery.

#### **3.3 Recommendation**

That the Operational Report - Weeds since Council's November 2015 Council Meeting be received and noted.



#### 4 SECTION 96 (1A) MODIFICATION TO DA2015/004

##### **Summary**

- *A Section 96(1A) Modification to DA 2012/011 approved on 15 July 2012 for 93-101 Pangee Street is submitted to Council for consideration and determination in accordance with BSC Policy AP006 - Delegations of Authority from the General Manager to Council Staff (Code PES01 & PE17) due to unresolved parking issues.*
- *The applicant has made a submission to Council proposing to remove all parking onsite approved under DA 2012/011.*
- *It is recommended that the general amendments to the approved application be supported however; the provision of off-street parking for residents should not be supported under this modification which represents a significant variation to Council's Development Control Plan 2012. Additional conditions are recommended.*

##### **4.1 Introduction**

The purpose of this report is to enable Council to consider and determine a Section 96 (1A) Application submitted for the purposes of modifications to the architectural plans for Development Application 2012/011 (Refurbishment and Renovations to the Court House Hotel located at 93-101 Pangee Street, Nyngan) approved by Council on 15 July 2012.

The application is referred to Council for determination in accordance with BSC Policy AP006 – Delegations of Authority from the General Manager to Council Staff (Code PES01 & PE17) on the basis that the application has unresolved issues relating to the provision of onsite car parking and results in non-compliance with Council's Development Control Plan 2012.

##### **4.2 Background**

Development Application 2012/011 was submitted to Council on 3 April 2012 seeking consent for the refurbishment and renovations to the former Courthouse Hotel.



**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
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A previous assessment undertaken by Council's Planning Consultant on 18 April 2012 notes specifically the issue of parking requirements for the site in accordance with Council's draft Development Control Plan at the time. The following is noted by the Consultant at the time of assessment of the development application:-

- *The apartments require the provision of six on site car parking spaces (1 per apartment) in accordance with the Council's Building and Development Policy and the Draft Bogan Development Control Plan 2012. This leaves no on-site car parking provision for the gym, café and retail unit. Please provide a response as to how parking for these elements of the development will be catered for. If you believe adequate on-street parking exists to cater for the additional demand please provide details to support this.*

Amended plans were subsequently provided by the applicant with a response to Council's concerns on the 18 June 2012 which included the provision of 6 car parking spaces, including 1 disabled space, accessed via the rear lane. The applicant's response to Council's concerns with parking provision onsite included the following at the time:

- *We propose to provide car parking bays for the apartments only. One park per apartment plus one visitor's car space and one disabled parking bay. We ask the council to grant us a dispensation for all other requirements given the available street parking. The proposed car parks will not be secure from the laneway.*

Additionally,

- *As mentioned above, it is our intention to provide parking for the proposed apartments only. One park per apartment, one visitor's park and a disabled parking bay. We ask the council to grant us a dispensation for the all other parking requirements on the site. The street parking in Pangee Street is adequate to service the existing café and gym and we do not envisage that further parking will be required to service the existing commercial tenancies. We note that gym usage is minimal during business hours and that parking impacts are predominately before 8.30am and after 5.00pm.*

The applicant has now submitted a Section 96 (1A) Modification to amend a number of aspects to the development proposal including a reduction in parking provided onsite.

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
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### **4.3 Discussion**

The Section 96 (1A) application submitted to Council to modify the approved plans included a number of changes including:

- Removal of an awning and dedicated off street parking at the rear of the site.
- Removal of works to the rear apartments on the existing ground and first floors.
- Removal of the ground floor secondary gym room.
- Modification to disabled bathroom facilities from one single toilet with shower to two separate toilets and no shower, as well as relocation of these facilities to the rear most corner of the allotment.
- Removal of the disabled access ramp to the rear of the building whilst maintaining the removal of the existing non-compliant stairs and sealing of the rear door.

Whilst the proposed modifications represent a reduction in the overall scale of the proposed development approved under DA 2012/011, the main concern for Council is the issue of off street parking being provided on the subject site to cater for the proposed development.

The issue of parking and the need for justification for removal of onsite parking was raised with the applicant on the 21 July 2015 noting the parking provisions under the Bogan Development Control Plan 2012. A request was therefore made for a traffic and parking assessment to be undertaken for the subject site on the basis that the site contains a mixed use form of development (comprising retail, commercial and residential land uses) and currently no off street parking provision is made, including for residential apartments currently occupied. Consequently, tenants and employees are presently parking vehicles within Pangee Street, removing opportunity for local residents and visitors to park in order to directly access retail facilities and the like.

Correspondence from the applicant was submitted to Council on 20 November 2015 providing the following justification to the onsite parking reduction:

*Subject to the application to modify Development Application 2012/011, we wish to contest the requirement to provide for 6 car parking spaces at the southern end of the site. The following issues listed below express our concerns with complying with this requirement:-*

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
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1. *General safety: Access to the proposed carpark is of grave concern. It is likely and foreseeable that the use of the Pangee Street Lane to access the carpark would result in unacceptable increased risk to road user safety due to specifically;*
  - i. **Size:** *The Pangee Street Lane is too narrow to support functional access for two lanes of traffic for light and heavy class vehicles to enter and vacate the proposed carpark freely and without restriction;*
  - ii. **Capacity:** *Conflict with existing use of the lane through increased interaction with heavy vehicles whom currently use the lane and light vehicles who currently have very minimal use would substantially increase the risk of incident and accident.*
  - iii. **Existing use:** *Currently all bins from Pangee Street businesses are collected from the Pangee Street Lane at multiple times throughout the week. This requirement requested by the Council would not only be troublesome to comply with practically due to the narrowness of the road, but would also put existing business staff and employees at greater risk when putting bins out for collection and retrieval once empty.*
  - iv. **Need:** *It is felt that the current development pursuant to Development Application 2012/011 does not impose significant enough parking pressure on Pangee Street relative to that of the previous use (Foodworks supermarket) of the site who did not provide a car park.*
  - v. **Impractical for future use of the site:** *As discussed on site with Mr Ian Perkins the rear of the site is to be used in conjunction with a proposed microbrewery. This future use is reliant on the location on the proposed carpark being vacant and unchanged.*

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
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The justification provided by the applicant was also referred to Council's Engineer for comment. The following collaborative comments are therefore made in respect to the above:-

**1. Size**

Pangee Street Lane is a sealed lane accessible from Tabratong or Dandaloo Street and has an overall width of 6.1m (passable width of 5m). It is considered that the laneway is of an appropriate size to enable vehicles to use the parking originally proposed at the rear of the site satisfactorily. Additionally, an option of permitting one way access as well as "no parking in the lane" would prevent the need for two lanes of traffic utilising this laneway at any one time as well as issues associated with the inability to pass vehicles temporary parked within the lane.

**2. Capacity**

The subject lane, as with all lanes within the township, is currently used to access the rear area of properties. The laneway however is not considered suitable for heavy rigid vehicles but light to medium vehicles are able to manoeuvre safely. Subsequently, it is considered that the main conflict of user would predominately occur with the collection of garbage (a medium rigid vehicle).

It is noted that the submitted justification by the applicant includes the comment of current minimal use of the laneway by light vehicles. It is therefore considered that there will be no significant conflicts with other users of the laneway given the parking will remain within the confines of the site (and should be dedicated to residents from the site) and garbage collection is undertaken sporadically during the week.

**3. Existing Use**

The comment surrounding all bins being collected via the laneway is not correct as not all business have a rear laneway to place a bin for collection. Notwithstanding, it is noted that a number of businesses use the Pangee Street laneway to enable collection to occur. On this basis, it would be recommended that the area noted on plan (containing 4.5m in width) behind the new location of the toilet facilities would provide the ideal location to place bins for collection from the Council collection service and thus alleviate the need for conflicts with vehicles and the garbage truck.

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#### **4. Need**

Development Application 2012/011 has been considered in the context of the current planning controls in place and Council has previously permitted a variation to account for the mixed use of the development on the site. The previous plans approved enabled the residential area to have parking provided at 1 space + 1 visitor space per apartment (without inclusion of commercial / retail staff parking). This results in staff and residents parking within Pangee Street which is not considered an appropriate outcome for the site.

The parking comparison made for the Foodworks supermarket is also not considered comparable given the intensification of use on the site which includes residential tenancies. This results in vehicles parked within Pangee Street for longer periods of time and the nexus to provide onsite parking for the intensified use of the site is considered appropriate.

Whilst it is also acknowledged that the modification seeks to reduce the number of apartments to the rear of the building and no works to these existing rooms are proposed, the intended use of this area for accommodation remains a possibility. Consequently, onsite parking numbers should be considered in this context and not only that there are works being undertaken to 2 apartments, comprising 2 and 3 bedrooms under this modification.

To provide a parking calculation, the Bogan DCP 2012 includes the following vehicle parking requirements based on the land use:-

- Multi dwelling housing – 1 space per 1 bedroom (plus 1 visitor space per 5 dwellings or there part of) – 2 spaces per 2 bedroom plus 1 visitor space per 3 dwellings – 2 spaces per 3 bed dwelling plus 1 visitor space per 2 dwellings
- Business Premises (Offices and the like) – 1 Space per 35sqm GFA
- Retail Shops - 1 space per 25sqm GFA
- Gymnasiums – 1 space per 15sqm GFA
- Restaurants – 1 space per 6.5sqm GFA or 1 space per 3 seats, whichever is greater.

NOTE: GFA means Gross Floor Area

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

Based on the DCP requirements, the following parking spaces would be required:-

<b>Land Use</b>	<b>Parking Requirement</b>
Residential 1 x 2 bedroom and 1 x 3 bedroom plus visitor space each	Minimum 5 spaces required
Business (2 x commercial premises) Approx. 9m x 13m total area	Minimum 3 spaces required
Restaurant (shown on plan to contain 62 seats or an area of approx. 6.5m x13m)	Minimum 20 spaces based on 62 seats OR 13 spaces based on GFA
Gym (approx.. 7m x 25m)	Minimum 12 spaces required
<b>TOTAL MINIMUM</b>	<b>33</b>

Whilst the Bogan Development Control Plan is a guiding document used by consent authorities, it is also legislated requirement to which consideration must be given during assessment of a development application in accordance with Section 79C of the Environmental Planning and Assessment Act 1979 (79C(1)(a)(iii)).

On this basis, the current proposal to reduce the onsite parking represents a significant variation to the current DCP requirements.

## **5. Impractical for future use of the site**

A Development Application has not been lodged with Council for the future use proposed. Therefore no consideration can be made in respect of an intended land use within this application. It is emphasised however that should a microbrewery be proposed within this location, that a Traffic and Parking Assessment must be submitted with the future Development Application.

## **2.4 Application Assessment**

As provided for within this report, an assessment of the Section 96(1A) application has been made and is summarised below:-

**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
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Section 96(1A) Provision	Assessment
(a) it is satisfied that the proposed modification is of minimal environmental impact, and	It is considered that the proposed modification reduces the overall scale of the approved development is of minimal environmental impact.
(b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and	It is considered that the proposal is substantially the same development to which the consent was originally granted.
(c) it has notified the application in accordance with:  (i) the regulations, if the regulations so require, or  (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and	Notification of the application was not required noting the DCP does not automatically require notification for commercial development in a business zone.
(d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.	Not relevant.



**Acting Manager of Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

To summarise, whilst the assessment of the Section 96(1A) modification identified the variation to parking is significant, it is recommended for approval to Council subject to the inclusion of 2 additional conditions within the current development consent:

1. Prior to issue of an Occupation Certificate, a minimum of six (6) onsite parking spaces shall be provided for the development and reserved for use by the residents and/or staff of the development. Onsite parking shall comply with *AS2890.1 Parking Facilities*.
2. The existing building comprising the Court House Hotel ground floor and first floor rooms to the rear of the site noted on the development plans (DA-04 & DA-05, REV C, dated 28.05.2013) shall not be utilised for residential accommodation under this approval. Approval is required from Council for any work or upgrades undertaken to this area for such use.

#### **4.4 Recommendation**

1. That the report be received and noted.
2. That the Section 96(1A) Modification to DA 2012/011 be supported by Council subject to the inclusion of the following conditions of consent:
  - a. Prior to issue of an Occupation Certificate, a minimum of six (6) onsite parking spaces shall be provided for the development and reserved for use by the residents and/or staff of the development. Onsite parking shall comply with *AS2890.1 Parking Facilities*.
  - b. The existing building comprising the Court House Hotel ground floor and first floor rooms to the rear of the site noted on the development plans (DA\_04 & DA\_05, REV C, dated 28.05.2013) shall not be utilised for residential accommodation under this approval. Approval is required from Council for any work or upgrades undertaken to this area for such use.



## **5 NYNGAN CEMETERY AND CEMETERIES POLICY**

### **Summary**

- *A report is submitted to Council regarding the concerns raised by the community in respect to the lack of maintenance within the cemeteries.*
- *Confirmation is sought from Council to progress with amendments to the current Cemeteries Policy for inclusion in a future report to Council in February 2016.*
- *It is noted that the requirements currently in the cemeteries policy have not been implemented or expressed to the community which presents a significant issue from operational management of the cemeteries.*

### **5.1 Introduction**

The purpose of this report is to advise Council of concerns with the operational elements of the cemeteries, particularly the Nyngan Cemetery following a number of complaints and to seek confirmation from Council to progress with amendments to the current Cemeteries Policy for inclusion in a future report to Council in February 2016.

### **5.2 Discussion**

Over the past 3 years, a review of Council's records recognises a significant number of concerns with maintenance of the cemeteries including the Nyngan Cemetery. The general comment made by both local and non-local residents is identified to be in the following key areas:-

- Overgrown vegetation and tree maintenance;
- Weeds;
- Broken glass, rubbish and dead flowers;
- Grass clippings left on gravestones;
- Mud on gravestones ;
- Grave subsidence and rabbit holes; and,
- Poor maintenance of the graves, gardens and fencing.

On the basis of a number of regular complaints made, it would appear that while a cemetery policy has been developed (Policy DES001 – Cemeteries Policy, Council Resolution No. 315/2013 - 25 July 2013), the requirements currently in the policy have not been implemented or expressed to the community which presents a significant issue from operational management of the cemeteries.

Whilst it is acknowledged at the November Council meeting (minute number 462/2015) that the Nyngan Cemetery is in a good condition, it is important that the concerns of the community regarding Council's maintenance activities are clearly identified as well as the responsibilities of individual families/grantees with respect to graves and monuments within the cemetery.

The current Policy includes a number of critical elements which makes the management of the cemeteries problematic and is reproduced below:-

### **3.16 Maintenance of Structures**

- 3.16.1 *The ownership of monuments or other structures is deemed to be with the person or persons (or their heirs and successors) who caused the monument or structure to be constructed.*
- 3.16.2 ***The Council shall not be responsible for the upkeep, maintenance, repair etc. of any monument or structure.***
- 3.16.3 ***The owner is responsible for the upkeep, maintenance and repair of the monument.***
- 3.16.4 *The Council may act to remove any structure that has become dilapidated or unsightly.*
- 3.16.5 *The Council may remove any trees, shrubs or other vegetation from any cemetery where, in its opinion, it is in the interest of the cemetery to do so.*

### **3.18 Lawn Cemetery Sections**

- 3.18.1 *The Council will ensure that;*
  - a) *it maintains, preserves, and repairs lawn cemetery graves;*
  - b) *graves are not enclosed with any railing or kerbing;*
  - c) ***all flowers are placed in the receptacle located adjacent to the headstone. Vases are not be placed on or by the grave unless approved by Council;***
  - d) *no headstone, statue or other structure is erected or constructed over a grave in a lawn section;*
  - e) *no tree, shrub or other plant is placed or planted on any grave in a lawn section other than by Council at its absolute discretion.*
- 3.18.4 ***The grantee is responsible for the ongoing maintenance or cleaning of the memorial plaque in Lawn Cemetery Sections ensuring that;***
  - a) *no cleaning agents, solvents, etc cause any detrimental effect to the plaque, concrete surrounds, neighbouring memorials or grassed areas;*

- b) the design and type of plaque remains consistent with the requirements determined by Council; and*
- c) the plaque was in good order when received from the supplier and installed.*

**3.18.5 Council will not be liable for the repair, maintenance, upkeep or preservation of any plaque or item placed on a grave in a lawn cemetery under the provisions of 3.18.6 of the Policy.**

**3.18.6 Council will allow small items of commemoration to be placed or affixed adjacent to the memorial plaques, provided that:**

- a) items do not exceed 120mm in height;**
- b) items are placed so they are fully contained on the upper surface of the concrete plinth within the area immediately in front of the memorial plaque;**
- c) items are not of glass or any other fragile material; and**
- d) items are not likely to offend.**

**3.18.7 Council reserves the right to remove any items deemed to be damaged, unsightly, likely to offend, or likely to be potentially harmful to the public or workers.**

As a result of a number of the policy items described above, it is identified that non-compliance with the policy is regularly observed and includes requests for Council to repair gravestones and monuments as well large items being placed greater than 120mm in height, glass vases, statues and large numbers of flowers / wreaths are currently evident within the lawn cemetery. In most instances, the items are placed in front of the plinth area or above the burial ground on the lawn.

Whilst it is acknowledged that the cemeteries are a significant place to the community, non-compliance with the Cemeteries Policy is also an issue that requires immediate attention. This is not only due to the difficulty with maintenance of the cemetery with the concern of damage to items or reluctance to remove items, the placement of glass items and high numbers of memorabilia within the lawn garden is a concern to public and employee safety.

It is therefore requested that Council review the current Cemeteries Policy in order to alleviate future concerns and ensure that the community are aware of the policy requirements including publishing the policy on Council's website and providing the policy when reservations of graves plots are made in the future.



**Acting Manager Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

#### **5.4 Recommendation**

That the Nyngan Cemetery and Cemeteries Report be received and noted and a future report to be considered on the Cemeteries Policy in February 2016.

## 6 NYNGAN LONG DAY CARE CENTRE – MONTHLY REPORT

### **Summary**

- *Monthly report on the construction status of the Nyngan long Day Care Centre (NLDCC).*

### **Project Status Summary**

On Time?	On Estimate?	Any Scope Changes?	Any Emerging Issues?
Yes	Yes	Yes	No

### **1. Project Status Summary Explanations and Comments**

Works are progressing well since the last report to Council.

The concrete slab for the garage has been completed and is now curing.

Termite protection has been installed within the main building meaning the concreter can progress to pouring the main concrete slab.

At time of writing, 10-20mm of rain is forecasted within the coming days. Depending on the accuracy of this prediction, any significant rain event will cause a major disruption to works on-site. The schedule between now (7 December) and Christmas Eve is tight, and any rain event will not assist in achieving the goal of having frames installed and roof sheeting completed before Christmas.

## 2. Project Cost Management

<b>Task</b>	<b>Budget</b>	<b>15/16 YTD Actuals (incl Oncosts)</b>	<b>15/16 Commitments</b>	<b>Variance</b>
<b>Grand Total</b>	755,966	140,303	100,341	515,322
<b>Buildings Capital Works</b>	755,966	140,303	100,341	515,322
<b>Long Day Care Centre Capital Budget - 2015/2016 \$700,000</b>	720,966	125,365	100,341	495,260
<b>Long Day Care Centre - Car Parking Capital Budget - 2015/2016 \$15,000</b>	15,000	988	0	14,012
<b>Long Day Care Centre - Street Access Capital Budget - 2015/2016 \$20,000</b>	20,000	13,949	0	6,051

### Explanatory Notes

- The low invert level of the adjacent sewer line and the need to achieve compliant drainage fall has meant that a greater volume of fill has been imported to the site to raise the finished floor level of the building. The cost of this activity will represent a variation between budget and actual costs.
- The heating, cooling and ventilating system was budgeted to cost approximately \$92,000. After further redesign of the system (without compromising output), a quotation of \$65,000 has been received. This represents a variation between budget and actual costs.

## 3. Project Schedule and Milestones

Week ending 4 December

- Termite protection to be applied
- Concreter to commence slab preparation and complete pour – garage

Week ending 11 December

- Concreter to commence slab preparation and complete pour
- Wall and roof frames installation – garage only
- Roof sheeting to be installed – garage only

**Acting Manager Development and Environmental Services' Report to the Ordinary Meeting of  
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Week ending 18 December

- Wall and roof frames installation – main building
- Roof sheeting to be installed – main building
- Windows and doors to be delivered
- External wall and roof sheet cladding to be delivered
- Windows and external doors to be installed

Week ending 24 December

- Complete roof sheeting installation
- Commence installation of external windows and doors.

#### **4. Project Communication and Engagement**

Nil.

#### **5. Project Issues**

- **Scope Management – variations**

The following are items in which were not included within the original scope of works but have since been raised as necessary inclusions:

- Sink and wash basin within the garage (toy storage)
- Sink and wash basin within Children's Room 2
- Provision for blinds
- Insulation and internal wall lining of the garage

- **Resource Management**

As reported to Council in November, it is intended to have Council's Civil Works Team erect the wall and roof frames.

Initial scheduling projections estimated that the Civil Works Team would be required on-site for the entire month of December. However, given minor delays, they will not be arriving on-site until Tuesday 8<sup>th</sup> December, meaning their services maybe required for a short period after the Christmas break.

#### **6.2 Recommendation:**

That the Nyngan Long Day Care Centre Report – December 2015 be received and noted.

## 7 SERVICE STATION DEMOLITION

### **Summary**

- *Report on the demolition costings of the Leo Bell's Service Station and associated remediation works.*

### **7.1 Introduction**

The purpose of this report is to advise Council of the current costings associated with the demolition of the Leo Bell's Service Station and associated remediation works.

### **7.2 Discussion**

Within the 2015/16 Capital Budget, Council budgeted \$60,000 towards the demolition of the existing buildings and associated remediation works. Given the unknown complexities associated with demolishing a service station and the potential for significant remediation works, accurate estimation's are very difficult to ascertain.

Since works have commenced on-site, a variance of significant activities and exercises have been required to be undertaken due to the nature of the work. Most notably these include:-

- Asbestos removal;
- Engaging a Licensed Underground Storage Tank Removalist Consultant;
- Underground storage tank removal;
- Excavation and removal of contaminated soil;
- Engaging an Environmental Hygienist Consultant; and
- Disposal of contaminated waste (liquid).

Of the \$60,000 budgeted for the works within the 2015/16 Capital Works Budget, approximately \$36,000 has been spent to date. However, there are many outstanding invoices yet to be presented to Council for the month of November, meaning the budget has already been reached.

With a significant scope of works still remaining, and many unknowns with respect to what may or may not be encountered, the budgeted amount of \$60,000 will be substantially exceeded.

If it is Council's intentions to fully remediate the site to enable future development, further funding will be required. This will be presented for approval at the February 2016 budget review.





**Acting Manager Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 17 December 2015**

**7.3 Recommendation**

That the Service Station Demolition Report be received and noted.

**Ty Robson**

**ACTING MANAGER OF DEVELOPMENT & ENVIRONMENTAL SERVICES**

## PRECIS OF CORRESPONDENCE

### 1 NYNGAN RUGBY LEAGUE FOOTBALL CLUB

Attached is a copy of correspondence received from the Nyngan Rugby League Football Club thanking Council for the donation of \$200 for players' development in 2016.

**1.1 Recommendation:** That the correspondence received from the Nyngan Rugby League Football Club thanking Council for the donation of \$200 for players development in 2016 be received.

### 2 COUNTRY WOMEN'S ASSOCIATION OF NSW

Attached is a copy of correspondence received from the Country Women's Association of NSW, Nyngan Branch, thanking Council for providing tables and chairs for their Rose Show Day.

Council is also asked for a second recycling bin in the Teamster's Rest Area.

**2.1 Recommendation:** That the correspondence received from the Country Women's Association of NSW, Nyngan Branch, thanking Council for providing tables and chairs for their Rose Show Day be received, and that they be advised that the recycling bin trial has not been a success due to the significant contamination of the public bin.

### 3 COOLABAH VILLAGE COMMITTEE

Attached is a copy of correspondence received from Noelene Walsh, Secretary/ Treasurer of the Coolabah Village Committee advising Council of the items the Committee wish to purchase with the Village Funds. The items are identified in priority order.

General Manager's Note: Due to the urgency of the first two items the General Manager, in consultation with the Mayor, has given approval for their purchase.

**3.1 Recommendation:** That Council approve the purchases of the listed items as identified for the Coolabah Village to be funded by the village funds.

#### **4 HERMIDALE COMBINED SPORTS GROUNDS COMMITTEE**

Attached is a copy of correspondence received from the Hermidale Combined Sports Ground Committee requesting Council's assistance in funding a disabled toilet. The Hermidale community would provide in kind volunteer labour.

General Manager's Note: Council staff are assisting the Hermidale Gun Club with a grant application which, if successful, would assist substantially.

**4.1 Recommendation:** For Council's Consideration.

#### **5 CLEAN UP AUSTRALIA DAY**

Attached is a copy of information received from Clean Up Australia Day advising it is being held on Sunday 6 March 2016.

**General Manager's note:** Clean Up Australia Day is held on first Sunday in March each year. Council has not held this community event at this time since 2008 as extreme heat conditions and the potential dangers to participant's safety have been a major concern at this time of year. Local schools have participated by cleaning up their grounds and surrounds on the Friday before which is officially known as Clean Up Schools Day. In 2014 Bogan Shire Council held a CUAD event on Sunday 20 July 2014. However, this was not well supported by the community.

CUAD allows Councils to nominate any other day during the year to hold the community event. As long as the event is registered with them CUAD will provide support and resources and their public Liability Insurance will cover participants.

Council resolved at the February 2015 Council Meeting not to participate in the Clean Up Australia Day 2015 Program.

**5.1 Recommendation:** For Council's Consideration.

#### **6 SCOUTS AUSTRALIA NSW**

Attached is a copy of correspondence received from Scouts Australia NSW in reply to Council's letter advising of the Council's Resolution to:-

- *Refuse the offer to be appointed as Reserve Trust Manager for Crown Land Reserve 88617 at Nyngan; and*
- *Advise Scouts Australia that if they wish to relinquish trusteeship of the land, they suggest to NSW Government that it be transferred under freehold ownership to Council, which Council would be happy to accept.*



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 17 December 2015**

**6.1 Recommendation:** That the response received from Scouts Australia NSW concerning Crown Land 88617 be received.

**7 THE HON WARREN TRUST, MINISTER FOR INFRASTRUCTURE AND REGIONAL DEVELOPMENT**

Attached is a copy of an email received from The Hon Warren Trust, Minister for Infrastructure and Regional Development advising of the National Stronger Regions Fund (NSRF) Round Two Outcomes and that Bogan Shire Council has approved funding of \$611,432 (GST exclusive) under the (NSRF) for the construction of the Bogan Shire Medical Centre project.

**7.1 Recommendation:** That the email received from The Hon Warren Trust, Minister for Infrastructure and Regional Development advising of the National Stronger Regions Fund (NSRF) Round Two Outcomes and that Bogan Shire Council has approved funding of \$611,432 (GST exclusive) under the (NSRF) for the construction of the Bogan Shire Medical Centre project be received and that Council accepts the grant offer and the General Manager be authorised to sign the Deed of Agreement on behalf of Council.

**8 WEEKLY CIRCULARS**

Weekly Circulars 46/15 to 48/15 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

**8.1 Recommendation:** That the Local Government Weekly Circulars be noted.

Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 17 December 2015



## NYNGAN RUGBY LEAGUE FOOTBALL CLUB

PO Box 35  
NYNGAN NSW 2825  
nynganrugbyleague@gmail.com

To The General Manager,

We would like to take this time thank Bogan Shire Council for the donation of \$200 to the Nyngan Rugby League Football Club for players development in 2016.

Thank you for the continued support for a club.

Yours faithfully,



Glen Neill  
President

*"Home of the mighty Nyngan Tigers"*

Glen Neill  
**President**  
Ph. 0418286038

Simon Bartley  
**Vice President**  
Ph. 0438366876

Brooke Morton  
**Secretary**  
Ph. 0400131428



## Country Women's Association of N.S.W.

All Communications to be addressed to the "Secretary"

*Nyngan*

Branch/Group

21-11-2015

The General Manager,  
Bogan Shire Council.  
Dear Derek,

BOGAN SHIRE COUNCIL	
FILE	FOR
23 NOV 2015	
ASSIGNED	

A few lines to ask you to  
please convey our thanks to  
your staff who provided tables  
and chairs in Davidson Park for  
our Rose Show Day on October 16th.

We really appreciate the support  
of the Council.

Thanks again - best regards,  
Mary Lamb.

P.S. On a personal note, would he able  
to have a second recycling bin in  
"Big Bogan" Park?

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 17 December 2015**

To whom it may concern

On behalf of the Coolabah Community Progress Association, I would like to submit the items listed below (in order of preference) to be purchased from the Coolabah Village Money held by the Bogan Shire Council.

1. Fridge ~ Westinghouse 510L (WBM5104SCR 9314163530559) Listed by Harvey Norman (will hopefully source through Food Works if available/accessible)  
REQUIRED ASAP!! \$1499
2. Fisher & Paykel 388L Upright Freezer (E388LXFD 9415112220191) Listed by Harvey Norman (will hopefully source through Food Works if available/accessible)  
REQUIRED ASAP!!! \$1849
3. Split System A/C in kitchen Area
4. Seeley Magicool 13L Evaporative Cooler. Listed by Good Guys \$249
5. Marquee 2440 x 762 x 737 Folding Trestle Tables X4. Listed by Bunnings. \$73.50ea
6. Cement Slab (at back of hall)
7. Fold down awning (at back of hall)
8. Sail over play equipment
9. New Doors on Hall
10. Safety fence along highway behind BBQ area
11. Play Equipment in main street fenced area (i.e.: seesaw, swing, coil animal etc.)

As the community hall has become the focal point for all functions since the loss of the Coolabah Hotel by fire over twelve months ago, we have held a few community events recently to keep our community spirits up and we have realised that our hall requires a number of items to ensure that we are able to cater for these functions correctly. The committee has already purchased a number of items but our funds have been exhausted by these purchases.

We believe that the funds that council generously provide to our village each year would be best utilised purchasing the items we have identified as high priorities. The fridge and freezer in particular are of urgent need and would be greatly beneficial if possible to have the fridge & freezer in time for our Christmas tree night (Saturday 19<sup>th</sup> December 2015)

Yours sincerely

Noelene Walsh  
Secretary/Treasurer



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 17 December 2015

'Sarona Downs'  
HERMIDALE 2831

November 9, 2015

The General Manager  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

BOGAN SHIRE COUNCIL	
FILE	FILE
10 NOV 2015	
ASSIGNEE	

Dear Sir,

**Re Hermidale Sport's Ground**

As you are aware the Hermidale Sport's Ground is a community facility available for all to use.  
Organisations that use the facility every year are:

- Hermidale Gun Club – 14 times a year
- Hermidale Gymkhana

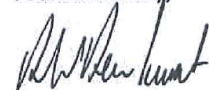
Other events held at the Sport's Ground in 2015: the Small Schools Cross Country and the Nyngbar District Cross Country, an 18<sup>th</sup> birthday and Nyngan Rugby League night.

Over the years the Hermidale Gun Club and the Hermidale Gymkhana committee have put a lot of time, effort and money into improving and maintaining the facility.

In the 1980 the old amenities were pulled down and were replaced by the current brick facility. This work was done by a paid brick layer and lots of volunteer work. These facilities do not have a disabled toilet. This year there have been times when a disabled toilet has been required by the member of the public.

We request the Shire to assist us in maintaining this well used and supported facility by funding a disabled toilet. The community would support this 'in kind' by providing volunteer labour. There is already a septic system in place, a toilet is required that would meet the appropriate disability standards.

Yours faithfully,

A handwritten signature in blue ink, appearing to read "Rodney Dewhurst".

Rodney Dewhurst  
President Combined Sport's Ground

A handwritten signature in blue ink, appearing to read "Joan Jeffery".

Joan Jeffery  
Sec/Treasurer



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 17 December 2015**

**From:** Terrie-Ann Johnson [<mailto:TJohnson@cleanup.com.au>]

**Sent:** Thursday, 19 November 2015 10:27 AM

**To:** Community

**Subject:** 2016 Clean Up Australia Day

Across the country, hundreds of thousands of Australians get stuck in and Clean Up their local environment by collecting and removing rubbish on Clean Up Australia Day. We are busy planning for the **Clean Up Australia Day 2016** – community focus on **Sunday, 6 March**. For information about Clean Up Australia Day, please visit our website on: [www.cleanupaustraliaday.org.au](http://www.cleanupaustraliaday.org.au)

During 2015 we have had **6,821** registered Clean Up sites with more than 526,000 **participating volunteers**.

Council support of the campaign is critical to its success, and a number of councils have already begun their planning for the event, so it's timely to gauge the level of council involvement across the country.

**Supporting Clean Up Australia Day is a positive way for your council to engage the community while enhancing the environment of the local area.**

Councils support the Clean Up Australia Day campaign in a number of ways including the collection of rubbish, managing local Clean Up Sites and promoting the event within your community.

We have created an interactive **Expression of Interest (EOI)** word document for completion for this year. A copy is attached.

**It would be great to have completed forms before the silly season overtakes us all, so we've set a deadline of 24 December 2015 .**

**The EOI is not a site registration – it tells us how your Council will be involved.**

Site registrations are now open at [www.cleanupaustraliaday.org.au](http://www.cleanupaustraliaday.org.au)

We're in the process of finalising forms and promotional material for 2016 – planning to have it all uploaded into the resources section of the website over the next couple of weeks. <http://www.cleanupaustraliaday.org.au/about/resource-centre/councils>

The Clean Up Day team will also all be on board early December – I look forward to introducing them to you as we work together to make 2016 a record year.

All the best

Terrie-Ann

**Terrie-Ann Johnson**

Chief Executive



Join **YOU** as a community sponsor of Clean Up Australia Day  
All it takes is \$2.00 to be a part of **YOU!**  
Donate today at [www.cleanup.org.au](http://www.cleanup.org.au)



**Clean Up Australia Ltd**  
193 Darlinghurst Rd, Darlinghurst NSW 2010  
Email: [tjohnson@cleanup.com.au](mailto:tjohnson@cleanup.com.au)  
Phone: +61 2 8197 3403  
Fax: +61 2 8221 9513  
Website: [www.cleanup.org.au](http://www.cleanup.org.au)

Join us on:



**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 17 December 2015**

**From:** Bruce Retallick (Scouts Australia NSW) <bruce.retallick@nsw.scouts.com.au>  
**Sent:** Tuesday, 1 December 2015 4:57 PM  
**To:** Admin  
**Cc:** Angelina Kochergin (Scouts Australia NSW)  
**Subject:** [Junk released by User action] Nyngan - Scouts Crown Land Reserve 88617  
**Attachments:** image001.gif; image002.png; image004.png; 20151127143457675.pdf

General Manager  
Derek Francis

I note the Council's "refusal", however I also note that Scouts did not make an offer as suggested – Scouts does not have the capacity to make such an offer.

Under the circumstances Scouts will discuss relinquishment with Crown Lands and if the Council has interest, they will make the appropriate approach to Crown .

I thank you for your response.

Regards



**Bruce Retallick  
Property Manager  
Scouts Australia NSW**

P: (02) 9735 9022  
M: 0478 405 775  
F: (02) 9735 9001

Level 1, Quad 3, 102 Bennelong Parkway  
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**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council  
held on 17 December 2015**

**From:** NSRF [mailto:NSRF@infrastructure.gov.au]  
**Sent:** Monday, 7 December 2015 12:01 PM  
**To:** Derek Francis  
**Subject:** [Junk released by Allowed List] National Stronger Regions Fund Round Two Outcomes  
[SEC=UNCLASSIFIED]

*Reference: NSRF200102*

Mr Derek Francis  
General Manager  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

Dear Mr Francis

**NATIONAL STRONGER REGIONS FUND ROUND TWO – CONSTRUCTION OF THE BOGAN SHIRE MEDICAL CENTRE AT NYNGAN PROJECT**

Thank you for your application for funding under the National Stronger Regions Fund (NSRF). We are pleased to advise you that your application has been successful. The Ministerial Panel has approved funding of up to \$611,432 (GST exclusive) under the NSRF to the Bogan Shire Council for the construction of the Bogan Shire Medical Centre at Nyngan project.

Funding can only be paid once there is an executed Deed of Agreement in place that sets out the terms and conditions under which the funding is provided. You will be contacted shortly by an officer from the Department of Infrastructure and Regional Development to commence negotiations to enable you to receive this funding.

It is important to note funding will not be provided for activities commenced prior to announcement of the funding decision. Financial commitments entered into after the announcement and before a Deed of Agreement has been executed with the Department are undertaken at your own risk. You must enter into a Deed of Agreement within four weeks of commencing negotiations.

All projects which have received funding under Round Two are available on the Department's website at <[www.infrastructure.gov.au/nsrf](http://www.infrastructure.gov.au/nsrf)>.

Feedback on your application is also available from the Department. Please register your interest by emailing the NSRF mailbox at <[nsrf@infrastructure.gov.au](mailto:nsrf@infrastructure.gov.au)> and quoting the NSRF application ID number listed above.

Round Three of the NSRF will open on 15 January 2016 and close on 15 March 2016. Details will be on the Department's website at <[www.infrastructure.gov.au/nsrf](http://www.infrastructure.gov.au/nsrf)>.

I wish you every success with the construction of the Bogan Shire Medical Centre at Nyngan project.

Yours sincerely

**WARREN TRUSS**

## **GRANTS AND FUNDING**

### **LG Weekly 46/15 – 20 November 2015**

#### **Community Safety Fund**

Councils are asked to promote the \$10 million Community Safety Fund to their communities.

#### **Make this Asbestos Awareness Month Count – Funding Available**

The Environmental Trust has half a million dollars funding available for Councils as part of the illegally Dumped Asbestos Clean-Up Program.

#### **Volunteer Grants Available**

Grants of up to \$5,000 are available to community organisations to support their volunteers and Councils are encouraged to raise community awareness of their availability.

### **LG Weekly 486/15 – 4 December 2015**

#### **New Catalyst Arts Grants for Councils**

Councils and Local Government entities are eligible to apply for funding through Catalyst, the Australian Government's new funding program for the arts.

